



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAMIAN GREEN ✓

Constituency

ASHFORD

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 13 107 to 31 13 107

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 240 : 00 p

Utilities

£ 235 : 00 p

Council Tax/Rates

£ 183 : 00 p

Telephone and telecommunications

£ 120 : 00 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 95 p

▶ please specify TV licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1826 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode ✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

10/4/07

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



13 MAR 2007

Member's claim form

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Your details

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Constituency

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Costs/Cat 2

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 2 1 0 7 to 2 8 1 2 1 0 7

Total cost of hotel stays attach all receipts

£ ~~780~~ : 00 p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 190 : 00 p

Utilities

£ 225 : 00 p

Council Tax/Rates

£ 183 : 00 p

Telephone and telecommunications

£ 110 : 00 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 95 p

▶ please specify TV licence

Other

£ : p

▶ please specify

Other

£ : p

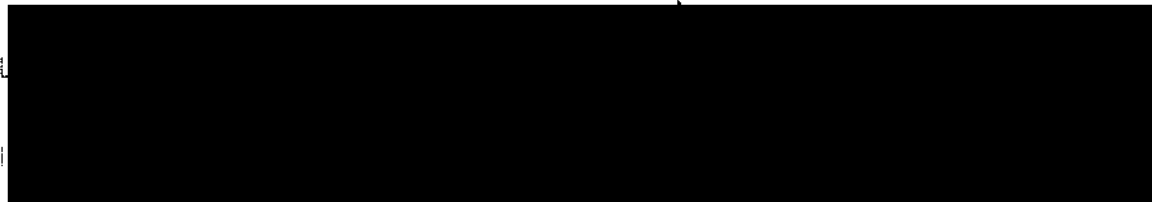
▶ please specify

Total

£ 1756 : 91 p

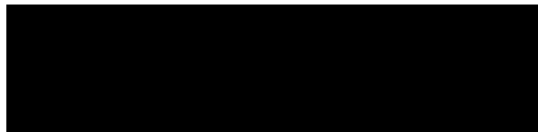
**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

12 / 3 / 07

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08 Feb 2007

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Constituency

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Office use only

Costs/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 01 107 to 31 101 107

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 150 : 00 p ✓

Utilities

£ 215 : 00 p ✓

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 80 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/Insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 95 p please specify TV Licence

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1640 : 91 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

\_\_\_\_\_ 7/2/07 \_\_\_\_\_

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Member's claim form

04 JAN 2007

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Costs/Cat 2

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additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 06 to 31 / 12 / 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 170 : 00 p

Utilities

£ 215 : 00 p

Council Tax/Rates

£ 183 : 00 p

Telephone and telecommunications

£ 85 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 95 p

please specify TV licence

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1655 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

\_\_\_\_\_ 3/1/07

✓

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 11 06 to 30 11 06

Total cost of hotel stays

£ : P

attach all receipts

Mortgage payments

£ 780 : 00 P

(interest only) or rent

Food

£ 180 : 00 P

Utilities

£ 215 : 00 P

Council Tax/Rates

£ 183 : 00 P

Telephone and telecommunications

£ 90 : 00 P

Cleaning

£ 84 : 00 P

Service/maintenance

£ : P

Repairs/insurance/security

£ 127 : 96 P

Other

£ 10 : 95 P

▶ please specify TV LICENCE

Other

£ : P

▶ please specify

Other

£ : P

▶ please specify

Total

£ 1670 : 91 P

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted] \_\_\_\_\_  
[Redacted] \_\_\_\_\_ Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] \_\_\_\_\_ MP

Date

14/12/06

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14 NOV 2006

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Costs/Cat 2

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 11 06 to 30 11 06 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 200 : 00 p ✓

Utilities

£ 210 : 00 p -

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 95 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 95 p ▶ please specify TV licence

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1690 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

13/11/06

✓

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11 OCT 2006

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Cost/Cat 2

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 19 106 to 30 19 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 220 : 00 p

Utilities

£ 210 : 00 p

Council Tax/Rates

£ 183 : 00 p

Telephone and telecommunications

£ 95 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 95 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,710 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

10/10/06

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Cost/Cat 2

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 108 106 to 31 108 106 ✓

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 180 : 00 p ✓

Utilities

£ 240 : 00 p ✓

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 95 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 95 p ✓ ▶ please specify TV licence

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,700 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

\_\_\_\_\_ 18 / 9 / 06. \_\_\_\_\_

✓

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Additional Costs Allowance

ACA2

Member's claim form

12/10/06 2006

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Your details

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 10 7 1 06 to 31 10 7 1 06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 360 : 00 p ✓

Utilities

£ 260 : 00 p ✗

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 95 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/Insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 95 p ✓ ▶ please specify TV Licence

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1260-00-0

Pay £1260-00

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

\_\_\_\_\_ 14/8/06 ✓

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MR D H GREEN

Bill number

Date  
**1 August 2006**

**Total now due**                      **£ 133.66**

Bill period from 28 Apr 2006 to 21 Jul 2006

Tax point date 27 July 2006

Your customer account number

VAT number

MR D GREEN

# Electricity

Reading last time	Reading this time	Tariff	Units	Price of each unit in pence	Amount £ p
Turn over for more information		C - Customer reading E - Estimated reading No code - Company reading			

Meter number(s)

Economy 7

**Total this invoice**

**198.65**

**Debit budget account balance carried forward**

**34.94**

**Budget scheme balance**

*Your budget account balance is for information only. As you are spreading your payments throughout the year, the balance carried forward may be a credit or a debit depending on the time of year and how much energy you are using. Normally you don't need to do anything, but if you think your monthly payments are not covering what you are using, please let us know.*

MR D GREEN

**Your new payment plan, starting April 2006**

8 instalments  
from 1st April 06

Current  
charges

**£59.65**

**£477.20**

**Your Gas Statement**

Customer Reference Number: [REDACTED]

Bill date 1 June 2006

**Your gas details**

21 February to 25 May 2006

<b>Charge for gas used</b>	<b>£391.67</b>
<b>VAT</b>	
Cost of gas used excluding VAT	391.67
VAT at 5.0%	19.58
<b>Total cost of Gas used</b>	<b>£411.25</b>



13 April 2006

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Your details

Name in CAPITAL LETTERS

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Constituency

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Costs/Cal 2

Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 107 106 to 31 107 106 ✓

Total cost of hotel stays

£ : P

attach all receipts

Mortgage payments (interest only) or rent

£ 780 : 00 P ✓

Food

£ 360 : 00 P ✓

Utilities

£ ~~260~~ : 00 P ✗

Council Tax/Rates

£ 183 : 00 P ✓

Telephone and telecommunications

£ 95 : 00 P ✓

Cleaning

£ 84 : 00 P ✓

Service/maintenance

£ : P

Repairs/insurance/security

£ 127 : 96 P ✓

Other

£ 10 : 95 P ✓ ▶ please specify TV licence

Other

£ : P ▶ please specify

Other

£ : P ▶ please specify

Total

£ 1,900 : 91 P

in please pay £1640.91

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_  
MP

Date

14/8/06 ✓

**Data protection**

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For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 06 / 06 to 30 / 06 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 380 : 00 p ✓

Utilities

£ 270 : 00 p ✓

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 93 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 45 p

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1928 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

11/7/06

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Member's claim form 02 JUN 2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAMIAN GREEN ✓

Constituency

ASHFORD

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 15 106 to 31 15 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 260 : 00 p ✓

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ 95 : 00 p ✓

Cleaning

£ 84 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p ✓

Other

£ 10 : 95 p /

▶ please specify TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1940 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address box]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature box]

MP

Date

1/6/06

**Data protection**

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Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAMIAN GREEN

Constituency

ASHFORD

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 14 106 to 30 14 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 780 : 00 p

Food

£ 410 : 00 p

Utilities

£ 250 : 00 p

Council Tax/Rates

£ 183 : 00 p

Telephone and telecommunications

£ 125 : 00 p

Cleaning

£ 84 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 127 : 96 p

Other

£ 10 : 50 p

please specify TV Licences

Other

£ : p

please specify

Other

£ : p

please specify

Total

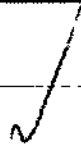
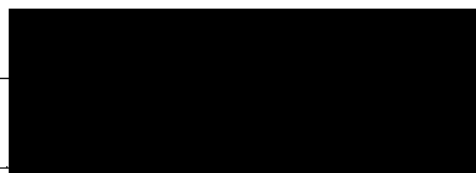
£ 1,950 : 46 p

1940. 46

continued on page 2

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance



Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

9/5/06

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