



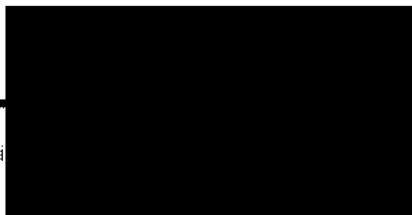
Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name
in CAPITAL LETTERS

L. DAI HARVARD

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 15th Feb '08 to 31st Mar '08

Allowance year

07/08

Suppliers

Amount

<u>Ke Distribution</u>	<u>✓ 980:- p</u>
<u>Mailing Solutions UK Ltd</u>	<u>2332.38 p</u>
<u>Mailing Solutions UK ltd</u>	<u>✓ 14.10 p</u>
<u>Mailing Solutions UK ltd</u>	<u>2282.33 p</u>
<u>Mailing Solutions UK ltd</u>	<u>✓ 300.00 p</u>
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)



Authorisation and declaration

- I confirm  in respect of costs incurred wholly, exclusively  of my Parliamentary duties.

Signature

 MP

Date

27th March '08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

KC Distribution

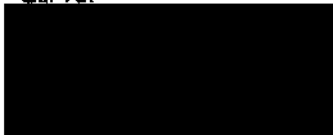
Advertising is the Oxygen of Success

Invoice

Date: 11 02 2008

Customer Name Dai Havard MP

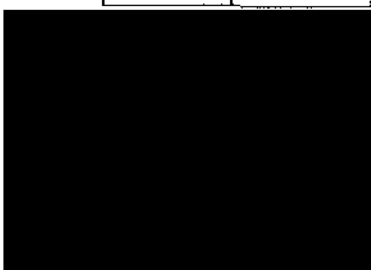
Bill To:



Ship To:

Your Ref	Our Ref	Sales Contact	Terms	

Item	Quantity	Description	Unit Price	Total
Leaflets	35,000	Deliver in areas as requested	£28	980.00



Sub-total	£980.00
Balance Due	£980.00



Mailing Solutions UK Ltd

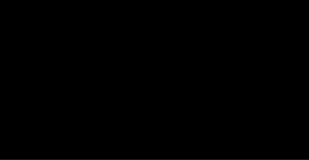
mailing solutions uk ltd



Dai Havard MP



29/02/2008



VAT Reg No:



Quantity Details

Unit Price Net Amount VAT Rate VAT

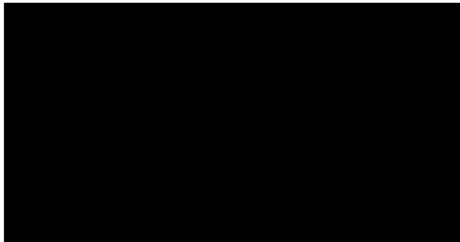
1.00 FPi500 Folder Inserter

1,985.00

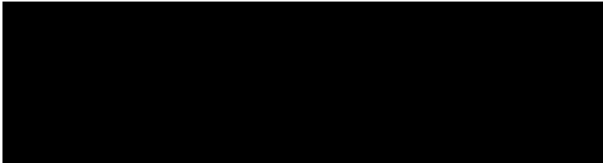
1,985.00

17.50

347.38



Dai Havard MP



Total Net Amount

1,985.00

Carriage Net

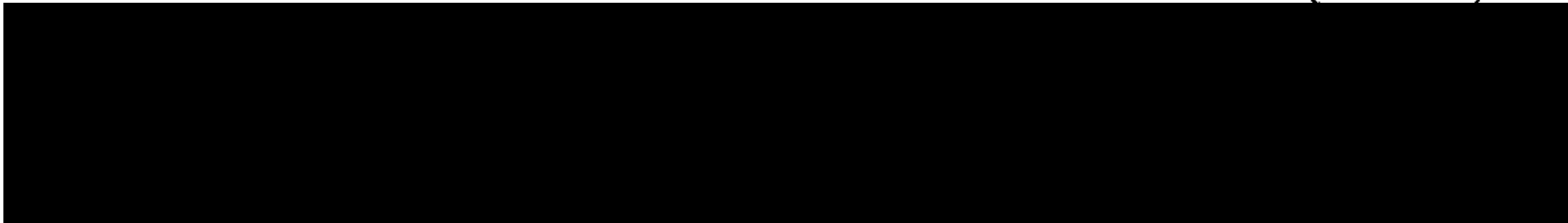
0.00

Total VAT Amount

347.38

Invoice Total

2,332.38



Mailing Solutions UK Ltd

mailing solutions uk ltd

Dai Havard MP

05/03/2008

VAT Reg No:

Quantity Details

Unit Price Net Amount VAT Rate VAT

1.00 DL White Window 114x235 1000 envelopes - 7CLWK

12.00

12.00

17.50

2.10

Total Net Amount

12.00

Carriage Net

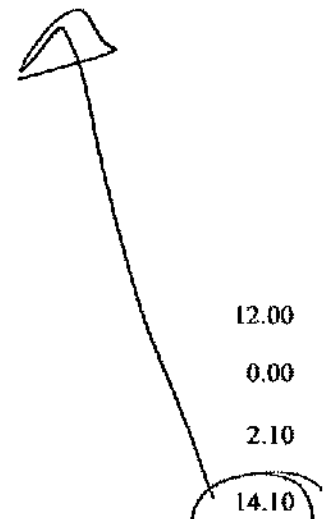
0.00

Total VAT Amount

2.10

Invoice Total

14.10



Dai Havard MP

Mailing Solutions UK Ltd

mailing solutions uk ltd

Better mailing solutions saving you time and money



Dai Havard MP ✓

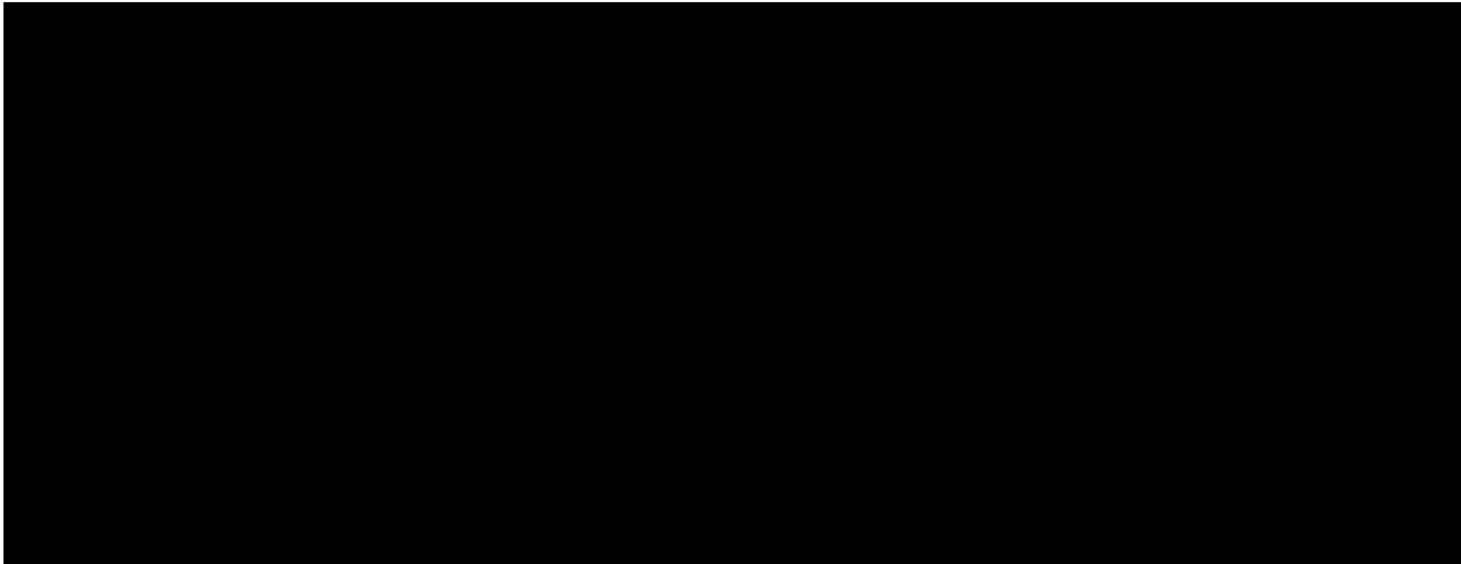


17/03/2008 ✓

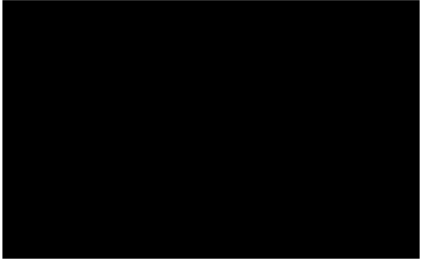
VAT Reg No:



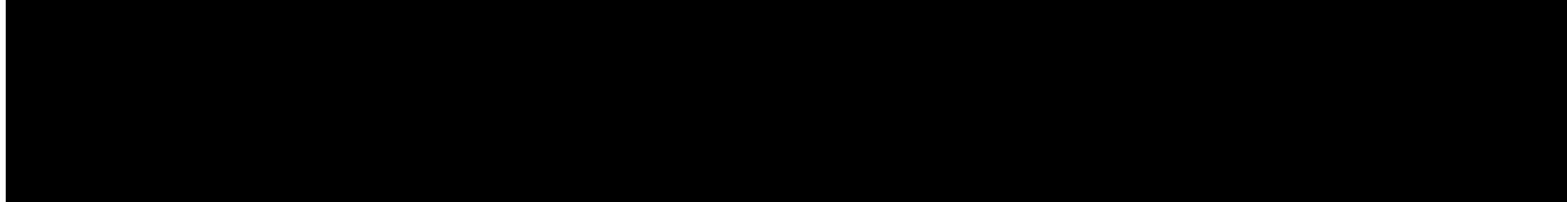
Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
✓ 1.00	Optimail Franking Machine	① 1,600.00	1,600.00	17.50	280.00
✓ 9.00	DL White Window 114x235 1000 envelopes - 7CLWK1	② 18.60	167.40	17.50	29.30
✓ 1.00	Annual Maintenance -	③ 175.00	175.00	17.50	30.63



Dai Havard MP



Total Net Amount 1,942.40
Carriage Net 0.00
Total VAT Amount 339.93
Invoice Total 2,282.33



Mailing Solutions UK Ltd

Invoice

Page 1

Dai Havard MP

27/03/2008

VAT Reg No:

Quantity Details

1.00



Postage for Franking machine

Unit Price	Net Amount	VAT Rate	VAT
300.00	300.00	0.00	0.00

Total Net Amount	300.00
Carriage Net	0.00
Total VAT Amount	0.00
Invoice Total	300.00



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

14 FEB 2008

Communications Allowance

Direct payment of suppliers

Comms2

page 1 of 2

When to use this form

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About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Dai Havard

Constituency

Merthyr Tydfil & Rhymney

Office use only

Costs

[Redacted]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1st Jan 08 to 31st Jan 08

Allowance year

'07/08

Suppliers

x 1

Amount

Rainbow Print

£ 1600:00 p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

Office use only

Allow. / Supp ID / Exp.Type

[Redacted]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[Redacted]

MP

Date

12th Feb '08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

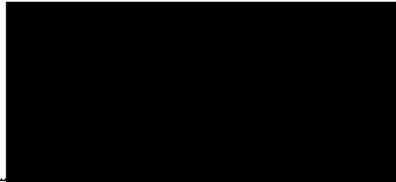
Validation completed

Comments



INVOICE

DAVID HAVARD M.P.



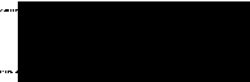
INVOICE NO.



INVOICE / TAX DATE

11/02/2008

ORDER NO.

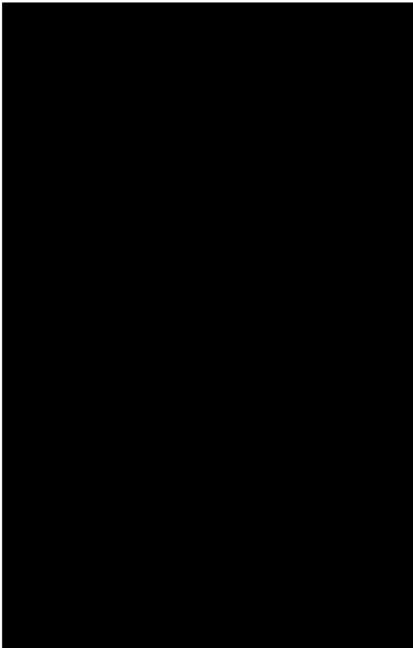


ACCOUNT NO.



Service Details

35000 A4 NEWSLETTER 4PP



Net Amount

1,600.00

VAT Amount

0.00

TOTAL NET

1,600.00

TOTAL TAX

0.00

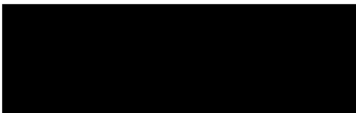
CARRIAGE

0.00

INVOICE TOTAL

1,600.00

Please pay invoice within 30 days





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of supplier

Comms2

page 1 of 2

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About filling in this form

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Your details

Name
in CAPITAL LETTERS

DAI HAVARD ✓

Constituency

MERTHYR TYDFIL & RHYMNEY

Office use only	Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / Sept '07 to 30 / Sept '07

Allowance year

07 / 08



Suppliers

Amount

Rainbow

£ 1,509.00 p

Kc Distribution

£ 980.00 p

£ : p

£ : p

£ : p

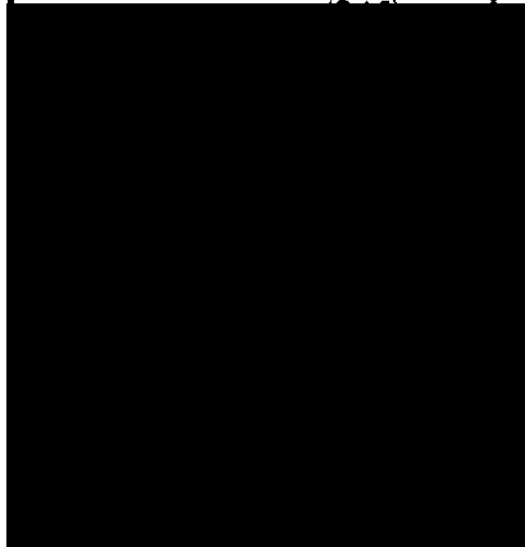
£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type



Authorisation and declaration

- I declare that the above is a true and correct statement in respect of costs incurred wholly, or in part, for the discharge of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

2nd Oct '07

Data protection

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Send your completed
form to

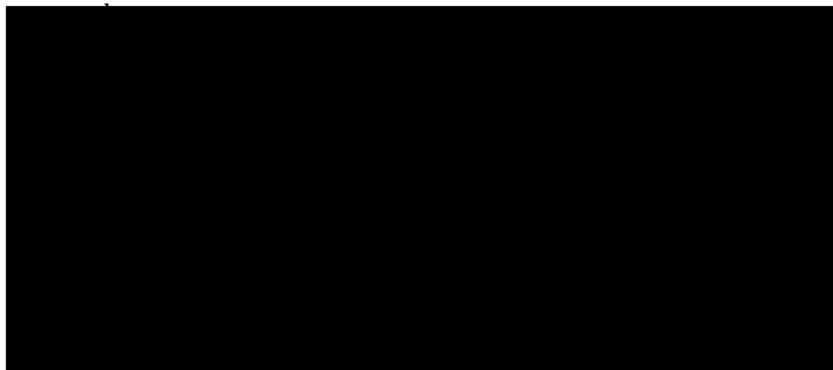
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments



INVOICE

DAVID HAVARD M.P.



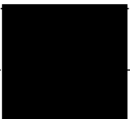
INVOICE NO.



INVOICE / TAX DATE

10/09/2007 ✓

ORDER NO.



ACCOUNT NO.

Service Details

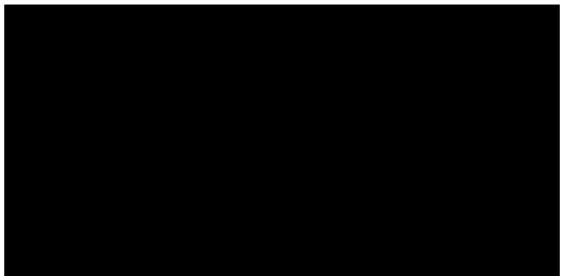
35,000 A4 NEWSLETTERS

Net Amount

1,509.00

VAT Amount

0.00



TOTAL NET

1,509.00

TOTAL TAX

0.00

CARRIAGE

0.00

INVOICE TOTAL

1,509.00

✓



Please pay invoice within 30 days



KC Distribution

Advertising is the Oxygen of Success



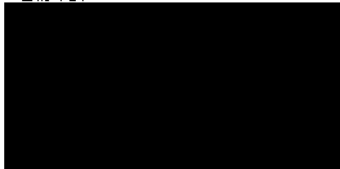
Invoice

Invoice No.:

Date: 12-09-2007 ✓

Customer Name: Dal Havard

Bill To:



Ship To:



Your Ref	Our Ref	Sales Contact	Terms
			Cash

Item	Quantity	Description	Unit Cost	Total
News Letter	35,000	To delivering in areas as directed	28.00	980.00

Subtotal	
Balance Due	€ 980.00





Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DAI HARVARD

Constituency

MEATHUR TYOELL & RHYMNEY

Office use only

Cost/Cat 2

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 Sept '07

to 30th Sept '07

Allowance year

'07/'08

Office use only

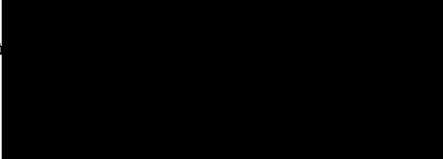
Allow or Expl

	Description of service or goods	Amount
Item 1	P.E. World	£ 44 : 97 p
Item 2	T. Mobile Sept	£ 64 : 70 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 109 : 67 p

Authorisation and declaration

I claim  rred wholly, exclusively and necessarily in the p

Signature _____ MP

Date 2nd Oct 2007

Data protection

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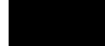
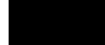
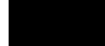
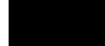
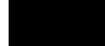
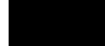


Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

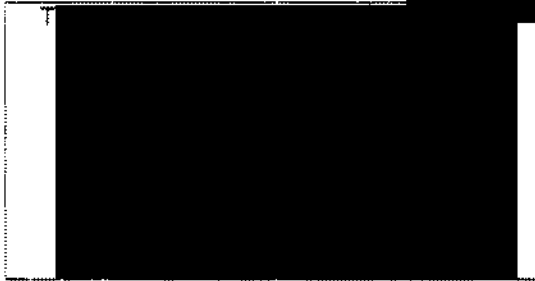
Input subtotals per Cat 5

	£ 6470
	£
	£
	£
	£
	£ 44.97
	£
	£
	£ 109.67

Comments



Till: 2 Receipt # Date: [Redacted]
 Operate [Redacted] Time: [Redacted]



SALE

Assistant: [Redacted]

BELKIN CNP5ASUAE D5M £19.99

1 x 0000386865 @ £19.99

BELKIN USB2 7PRT BLACK £24.98

1 x 0000995098 @ £24.98

AMOUNT DUE £44.97

VISA £44.97

Card [Redacted]

Expn [Redacted]

Auth [Redacted]

PAN [Redacted]

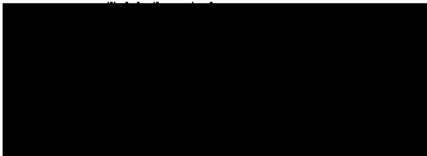
Merch [Redacted]

Crypt [Redacted]

40 [Redacted]

TOTAL TENDERED £44.97

**PLEASE KEEP THIS RECEIPT. IT MAY BE
 REQUIRED FOR REFUNDS OR EXCHANGES**



T-Mobile

simply closer

MR DAVID S. HAVARD

Sep '07

Your last bill

Amount charged	£60.00
Payment received 2/9/07 by Direct Debit - Thank you	- £60.00

Your latest bill

Outstanding balance	£0.00
Your monthly plan charges	£49.79
New charges this month outside plan	£6.07
Your new balance	£55.86

VAT charged at 17.5% on £50.51	£8.84
VAT charged at 0% on £5.35	

Amount due

£64.70

We will collect £64.70 on or around 5/10/07

