



# Communications Allowance Member's reimbursement form

When to use this form  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

### Office use only

Costs

### Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1, 5, 07 to 31, 5, 07 Allowance year 07, 08

Description of service or goods

Amount

Invoice, Printing Paper (Neat Ideas) £ 46 : 91 p

Invoice £ 23 : 45 p

Design 4 Print (Veterans Programme) £ 168 : 00 p

£ : p

£ : p

£ : p

£ : p

Total

£ 238 : 36 p

### Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Signature] MP

Date

13/6/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

--	--



£
---

£
---

Comments

--

Terms 30 days from  
date of invoice

Your prompt payment  
would be appreciated

Invoice address  
DR ROBERT SPINK MP

Delivery address  
DR ROBERT SPINK MP,

Invoice number

Invoice date  
23/05/2007

Invoice reference

Date ordered  
23/05/2007

Due on or before  
22/06/2007

Description	Catalogue code	Order qty	Ship qty	Unit price	VAT code	Value
CONQUEROR A4 SILVER PK50	M78374615	1	1	£4.99	2	£4.99
CONQR A4 PEARL METAL PK50	M78374616	1	1	£4.99	2	£4.99
CONQR A4 PLATINUM PK50	M78374618	1	1	£4.99	2	£4.99
CONQR A4 CHAMPAGNE PK50	M78374619	1	1	£4.99	2	£4.99

VAT summary					
Code	Rate (%)	Goods	Carriage	Discount	VAT
1	0	£0.00	£0.00	£0.00	£0.00
2	17.5	£19.96	£0.00	£0.00	£3.49

Goods total	£19.96
Carriage total	FREE
Discount total	£0.00
Net total	£19.96
VAT total	£3.49
Invoice total	£23.45
Amount paid	£0.00

Terms 30 days from date of invoice

Your prompt payment would be appreciated

Invoice address

DR ROBERT SPINK MP

Delivery address

DR ROBERT SPINK MP,

Invoice date  
16/05/2007

Date ordered  
16/05/2007

Due on or before  
15/06/2007

Description	Catalogue code	Order qty	Ship qty	Unit price	VAT code	Value
A4 SILVER METALLIC 120G/	M78374615	2	2	£4.99	2	£9.98
A4 PEARL METALLIC 120G/M	WAR374616	2	2	£4.99	2	£9.98
A4 GOLD METALLIC 120G/Mt.	** WAR374617	2	0	£4.99	2	£0.00
A4 PLATINUM METALLIC 120	WAR374618	2	2	£4.99	2	£9.98
A4 CHAMPAGNE METALLIC 12	WAR374619	2	2	£4.99	2	£9.98

\*\* Indicates items to follow

VAT summary						Goods total	£39.92
Code	Rate (%)	Goods	Carriage	Discount	VAT	Carriage total	FREE
1	0	£0.00	£0.00	£0.00	£0.00	Discount total	£0.00
2	17.5	£39.92	£0.00	£0.00	£6.99	Net total	£39.92
						VAT total	£6.99
						Invoice total	£46.91
						Amount paid	£0.00



Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1, 6, 07 to 30, 6, 07 Allowance year 07, 08

Description of service or goods

Amount

Design 4 print Veterans' Info Sheets 70 : 00 p

Banner (Printing) £ 139 : 83 p

Neat Ideas (paper) £ 26 : 86 p

Link Publications Advert 3. Suggesties 529 : 93 p

RA. System £900 (letter + Billatd) 900 : 00 p

£ : p

£ : p

Total

£ 1666 : 62 p

Office use only

Authorisation and declaration

I declare these costs which I incurred wholly, exclusively and necessarily in connection with my Parliamentary duties.

Signature

MP

Date

3/7/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Validation completed

--	--

Input subtotals per Cat 5



£ 599.93

£ 1066.69

Comments

# LINK PUBLICATIONS

AWARD-WINNING PUBLISHERS OF NEIGHBOURHOOD HANDBOOKS

Robert Spink MP  
[Redacted]

Invoice Number [Redacted]  
Invoice /Tax Date 01/06/2007  
Customer Ofer Number [Redacted]  
Account Ref [Redacted]

## Invoice

Details	Net	VAT Rate	VAT
Benfleet Link 1/4 Mono Advert - March-April	58.00	17.50	10.15
Benfleet Link Full Page Colour Advert - May-July	393.00	17.50	68.78

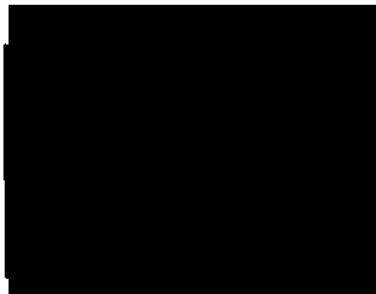
[Redacted]

Net Total £ 451.00  
VAT Amount £ 78.93  
Invoice Total £ 529.93

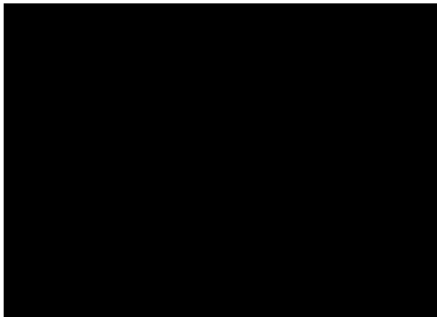
[Redacted]

[Redacted]



[Redacted]

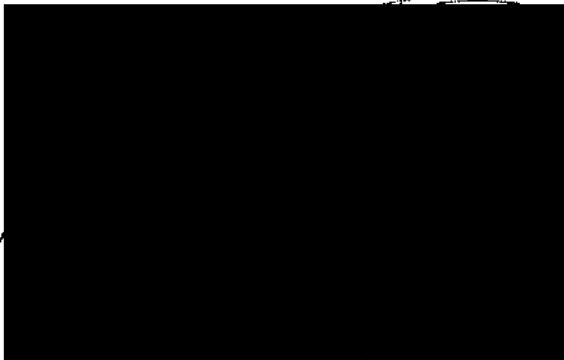


**BOB SPINK**  

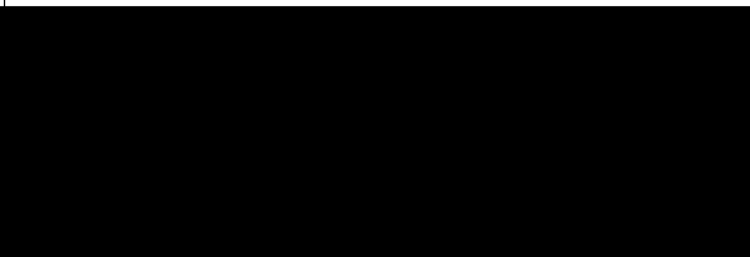
# INVOICE

Invoice No:	
Date:	15/06/07
Order No:	
Account No:	

Description	Net Amount	VAT Amount
400 x VETERAN DAY BOOKLETS	59.57	10.43
		

<b>Total Net Amount:</b>	59.57
<b>Total VAT:</b>	10.43

<b>Invoice Total:</b>	70.00
-----------------------	-------





Terms 30 days from  
date of Invoice

Your prompt payment  
would be appreciated

Invoice address

DR ROBERT SPINK MP

Delivery address

DR ROBERT SPINK MP,

Invoice number

Invoice date  
11/06/2007

Invoice reference

Date ordered  
11/06/2007

Due on or before  
11/07/2007

Description	Catalogue code	Order qty	Ship qty	Unit price	VAT code	Value
A4 CHAMPAGNE METALLIC 12	WAR374619	4	4	£4.99	2	£19.96

### VAT summary

Code	Rate (%)	Goods	Carriage	Discount	VAT
1	0	£0.00	£0.00	£0.00	£0.00
2	17.5	£19.96	£2.90	£0.00	£4.00

Goods total	£19.96
Carriage total	£2.90
Discount total	£0.00
Net total	£22.86
VAT total	£4.00
Invoice total	£26.86
Amount paid	£0.00

Invoice amount

£26.86

Amount due

£26.86

# Invoice

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED] \*  
 \*\*\*\*\*

Invoice To :

Dr Bob Spink MP  
 [REDACTED]

Charge To :

Dr Bob Spink MP  
 [REDACTED]



Banner Business Supplies Ltd  
 [REDACTED]

**PAYMENT SLIP**  
 Please see reverse  
 for terms of business  
 and how to pay

Acc. No. : [REDACTED]  
 Inv. No. : [REDACTED]  
 Inv. Date: 01/06/2007  
 Amt. Due : 139.83

Page 1 Of 1 Date 01/06/2007  
 Acc.No [REDACTED] Order Date 17/05/2007  
 Order ORDER NO - [REDACTED]  
 C.A.R.

Delivered To [REDACTED]  
 Bob Spink MP  
 [REDACTED]

Customer Services  
 Telephone No [REDACTED]  
 Fax No [REDACTED]

Sales Order No [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl. VAT)	VAT Rate	Line VAT
1		PRMISCELLANEOUS	HC19-116GA OVERPRINTED WITH BOB SPINK MP PRINTED IN GREEN 20 X BX250 ARTWORK SUPPLIED	20	EACH	5.9500	31/05/07 31/05/07 31/05/07 31/05/07 31/05/07	119.00	17.5	20.83

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	119.00	20.83

Sales Order Total (VAT excl) 119.00

INVOICE GOODS	119.00
INVOICE V.A.T.	20.83
<b>INVOICE TOTAL</b>	<b>139.83</b>

Settlement : None  
 Discount Terms :

**Please return the slip**  
 from final page of invoice with your payment by

29/06/2007

Professional Music Technology



24 JUN 2007

Goods	Qty	Cost
ELECTROVOICE Force i 15" CAB PER UN	1	370.00
ELECTROVOICE Force i series 18" CAB	1	330.00
PEAVEY 2600 POWER-AMP	1	200.00

Total Cost 900.00

Credit Card 900.00



ALL SALES ARE FINAL-THANK YOU FOR SHOPPING WITH US



# Communications Allowance

## Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

ROB SPINK

Constituency

CASTLE POINT

Office use or

Costs

### Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 01, 07, 07 to 31, 07, 07 Allowance year 07, 08

Description of service or goods

Amount

publicity images	£ 17 : 63 p
Neat Ideas Paper <sup>invoice</sup> #S £ 71000	£ 9 : 27 p
Neat Ideas Communication Paper <sup>memo</sup>	£ 65 : 51 p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 92 : 41 p

### Authorisation and declaration

I declare that the above costs which I incurred wholly, exclusively and necessarily in my capacity as a Member of the House of Commons are for my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4/8/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Validation completed

--	--

Input subtotals per Cat 5



£ 92.41
---------

£
---

Comments

--



Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use

Cost

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1, 9, 07 to 30, 9, 07

Allowance year

07, 08

Office use only

How to contact us

Description of service or goods	Amount
Design 4 Print (Invoice)	£ 105.75 p 1EP
LINK Publications (Surveys etc.)	£ 529.93 p
LINK Publications (Surveys details)	£ 153.93 p
TRINITY MIRROR (consultancy report)	£ 1762.50 p
	£ : p
	£ : p
	£ : p

Total

£ 2552.11 p

Authorisation and declaration

Signature

[Redacted Signature]

the costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

MP

Date 1/10/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

--	--



£
---

£
---

**Comments**

--



BOB SPINK

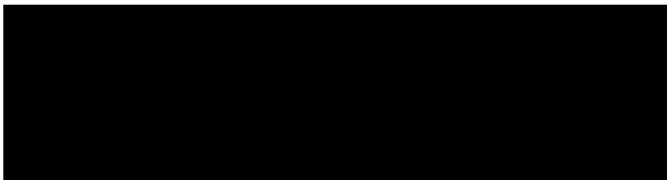


# INVOICE

Invoice No:	
Date:	20/09/07
Order No:	
Account No:	

Description	Net Amount	VAT Amount
50 x A3 COLOUR "STOP THE GAS PLANT" POSTER Printed on 300gsm white gloss - colour 	90.00	15.75

Total Net Amount:	90.00
Total VAT:	15.75



Invoice Total:	105.75
----------------	--------

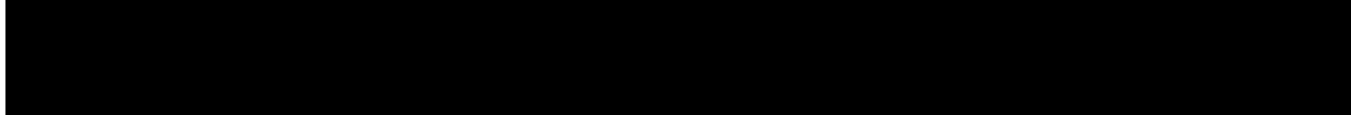




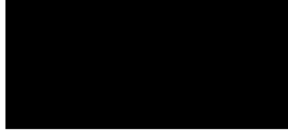
# LINK PUBLICATIONS



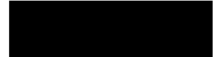
Award-winning publishers of local neighbourhood handbooks



Robert Spink MP



Invoice Number



Invoice /Tax Date

01/06/2007

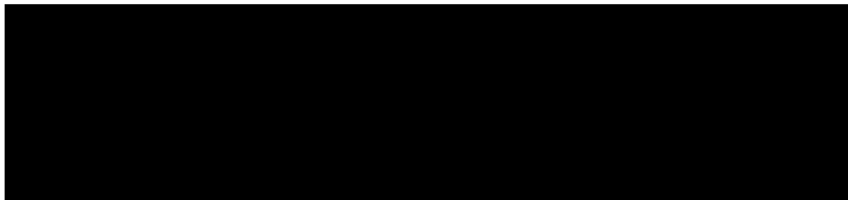
Customer Order Number

Account Ref

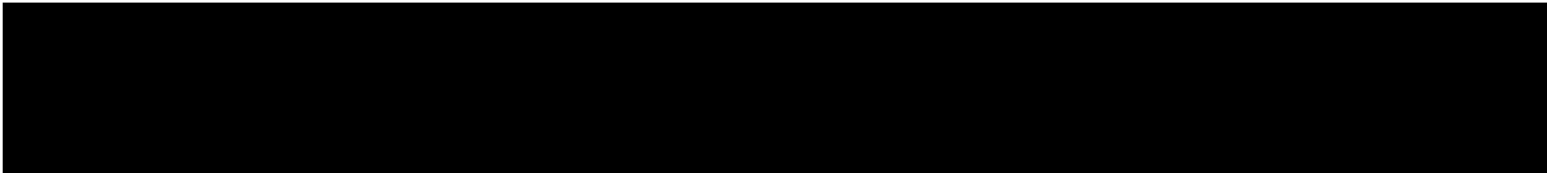


## Copy Invoice

Details	Net	VAT Rate	VAT
Benfleet Link 1/4 Mono Advert - March-April	58.00	17.50	10.15
Benfleet Link Full Page Colour Advert - May-July	393.00	17.50	68.78



Net Total                    £ 451.00  
VAT Amount                 £ 78.93  
Invoice Total                £ 529.93



# LINK PUBLICATIONS



Award-winning publishers of local neighbourhood handbooks



Robert Spink MP



Invoice Number



Invoice /Tax Date

01/07/2007

Customer Order Number

Account Ref

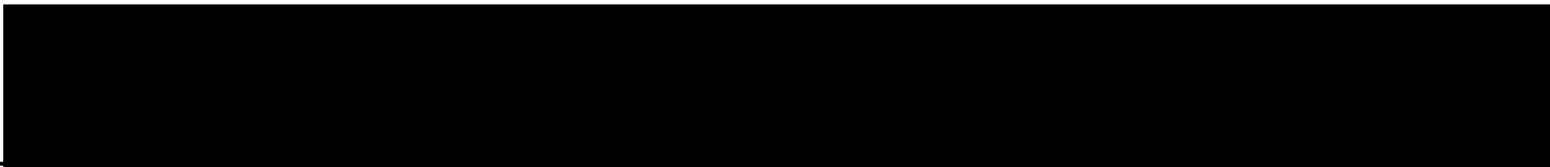


## Copy Invoice

Details	Net	VAT Rate	VAT
Benfleet Link Full Page Colour Advert - July 07	131.00	17.50	22.93



Net Total	£ 131.00
VAT Amount	£ 22.93
Invoice Total	£ 153.93

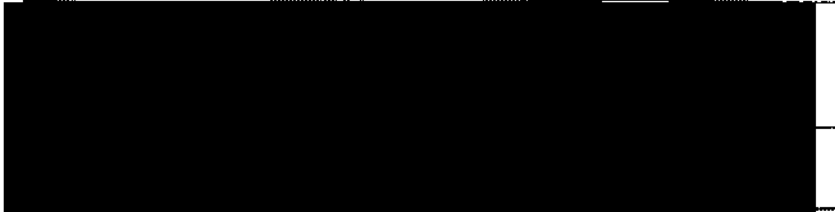


Trinity Mirror Southern

**INVOICE**



BOB SPINK



Publication/Size	Date	
CASTLEPOINT YELLOW ADVERTISER (28x8) BOB SPINK MP	September 13	
CASTLEPOINT YELLOW ADVERTISER (34x8) BOB SPINK MP	September 13	
CASTLEPOINT YELLOW ADVERTISER (34x8) BOB SPINK MP	September 13	
CASTLEPOINT YELLOW ADVERTISER (34x8) BOB SPINK MP	September 13	
	Gross Price	2,025.00
	Order Discount	-525.00
	<b>Sub Total</b>	<b>1,500.00</b>
	<b>Total Goods Value</b>	<b>1,500.00</b>
	<b>VAT @ 17.50%</b>	<b>262.50</b>
	<b>TOTAL AMOUNT DUE</b>	<b>£1,762.50</b>



FINANCE &  
ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance Member's reimbursement form

**Comms1**  
page 1 of 2

**When to use  
this form**

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in  
this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use only

Costs

## Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/10/07 to 31/10/07

Allowance year

07/08

Description of service or goods

Printing

Amount

£ 105 : 46 p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

£ \_\_\_\_\_ : \_\_\_\_\_ p

Total

£ 105 : 46 p

Office use only

## Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Signature] MP

Date

12/11/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Validation completed

--	--

Input subtotals per Cat 5



£
---

£
---

Comments

--





Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use

Cost:

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/1/08 to 31/1/08 Allowance year 07/08

Office use only

Description of service or goods

Amount

Table with 2 columns: Description of service or goods, Amount. Includes entries for 'Printing Design & Print Carveys Ltd' and 'MP's Contact Details & Tenant's Notice'.

Total

£ 200 : 00 p

Authorisation and declaration

I claim in the [redacted] which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

5/2/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

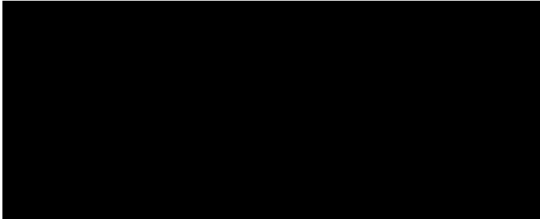
--	--

	£
	£

**Comments**



# Communications Allowance Member's reimbursement form



When to use this form  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

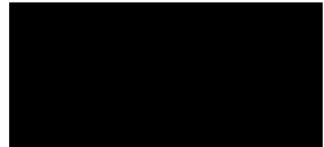
Name in CAPITAL LETTERS BOB SPINK  
Constituency CASTLE POINT



Office use   
Costs

### Claim details

You can only claim for  costs you have actually paid.  
Please ensure  you attach all receipts or invoices for items of £250 and above.



Period of claim from 01, 12, 07 to 31, 12, 07 ✓ Allowance year 07, 08

Description of service or goods	Amount	Office use only
<u>News letter printing (invoice attd)</u>	<u>1762.50p</u>	
_____	£ _____ : _____ p	
_____	£ _____ : _____ p	
_____	£ _____ : _____ p	
_____	£ _____ : _____ p	
_____	£ _____ : _____ p	
<b>Total</b>	<b>£ 1762.50p</b> ✓	

### Authorisation and declaration

I declare that the costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature [Redacted] MP Date 7/1/08





**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

--	--



Comments



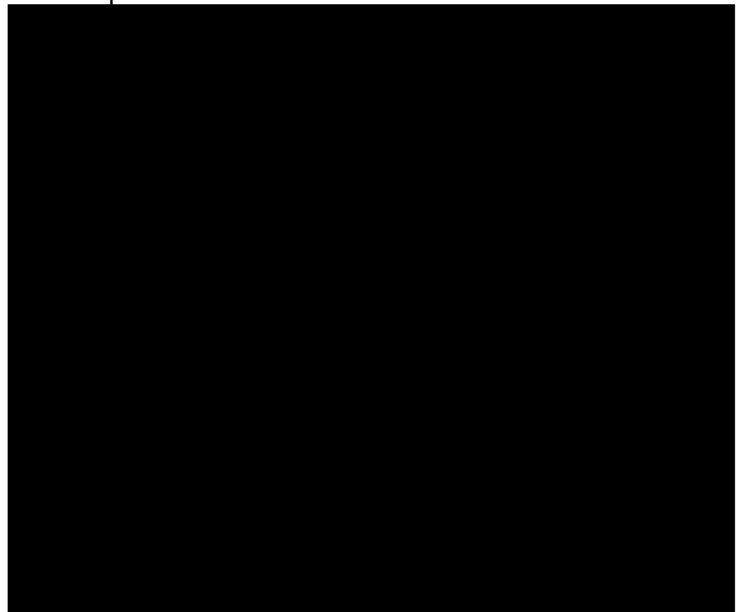
# London & Essex Newspapers

BOB SPINK

## Account Statement

Account Number

Statement Date  
02 January 2008



BOB SPINK

### Transaction Summary

Date	Reference	Type	Outstanding Balance
21/12/2007			1762.50

Date	Reference	Outstanding Balance	
21/12/2007		1762.50	✓

Overdue Balance						Total Balance
4 months+	3 months	2 months	1 months	This month	Unapplied	Total Balance
0.00	0.00	0.00	0.00	1762.50	0.00	1762.50

Total Balance 1762.50

Amount You are Paying £

'Q' indicates an item under query

Please tick those items you are paying





Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1, 3, 08 to 31, 3, 08

Allowance year

07, 08

x 1

Description of service or goods

Amount

Essex Newspapers Constituency Report (YA W2AP Feb 08) £ 1762 : 50 p

Table with 2 columns: Description of service or goods, Amount. Includes empty rows for additional entries.

Total

£ 1762 : 50 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

4/4/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only									
	Initials / Date								
Validation completed	<table border="1"><tr><td style="width: 50px; height: 30px;"></td><td style="width: 50px; height: 30px;"></td></tr></table>								
	Input subtotals per Cat 5								
	<table border="1"><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="text-align: center;">£</td><td></td></tr><tr><td style="width: 50px; height: 20px;"></td><td style="width: 50px; height: 20px;"></td></tr><tr><td style="text-align: center;">£</td><td></td></tr></table>			£				£	
£									
£									
<b>Comments</b>									



# London & Essex Newspapers

BOB SPINK

## Account Statement

Account Number

Statement Date

03 March 2008

Page 1 of 1

### Transaction Summary

Date	Reference	Type	Outstanding Balance
08/02/2008	[REDACTED]	Invoice	1762.50
	[REDACTED]		[REDACTED]
	[REDACTED]		[REDACTED]

Date	Reference	Outstanding Balance	
08/02/2008	[REDACTED]	1762.50	✓
	[REDACTED]		

<b>Total Balance</b>	<b>1762.50</b>
<b>Amount You are Paying</b>	<b>£</b>

#### Overdue Balance

4 months+	3 months	2 months	1 months	This month	Unapplied	Total Balance
0.00	0.00	0.00	0.00	1762.50	0.00	1762.50

'Q' indicates an item under query

Please tick those items you are paying



Communications Allowance  
Member's reimbursement form

When to use this form  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS BOB SLINK  
Constituency CASTLE POINT  
Office use [redacted]  
Costs [redacted]

Claim details

You can only claim for  costs you have actually paid.  
Please ensure  you attach all receipts or invoices for items of £250 and above.  
Period of claim from 1 / 2 / 08 to 29 / 2 / 08 Allowance year 07 / 08 ✓

Description of service or goods	Amount
<u>Design 4 Print invoice</u>	£ <u>200</u> : <u>00</u> p
<u>£ Essex London Newspapers</u>	£ _____ : _____ p
<u>Constituency wide report</u>	£ <u>1762</u> : <u>50</u> p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
<b>Total</b>	£ <u>1962</u> : <u>50</u> p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature [redacted] MP Date 5/3/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

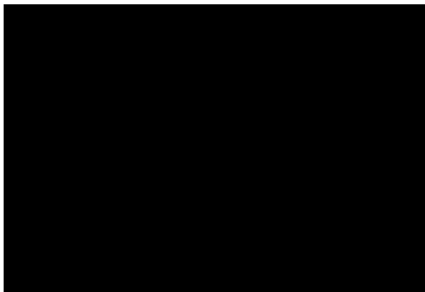
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

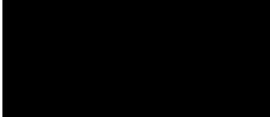
Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
	Input subtotals per Cat 5
	<input type="text" value="£ 1962.50"/>
	<input type="text" value="£"/>
<b>Comments</b>	
<input type="text"/>	



BOB SPINK

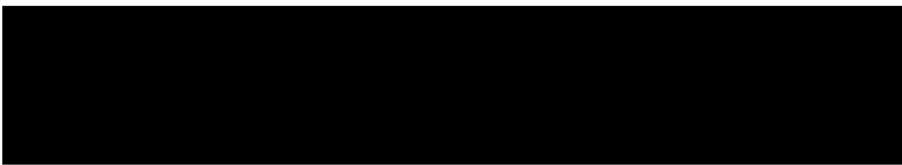


# INVOICE

Invoice No:	
Date:	07/02/08
Order No:	
Account No:	

Description	Net Amount	VAT Amount
1,600 x NEWSLETTERS Printed 4 colour on 130gsm white gloss - A3 folded to A5	200.00	0.00

Total Net Amount:	200.00
Total VAT:	0.00



Invoice Total:	200.00
----------------	--------







# London & Essex Newspapers

BOB SPINK

## Account Statement

Account Number

Statement Date  
01 February 2008

Page 1 of 1

Expiry Date Issue No  
Cardholder's Name  
Signature Date

BOB SPINK

### Transaction Summary

Date	Reference	Type	Outstanding Balance
11/12/2007			1762.50

Date	Reference	Outstanding Balance	
21/12/2007		1762.50	✓

Overdue Balance							Total Balance
4 months+	3 months	2 months	1 months	This month	Unapplied		Total Balance
0.00	0.00	0.00	1762.50	0.00	0.00		1762.50

Total Balance **1762.50**

Amount You are Paying **£1762.50**

Please tick those items you are paying

'Q' indicates an item under query