



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

CHALLEN

Constituency

MORLEY & ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 4, 04 to 30, 4, 04

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 786 : 13 p

Food

£ 90 : - p

Utilities

£ 102 : 40 p (WATER)

Council Tax/Rates

£ 48 : 75 p

Telephone and telecommunications

£ - : - p

Cleaning

£ - : - p

Service/maintenance

£ - : - p

Repairs/insurance/security

£ 97 : 88 p

Other

£ 121 : 00 p please specify TV licence

Other

£ 14 : 99 p please specify Antenna

Other

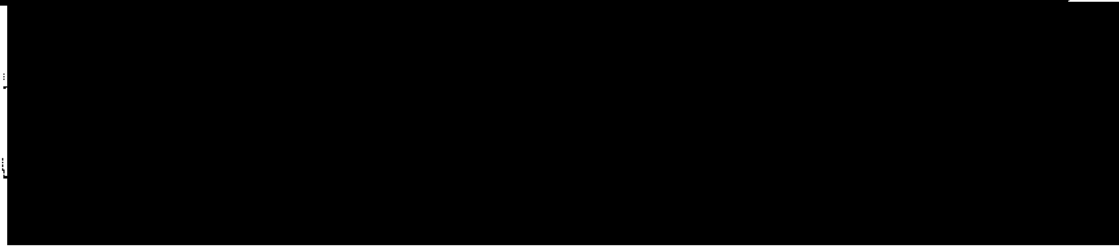
£ : p please specify

Total

£ 1261 : 15 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

MP

Date

30/4/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 05, 2004 to 31, 05, 2004

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 786 : 13 p

Food

£ 110 : — p

Utilities

£ — : — p

Council Tax/Rates

£ 45 : — p

Telephone and telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ 97 : 86 p

Other

£ 24 : — p

▶ please specify

for drinks

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1062 : 99 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

MP

Date

31/5/09

Data protection

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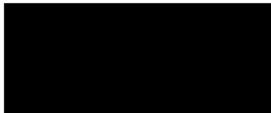
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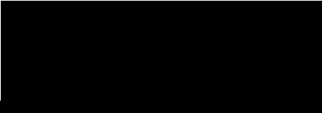
Member's claim form



Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

COLIN CHALLAN

Constituency

MORLEY & ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 6, 04 to 30, 6, 04

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 792 : 26 p

Food

£ 95 : - p

Utilities

£ 12 : 77 p

Council Tax/Rates

£ 45 : - p

Telephone and telecommunications

£ 31 : 59 p

Cleaning

£ - : - p

Service/maintenance

£ 339 : 98 p

Repairs/insurance/security

£ 96 : 77 p

Other

£ 85 : - p

▶ please specify

funerals

Other

£ 148 : 52 p

▶ please specify

interest on deposit loan

April - July 2004

Other

£ - : - p

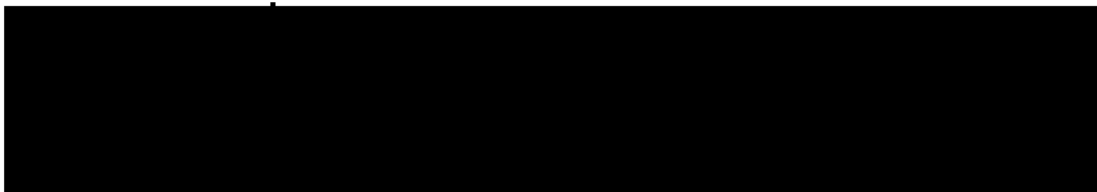
▶ please specify

Total

£ 1795 : 41 p

Details of second home *if applicable*

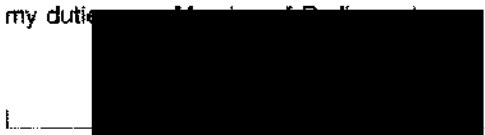
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1/7/04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

APPLICATION FOR RENTS DUE

Mr C R Challen MP

Date: 23 Jun 2004

Page No: 1

RE:

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	355.00		355.00dr
2 Apr 2004	Payment Received - Thank You		355.00	0.00
1 Jul 2004	Credit y/e 31 December 2003		15.02	15.02cr
1 Jul 2004	Interim S/Charge 1 Jul 2004 to 30 Sep 2004	355.00		339.98dr
	Amount Now Due			339.98dr

Your Ref.

Our Ref.

Date 14 June 2004

Mr C Challen MP

Dear Mr Challen MP

Thank you for your letter dated 7 June 2004 regarding your new monthly repayment of £1,347.66.

The proportion of capital and interest paid will vary each month as the amount of interest charged depends on the number of days in that month. The amount of interest charged for June is £792.26 so the amount of capital paid this month will be £555.40.



Member's claim form



Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 7, 04 to 31, 7, 04

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 792 : 26 p

Food

£ 90 : — p

Utilities

£ — : — p

Council Tax/Rates

£ 45 : — p

Telephone and
telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/
security

£ 98 : 69 p

Other

£ — : — p

▶ please specify _____

Other

£ — : — p

▶ please specify _____

Other

£ — : — p

▶ please specify _____

Total

£ 1025 : 95 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at my second home for the purpose of performing my duties.

Signature

MP

Date

2/8/04

Data protection

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- National Audit Office staff.

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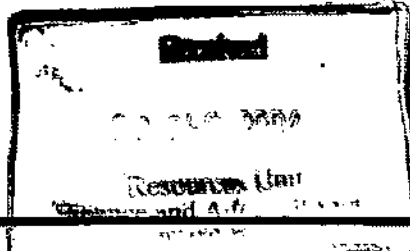
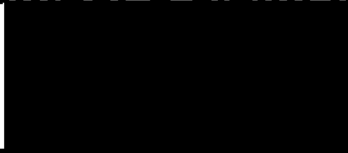
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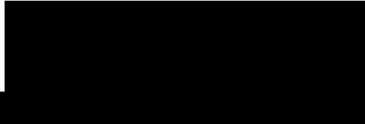
Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY & ROTHWELL

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1, 8, 07 to 31, 8, 07

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 792 : 26 p

Food

£ — : — p

Utilities

£ — : — p

Council Tax/Rates

£ 45 : — p

Telephone and telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ 97 : 50 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

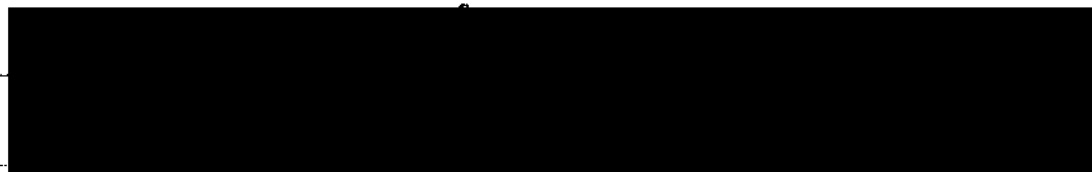
▶ please specify

Total

£ 934 : 76 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

7/9/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

EXTENDED



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY & ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 9, 2004 to 30, 9, 2004

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 855 : 24 p

Food

£ 60 : — p

Utilities

£ 116 : 78 p

Council Tax/Rates

£ 45 : — p

Telephone and telecommunications

£ 37 : 14 p

Cleaning

£ — : — p

Service/maintenance

£ 355 : — p

Repairs/insurance/
security

£ 98 : 50 p

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

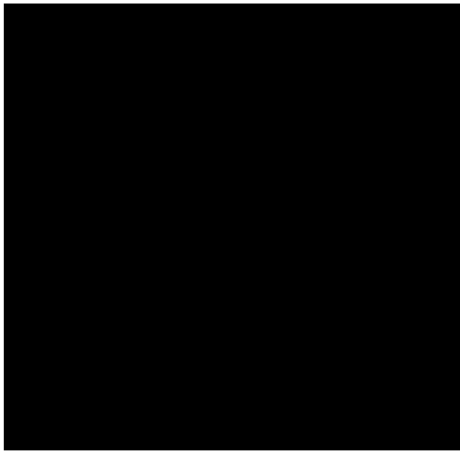
Other

£ _____ : _____ p

▶ please specify _____

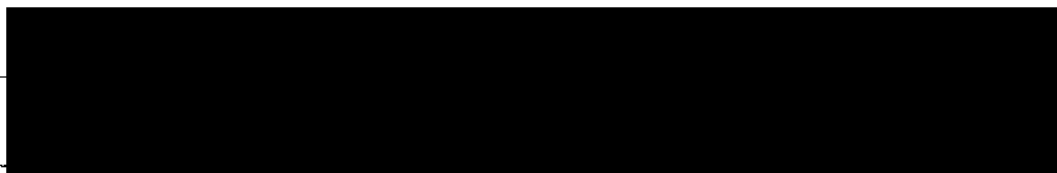
Total


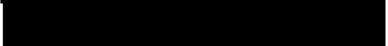
£ 1567 : 66 p




Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay  in home for the purpose of performing my duties 

Signature

 MP

Date

11/10/04

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Your ref.: [REDACTED]
Our Ref. : [REDACTED]
Date : 27 September 2004

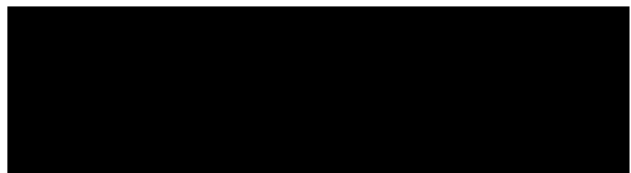
Mr CR Challen MP



Dear Mr Challen

Thank you for your letter dated 7th September 2004.

Your monthly repayment claimed on the 22nd September 2004 was for £1,390.32 of which
£855.24 was interest [REDACTED]



Mr C R Challen MP

Date: 23 Sep 2004

Our Ref: [REDACTED]

Page No: 1

[REDACTED]

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	339.98		339.98dr
5 Jul 2004	Payment Received - Thank You		339.98	0.00
1 Oct 2004	Interim S/Charge 1 Oct 2004 to 31 Dec 2004	355.00		355.00dr
	Amount Now Due			355.00dr



Member's claim form

Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1582.

Your details

Name
in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 10, 04 to 31, 10, 04

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 855 : 24 p

Food

£ 90 : — p

Utilities

£ — : — p

Council Tax/Rates

£ 45 : — p

Telephone and
telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/
security

£ 07 : 98 p

Other

£ — : — p

▶ please specify _____

Other

£ — : — p

▶ please specify _____

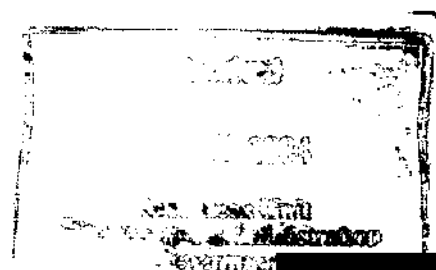
Other

£ — : — p

▶ please specify _____

Total

£ 1088 : 22 p



Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at my second home for the purpose of performing my duties.

Signature

MP

Date

11/11/04

Data protection

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Member's claim form

02 DEC 2004

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 11, 2004 to 30, 11, 2004

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 855.24 p

Food

£ 120.- p

Utilities

£ -.- p

Council Tax/Rates

£ 45.- p

Telephone and telecommunications

£ : p

Cleaning

£ 25.- p

Service/maintenance

£ -.- p

Repairs/insurance/security

£ 97.98 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1143.22 p

Details of second home *If applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay over [redacted] for the purpose of performing my duties as a [redacted]

Signature

[redacted signature]

MP

Date

1/12/04

Data protection

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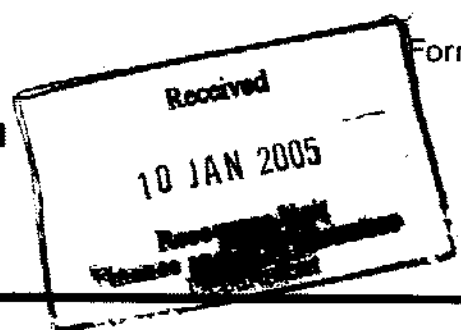
Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 2
If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS
Constituency

COLIN CHALLEN
MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 12, 04 to 31, 12, 04

Total cost of hotel stays
attach all receipts

£ - : - p

Mortgage payments
(interest only) or rent

£ 855 : 24 p

Food

£ 90 : - p

Utilities

£ - : - p

Council Tax/Rates

£ 45 : - p

Telephone and
telecommunications

£ - : - p

Cleaning

£ - : - p

Service/maintenance

£ 378 : 50 p

Repairs/insurance/
security

£ 97 : 98 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

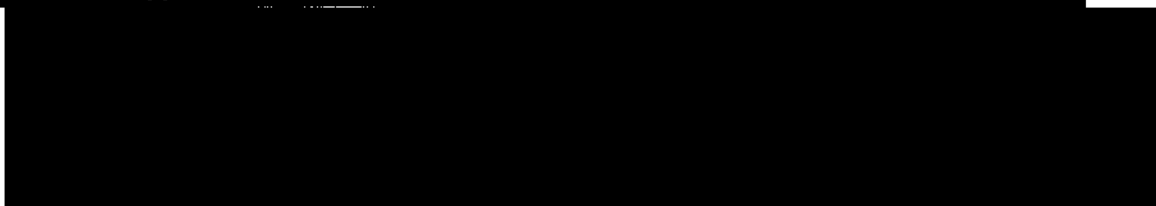
please specify

Total

£ 1466 : 72 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

X
Signature



MP

X
Date

6/1/05

Data protection

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APPLICATION FOR RENTS DUE

Mr C R Challen MP

Date: 10 Dec 2004

Our Ref: [REDACTED]

Page No: 1

RE: [REDACTED]

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	355.00		355.00dr
12 Oct 2004	Payment Received - Thank You		355.00	0.00
1 Jan 2005	Interim S/Charge 1 Jan 2005 to 31 Mar 2005	378.50		378.50dr
	Amount Now Due			378.50dr



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

COLIN CHALLEN

Constituency

MORLEY AND ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 1, 05 to 31, 1, 05

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 855 : 24 p ✓

Food

£ 110 : — p

Utilities

£ 11 : 25 p

Council Tax/Rates

£ 45 : — p

Telephone and telecommunications

£ 34 : 99 p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ 97 : 99 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

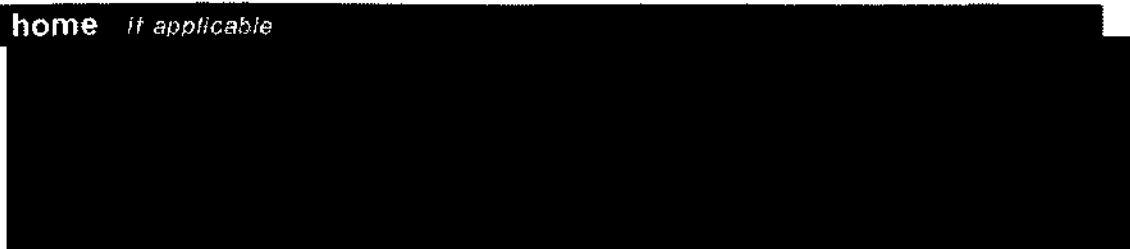
▶ please specify

Total

£ 1154 : 47 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature

_____ MP

Date

_____ 1/2/05 _____

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

01 MAR 2005



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
In CAPITAL LETTERS

COLIN CHALLEN

Constituency

MURLEY AND ROTHWELL

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 2, 05 to 28, 2, 05

Total cost of hotel stays
attach all receipts

£ - : - p

Mortgage payments
(interest only) or rent

£ 855 : 24 p ✓

Food

£ 130 : - p

Utilities

£ - : - p

Council Tax/Rates

£ - : - p

Telephone and telecommunications

£ - : - p

Cleaning

£ - : - p

Service/maintenance

£ - : - p

Repairs/insurance/
security

£ 97 : 88 p

Other

£ - : - p ▶ please specify

Other

£ - : - p ▶ please specify

Other

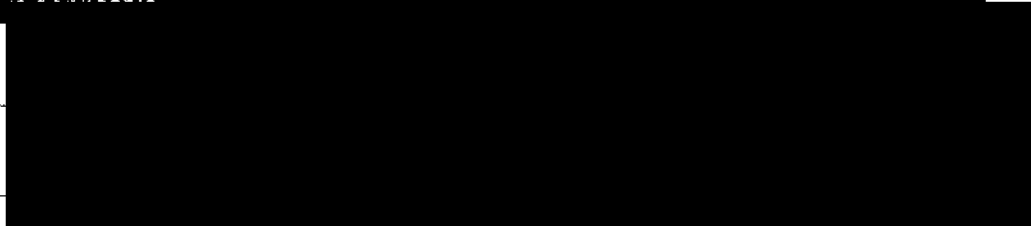
£ - : - p ▶ please specify

Total

£ 1083 : 12 p ✓

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

28/2/05

Data protection

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Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB. Financial Processing to check whether a dedicated

Text

21/3

MARCH 05

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

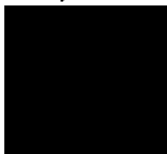
* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)



11/4

Posted by (initials & date)

13 APR 2005



Member's claim form

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

COLIN CHALLEN

Constituency

Morley & Rothwell

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 3, 05 to 31, 3, 05

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 855 : 24 p ✓

Food

£ 120 : — p

Utilities

£ — : — p

Council Tax/Rates

£ — : — p

Telephone and telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ 97 : 98 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1073 : 22 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

31/3/05

Data protection

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