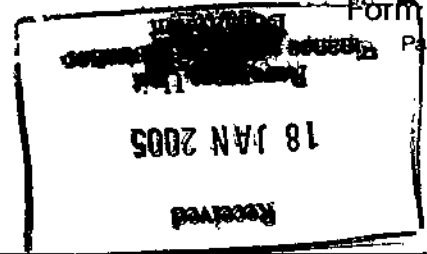




Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

CHRIS RUANE

Constituency

VALE OF CLWYD

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 25/9/04 to 14/1/05 X 3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3442 : 75 p (1/1/05 - 31/3/05)

Food

£ 1087 : 50 p ✓

Utilities Electricity

£ 30 : - p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 104 : 53 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 4634 : 78 p

Details of second home *if applicable*

**Address of
second home**
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

11/9/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

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Your details

Name
in CAPITAL LETTERS

CHRIS RUANE

Constituency

VALE OF CLWYD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 17 / 7 / 04 to 24 / 9 / 04

Total cost of hotel stays
attach all receipts

£ : p

~~Mortgage payments~~
(interest only) or rent

£ 3442 : 75 p (1/10/04 - 31/12/04)

Food

£ 725 : p

Utilities
Electricity

£ 20 : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 82 : 84 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4270 : 59 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

24/9/04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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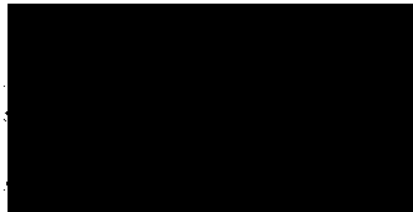
Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.

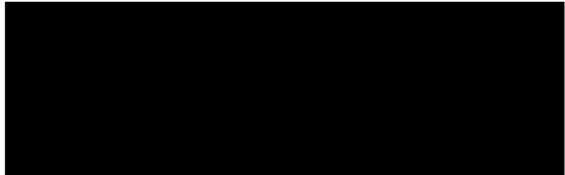


Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



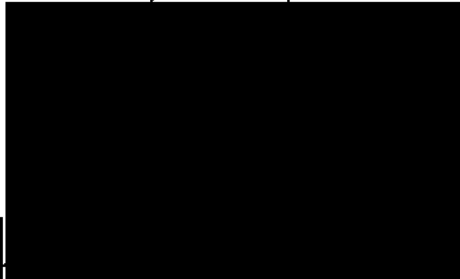
Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

24/3 15/1-24/3-05

Invoice No.



Account code / Allowance

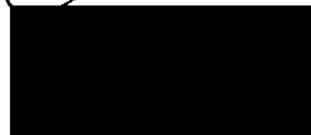
Members cost centre (Cat1)



Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



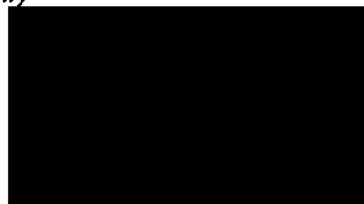
* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)

.....
.....



Member's claim form

from 04/05 allowance

04 APR 2005

About filling in this form

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Your details

Name
in CAPITAL LETTERS

CHRIS RUANE

Constituency

VALE OF CLWYD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 15/1/05 to 24/3/05 x 3.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 725 : p ✓

Electricity

£ 30 : p ✓

Council Tax/Rates

£ 463 : 50 p ✓

Telephone and telecommunications

£ 73 : 28 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

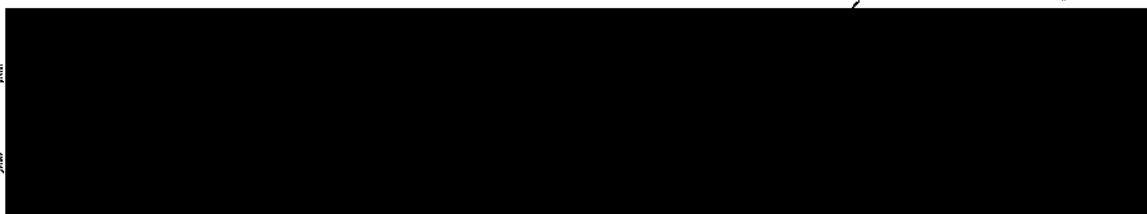
▶ please specify _____

Total

£ 1291 : 78 p

Details of second home *if applicable*

X Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my



Signature

MP

Date

24/3/05

Data protection

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



RECORDED

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

20 JUL 2004

DIA

Your details

Name in CAPITAL LETTERS

CHRIS RUANE

Constituency

VALE OF CLWYD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 6, 04 to 16, 7, 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3442 : 75 p (1-7-04 to 30-9-04)

Food

£ 435 : p

Utilities

Electricity

£ 20 : p

@ £10 per month D.D.

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 66 : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 121 : p

▶ please specify

TV licence

Other

£ 649 : 99 p

▶ please specify

Sofabed

Other

£ : p

▶ please specify

Total

£ 4734 : 74 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

_____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

_____ 19/07/04 _____

Data protection

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

For **Mr C S Ruane**

TV Licence

Valid until: 30 June 2005

Licence Fee: £121.00

MR C RUANE

DATE ORDERED

31/03/04

DESCRIPTION OF GOODS:

CAT No.	DESCRIPTION	CODE	QTY.	PACKS.	WEIGHT.
6390130	MALI TAN. SOFABED	DELIVER	1	1	55.000

£649-99