



Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CHARLES CLARICE

Constituency

NORWICH SOUTH

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/03/08 to 10/03/08

Allowance year

07/08

Suppliers

Amount

FSW

£ 1175 : = p

Royal Mail

£ 150 : 36 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

1325.36

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Signature]

MP

Date

07/03/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed


Comments



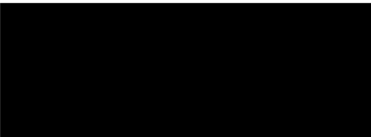

FSW


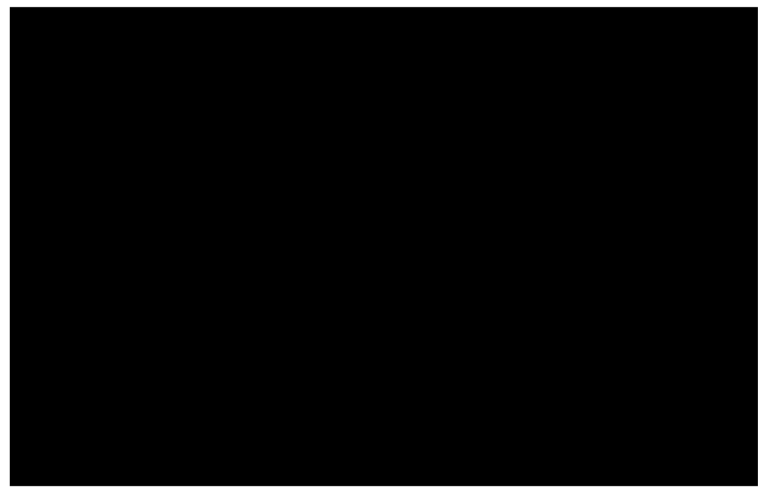
Marketing & Corporate Communications

RECEIVED



CHARLES CLARK MP


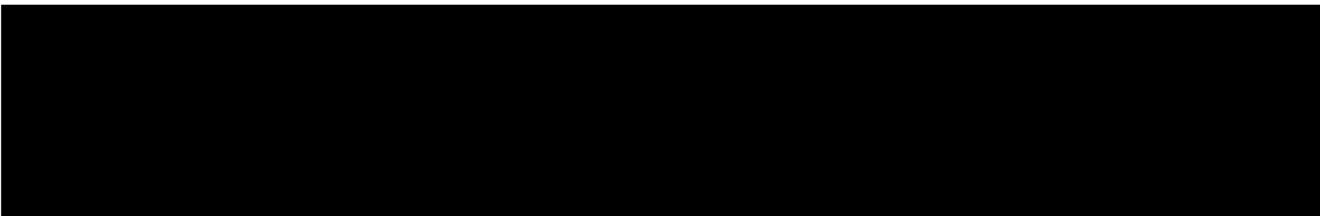
INVOICE NO: 
INVOICE DATE & TAX POINT: 31/12/07
CLIENT:  CHARLES CLARK MP
PRODUCT: 
JOB: 

DESCRIPTION	COST
FAQ:  =====	
To all costs for design, artwork and production of Spring Newsletter - as agreed	1,000.00
	

E & OE Payment strictly net on or before the last day of the month following date of invoice unless otherwise stated above



SUB TOTAL £	1,000.00
VAT £	175.00
TOTAL £	1,175.00



Invoice

To
RT HON CHARLES CLARKE MP

Account held at
RT HON CHARLES CLARKE MP

Customer account number

Terms
10 days

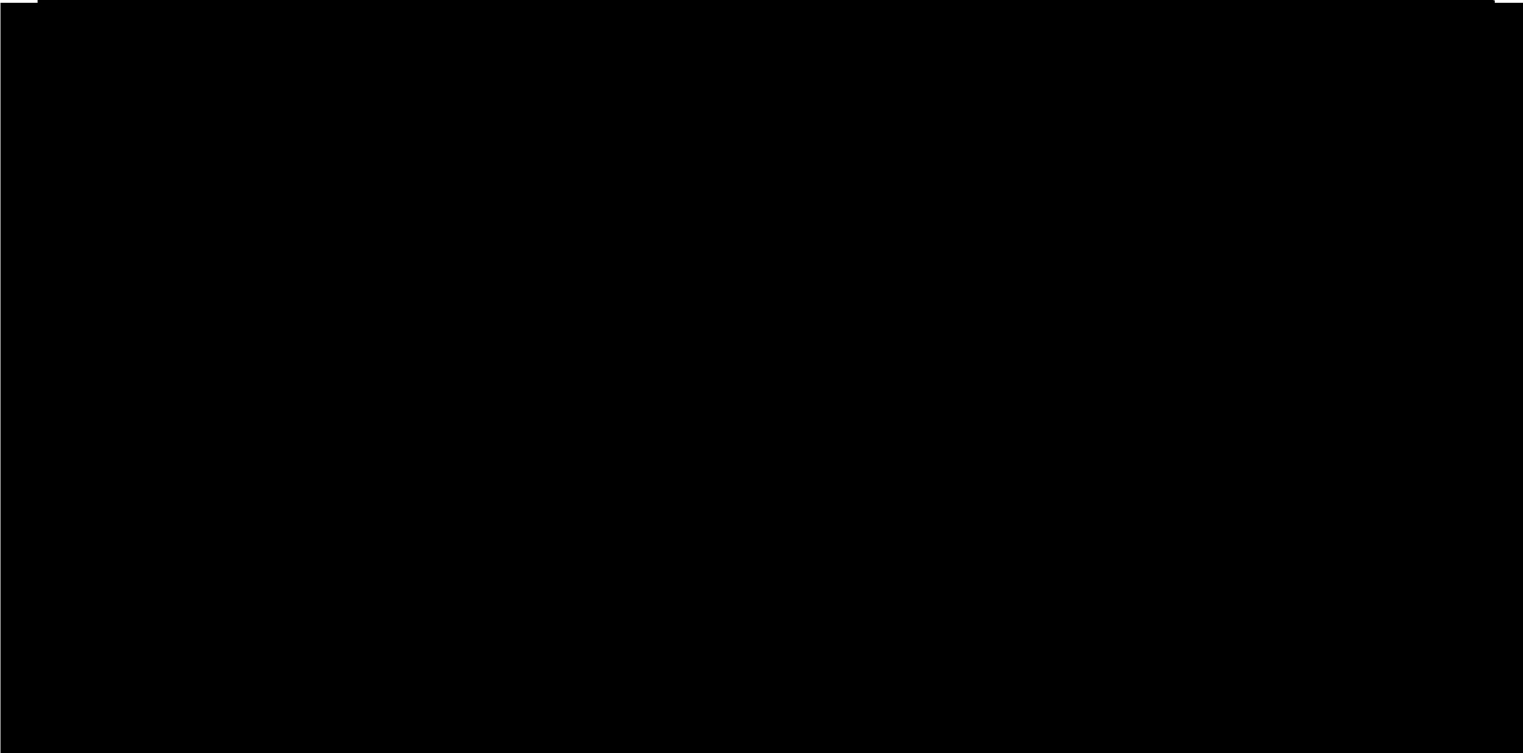
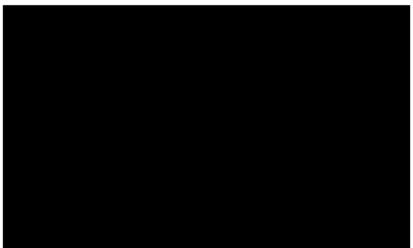
Please pay by
06 Mar 2008

Docket no.	Posting date Poster	Sender's ref. Control no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[REDACTED]	22 Feb 2008	[REDACTED]		DOOR TO DOOR 4,296 4296 ITEMS AT 3.500 PENCE			150.36	E

Total Net **150.36**

Total VAT E = exempt **0.00**

Total 150.36





Communications Allowance

Direct payment of suppliers

14/01/08

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Your details

Name
in CAPITAL LETTERS

CHARLES CLARKE

Constituency

NORWICH SOUTH

Office use only	Costc	M

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/01/08

to 11/01/08

Allowance year

07/08



Suppliers

Amount

<u>ROYAL MAIL</u>	<u>£ 308.56 p</u>
<u>ROYAL MAIL</u>	<u>£ 1057.38 p</u>
<u>ROYAL MAIL</u>	<u>£ 119.24 p</u>
<u>ROYAL MAIL</u>	<u>£ 137.18 p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

11-1-07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

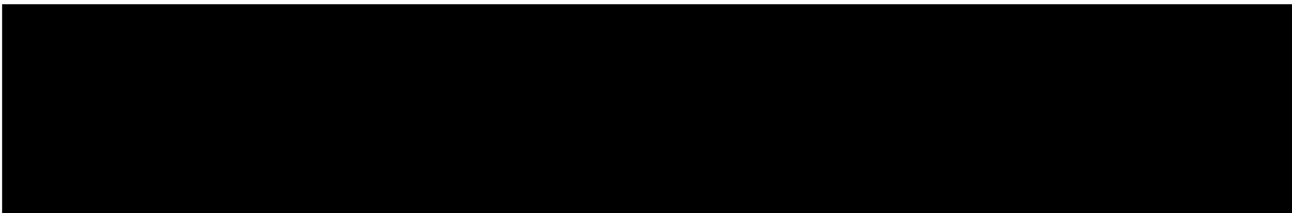
Initials / Date

Validation
completed

Comments



Royal Mail



Invoice

To
RT HON CHARLES CLARKE MP

Account held at
RT HON CHARLES CLARKE MP

Customer account number

Terms

10 days

Please pay by

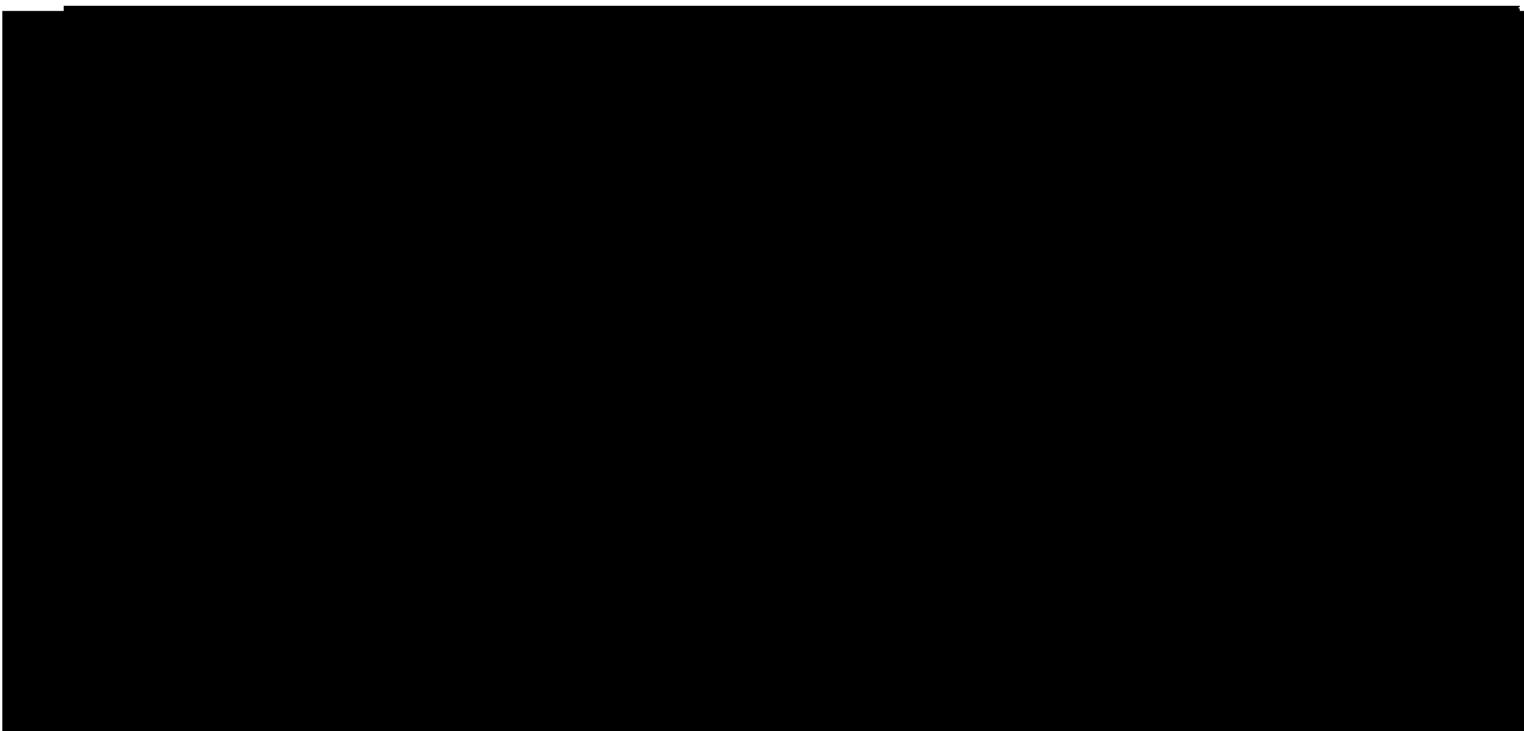
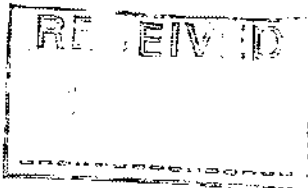
20 Dec 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unitcost (£)	Net value	VAT
[REDACTED]	07 Dec 2007	[REDACTED]		DOOR TO DOOR 8,816 8816 ITEMS AT 3.500 PENCE			308.56	E

Total Net **308.56**

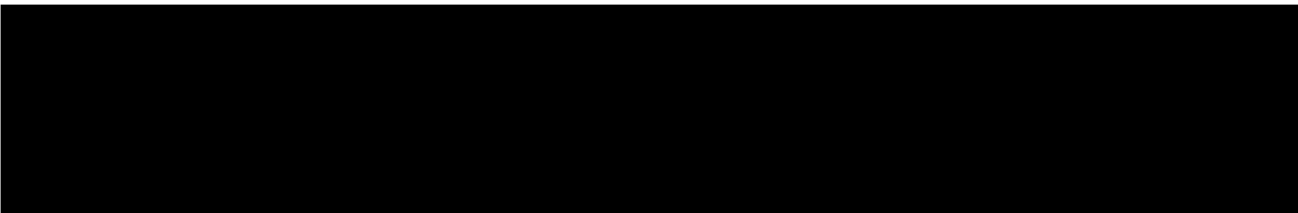
Total VAT E = exempt **0.00**

Total 308.56

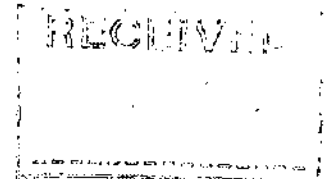




Royal Mail



Invoice



To
RT HON CHARLES CLARKE MP

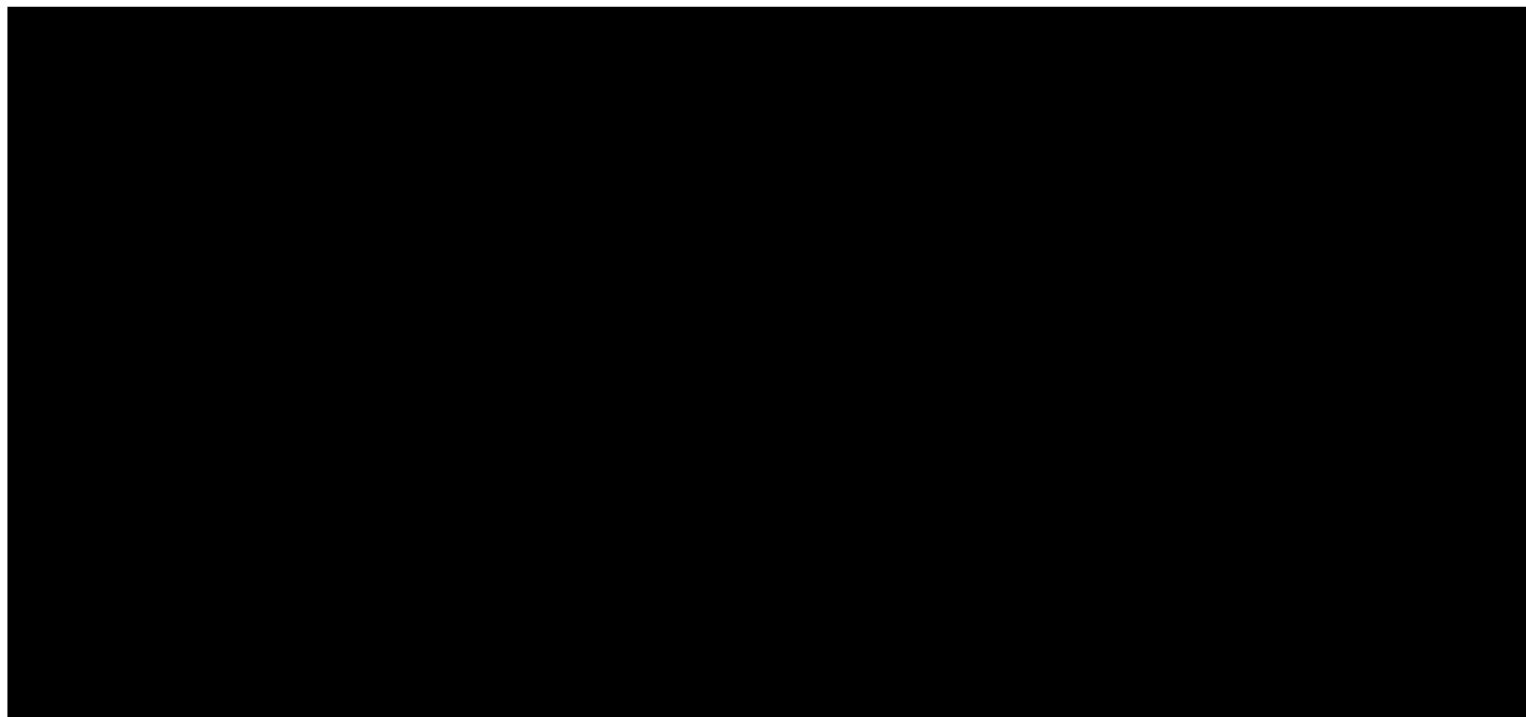
Account held at
RT HON CHARLES CLARKE MP

Customer account number

Terms
10 days
Please pay by
10 Jan 2008

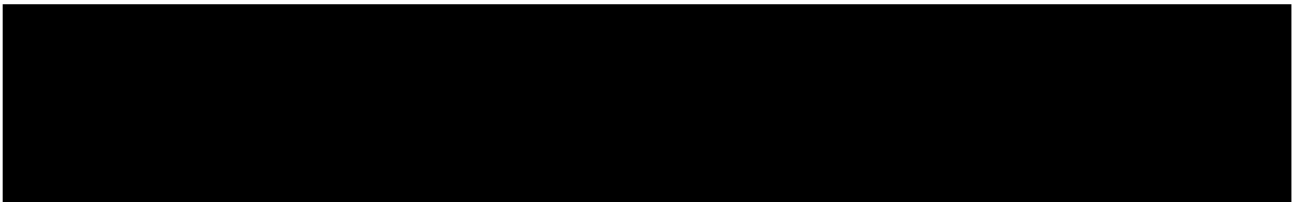
Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	28 Dec 2007			DOOR TO DOOR			1,057.38	E
				30211 ITEMS AT 3.500 PENCE				

Total Net	1,057.38
Total VAT	E = exempt 0.00
Total	1,057.38





Royal Mail



Invoice



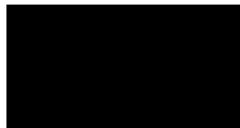
To
RT HON CHARLES CLARKE MP



Account held at
RT HON CHARLES CLARKE MP



Customer account number



Terms
10 days

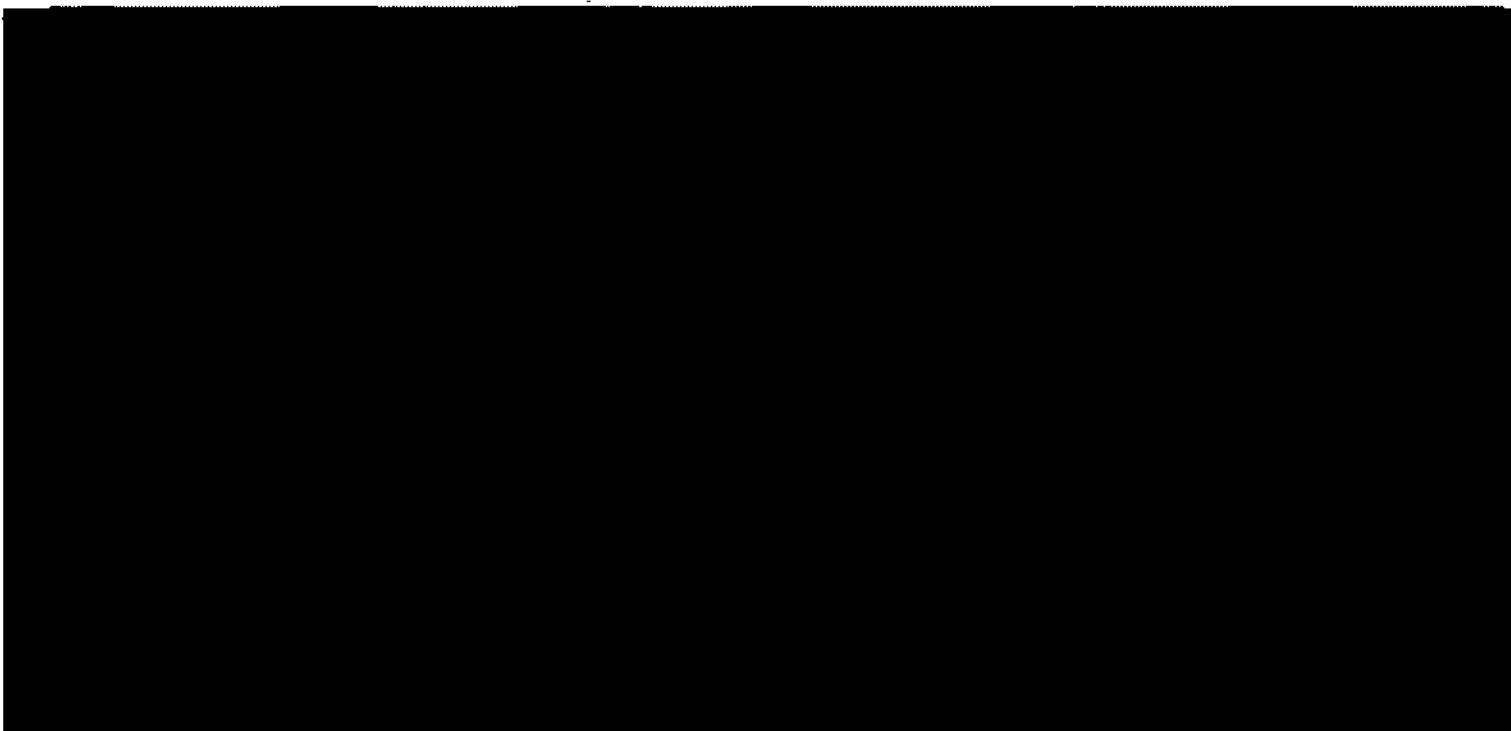
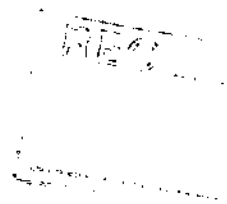
Please pay by
17 Jan 2008

Docket no.	Posting date Postal	Senders ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	04 Jan 2008	[Redacted]		DOOR TO DOOR 3,407 3407 ITEMS AT 3.500 PENCE			119.24	E

Total Net **119.24**

Total VAT E = exempt **0.00**

Total 119.24



INVOICE

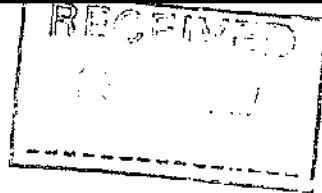


Royal Mail

Invoice No. [REDACTED]
Invoice Date 02.10.2007

Bill to No. [REDACTED]
Your Order No. [REDACTED]
Sales Order/Contract No. [REDACTED]
Sales Order Date 02.10.2007

CHARLES CLARKE MP



Page 1 of 1

Telephone Enquiries to [REDACTED]

Terms of payment Payment Due Within 21 Days
Due for payment by 23.10.2007

For payment enquiries quote your Payer Acct No. as shown on the remittance advice

Item Ref No.	Description Product	Quantity	Price	Price Unit	Value	VAT Code
[REDACTED]	DATA LISTS 3006810	1	116.75	EA	116.75	AS

For the attention of: Sam Earl

Relating to: The provision of [REDACTED] records

In case of queries please contact Data Services on [REDACTED]

As requested by Elena Sayles

Code	VAT %	Total Sales	Total VAT	Total net	Value
AS	17.50	116.75	20.43	VAT	116.75
				Final amount	137.18

Remittance Advice

Invoice No. [REDACTED] Payer Acct. No. [REDACTED] Amount Due 137.18

Please remember to return this Advice with any payments to:



Communications Allowance
Direct payment of suppliers

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Your details

Name in CAPITAL LETTERS

CHARLES CHARKE

Constituency

NORWICH SOUTH

Office use only Costc M [redacted]

Claim details

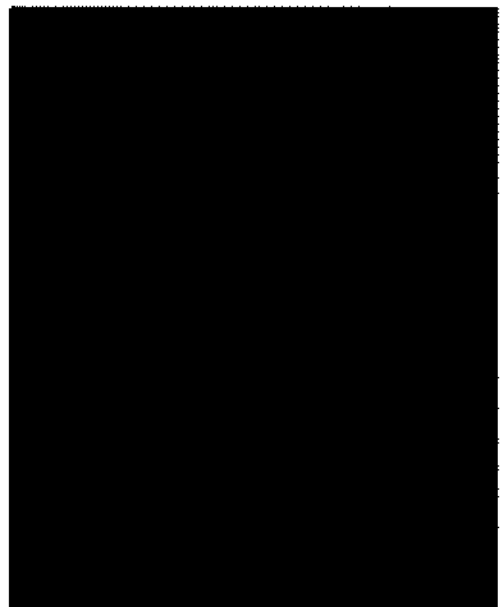
You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 01/12/07 to 07/12/07 Allowance year 07/08

Suppliers Amount

Table with 2 columns: Suppliers, Amount. Row 1: Public Impact, £2562.79p. Other rows are blank.



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, ex [redacted] parliamentary duties.

Signature

[redacted signature]

MP

Date

30/11/07

Data protection

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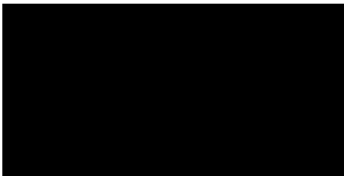
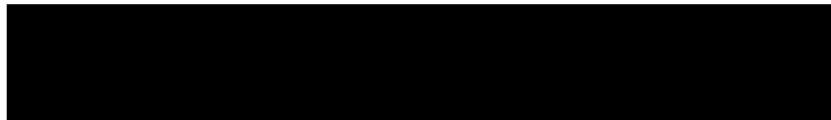
Send your completed
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Validation Team, Operations Directorate,
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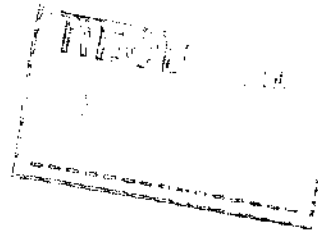
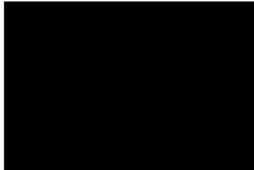
Office use only

Initials / Date

Validation
completed**Comments**



Charles Clarke MP



Invoice

Invoice No.

Invoice/Tax Date

Cust. Order No.

Account Ref.



Quantity Details

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 40K	0.00	0.00	1,045.00	0.00	0.00
1.00 Posters - How to Contact Your MP 1pp A4 Colour 50	0.00	0.00	195.00	17.50	34.13
1.00 Contact details small leaflets - 80K off	0.00	0.00	1,160.00	0.00	0.00
1.00 Delivery Scale G	0.00	0.00	109.50	17.50	19.16



Total Net Amount 2,509.50

Total VAT Amount 53.29

Invoice Terms: 30 Days

Invoice Total 2,562.79





Communications Allowance

Direct payment of suppliers

05 DEC 2007

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Your details

Name in CAPITAL LETTERS

CHARLES CLARKE

Constituency

NORWICH SOUTH

Office use only Cost M [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/11/07 to 30/11/07

Allowance year

07/08



Suppliers

Amount

Royal Mail

£ 150 : 57p

£ : p

£ : p

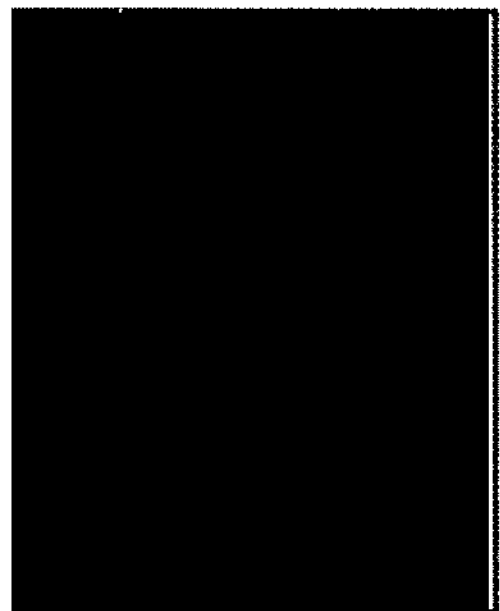
£ : p

£ : p

£ : p

£ : p

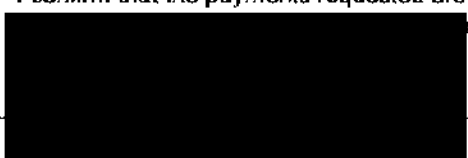
£ : p



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature



MP

Date

30/11/07

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments



Invoice

To
RT HON CHARLES CLARKE MP
CONSTITUENCY MAIL



Account held at
RT HON CHARLES CLARKE MP



Customer account number



Terms
10 days

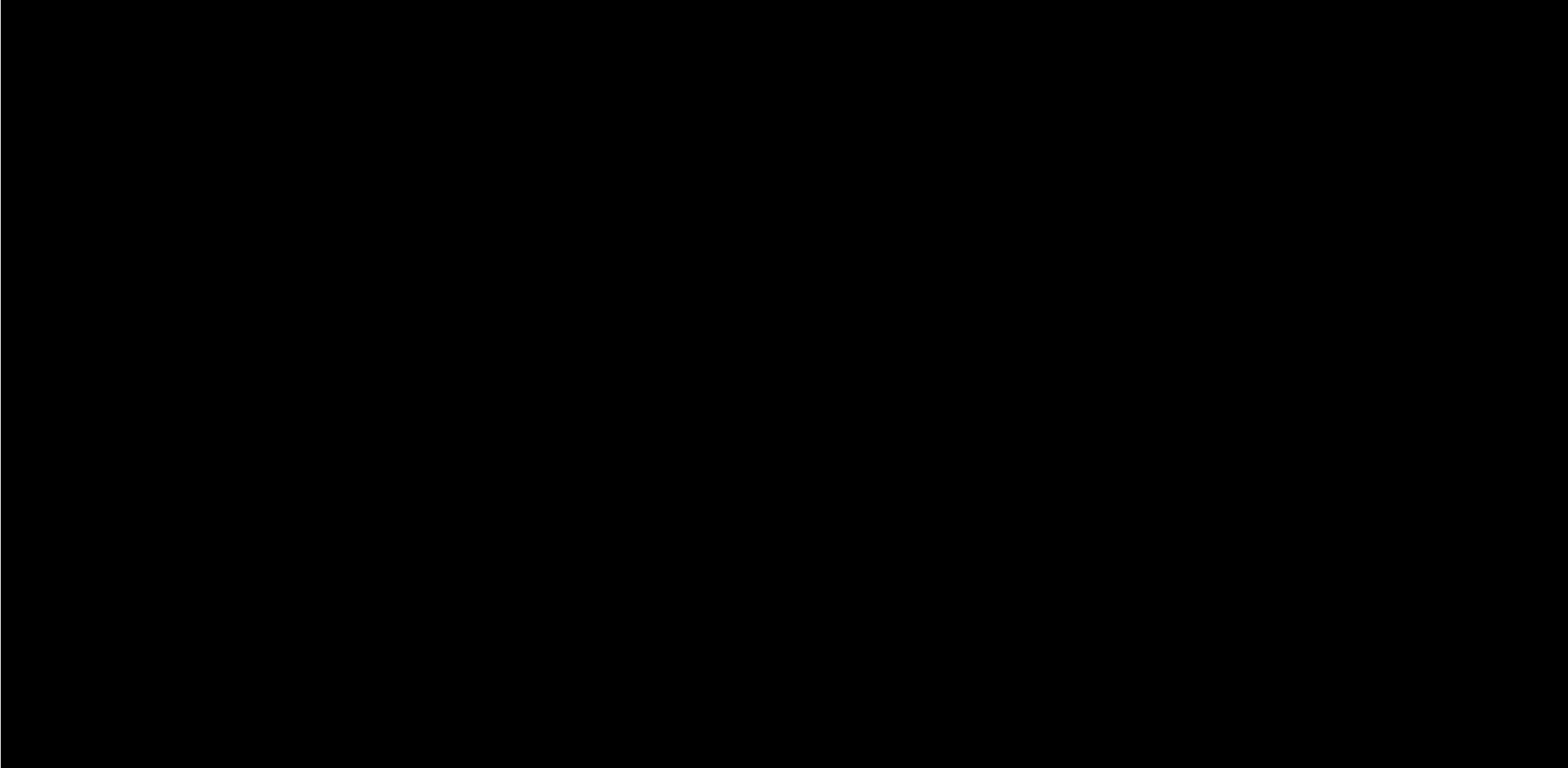
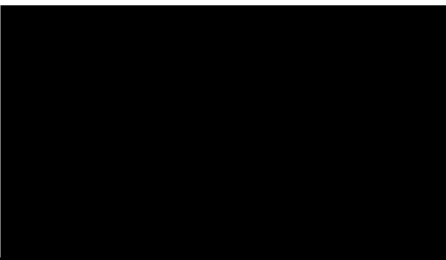
Please pay by
08 Nov 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	26 Oct 2007	[Redacted]		DOOR TO DOOR 4,302 4302 ITEMS AT 3.500 PENCE			150.57	E

Total Net **150.57**

Total VAT E = exempt **0.00**

Total 150.57





Communications Allowance
Direct payment of suppliers

2007 AON 8 0

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Your details

Name in CAPITAL LETTERS

CHARLES CLARKE

Constituency

NORWICH SOUTH

Office use only Cost M [redacted] checkmark

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

Period of claim from 1/10/07 to 31/10/07 Allowance year 07/08 checkmark

Suppliers Amount

Royal mail £ 319.4 p

Royal mail £ 280.17 p

£ : p

Unseen by QA [redacted] £ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, excl of my Parliamentary duties.

Signature

[redacted signature]

MP

Date

26/10/07

Data protection

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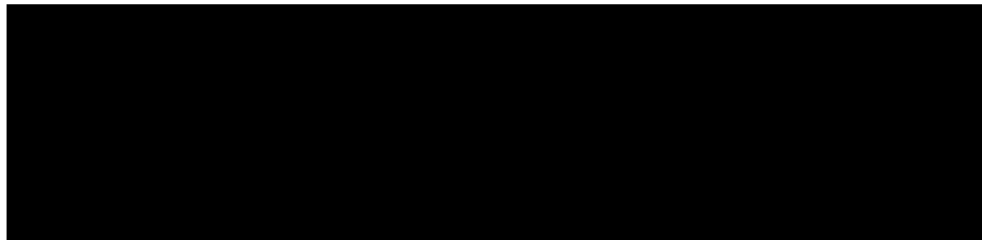
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

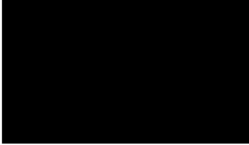


Invoice date
15 Oct 2007 ✓
 Page
 1 of 1

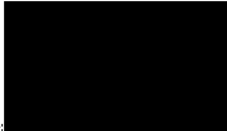
Invoice

To
 RT HON CHARLES CLARKE MP ✓

Account held at
 RT HON CHARLES CLARKE MP



Customer account number



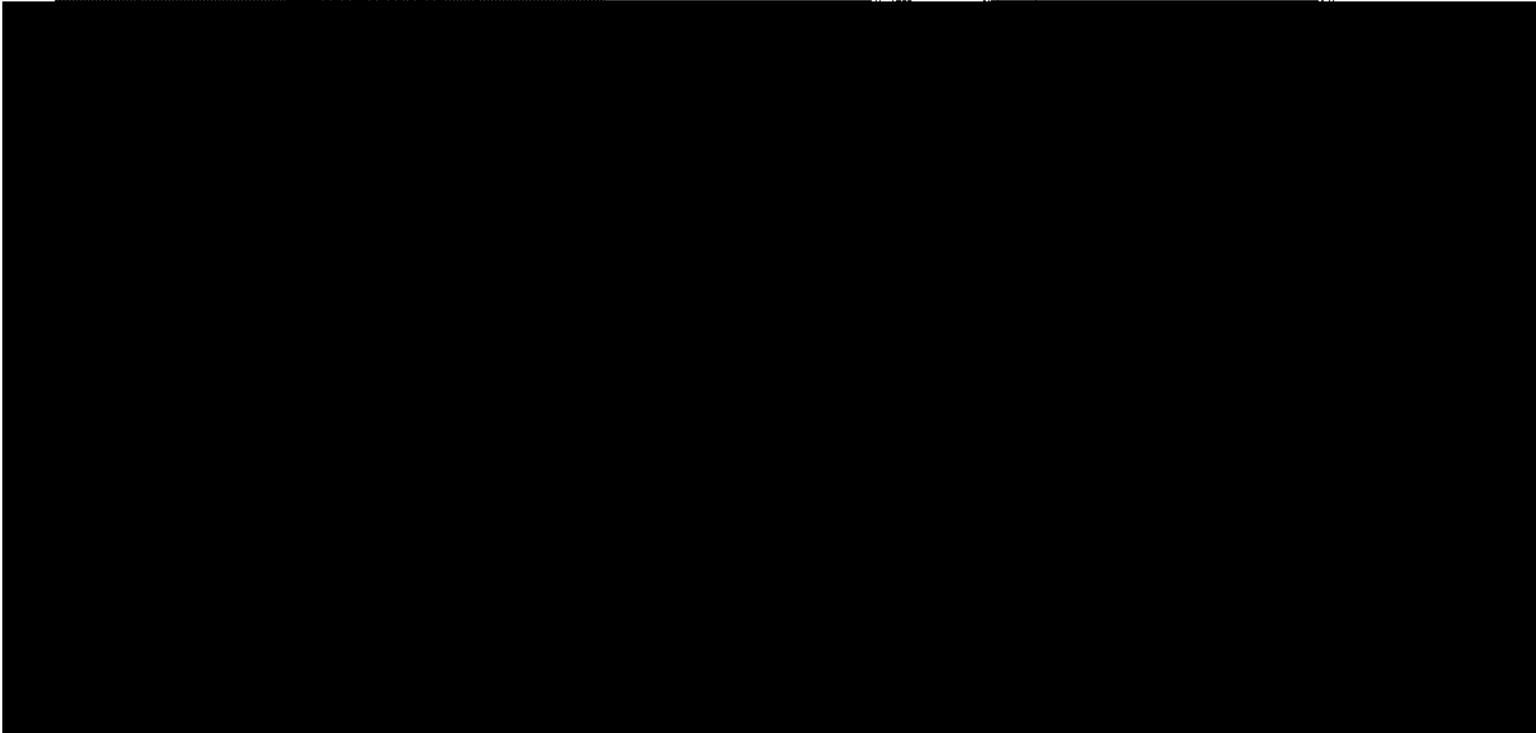
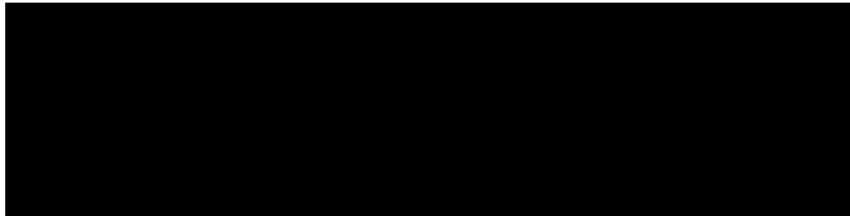
Terms
 10 days
 Please pay by
25 Oct 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
	12 Oct 2007			DOOR TO DOOR 4,292			150.22	E
	12 Oct 2007			4292 ITEMS AT 3.500 PENCE				
	12 Oct 2007			DOOR TO DOOR 4,834			169.19	E
				4834 ITEMS AT 3.500 PENCE				

Total Net **319.41**

Total VAT E = exempt **0.00**

Total 319.41





Invoice date
22 Oct 2007

Page
1 of 1

Invoice

To RT HON CHARLES CLARKE MP ✓



Account held at
RT HON CHARLES CLARKE MP



Customer account number



Terms
10 days

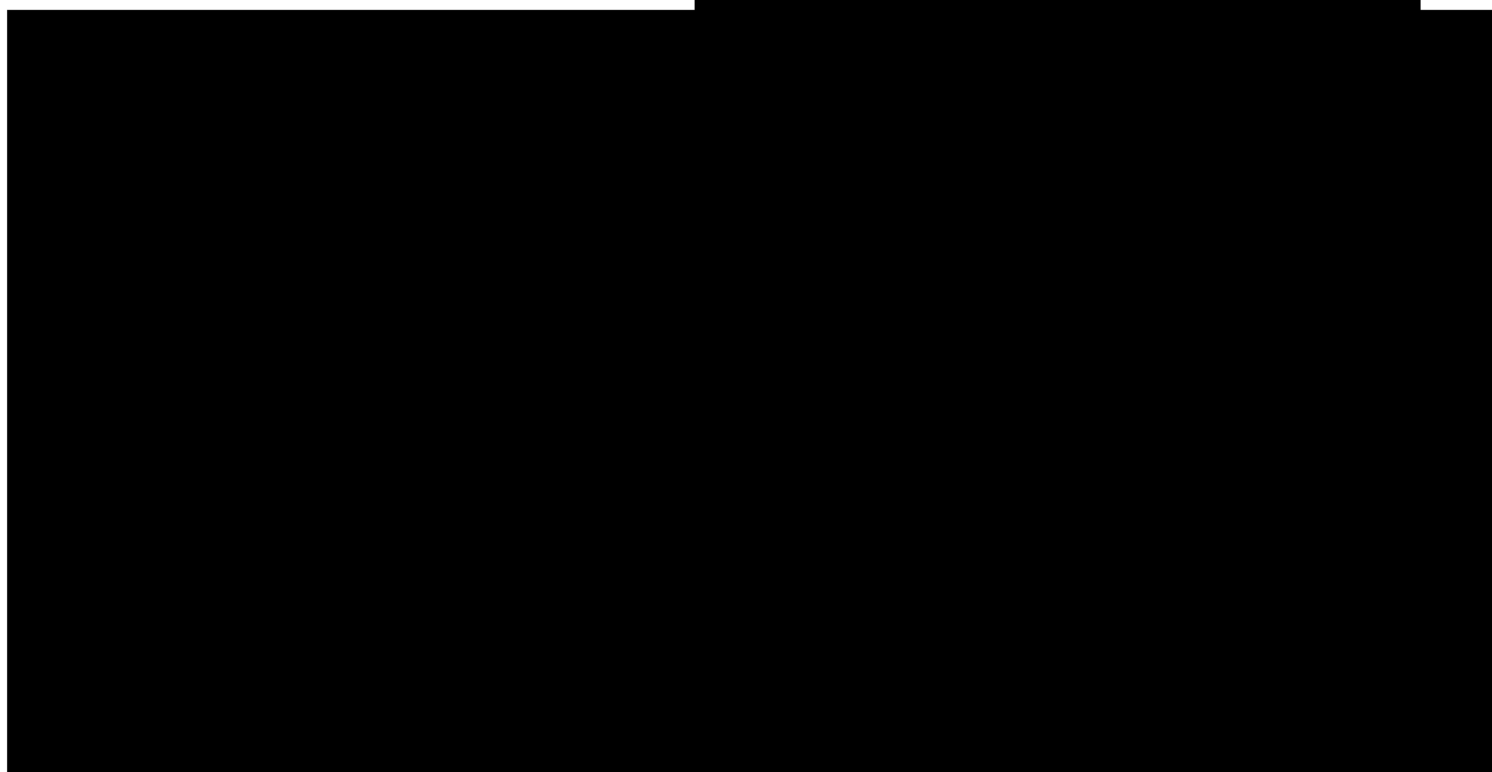
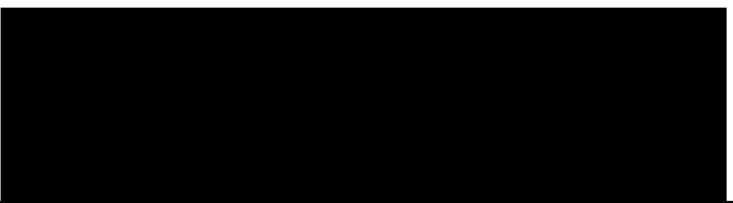
Please pay by
01 Nov 2007

Docket no.	Posting date Proster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	19 Oct 2007			DOOR TO DOOR 8,005 8005 ITEMS AT 3.500 PENCE			280.17	E

Total Net 280.17

Total VAT E = exempt 0.00

Total 280.17 ✓





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

01 OCT 2007

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Your details

Name in CAPITAL LETTERS

CHARLES CLARKE

Constituency

NORWICH SOUTH

Office use only Cost M [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/09/07 to 30/09/07 Allowance year 07/08

Suppliers

Amount

ROYAL MAIL

£267.57p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclu... Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

27/9/07

Data protection

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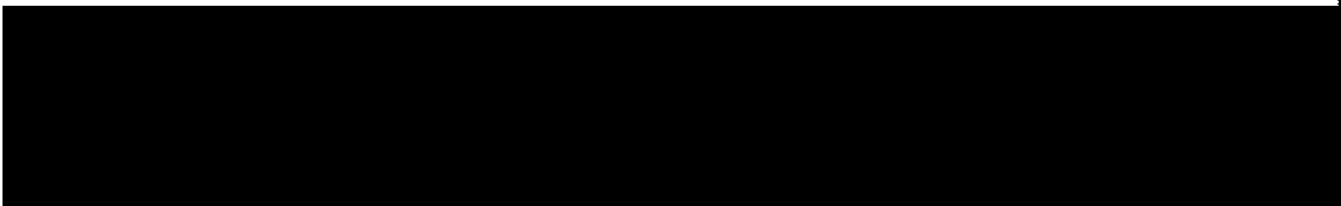
**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**Validation
completed**Comments**



Royal Mail

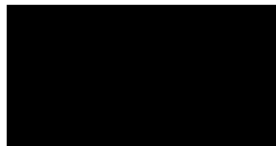


Invoice

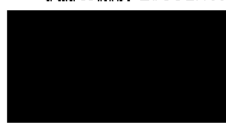
To
RT HON CHARLES CLARKE MP



Account held at
RT HON CHARLES CLARKE MP



Customer account number



Terms
10 days

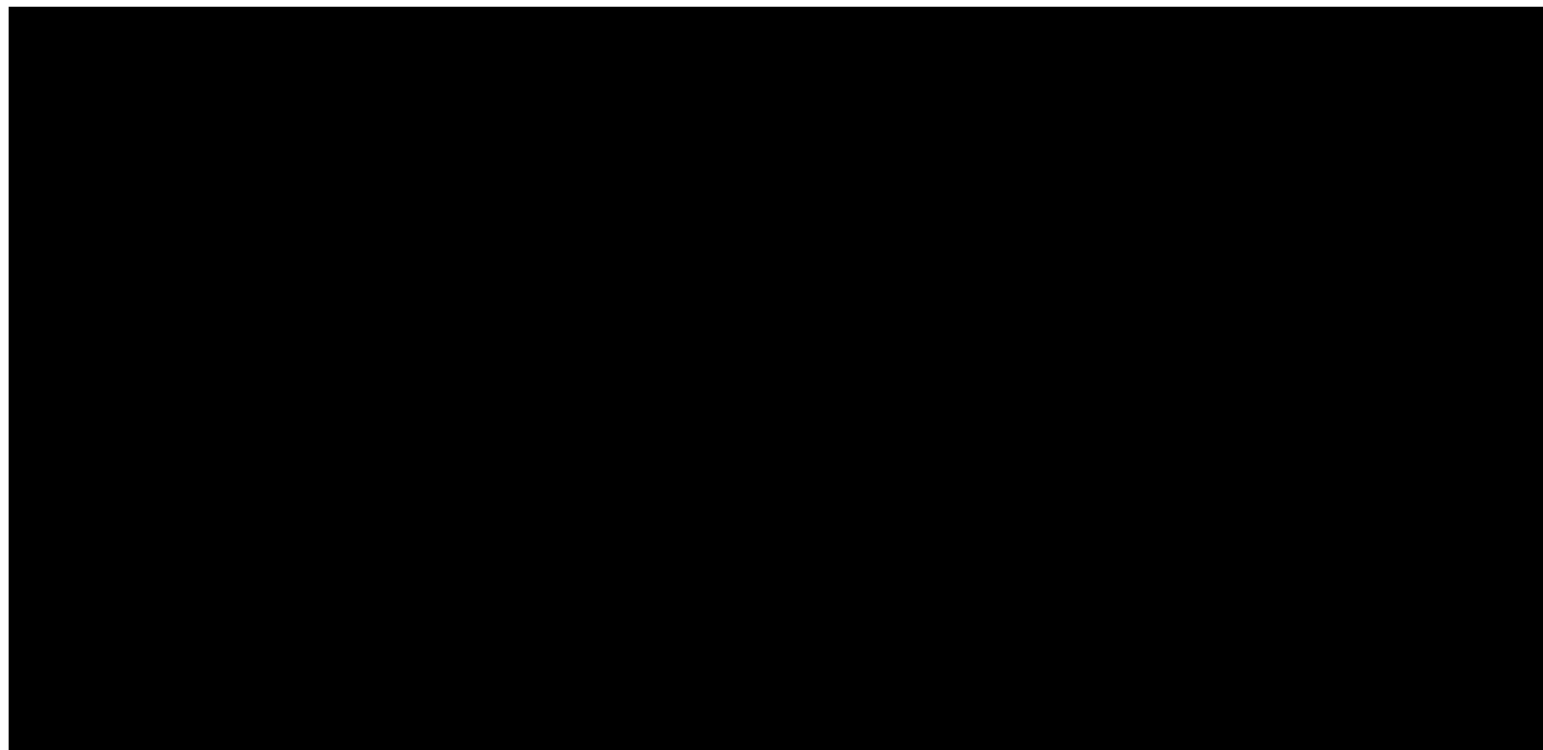
Please pay by
04 Oct 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	21 Sep 2007	[Redacted]		DOOR TO DOOR 7,645 7645 ITEMS AT 3.500 PENCE			267.57	E

Total Net **267.57**

Total VAT E = exempt **0.00**

Total 267.57





Communications Allowance
Direct payment of suppliers

25 SEP 2007

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CHARLES CLARKE

Constituency

NORWICH SOUTH

Office use only

Cost

M

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 17/09/07 to 30/09/07 Allowance year 07/08

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include Royal mail (£306.49 p) and FSW (£1175.00 p).

Authorisation and declaration

I confirm that the above are the correct details of costs incurred wholly, and exclusively, for my Parliamentary duties.

Signature

MP

Date

21/9/07

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Royal Mail



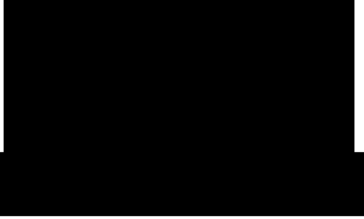
Invoice number

Invoice date
17 Sep 2007

Page
1 of 1

Invoice

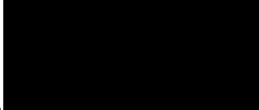
To
RT HON CHARLES CLARKE MP



Account held at
RT HON CHARLES CLARKE MP



Customer account number



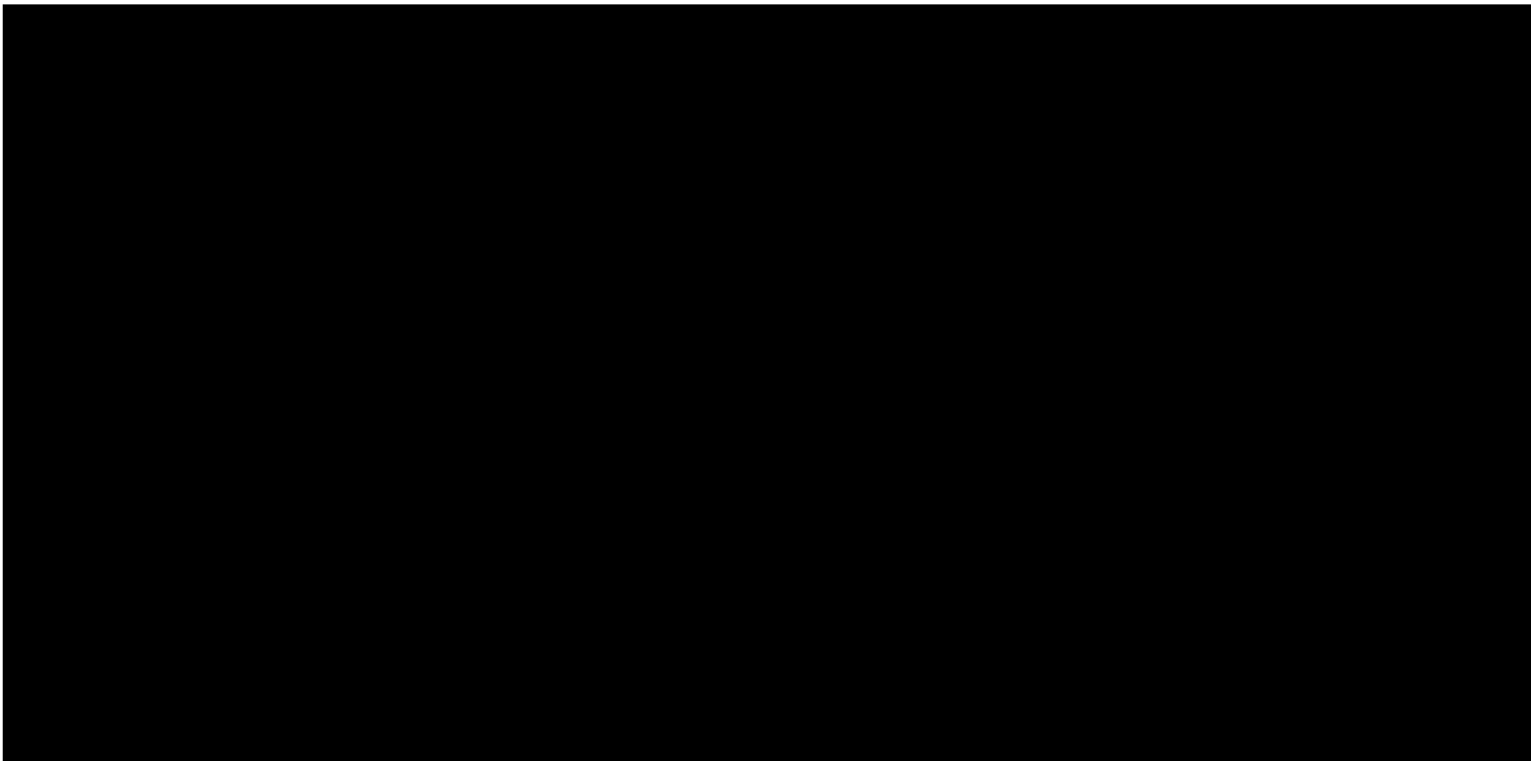
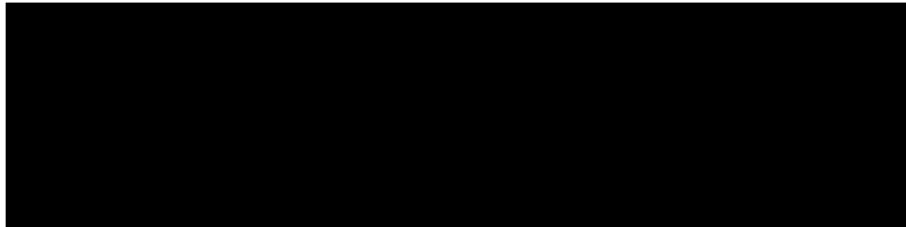
Terms
10 days

Please pay by
27 Sep 2007

Docket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	Sep 2007			DOOR TO DOOR	8,757			306.49	E
				8757 ITEMS AT 3.500 PENCE					

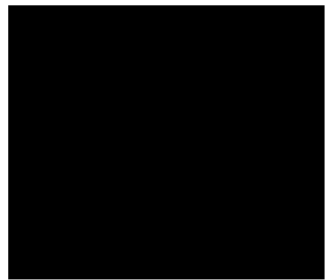
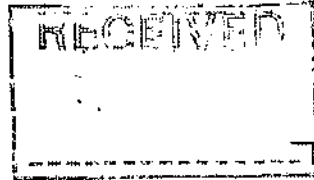
Total Net	306.49
Total VAT	E = exempt 0.00
Total	306.49

RECEIVED
18 SEP 2007



FSW

Marketing & Corporate Communications




CHARLES CLARK MP

INVOICE NO: [REDACTED]
INVOICE DATE & TAX POINT: 31/08/07

CLIENT: [REDACTED] CHARLES CLARK MP

PRODUCT: [REDACTED]

JOB: SPRING 07 NEWSLETTER

DESCRIPTION	COST
<p>FAG: [REDACTED]</p> <p>To design, artwork and production of Spring newsletter - second part of charge -</p> 	<p>1,000.00</p>

E & OE

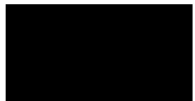
Payment strictly net on or before the last day of the month following date of invoice unless otherwise stated above



SUB TOTAL £	1,000.00
VAT £	175.00
TOTAL £	1,175.00



Communications Allowance
Direct payment of suppliers



18 SEP 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

CHARLES CLARKE ✓

Constituency

NORWICH SOUTH

Office use only

Cost

M



Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

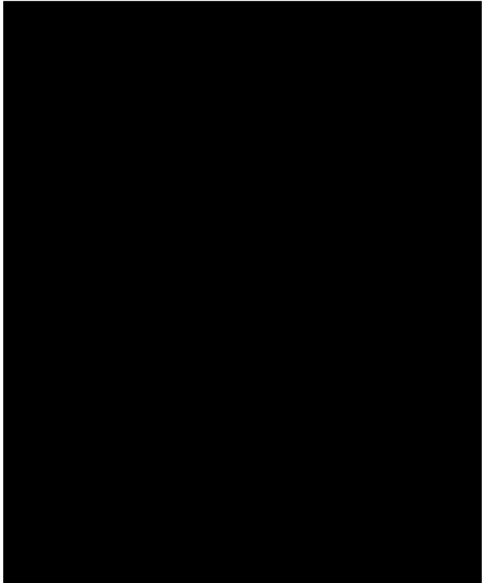
___/___



Suppliers

Amount

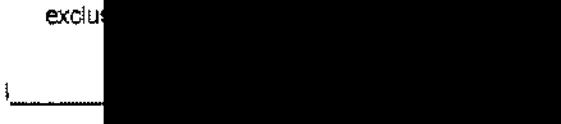
Royal Mail	£ 580.75 p
Royal Mail	£ 18.90 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p



Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, excluding my Parliamentary duties.

Signature



MP

Date

12/09/07



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Send your completed
form to

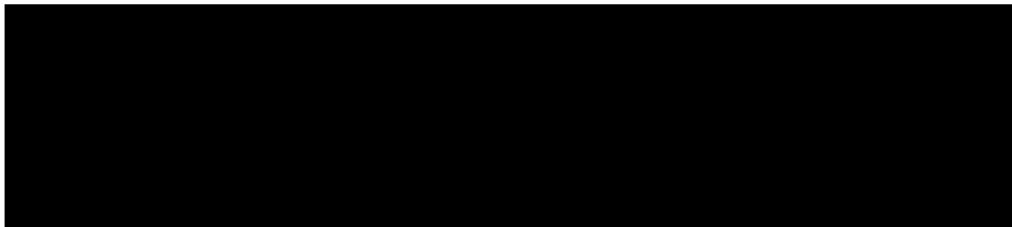
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

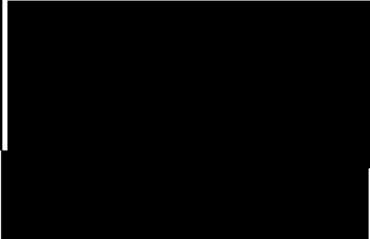
Comments



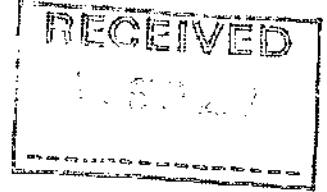
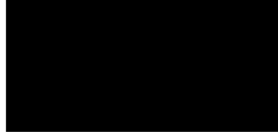
Invoice number [redacted]
 Invoice date **10 Sep 2007** ✓
 Page 1 of 1

Invoice

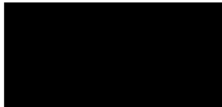
To
 RT HON CHARLES CLARKE MP



Account held at
 RT HON CHARLES CLARKE MP



Customer account number

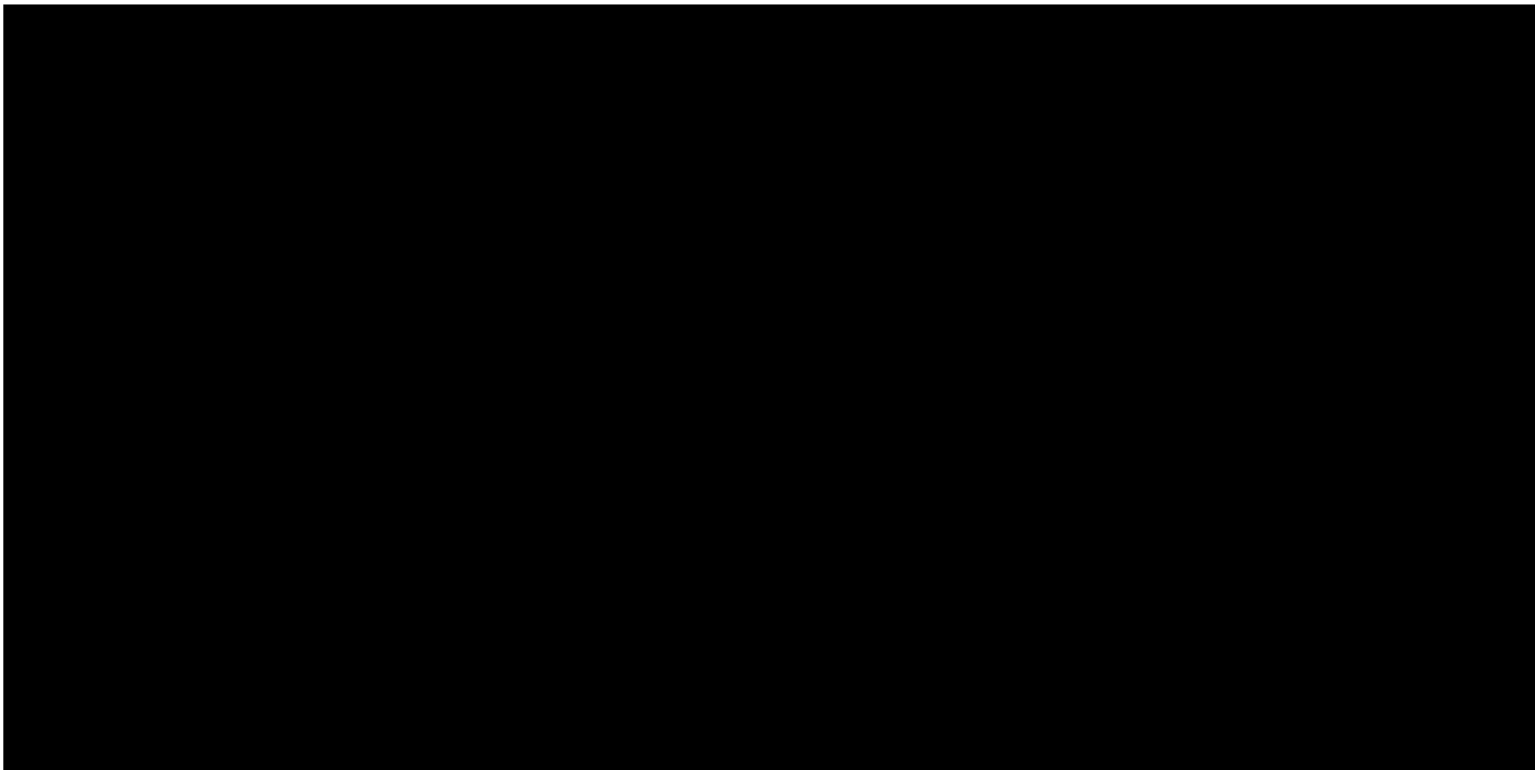
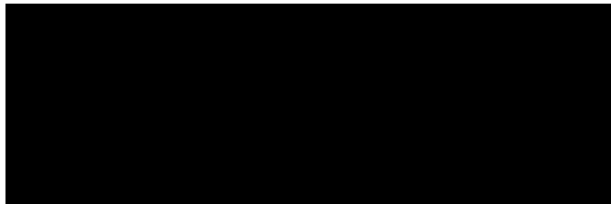


Terms
 10 days

Please pay by
20 Sep 2007

Docket no.	Posting date	Sender's ref. / Contract no.	Format	Service	Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[redacted]	07 Sep 2007	[redacted]		DOOR TO DOOR				580.75	E
				16,593					
				16593 ITEMS AT 3 500 PENCE					

Total Net	580.75
Total VAT	E = exempt 0.00
Total	580.75



Payment advice

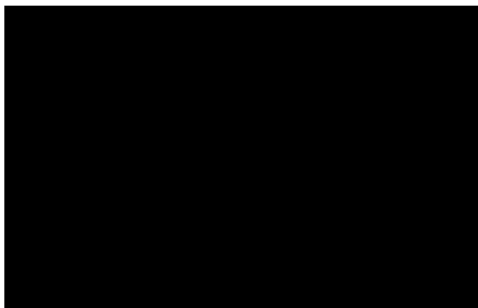
For Royal Mail use only

Office code

Bank code

Rec'd by

Input by



Paying by BACS?

Please instruct your bank to pay the amount due, following the instructions overleaf. Send your payment advice to the address below.

Paying by cheque?

Cheques should be crossed 'a/c payee' and made payable to **Royal Mail Group plc**. Fill in the boxes to the right, then tear off and return this payment advice with your cheque, quoting your account number and invoice number on the reverse of the cheque. If you supply your own payment advice instead, it must include the information listed to the right.

Total amount due

£18.90

Your cheque number

Amount tendered

Customer name/
Customer account number

RT RON CHARLES CLARKE MP

Invoice Number



Royal Mail

[Redacted]

Invoice date
03 Sep 2007

Page
 1 of 1 ✓

Invoice

To
 RT HON CHARLES CLARKE MP

Account held at
 RT HON CHARLES CLARKE MP

Customer account number

Terms

10 days

Please pay by

13 Sep 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (€)	Net value	VAT
[Redacted]	31 Aug 2007	[Redacted]		DOOR TO DOOR 540 540 ITEMS AT 3.500 PENCE			18.90	E

Total Net **18.90**

Total VAT E = exempt **0.00**

Total **18.90**

RECEIVED
 4 SEP 2007

[Redacted]



11 SEP 2007

Communications Allowance

Direct payment of suppliers

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About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS CHARLES CLARKE ✓

Constituency NORWICH SOUTH

Office use only Costc M [REDACTED] ✓

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

Period of claim from 01/05/07 to 30/09/07 - Allowance year 07/08

Suppliers	Amount
<u>FSW.</u>	<u>£1222.00p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, _____ my Parliamentary duties.

Signature [REDACTED] **MP** **Date** 7/9/07

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Office use only

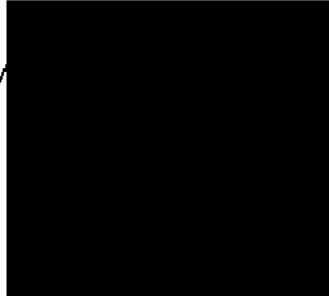
Initials / Date

Validation completed

Comments

FSW

Marketing & Corporate Communications



CHARLES CLARK MP
[Redacted]

INVOICE NO: [Redacted]
INVOICE DATE & TAX POINT: 31/05/07 ✓
CLIENT: [Redacted] CHARLES CLARK MP
PRODUCT: [Redacted]
JOB: SPRING 07 NEWSLETTER

DESCRIPTION	COST
FAO: [Redacted] To design of Spring newsletter - all for [Redacted]	1,040.00

E & OE Payment strictly not on or before the last day of the month following date of invoice unless otherwise stated above
[Redacted]

SUB TOTAL £	1,040.00
VAT £	182.00
TOTAL £	1,222.00 ✓