

TRANSACTION REFERENCE  
(for Finance Office use)

RO/

**NOTIFICATION OF CHEQUE RECEIPT - MEMBERS VOTE**

**THIS FORM SHOULD ONLY BE USED TO NOTIFY THE FINANCE OFFICE OF CHEQUE RECEIPTS.  
CASH RECEIPTS SHOULD BE TAKEN IN AS PETTY CASH.**

This form serves as the authority to bank and account for cheques as well as the Finance Office's computer input document. Please ensure that the form is completed as fully as possible before passing to the Finance Office. Incomplete or inaccurate details may result in the form being returned by the Finance Office.

This form may be used for multiple cheques which are coded to the same account and analysis codes. In this case, the total value of cheques should be given in the amount column and a note of the number of cheques included in the total should be made in the remarks box. A general description for the receipts may be given, but details of the invoice/reference for each payment should be written on the reverse of each cheque.

**1. TO BE COMPLETED BY DEPARTMENTS**

Date of Cheque: 1 | 9 | 1 | 1 | 0 | 7

Cheque Number [REDACTED]

Cheque Payee: [REDACTED]

Account Code	Amount £	p	Cost C	Piro	Who	Exp_Type	Description
[REDACTED]	738	49	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Refund from supplier paid in error
<b>Total</b>	738	49					

**COMPLETED BY:**

Signature: [REDACTED]

Name: [REDACTED]

Date: 27/11/07

REMARKS:

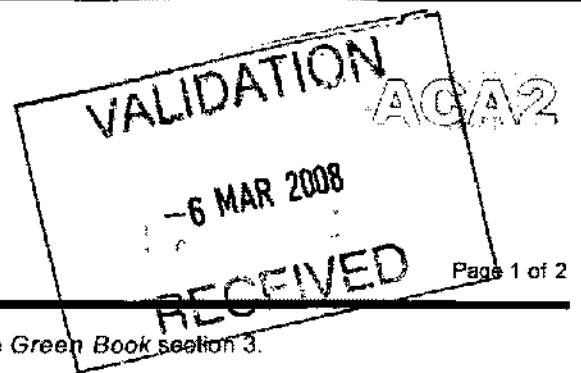
Please send this form to the Finance Office for

See overleaf for Finance



Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

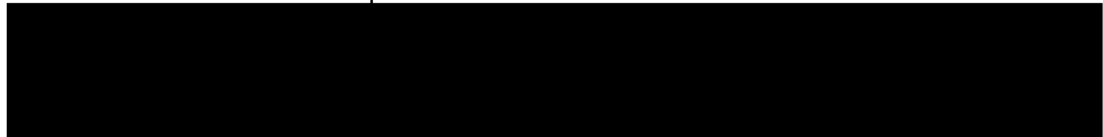
Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

STREWSBURY & ATCHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts -- except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 03 / 08 to 31 / 03 / 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 801 : 67 p ✓

Food

£ 72 : 50 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 23 : 25 p /

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 897 : 42 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Signature

Date

March 3<sup>rd</sup> 2008.

arily to enable  
ose of performing

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM.

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/02/08 to 28/02/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 801 : 67 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 801 : 67 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Sig

and necessarily to enable  
for the purpose of performing

MP

Date

05 / 02 / 08.**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM.

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/10/108

to 31/10/108

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 801 : 67 p ✓

Food

£ 82 : 50 p ✓

Utilities

£ 57 : 35 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

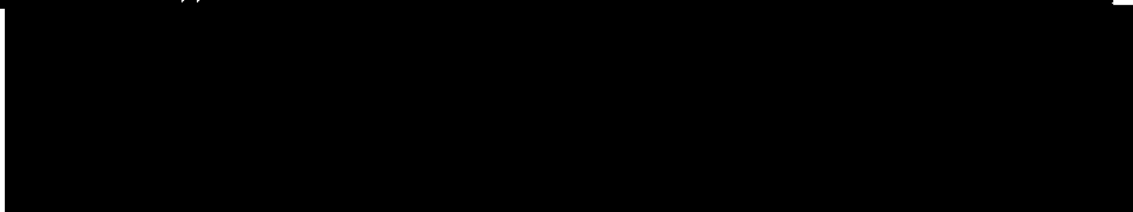
▶ please specify

Total

£ 941 : 52 p

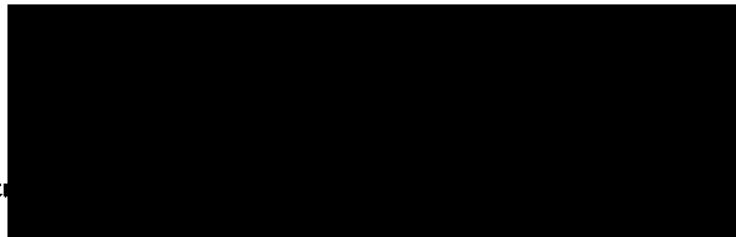
**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance



**Declaration**

Signature



necessarily to enable the purpose of performing

Date

05 / 02 / 08.

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JADIEL KAWCZYNSKI

Constituency

SHREDSBURY & ATCHAM.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/12/07 to 31/12/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 62 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 190 : 00 p

please specify Furniture

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 252 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

exclusively and necessarily to enable  
main home for the purpose of performing

Signature

MP

Date

13/12/07

**Data protection**

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Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book...
If you have any doubt about whether you can claim for a... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAMPTON

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 12 107 to 31 12 107

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 801 : 67 p

Food

£ 329 : 40 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 42 : 50 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1,173 : 57 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Signature

and necessarily to enable  
for the purpose of performing

MP

Date

December 22<sup>nd</sup> 2007

**Data protection**

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Validation Team, Operations Directorate,  
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Member's claim form

03 DEC 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

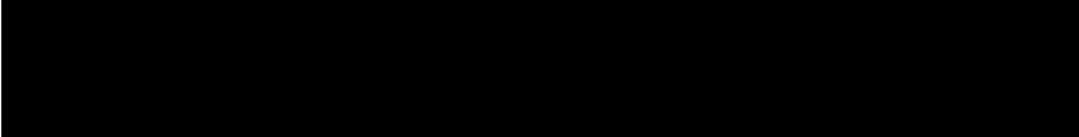
Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAN



Claim details

You can only claim for

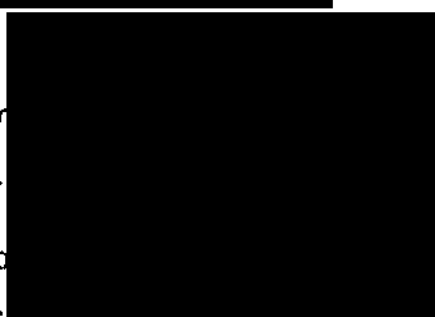
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250



Period of claim

from 01 11 07

to 30 11 07 ✓ ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 801 : 67 p ✓

Food

£ 289 : 45 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 54 : 50 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,145 : 62 p ✓ ✓



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

29/11/07 ✓

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

14 NOV 2007  
Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/10/07 to 31/10/07 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 738 : 49 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 738 : 49 p ✓✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Signature

Date

20/07/07 ✓

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ose of performing

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Date of Issue: 29-JUN-2007

MR D KAWCZYNSKI

Property address giving rise to charge

Account Reference

Property Reference

## COUNCIL TAX REMINDER NOTICE 2007 / 2008

Our records show that payment of the Council Tax has not been made in accordance with the Council Tax Bill and instalment notification sent to you.

**YOU SHOULD THEREFORE PAY THE AMOUNT OVERDUE, SHOWN BELOW, WITHIN SEVEN DAYS.**

If you fail to pay this amount within seven days you will lose your entitlement to pay by instalment and the total unpaid balance due for the financial year of £ 738.49 will be payable in full.

If the full amount is not paid within a further seven days the City Council will take legal action against you **WITHOUT FURTHER NOTICE, and you will incur additional court costs of £95.00.**

Please contact our Council Tax Office on the above telephone number if you have a query.

Details of how and where to pay are given overleaf.

Total amount now due: **£ 82.49**





Additional Costs Allowance

AGAS

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

STREWSBURY & ATCHAM.

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/11/07 to 30/11/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 801 : 67 p ✓

Food

£ 207 : 21 p

Utilities

£ 44 : 10 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 54 : 50 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 185 : 00 p

▶ please specify Furniture.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,292 : 48 p

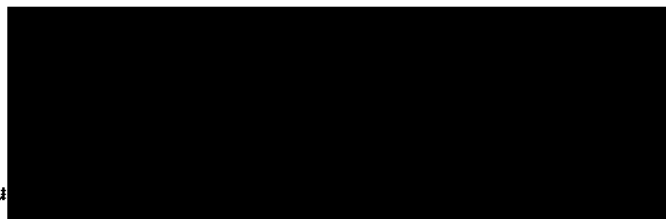
continued on page 2

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance



**Declaration**



and necessarily to enable  
for the purpose of performing

Signature

MP

Date

31/10/07

**Data protection**

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Send your completed form to

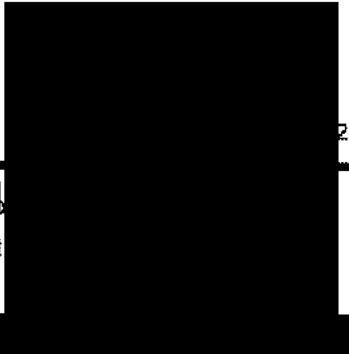
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.



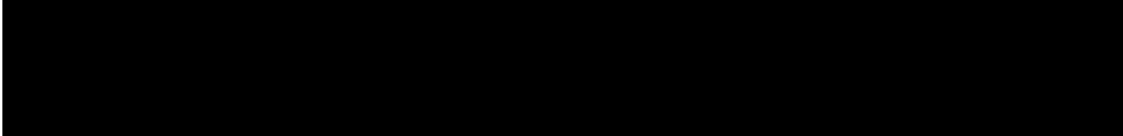
Your details

Name in CAPITAL LETTERS

JANIEL KAWCZYNSKI

Constituency

SHREDSBURY & AITCHAM.



Claim details

You can only claim for

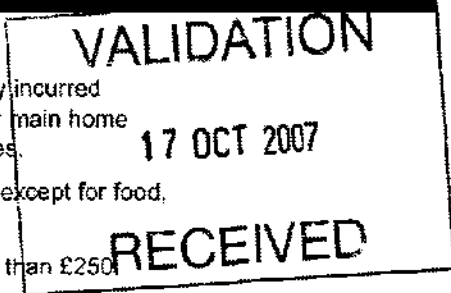
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250



Period of claim

from 01 / 10 / 07 to 31 / 10 / 07

Total cost of hotel stays attach all receipts

£ : p

Real. Mortgage payments (interest only) or rent

£ 1603 : 33 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

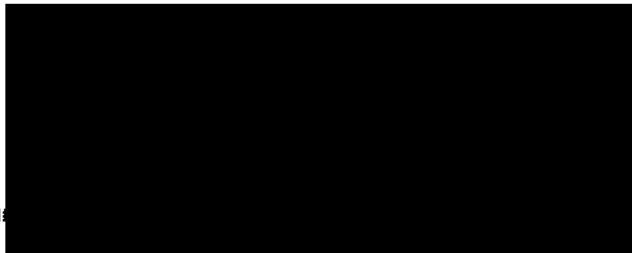
£ 1603 : 33 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

Signature



...ly and necessarily to enable  
...me for the purpose of performing

MP

Date

October 1st 2007.**Data protection**

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form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

06 SEP 2007

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01/09/07 to 30/09/07

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 1603 : 33 p ✓

Food

£ 42 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1645 : 33 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] for the purpose of performing

Signature

MP

Date

September 5<sup>th</sup> 2007**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZAK/NSKI

Constituency

SHREWSBURY & ATCHAM.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main residence for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than

Please list

Please attach

Period of claim

from 01/10/07 to 31/10/07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1603 : 33 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1603 : 33 p

VALIDATION
10 AUG 2007
RECEIVED

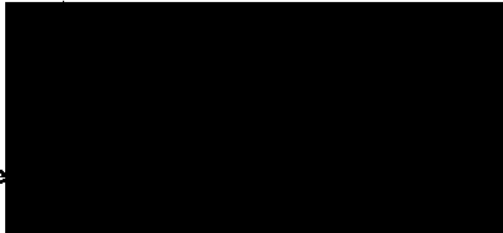
**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

by, exclusively and necessarily to enable  
for main home for the purpose of performing

Signature



MP

Date

06/08/07

**Data protection**

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Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAM.

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01 / 08 / 07 to 31 / 08 / 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 52 : 27 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

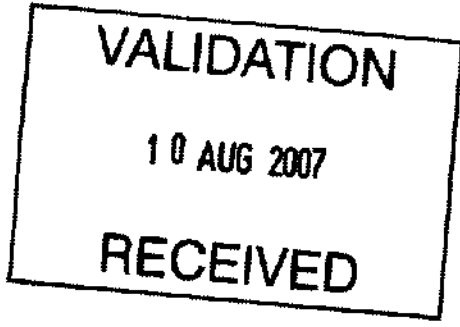
Other

£ : p ✓

▶ please specify \_\_\_\_\_

Total

£ 52 : 27 p ✓



**Details of second home** *if applicable*

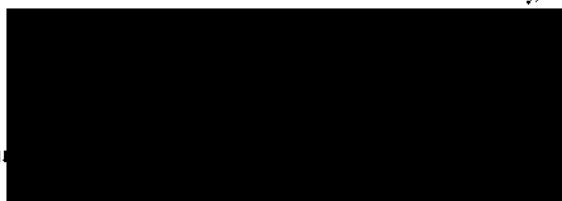
Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] maintain home for the purpose of performing

Signature



MP

Date

05/08/07

J

**Data protection**

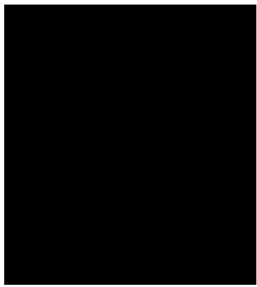
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



\_\_\_\_\_  
\_\_\_\_\_

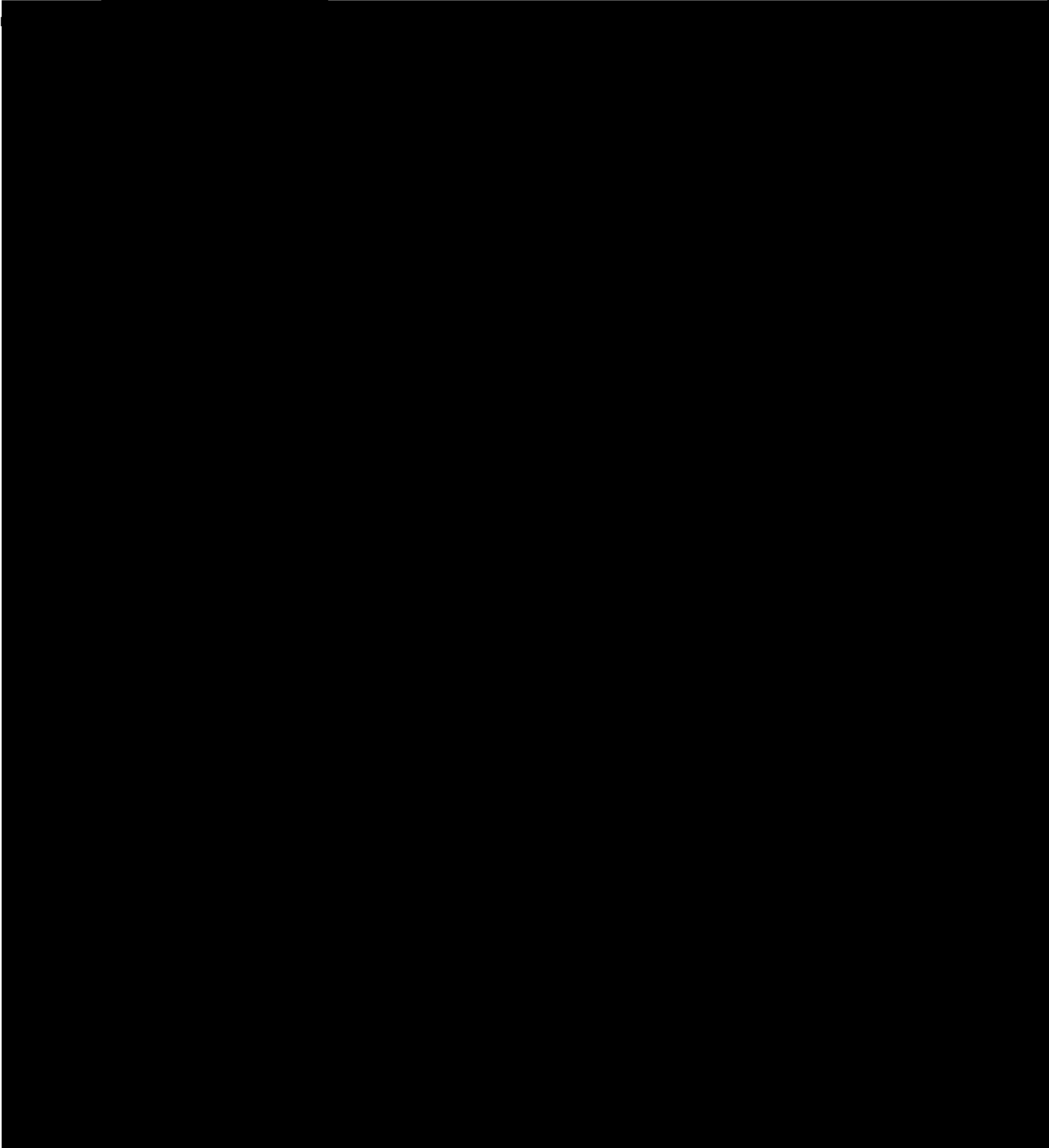
MR D KAWCZYNSKI



Page 2 of 3

electricity bill:

**£52.27**





# Member's claim form

### About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAM.

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 <sup>07</sup> / 1 ~~07~~ / 07 to <sup>31</sup> / 07 / 07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1603 : 33 p ✓

Food

£ 240 : 50 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

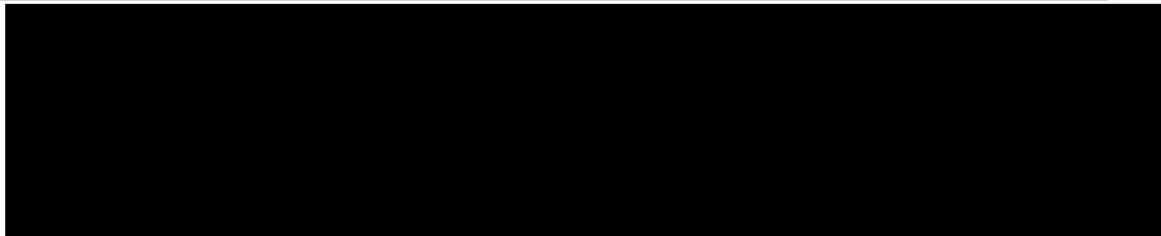
▶ please specify \_\_\_\_\_

Total

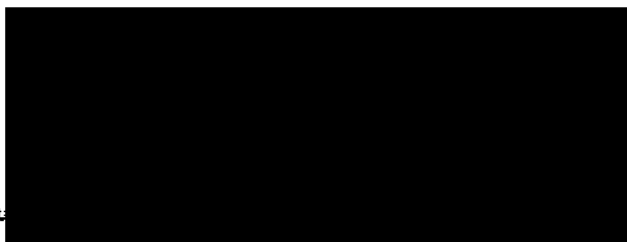
£ 1,843 : 83 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

Signature



ively and necessarily to enable  
ome for the purpose of performing

MP

Date

03/07/07.

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



11 JUN 2007 07/08

AGA2

Member's claim form

About filing in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAM.

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/06/07 to 30/06/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1603 : 33 p ✓

Food

£ 241 : 50 p ✓

Utilities

£ 96 : 66 p ✓

Council Tax/Rates

£ 156 : 47 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 135 : 50 p

▶ please specify TV license Annual Charge.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2,233 : 46 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Signature

\_\_\_\_\_ exclusively and necessarily to enable  
main home for the purpose of performing

MP

Date

June 6<sup>th</sup> 2007.

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Date  
11th May 2007

Water Services

MR DANIEL KAWCZYNSKI

## Reminder

Overdue amount £96.66



Date of Issue: 24-MAY-2007

MR D KAWCZYNSKI ✓

Address of property

Account reference

Property reference

### Council Tax demand notice 2006/2007

[REDACTED]	Percentage (%) Change From Last Year		
		1.9 % Increase	535.01
		13.3 % Increase	416.88
Council Tax for your property 2006 to 2007			951.89
Charge for Period 15-JAN-2007 - 31-MAR-2007			198.20
<b>Adjustments</b>			
	<b>Period</b>		
Discount 10% : 2nd Home/Company Property	15-JAN-2007	03-FEB-2007	-5.22
Discount 25% : Single Occupation	04-FEB-2007	31-MAR-2007	-36.51
[REDACTED]			156.47





Member's claim form

About filling in this form

- For details of costs you can claim for, see Gro...
If you have any doubt about whether you can... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & AITCHAM.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 51 07 to 31 10 51 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1603 : 33 p

(interest only) or rent

Food

£ 129 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1,732 : 33 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

01/05/07  
*[Handwritten signature]*

**Data protection**

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Send your completed  
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Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

DANIEL S KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01 10 07 to 30 10 07

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 299.99 p

Other

£ 399.99 p

▶ please specify Air cond. living unit.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

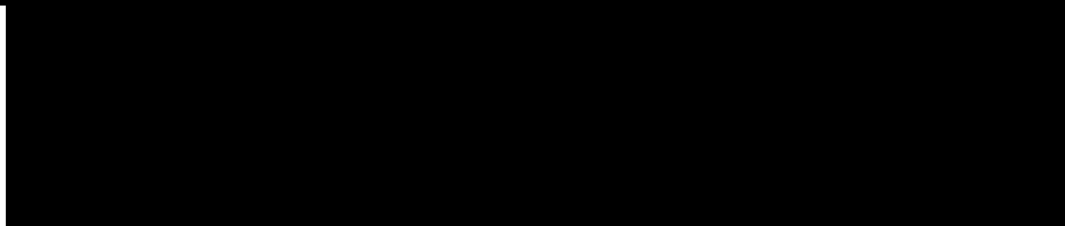
Total

£ 399.99 p

Pay £299.99 ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP ✓

Date

29/07/07**Data protection**

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Department of Finance & Administration, House of Commons, London SW1A 0AA

R CONDITIONERS

1626 ANCO PLM12KE	1	399.99
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TOTAL		----- £ 399.99
-------	--	-------------------

TOTAL PAID		£ 399.99
------------	--	----------



# Member's claim for

About filling in this form

- For details of costs you can claim for
- If you have any doubt about whether please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHERWODSBURY & RATCLIFF

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 07 to 30 10 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 1,990 : 00 p

▶ please specify

Other

£ : p

▶ please specify

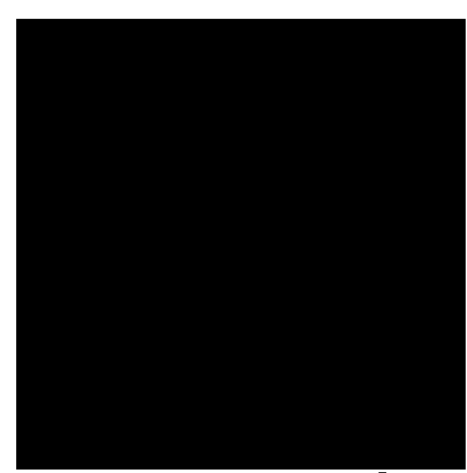
Other

£ : p

▶ please specify

Total

£ 1,990 : 00 p



Furniture for new flat.

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] use of performing

**Signature**

**Date**

04/04/07

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



[REDACTED]

02 April 2007

[REDACTED]

[REDACTED] KAWCZYNSKI

[REDACTED]

Dear Mrs KAWCZYNSKI,

[REDACTED]

This letter confirms the details of the products you have selected and acts as your receipt.

Stock No.	Description	Unit Price (£)	Quantity
[REDACTED]	Stuart Jones Wave leather headboard	400.00	1.00

[REDACTED]

KAWCZYNSKI

Item Details

Stock No.	Description	Unit Price (£)	Qty	Status
	Batamba Dining Table ✓	495.00	1	Deliver direct from supplier.
	Batamba Dining Chair	175.00	4	Deliver direct from supplier.
	Batamba Coffee Table	395.00	1	Deliver direct from supplier.

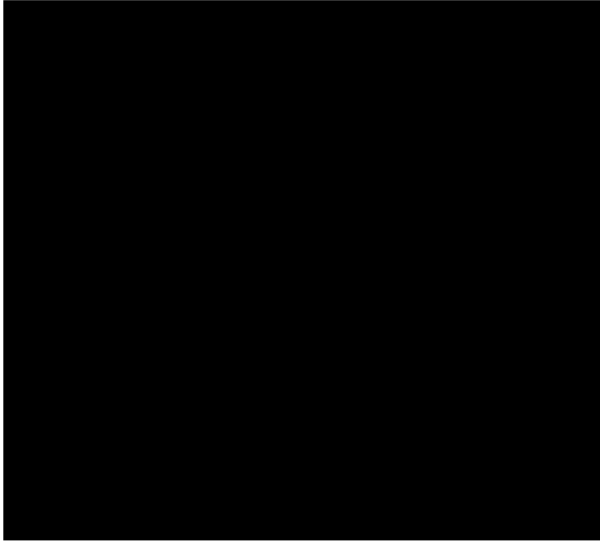


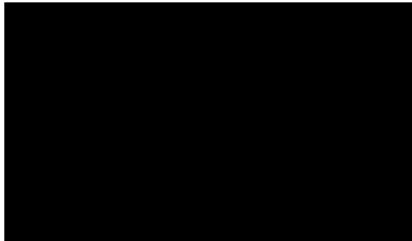
Furniture



8

Total 525.00





Furniture

1

Furniture

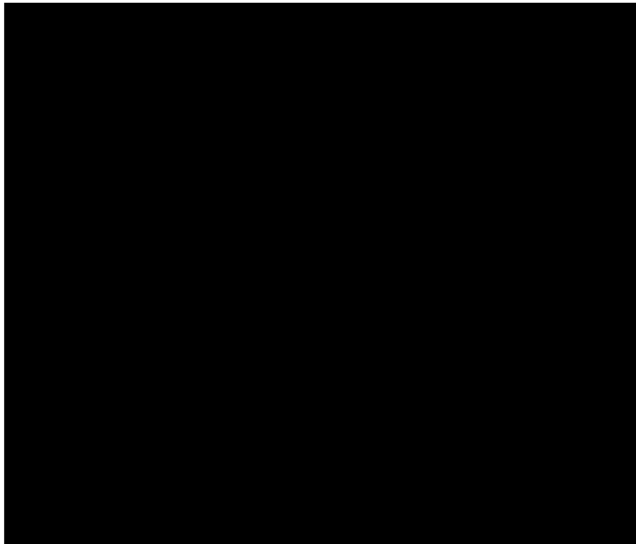
1

1

Furniture

1

Total 1,065.00





Member's claim form

2002 20/ 50

About filling in this form

- For details of costs you can claim
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAM.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/04/07 to 30/04/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1603 : 33 p

Food

£ 260 : 40 p

Utilities

£ 60 : 10 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 35 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 240 : 00 p

Other

£ : p

Other

£ : p

Total

£ 2,198 : 83 p

please specify

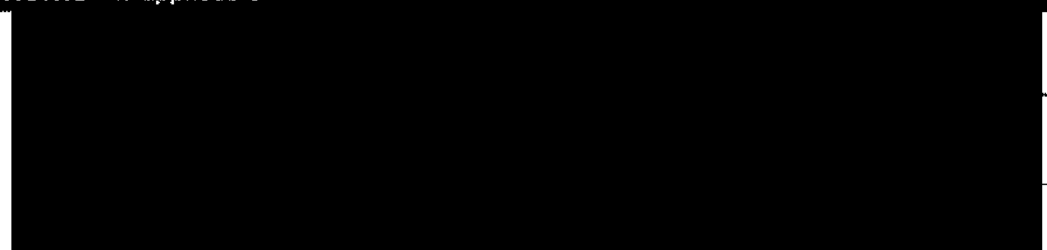
New kitchen utensils cutlery, bedsheets, rugs.

please specify

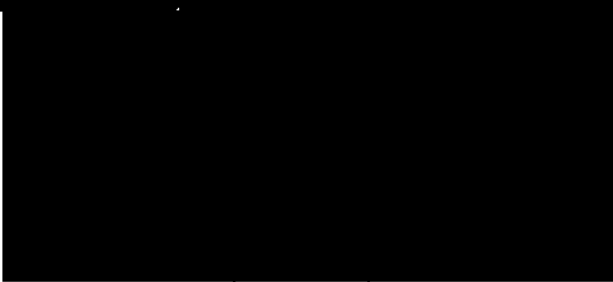
please specify

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

Signature



and necessarily to enable  
for the purpose of performing

MP

Date

03/04/07.

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book
- If you have any doubt about whether you can claim, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

JANIEL KAWCZYNSKI

Constituency

SHREWSBURY & ATCHAMPTON

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01/11/07 to 30/11/07 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ : p

Food

£ 148 : 50 p

Utilities

£ 148 : 34 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify \_\_\_\_\_

Other

£ : p please specify \_\_\_\_\_

Other

£ : p please specify \_\_\_\_\_

Total

£ 368 : 84 p ✓

22 NOV 2007

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
in home for the purpose of performing

Signature

MP

Date

13/11/07. ✓

**Data protection**

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1. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: 2 | 5 | 0 | 3 | 0 | 8

Cheque Number: [REDACTED]

Cheque Payee: [REDACTED] DANIEL KAWCZYNSKI MP

Account Code	Amount £ p	Cost C	Piro	Who	Exp_Type	Description
[REDACTED]	28 70	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Half of electricity bill
Total	28 70					

COMPLETED BY:

Signature:

Name:

Date:

REMARKS:

See overleaf for Finance Office action.