



Additional Costs Allowance

20 MAR 2006

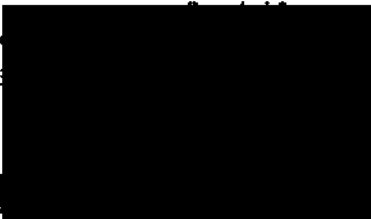
ACA2

Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

BROOKS NEWMARK

Constituency

BRAINTREE



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 06 to 31 / 3 / 06 x2

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 4000 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4000 : 00 p

continued on page 2



Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

24 / 5 / 06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Cost

ACA2

Member's claim form

14 FEB 2006

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Period of claim

from 1 / 7 / 2005 to 31 / 1 / 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 14000 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 14000 : 00 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14/12/06

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Additional C

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Name in CAPITAL LETTERS

BROOKS NEWMARK /

Constituency

BRAINTREE

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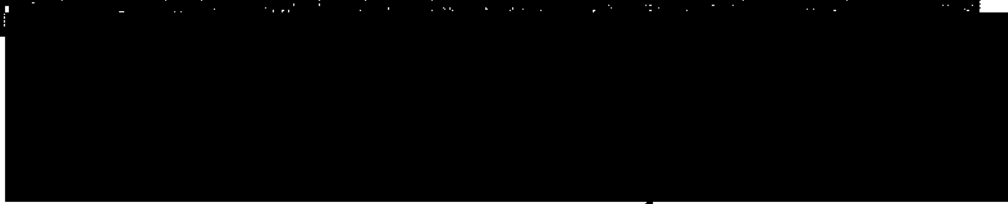
Period of claim	from	01 10 6 105	to	30 10 6 105
Total cost of hotel stays <i>attach all receipts</i>	£	:	p	
Mortgage payments <i>(interest only) or rent</i>	£	2000	:	— p
Food	£	:	p	
Utilities	£	:	p	
Council Tax/Rates	£	:	p	
Telephone and telecommunications	£	:	p	
Cleaning	£	:	p	
Service/maintenance	£	:	p	
Repairs/insurance/security	£	:	p	
Other	£	:	p	▶ please specify _____
Other	£	:	p	▶ please specify _____
Other	£	:	p	▶ please specify _____
Total	£	2000	:	— p

continued on page 2

07 JUL 2005

Details of second

Address of second home
for Additional Costs Allowance



X
X

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

05.07.05

Data protection

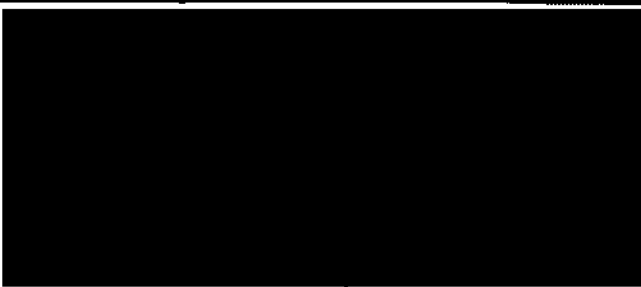
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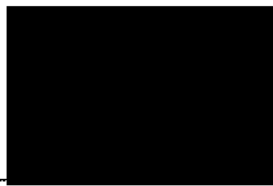
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

DEMAND ON BEHALF OF:



DATE: 12/05/05

MR. NEWMARK



INVOICE No.:



Ref No

FOLD

IN RESPECT OF:-



CLIENT'S
VAT REG. No.:



CHARGES ARE DUE AS SHOWN AND WE SHALL BE PLEASED TO RECEIVE YOUR REMITTANCE IN SETTLEMENT.

Due Date	Description	VAT	AMOUNT
01/06/05	To 30/06/05 for Rent due	Adv	2000.00
TOTAL NOW DUE £			2000.00

