



Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 1 / 08

to 31 / 1 / 08

Total cost of hotel stays attach all receipts

£ NIL : p

Mortgage payments (interest only) or rent

£ 849 : 00 p ✓

Food

£ 4000 : = p ✓

Utilities

£ : p
258-00

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 68 : 49 p ✓

Cleaning

£ 125 : 00 p ✓

Service/maintenance

£ 138 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ 50 : 00 p

please specify

Other

£ : p

please specify

Other

£ 1130 : 44 p

please specify

Pay £ 258-00 ✓

Due Date:

01/01/08 Grounds Rent



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Constituency

CASTLE POINT

Office use
Cost/Cat

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 08 to 31 / 1 / 08 ✓

Total cost of hotel stays
attach all receipts

£ NIL : p

Mortgage payments
(interest only) or rent

£ 849 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 68 : 49 p ✓

Cleaning

£ 125 : 00 p ✓

Service/maintenance

£ 138 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ 50 : 00 p → please specify 01/01/08 Ground Rent

Other

£ : p → please specify

Other

£ 11630 : 49 p → please specify

PCN
£1334.85

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature] ✓

MP

Date

5/2/08 ✓

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



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VALIDATION ACA2

RECEIVED

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Office use
Costs/Cat 2

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 112 1 07 to 31 112 1 07

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : = p ✓

Food

£ 400 : = p

Utilities

£ 124 : 68 p

Council Tax/Rates

£ _____ p

Telephone and telecommunications

£ 93 : 22 p

Cleaning

£ 140 : 12 p

Service/maintenance

£ 1691 : 94 p ✓

Repairs/insurance/
security

£ 183 : 44 p

Other

£ 147 : 26 p ✓

▶ please specify

Bill other Flat Banking Space

Other

£ _____ p

▶ please specify

Other

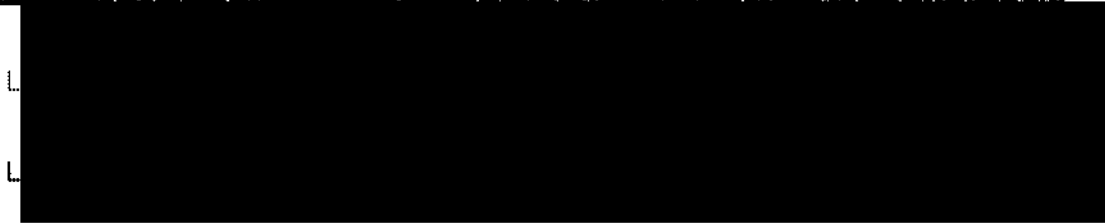
£ _____ p

▶ please specify

3629.66 ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature



MP

Date

12/1/08

Data protection

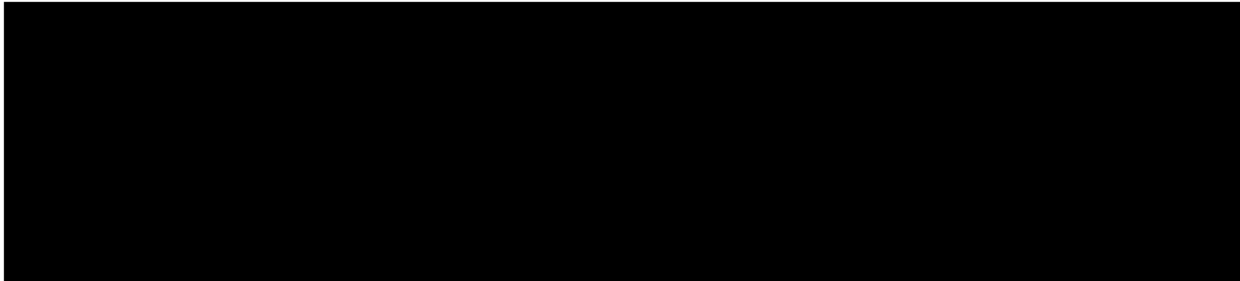
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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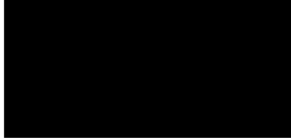
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



APPLICATION FOR PAYMENT

Mr Robert Spink

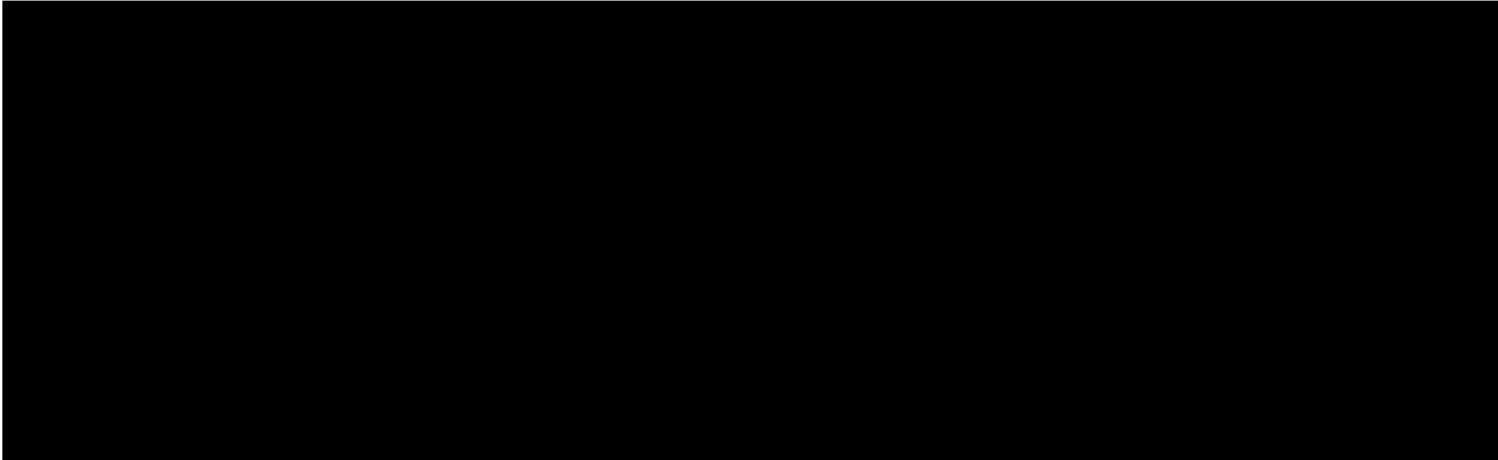


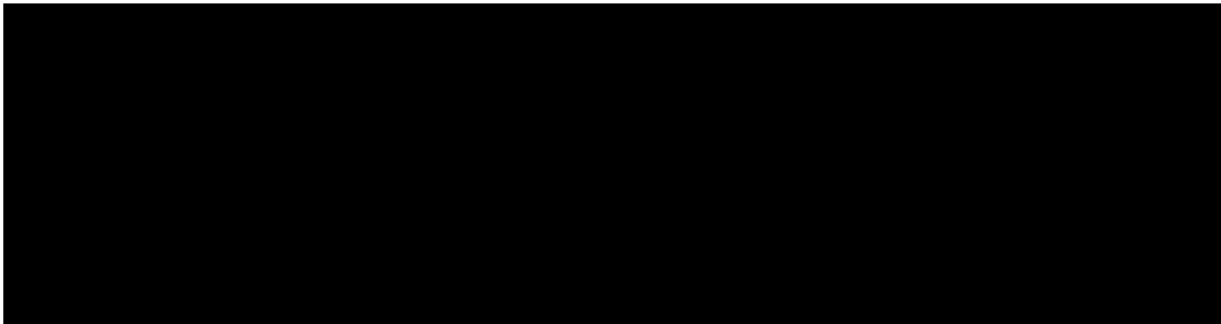
Reference: [Redacted]
Location: [Redacted]

Date: 01/01/2008

Due Date	Description	Period	Amount £
	Group A Service Charge	01/01/2008 to 30/06/2008	270.26
	Group B Service Charge	01/01/2008 to 30/06/2008	862.13
	Group A Reserve Charge	01/01/2008 to 30/06/2008	342.19
	Group B Reserve Charge	01/01/2008 to 30/06/2008	197.36

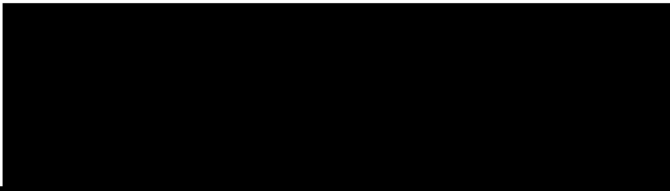
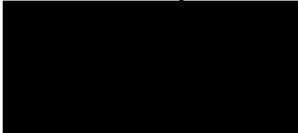
Total Due £ 1,681.94





APPLICATION FOR PAYMENT

Mr Robert Spink

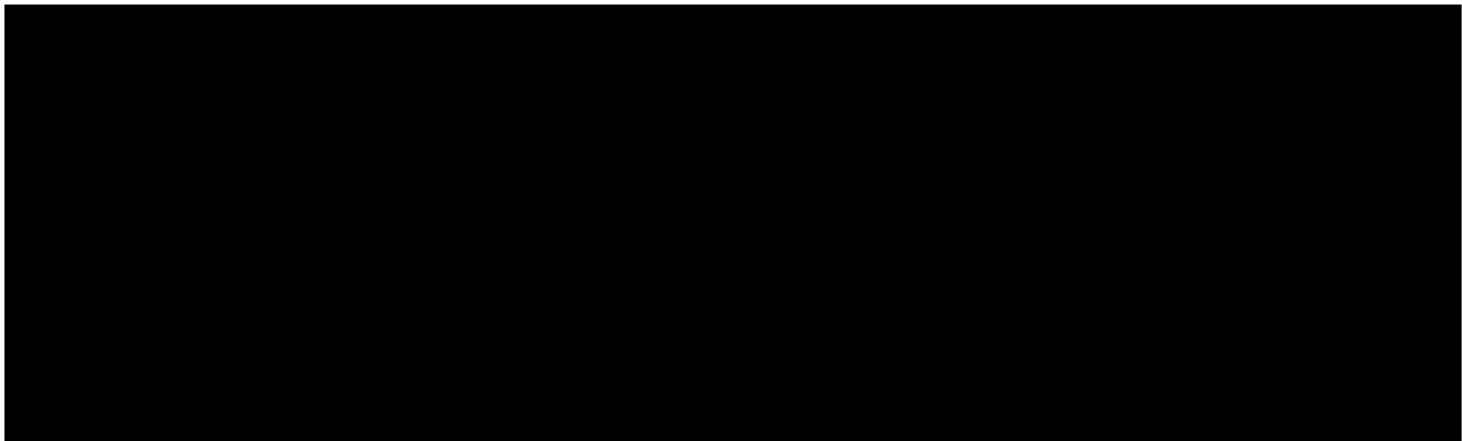
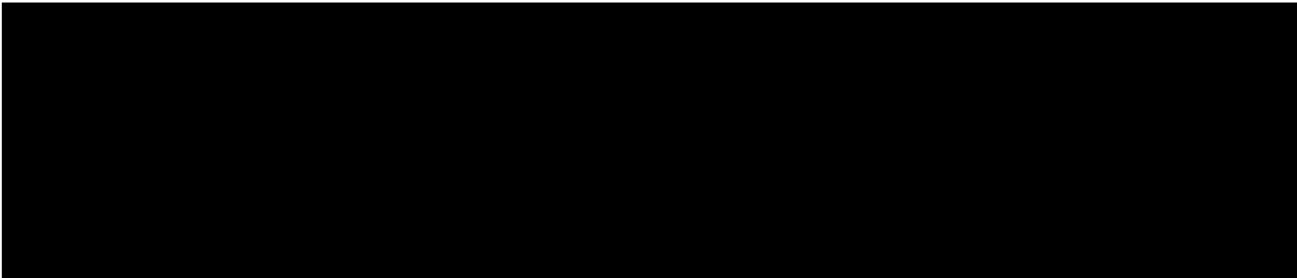
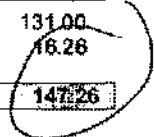
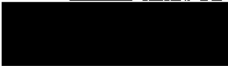


Reference:

Location:

Date: 01/01/2008

Due Date	Description	Period	Amount £
	Car Park	01/01/2008 to 30/06/2008	131.00
	Car Park Reserve	01/01/2008 to 30/06/2008	16.26
Total Due £			147.26





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Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office Use
Costs/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 07 to 30 / 11 / 07

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : _____ p

Food

£ 400 : _____ p

Utilities

£ 136 : _____ p

Council Tax/Rates

£ _____ p

Telephone and
telecommunications

£ 133 : 42 p

Cleaning

£ 125 : 50 p

Service/maintenance

£ 104 : 05 p

Repairs/insurance/
security

£ 168 : 40 p

Other

£ 135 : 00 p

▶ please specify

TV Licence

Other

£ _____ : _____ p

▶ please specify

Other

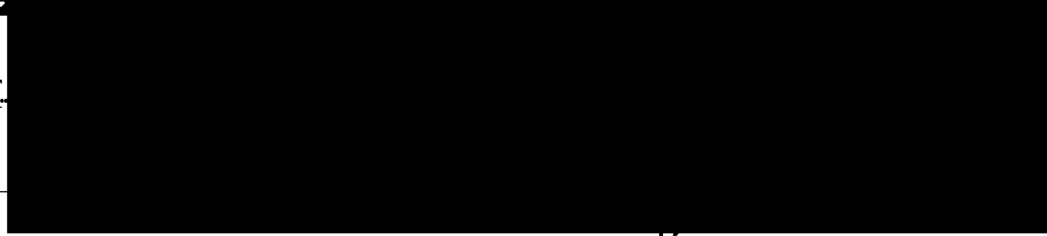
£ _____ : _____ p

▶ please specify

2051.37

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

5 | 12 | 07

Data protection

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Your details

Name in CAPITAL LETTERS

BOB SPINK ✓

Constituency

CASTLE POINT

Office use only

Costs/Cat 2

Claim details

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Please list

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Please attach

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Period of claim

from 1 / 10 / 07 to 31 / 10 / 07

Total cost of hotel stays attach all receipts

£ _____ p

Mortgage payments (interest only) or rent

£ 849 : — p ✓

Food

£ 400 : — p

Utilities

£ 73 : 00 p

Council Tax/Rates

£ _____ p

Telephone and telecommunications

£ 126 : 14 p

Cleaning

£ 132 : 50 p

Service/maintenance

£ 104 : 05 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ 148 : 77 p ✓

▶ please specify

Tiling repairs

Total

£ 1833 : 46 p ✓

Details of second home *if applicable*Address of
second home*for Additional
Costs Allowance***Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12/11/07 ✓

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Constituency

CASTLE POINT

Office use
Costs/Cat

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Please attach

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Period of claim

from 01 / 09 / 07

to 30 / 09 / 07

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ 93 : 53 p

Council Tax/Rates

£ _____ p

Telephone and
telecommunications

£ 98 : 47 p

Cleaning

£ 128 : 40 p

Service/maintenance

£ 143 : 45 p

Repairs/insurance/
security

£ _____ p

Other

£ 110 : 14 p

▶ please specify

Windows

Other

£ _____ p

▶ please specify

Other

£ _____ p

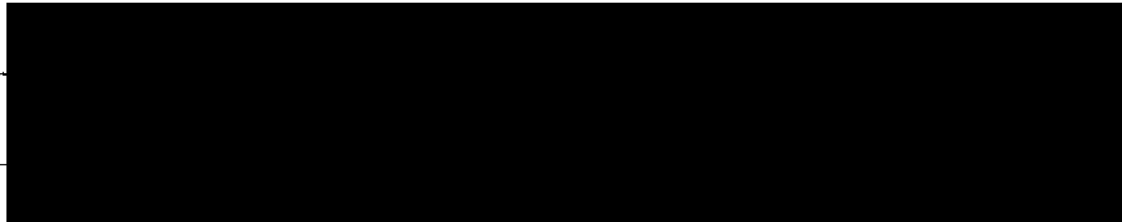
▶ please specify

Total

£ 1722 : 49 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

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Signature



MP

Date

1.10.07

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Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 07 to 31 / 8 / 07

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : — p

Food

£ 400 : — p

Utilities

£ 102 : — p

Council Tax/Rates

£ _____ p

Telephone and
telecommunications

£ 128 : 94 p

Cleaning

£ 120 : 00 p

Services/maintenance

£ 98 : 67 p

Repairs/insurance/
security

£ _____ p

Other

£ _____ p

▶ please specify _____

Other

£ _____ p

▶ please specify _____

Other

£ _____ p

▶ please specify _____

Total

£ 1698 : 61 p

VALIDATION

10 SEP 2007

RECEIVED

Details of second home *if applicable*Address of
second home*for Additional
Costs Allowance***Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

6/9/07

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of 2

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Constituency

CASTLE POINT

Office use only
Cost/Cat 2

Claim details

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Please attach

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Period of claim

from 01 / 7 / 07 to 31 / 7 / 07

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : _____ p

Food

£ 400 : _____ p

Utilities

£ 91 : _____ p

Council Tax/Rates

£ _____ p

Telephone and
telecommunications

£ 136 : 46 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ _____ p

Repairs/insurance/
security

£ _____ p

Other

£ 218 : 40 p

▶ please specify

Decorating

Other

£ 194 : 68 p

▶ please specify

Furnishings

Other

£ _____ p

▶ please specify

Total

£ 2009 : 54 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature



MP

Date

2/8/07

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 6 2007 to 30 1 6 2007

Total cost of hotel stays
attach all receipts

£ _____ p

Mortgage payments
(interest only) or rent

£ 849 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 136 : 00 p

Council Tax/Rates

£ _____ p

Telephone and telecommunications

£ 174 : 55 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ *1706 : 42 p ✓

Repairs/insurance/security

£ 94 : 60 p

Other

£ 48 : 90 p

▶ please specify

Service Charge (interim)

Other

£ : p

▶ please specify

Other

£ : p

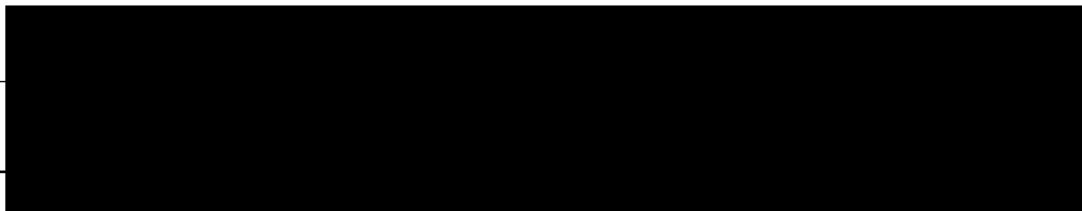
▶ please specify

Total

£ 3869 : 47 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing
[redacted] ment.

Signature



MP

Date

3 / 7 / 2007

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Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]

[REDACTED]

SERVICE CHARGE DEMAND

Mr Robert Spink
[REDACTED]

Property: [REDACTED]
Our Reference: [REDACTED]

Date	Description	Amount	VAT	Rate	Ref
23/06/2005	Net Service Charge Surplus For Year Ending 31st December 2003 & 31st December 2004 (0.16300% of 32943.00)	-53.70			139637
16/06/2006	Net Surplus For The Year Ended 31 December 2005	-40.25			168606
19/06/2006	Received from Tenant	-215.16			173785
01/07/2006	Outstanding Interim Service Charge 01/07/2006 - 31/12/2006	93.95			171412
01/01/2007	Interim Service Charge 01/01/2007 - 30/06/2007	132.03			176821
01/07/2007	Interim Service Charge 01/07/2007 - 31/12/2007	132.03			186214

Totals: £48.90 £0.00

Amount Due: £48.90

[REDACTED]

[REDACTED]

[REDACTED]

SERVICE CHARGE DEMAND

Date: 15/06/2007

Mr Robert Spink

Property:

Our Reference:

Date	Description	Amount	VAT	Rate	Ref
19/06/2006	Net Surplus For The Year Ened 31/12/2005	-245.29			169387
01/01/2007	Outstanding Reserve Contribution 01/01/2007 - 30/06/2007	245.29			177438
01/07/2007	Interim Service Charge 01/07/2007 - 31/12/2007	1,160.98			184556
01/07/2007	Reserve Contribution 01/07/2007 - 31/12/2007	545.44			185598
Totals:		£1,706.42	£0.00		
Amount Due:		£1,706.42			



Additional Costs Allowance

CA2

Member's name

07/08

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 5 1 0 7 to 31 1 5 1 0 7 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 849 : 00 p ✓

Food

£ 400 : — p ✓

Utilities

£ : p

Council Tax/Rates

£ ~~1144 : 00~~ p

Telephone and
telecommunications

£ 84 : 06 p ✓

Cleaning

£ 120 : 00 p ✓

Service/maintenance

£ 167 : 50 p ✓

Repairs/insurance/
security

£ 168 : 91 p ✓

Other

£ 50 : 00 p ✓

▶ please specify

Ground Rent

Other

£ : p

▶ please specify

Other

£ : p

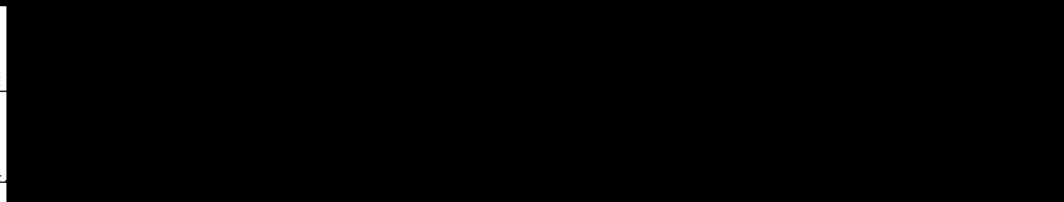
▶ please specify

Total

£ 1834 : 47 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] my duties as a [redacted] main home for the purpose of performing

Signature

MP

Date

13 / 6 / 07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

01/08 ✓

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use
Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 2007 to 30 / 4 / 2007

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 843 : — p

Food

£ 400 : — p

Utilities

£ 94 : 30 p

Council Tax/Rates

£ 1028 : 17 p

Telephone and
telecommunications

£ 146 : 18 p

Cleaning

£ 130 : 50 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 198 : 43 p

Floor tiles

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

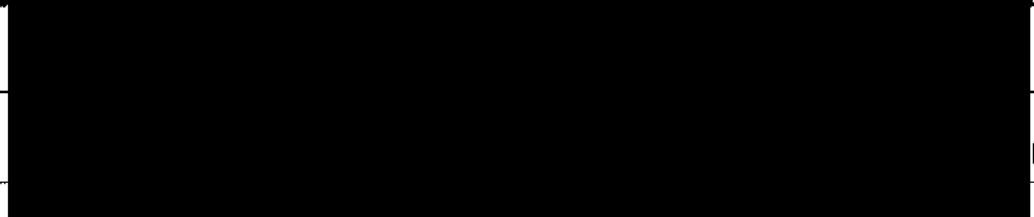
▶ please specify


Total

£ 2840 : 58 p


Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my  ent.

Signature

 MP

Date

1/5/07

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Council Tax

DR ROBERT SPINK

Date:
12 March 2007

£1714.89 (an increase of 5.1% on 2006/07)
£1275.95 (an increase of 4.99%)
£438.94 (an increase of 5.30%)

Council tax for period 01.04.2007 to 31.03.2008
less 25% discount: single occupier (01.04.2007 to 31.03.2008)

£1714.89
-£428.72

elt
£1286.17



Member's name

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB SPINK

Constituency

CASTLE POINT

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 13 07 to 31 13 07 (+ 07/08)

Total cost of hotel stays attach all receipts

£ _____ p

Mortgage payments (interest only) or rent

£ 650 : — p

Food

£ 400 : — p

Utilities

£ 106 : 55 p

Council Tax/Rates

£ 258 : 00 p

Telephone and telecommunications

£ 96 : 48 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 140 : 20 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1771 : 23 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
m from my only or main home for the purpose of performing
m Parliament.

Signature

MP

Date

10/4/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Council Tax
Bill for 2007/08

Lambeth

Your Account number
[REDACTED]

DR ROBERT SPINK
[REDACTED]

Date:
12 March 2007
[REDACTED]

[REDACTED]

[REDACTED]

£1714.89 (an increase of 5.1% on 2006/07)
£1275.95 (an increase of 4.99%)
£438.94 (an increase of 5.30%)

[REDACTED]

£1714.89
-£428.72

[REDACTED]
£1286.17

[REDACTED]