



Member's claim form

08/09 09/10

425721 SP 19/5

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

675903

Your details

Name in CAPITAL LETTERS

CLARE SHORT

Constituency

BIRMINGHAM LADYWOOD

Office use only

Costc

M SHORCBI

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

RR
5885287
JK
19/5

Period of claim

from 1 / 3 / 09 to 31 / 3 / 09

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(Interest only) or rent

£ ~~39.66~~ p

Food

£ ~~200.00~~ p

Utilities

£ ~~100.00~~ p electricity £37 gas £79

Council Tax/Rates

£ — : — p

Telephone and telecommunications

636

£ 63 : 15 p TalkTalk £15.98 OneTel £47.1

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/security

£ — : — p

Other

£ ~~98.00~~ p please specify Garden

Other

£ — : — p please specify

Other

£ — : — p please specify

Total

£ ~~516.81~~ p £63.15

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] Postcode [Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted] MP

Date

9 - May - 09.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

March



Ms. C. Short

Your account number
Your telephone number

Bill date:
Bill number:
Call Credit Limit:
Direct Debit Date:
Call plan: T:

Broadband and calls for just £6.49 a month! What are you waiting for, call us on **0800 049 2325**

| | |
|--------------------------------|----------|
| Your service charges | inc. VAT |
| Talk UK Anytime 23/03 - 22/04 | £5.49 |
| Line Rental & Calling Features | £10.49 |

Why waste money? For a month you can get pl broadband from Talk

Bill Total (inc. VAT) £15.98

VAT at 15% has been included where applicable in this bill totalling £2.09

Save even more on your brilliant calls and broadband package for only £6.49

Your account statement

21 Feb 2009 Balance brought forward £36.04
09 Mar 2009 Payment received, thank you £-36.04

80% of homes can now get broadband and calls for just £6.49 a month. To find out if you can, call us on 0800 049 2325

Outstanding balance £0.00
Current bill total £15.98

Total amount now due (inc. VAT) £15.98

Terms and conditions apply - see over



09/10

The amount due this month of **£15.98** will be taken automatically from your account by Direct Debit on or immediately after **06/04/09**. This payment will appear on your bank or building society statement with the reference, 'Carphone Warehouse Limited'. Should your Direct Debit details change, contact us as soon as possible on 0870 444 1820* so we can update your payment details. A charge of £5 applies to failed Direct Debit payments.

Note: If you do not pay by Direct Debit you will be charged an additional



From The Carphone Warehouse

~~April~~ March

This Bill Covers
Period Start 01/03/2009
Period Ending 31/03/2009
Invoice Date 01/04/2009



46400

Ms CLARE SHORT



| | |
|---------------------------|----------------------------|
| account number | [REDACTED] |
| invoice number | [REDACTED] |
| contact & payment details | see page 2 |
| online | www.onetel.co.uk/myaccount |



Why waste money? Get broadband and calls for just £6.49 a month! What are you waiting for, call us now on 0800 049 7800.

| previous balance | payments received | credits | new charges including VAT | amount payable including VAT | due date |
|------------------|-------------------|---------|---------------------------|------------------------------|------------|
| 47.86 | 47.86 | 0.00 | 47.17 | 47.17 | 20/04/2009 |



| Transaction Type | VAT Rate | Net Amount | VAT | Total |
|------------------------|----------|--------------|-------------|--------------|
| Call & Regular Charges | 15.0% | 41.02 | 6.15 | 47.17 |
| Total | | 41.02 | 6.15 | 47.17 |

Direct Debit advice slip

The amount of £47.17 will be debited from your account on or immediately after 20/04/2009.

Ms CLARE SHORT

09/10

this amount 47.17
will be debited on 20/04/2009
account number [REDACTED]



HOUSE OF COMMONS

12 MAY 2009

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

Office use only

Costs/Cat2

MSHORCB1

Allowance 514602

Supp/Res ID

676803

Member's Name (CAPITAL LETTERS)

CLARE SHORT

Constituency (CAPITAL LETTERS)

BIRMINGHAM LABYWOOD

Claim details

Month/period to be claimed

From 01042009 To 31042009

Subsistence

(No receipts required)

Number of nights spent away from main home

9

@ £25.00 per night £

225

Exp type/

Cat5

637

Cost of accommodation

5885733

MB 2115

Mortgage interest £

39.66 514 631

Hotel £

— 514 —

Rent (inc deposits) £

— 514 —

Council Tax/rates £

121.79 514 633

Fixtures, fittings and furnishings

426152
JF
2115

Total £

~~16145~~ 514 —

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

TalkTalk

£ 16.37 ✓

Water

£ 63.77 ✓

Electricity

£ 27.00 ✓ on fire

Gas

£ 79.00 ✓ 7.00 —

Garden

£ 48.00 ✓

Worster Bosch

£ 148.44 ✓

Total £

382.58 514 636
374.58

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

769.03
761.03

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

9.05.09

Data Protection

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MS C SHORT

Address where services are provided:

Account Number

Bill Date

26 February 2009

Total Payable

£510.02

Payable By

DIRECT DEBIT

Customer Enquiries - 08457 500 500
8am to 8pm Monday to Friday, 8am to 1pm on Saturdays.

Water Services Bill

Bill Period : 1 April 2009 to 31 March 2010

| | |
|--|--------------|
| Balance brought forward from last bill | £484.08 |
| Payments and/or adjustments made since your last bill (See over) | £484.08 |
| Sub Total | £0.00 |

| Charge Summary | Rateable Value (£) | Pence per £ RV | Charge £ |
|----------------------------|--------------------|----------------|----------|
| Water Supply | 314.00 | 81.18 | 254.90 |
| Sewerage and Surface Water | | 81.25 | 255.12 |

Total Payable **£510.02**

Please note that your first payment will be taken on 01 April 2009

Thank you for paying by Direct Debit. Payments will be collected from your bank/building society according to your instructions. This statement is for information only - you do not need to take any action.

Please remember your first payment date as shown above. For more information about Severn Trent Water, why not visit our website at www.stwater.co.uk

This Bill is for information only.

DIRECT DEBIT SCHEDULE

Your Bank Account will be debited on the following dates:

| | | | | | |
|---------------|--------|-------------------|--------|------------------|--------|
| 01 April 2009 | £63.77 | 01 July 2009 | £63.75 | 01 October 2009 | £63.75 |
| 01 May 2009 | £63.75 | 01 August 2009 | £63.75 | 01 November 2009 | £63.75 |
| 01 June 2009 | £63.75 | 01 September 2009 | £63.75 | | |

Please quote the following reference number in any communication:- [REDACTED]

0.1.00.1er

MS C SHORT
[REDACTED]

99999

For enquiries regarding your Account

Telephone: 0121 303 1113
 Textphone: 0121 503 1464
 Fax: 0121 464 0551
 Email: counciltaxeastwest@birmingham.gov.uk

010511

Billing Date: 9-Mar-2009

Property Valuation Band D

| | 2009/10 Charge | % change from 2008/09 |
|--------------------------------------|------------------|-----------------------|
| Birmingham City Council | £1,092.91 | +1.9% |
| West Midlands Fire Service | £46.90 | +2.5% |
| West Midlands Joint Police Authority | £97.98 | +3.5% |
| Your Council Tax For 2009/10 | £1,237.79 | +2.0% |

| Property Address if Different |
|-------------------------------|
| |

Breakdown of Amount Due

| | | |
|--------------------------|----------------------------|-----------|
| Charge For Period Band D | 01-APR-2009 to 31-MAR-2010 | £1,237.79 |
|--------------------------|----------------------------|-----------|

EFFICIENCY INFORMATION

Councils are required to have regard to economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not reduce. By the end of March 2009, efficiency savings achieved since April 2008 are forecast to be (see also enclosed explanatory leaflet for more information):

| | Saving | as a % of 2007-08 spend |
|----------------------------|-------------|-------------------------|
| Birmingham City Council | £38,700,000 | 2.9% |
| West Midlands Fire Service | £560,000 | 0.5% |

Birmingham City Council
West Midlands Fire Service

These efficiencies equal £135 for the average Band D property

Amount Payable By You

£1,237.79

Your Instalment Details and Payment Instructions

Payment of your outstanding charge is due in monthly instalments as detailed below.

In accordance with your request to pay by Direct Debit the following payment(s) will be charged to the bank account specified on the due date or within 7 days of the due date.

Your first payment of **£121.79** is due on **15-Apr-2009**
 followed by 9 monthly payment(s) of **£124.00**.
 Your final payment is due on **15-Jan-2010**.

Please make sure that you quote the reference number noted above in any communication
 This notice is issued by Birmingham City Council, Resources Department (Revenues and Benefits), P.O. Box 6, Birmingham, B4 7AB. A
 enquiries/correspondence concerning this notice should be sent to the above address.

Worcester Service Contract

Keep yourself in heating
& hot water comfort

MRS C SHORT
[REDACTED]

April

*£ 148.44
paid 27.04.09*

40517413



Date: 21.04.2009

Worcester, Bosch Group
Cotswold Way
Warndon
Worcester
WR4 9SW

Telephone 01905 754624
Technical Services 08705 266241
Service Helpline 08457 256206
Fax 01905 754619
Web www.worcester-bosch.co.uk

Dear Sir/Madam

MAINTENANCE CONTRACT RENEWAL

We note from our records that your **MAINTENANCE CONTRACT** falls due for renewal on 07.06.2009.

Please check the details below and select your chosen method of payment.
Then return the completed tear off slip to our contracts team.

Yours faithfully
Customer Services Department

Service Contracts Team
Service Contracts Administrator

Failure to sign the Declaration section below will result in your application being declined & returned

How your electricity adds up

Electricity account [redacted]

| Last reading | This reading | Electricity units used | Cost split | Charges |
|---------------------------------------|-------------------------------|------------------------|---|-------------------|
| 22/11/08 12862 Customer reading | 06/03/09 14054 Estimate | 1192 kWh | first 210 at 15.190p next 982 at 14.090p | £31.90 £138.36 |
| Cost of electricity used this period | | | | £170.26 |
| VAT at 5.0% on £170.26 | | | | + £8.51 |
| Total electricity charges this period | | | | £178.77 |

Charges for Tariff - Juice - standard domestic / Monthly Direct Debit Meter Number [redacted]

Your Supply Number S [redacted]

Your meter reading

When you give us your own meter reading we may send you an amended bill or use the reading to ensure future bill accuracy. Please call our 24 hour meter reading service on 0800 028 4361.

How your Direct Debit account adds up

| Your Direct Debit account | Electricity account |
|--|---------------------|
| Balance on last bill | £233.04 credit |
| Payment received with thanks on 11/12/08 | £37.00 credit |
| Payment received with thanks on 12/01/09 | £37.00 credit |
| Payment received with thanks on 11/02/09 | £37.00 credit |
| Payment received with thanks on 11/03/09 | £37.00 credit |
| Account balance before charges | £381.04 credit |

| This bill | Electricity account |
|---------------------------------------|---------------------|
| Account balance before charges | £381.04 credit |
| Total electricity charges this period | £178.77 debit |
| Account balance for information | £202.27 credit |

How we worked out your new payment

| Your personal account review | Electricity account |
|---|---------------------|
| Estimated electricity units 728 at 15.190p | £110.58 |
| Estimated electricity units 2729 at 14.090p | £384.52 |
| VAT at 5.00% on £495.10 | £24.75 |
| Total estimated charges over the next 12 months | £519.85 |
| Account balance brought forward | £202.27 credit |
| Total | £317.58 debit |
| Divide by 12 | £26.46 debit |
| New payment amount (rounded) | £27.00 |

We check your payment amount every six months as we aim to ensure you'll have paid just the right amount by your annual review. We've now adjusted your payment to £27.00, taking your current balance into account in the calculation. We'll take this from your bank account with effect from 14/04/09 or just after.

Your Average Daily Consumption

| | Electricity |
|---|-------------|
| This Bill | 11.46 kWh |
| Average per day (Estimated) | |
| This Bill Last Year | 18.11 kWh |
| Average per day - equivalent period last year (Estimated) | |

Want to know more? Visit npower.com/myenergyuse

We've included this graph to help you understand how your energy usage this period compares to the same period last year. This is based on actual reads wherever possible, energy usage can vary for many reasons e.g. weather.

What you paid - thank you

| | | |
|--------------|-------------|--------|
| Direct Debit | 21 Jan 2009 | £79.00 |
| Direct Debit | 19 Feb 2009 | £79.00 |
| Direct Debit | 19 Mar 2009 | £71.00 |

Total payments £229.00

Gas you've used this period

Meter number: [REDACTED]

| | | |
|-----------------------|-------------|-----------|
| 25 Dec 08 - estimated | 1359 | Estimated |
| 18 Feb 09 - estimated | 1669 | Estimated |

= **310 imperial units used over 56 days (estimated)**

Gas units converted = **9885.93 kWh used over 56 days**

First 411.00 kWh x 7.259p £29.83

Next 9474.93 kWh x 3.688p £349.44

Cost of gas used this period £379.27

| | | |
|-----------------------|-------------|---------------------------|
| 19 Feb 09 - estimated | 1669 | Estimated at price change |
| 27 Mar 09 - actual | 1815 | We read your meter |

= **146 imperial units used over 37 days (actual)**

Gas units converted = **4655.95 kWh used over 37 days**

First 272.00 kWh x 6.927p £18.84

Next 4383.95 kWh x 3.356p £147.13

Cost of gas used this period £165.97

Total cost of gas used £545.24

Gas units are converted to Kilowatt hours using the following formula:

| imperial units used | metric conversion factor | calorific value | volume correction | to convert to kWh | gas used in kWh |
|---------------------|--------------------------|-----------------|-------------------|-------------------|-----------------|
| 310 | x 2.83 | x 39.6688 | x 1.0226400 | ÷ 3.6 | = 9885.93 |

The above illustration is based on the first meter read of this bill.

Emergency? Smell gas?

! Call 0800 111 999 (24 hours)

To find the name and address of the company responsible for the gas pipeline delivery network to your home, please call 08701 600 229 (lines open Mon-Fri 8am to 9pm, excluding Bank Holidays).

Your gas meter point reference number

Midlands Pricing Area.
Accuread read your meter

Getting in touch with us

✉ Write to **British Gas PO BOX 3055, Eastbourne BN21 9FE**

☎ Central heating enquiries: **0845 672 2122**

What to do if you have a complaint

Step 1 Please contact us on 0800 072 8631, go to www.britishgas.co.uk/mycomplaint, or write to British Gas Customer Solutions Team, PO BOX 3054, Eastbourne BN21 9FD. We will do all we can to resolve your issue straight away.

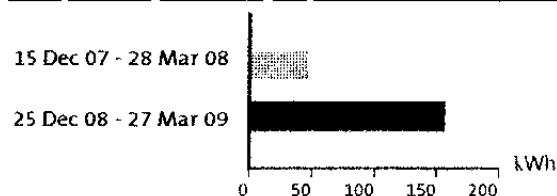
Step 2 If you remain dissatisfied, please write to: Adele Barker, Customer Service Director, British Gas, PO BOX 3054, Eastbourne BN21 9FD.

If following steps 1 and 2 you are still dissatisfied you may contact the Energy Ombudsman on 0845 055 0760 (Textphone 18001 0845 051 1513), or via www.energy-ombudsman.org.uk. The Ombudsman offers a free, independent service where customer and supplier cannot reach final resolution. Their final decision is binding on the energy supplier, not the customer.

Advice?

Consumer Direct, the Government's helpline for consumer advice, offers clear, practical and impartial help and advice. You can call on 08454 04 05 06 or go to www.consumerdirect.gov.uk.

Daily average of the gas you've used



The above include estimate readings.

Continued on the next page →

To get a large print, talking or braille bill or to join our Home Energy Care register call 0800 072 8625 (Textphone 18001 0800 072 8626)

April



Ms. C. Short

Your account number
Your telephone number

Bill date:
Bill number:
Call Credit Limit:
Direct Debit Date:
Call plan: T:

SAVE! Broadband and calls for just £6.49 a month! Call us now on 0800 049

Your service charges inc. VAT

| | |
|--------------------------------|--------|
| Talk UK Anytime 23/04 - 22/05 | £5.49 |
| Call Charges | £0.39 |
| Line Rental & Calling Features | £10.49 |

Bill Total (inc. VAT) £16.37

VAT at 15% has been included where applicable in this bill totalling £2.14

Your account statement

| | |
|---|---------|
| 21 Mar 2009 Balance brought forward | £15.98 |
| 06 Apr 2009 Payment received, thank you | £-15.98 |

| | |
|---------------------|--------|
| Outstanding balance | £0.00 |
| Current bill total | £16.37 |

Total amount now due (inc. VAT) £16.37

SAVE SAVE SAVE
Spring clean your fin

Save even more on yo
our brilliant calls and b
package for only **£6.49**

80% of homes can now
broadband and calls fo
To find out if you can, j
on **0800 049 1397**.

Terms and conditions apply - see over



The amount due this month of **£16.37** will be taken automatically from your account by Direct Debit on or immediately after **05/05/09**. This payment will appear on your bank or building society statement with the reference, 'Carphone Warehouse Limited'. Should your Direct Debit details change, contact us as soon as possible on 0870 444 1820* so we can update your payment details. A charge of £5 applies to failed Direct Debit payments.

Note: If you do not pay by Direct Debit you will be charged an additional

Received from Care
Shout - week
beginning 6 April 09
2 hours gardening
@ £8 per hour
= £16

Signed



Week beginning 20 April.

{ 2 weeks gardening
@ 2 hours per week

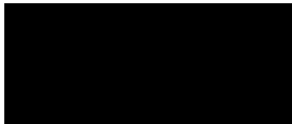
= £32 - received
from Care Short

Signed



PRIVATE AND CONFIDENTIAL

Rt Hon Clare Short MP



Tel : 0207 [REDACTED]

Fax : 0207 [REDACTED]

Email : [REDACTED]@parliament.uk

19 May 2009

Dear Ms Short

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE and ACA claims both dated 9 May 2009, copies of which are attached for ease of reference.

With reference to your claims for electricity and gas, i note that the documents provided support payments up to March 2009. I should be grateful if you could submit documents to support monthly payments for the 2009/2010 financial year.

Further to the above, your claim for March 2009 has been reduced by £50.00, as garden plants are not an allowable expense under the ACA allowance.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely



Assistant Validation Officer

