

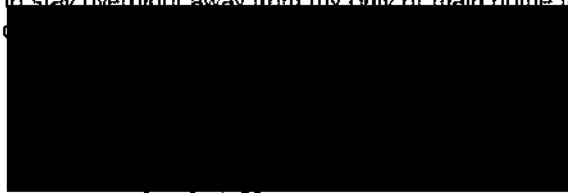
Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

7/2/08

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 02 / 08 to 29 / 02 / 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ 55 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ 45 : 00 p ✓

Cleaning

£ 140 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 48 : 96 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1790 : 96 p

pay £141.45

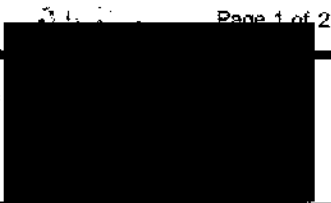


Member's claim form

15 JAN 2008

About filling in this form

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Your details

Name in CAPITAL LETTERS

CLARE WARD

Constituency

WATFORD

Office use only

Costs/Cal 2



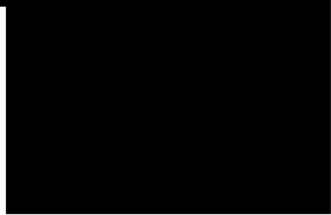
Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1 08/01/08 to 31 10/108

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1400:00 p

Food

£ : p

Utilities

£ 75:00 p

Council Tax/Rates

£ 99:00 p

Telephone and telecommunications

£ 84:37 p

Cleaning

£ 160:00 p

Service/maintenance

£ 89:00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

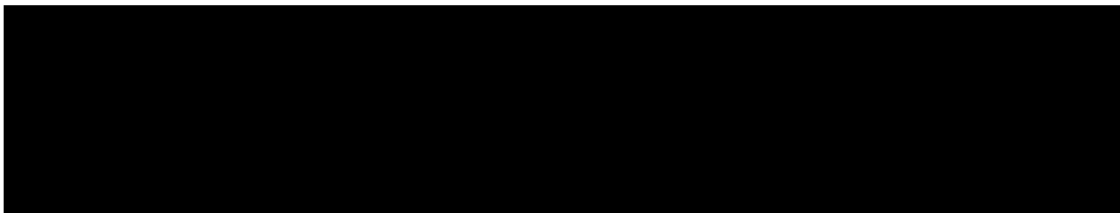
Total

£ 1907:37 p



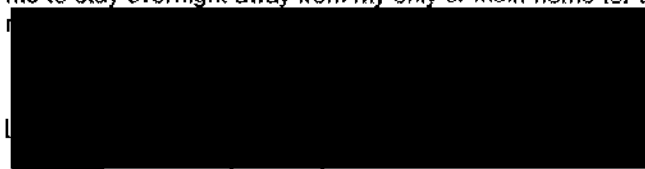
Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

13/1/08

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

- 5 DEC 2007

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use only
Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1 12 07 to 1 01 08 ✓

Total cost of hotel stays
attach all receipts

£ ~~1500~~ : ~~00~~ p

Mortgage payments
(interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ 75 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and
telecommunications

£ 79 : 69 p ✓

Cleaning

£ 120 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ 36 : 75 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

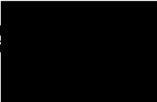
£ : p

▶ please specify

Total

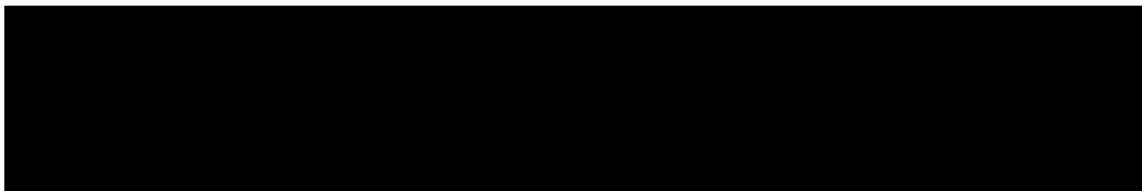
£ 1813 : 44 p ✓

continued on page



Details of second home *if applicable*

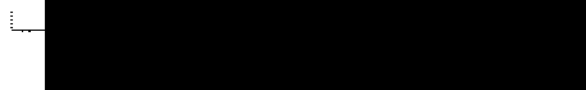
**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

my

Signature



MP

Date

11/2/07

Data protection

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**Send your completed
form to**

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

MEMBERS
04 OCT 2007
BUDGET

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

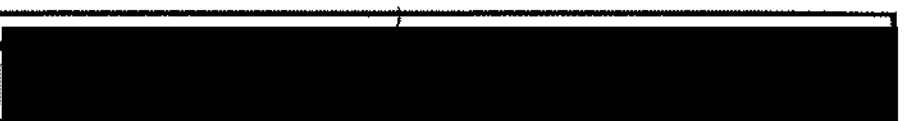
Name in CAPITAL LETTERS

CLAIRE WARD ✓

Constituency

WATFORD

Office use
Costs/Cal 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 10 / 07 to 07 / 10 / 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ 84 : 19 p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ ~~92~~ : ~~50~~ p 93.50

Cleaning

£ 120 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 36 : 75 p

Other

£ 408 : 91 (August) p ▶ please specify washing machine

Other

£ : p ▶ please specify

Other

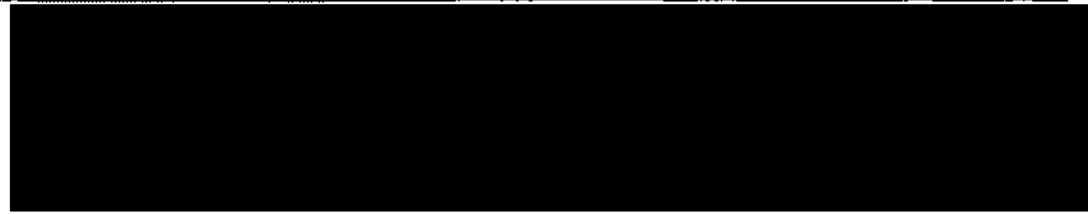
£ : p ▶ please specify

Total

£ 2225 : 35 P

Details of second home *if applicable*

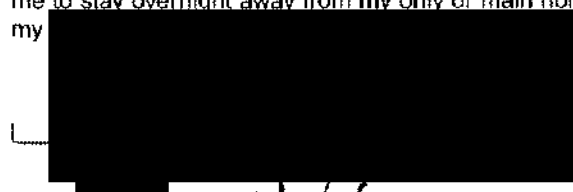
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature



MP

Date

23/09/07

Data protection

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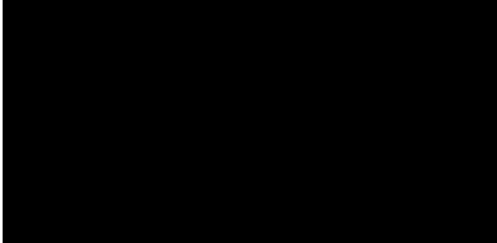
Mrs Claire Ward



Mrs Claire Ward



PURCHASE DETAILS

PRODUCT DESCRIPTION	PRODUCT CODE	QTY	AMOUNT	DETAILS
D&I DELIVERY HOMEDEL		1	£0.00	
 WD860P 1600RPM		1	£399.95	
INSTALL LAUNDRY S CP WEB		1	£8.96	



Member's claim form

VALIDATION
09 NOV 2007
RECEIVED

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

CLARE WARD

Constituency

WATFORD

Office use only
Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 07 to 1 10 / 11 / 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1400 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ 136 : 37 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ 1808 : 16 p

Repairs/insurance/
security

£ 36 : 75 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

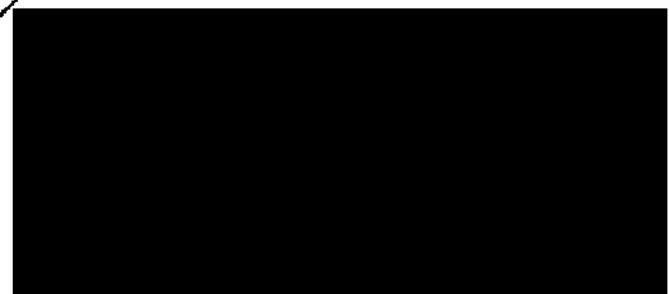
Other

£ : p

▶ please specify

Total

£ 3603 : 28 p



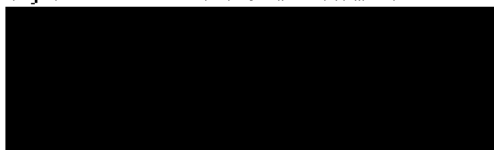
Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31/10/07

Data protection

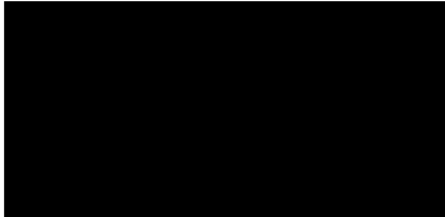
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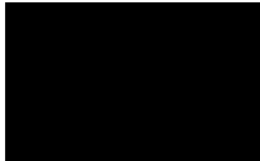


APPLICATION FOR PAYMENT

For



To: **Miss C M Ward**



Invoice No:

Date:

Account No:



Payment Due	Description	Period	Amount
1 Nov 2007	Service Charge	1 Nov 2007 to 30 Apr 2008	1,787.68

Total:

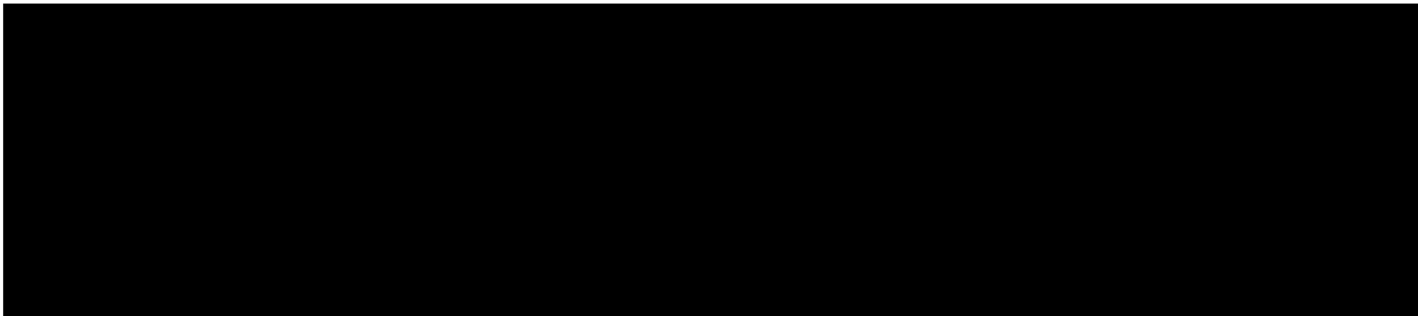
b/fwd balance:

Total Due:

£1,787.68

£20.48

£1,808.16





Member's claim form

1007 004 1 E

About filling in this form

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Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use only

Costs/Cat 2

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 10 9 107 to 30 10 9 107

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 1400 : 00 p

Food

£ : p

Utilities

£ 75 : 00 p

Council Tax/Rates

£ 120 : 00 p

Telephone and telecommunications

£ 113 : 40 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ : p

Repairs/insurance/ security

£ 48 : 96 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1877 : 36 p

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

31/8/07

Data protection

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Member's claim form

24 JUL 2007

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Your details

Name in CAPITAL LETTERS

CLARE WARD

Constituency

WATFORD

Office use

Costs

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/1/08/07 to 31/08/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ 75 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ 72 : 69 p ✓

Cleaning

£ 80 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 36 : 75 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1766 : 44 p ✓

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] MP

Date

~~27~~ 24/7/07

✓

Data protection

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Your details

Name
in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use
Costs

Claim details

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- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 107 107 to 31 107 107 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ 75 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and
telecommunications

£ 72 : 69 p ✓

Cleaning

£ 120 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ 30 : 75 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1806 : 44 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

24 / 7 / 07

✓

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

07/08

MEMBERS

24 MAY 2007

BUDGETS

ACA2

Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 06 / 07

to 1 / 07 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1400 : 00 p

(interest only) or rent

Food

£ 100 : 00 p

Utilities

£ 76 : 37 p

Council Tax/Rates

£ 104 : 52 p

Telephone and telecommunications

£ 90 : 00 p

Cleaning

£ 130 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 36 : 75 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2047 : 64 p

continued on page 2

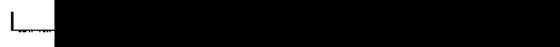
Details of second home

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

24/5/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

07/08

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CLARE WARD

Constituency

WATFORD

Office use
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

April

Period of claim

from 104/07 to 1/05/07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1400 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1400 : 00 P

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP



Date

25/5/07

Data protection

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Member's claim

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Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 05 / 07 to 1 / 06 / 07

May

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1400 : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1400 : 00 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

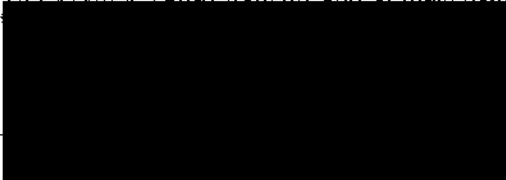


Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____ MP



Date

_____ 27/5/07

J

Data protection

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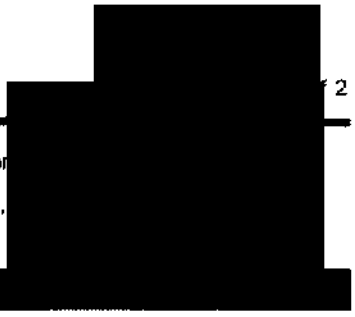
07/08

ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use
Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices



Period of claim

from 1 105 107 to 31 105 107

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent



Food

£ : p

Utilities

£ 75 : 00 p

Council Tax/Rates

£ 104 : 62 p

Telephone and telecommunications

£ 52 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 87 : 50 p

Repairs/insurance/
security

£ 36 : 75 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total



Pay £515.77


Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 / MP

Date

8/05/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Ms C M Ward

INVOICE NO: [REDACTED]

DATE: 2 April 2007

01/05/07

to

31/10/07

Ground rent due 1 May 2007

In respect of: [REDACTED]

87.50

TOTAL DUE

£87.50



07/08

Member's claim form

of 2

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Your details

Name in CAPITAL LETTERS

CLAIRE WARD

Constituency

WATFORD

Office use Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 04 / 07 to 30 / 04 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 76 : 37 p

Council Tax/Rates

£ 104 : 52 p

Telephone and telecommunications

£ 52 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 2109 : 82 p

Repairs/insurance/security

£ 36 : 75 p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

Pay £ 2,518.46 continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

8/03/07

Data protection

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APPLICATION FOR PAYMENT

To: Miss C M Ward

Invoice No: [REDACTED]
Date: 16 Apr 2007
Account No: [REDACTED]

Description	Period	Amount
Service Charge Year End Adjustment	1 May 2005 to 30 Apr 2006	322.14
	Total:	£322.14
	b/fwd balance:	£1,787.68
	Total Due:	£2,109.82