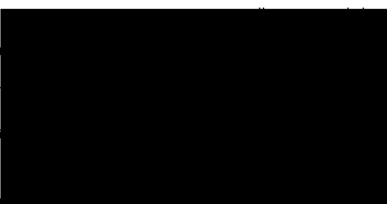




Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

Mr CARTON

Constituency

Edinburgh North



Claim details

You can only claim for

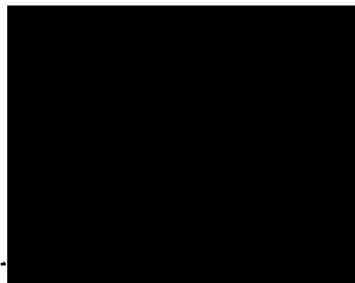
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250



Period of claim

from 1 / 3 / 2006 to 31 / 3 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 928 : 38 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 30 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 20 : 00 p ✓

Cleaning

£ 60 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 1458 : 00 ~~14000~~ please specify Double 30

Other

£ 478 : 99 p please specify BED LINEN & food MIXAL

Other

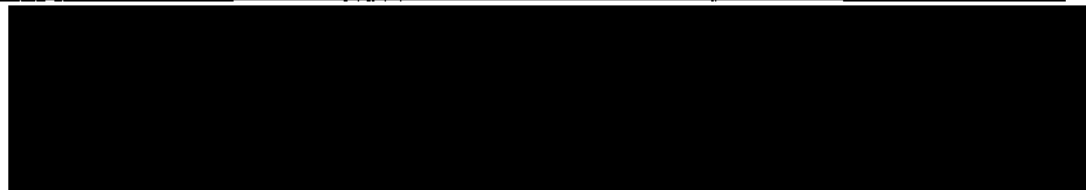
£ : p please specify

Total

£ 3273 : 37 p Max Ray £ 2877.87A Pay Full ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I in [redacted] rests wholly, exclusively and necessarily to enable me to stay overnight in my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[redacted] MP

Date

31/3/2006

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

# CUSTOMER ORDER NOTE

HoF account No.

Recognition card No.

Date 29/03/06 Adviser

Store

Customer name and address

Delivery address (if different from above)

MR LAXTON

Postcode

Postcode

Tel No. (Home)

Special delivery instructions

Tel No. (Work)

| Line              | Qty      | Description                    | Colour/Fabric/Finish | Unit price<br>£ p | Total<br>£ p |
|-------------------|----------|--------------------------------|----------------------|-------------------|--------------|
| <u>S1613335</u>   | <u>1</u> | <u>150 Cig 140 (EASTON)</u>    |                      |                   | <u>499 =</u> |
| <u>S161563431</u> | <u>1</u> | <u>TACKLE BOX</u>              |                      |                   | <u>249 =</u> |
|                   | <u>1</u> | <u>HYPOVAS SMOOTH MATTRESS</u> |                      |                   | <u>499 =</u> |
| <u>S16156288</u>  | <u>1</u> | <u>Bed Side CHEST</u>          |                      |                   | <u>179 =</u> |
|                   |          | <u>TAKE AWAY OLD BED</u>       |                      |                   | <u>30 =</u>  |

Transaction number

Total 1456 =

Deposit 291 20

Balance 1164 80

Anticipated delivery period

6/8 weeks approx

  
**SALES RECEIPT**

|                 |        |              |                |
|-----------------|--------|--------------|----------------|
| DORMA CN        |        |              | £22.00         |
| 5013959801449   |        |              |                |
| DORMA CN        |        |              | £22.00         |
| 5013959801463   |        |              |                |
| DORMA CN        |        |              | £22.00         |
| 5013959801487   |        |              |                |
| DORMA CN        | £15.00 | x2           | £30.00         |
| 5013959804426   |        |              |                |
| DORMA CN        |        |              | £45.00         |
| 5013959803955   |        |              |                |
| DORMA CN        |        |              | £100.00        |
| 5013959804365   |        |              |                |
| DORMA CN        | £15.00 | x2           | £30.00         |
| 5013959804396   |        |              |                |
| DORMA CN        |        |              | £45.00         |
| 5013959803672   |        |              |                |
| DORMA CN        |        |              | £100.00        |
| 5013959804242   |        |              |                |
| SMALL ELECTRICA |        |              | £69.99         |
| 0710103193548   |        |              |                |
| Promotion       |        | 10%          | -£7.00         |
| Price to Pay    |        |              | £62.99         |
|                 |        | <b>TOTAL</b> | <b>£478.99</b> |





Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R CARTER

Constituency

Debat Walsley

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 2006 to 28 / 2 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 20 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1288 : 38 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that these costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

28/2/2006

**Data protection**

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Send your completed  
form to:

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB CARTON

Constituency

DEBY NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 2006 to 31 / 1 / 2006

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 928 : 38 p

(interest only) or rent

Food

£ 250 : 00 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 20 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1288 : 38 p

continued on page 2

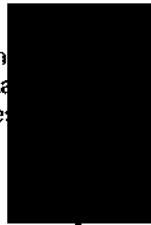
**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm I have used these costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

20/1/2006

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R CARTER

Constituency

DEBEN NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 2005 to 31 / 12 / 2005

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 928 : 38 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 20 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p ✓

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1263 : 38 p

**Details of second home** *if applicable*

Address of  
second home  
*For Additional  
Costs Allowance*

**Declaration**

I confirm that the costs wholly, exclusively and necessarily to enable me to stay at my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

2/1/2006

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

01 DEC 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB CARTER

Constituency

DELEY NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 2005 to 30 / 11 / 2005

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 43 : 77 p

please specify

WATER BILL

Other

£ 126 : 50 p

please specify

TELEVISION LICENCE

Other

£ : p

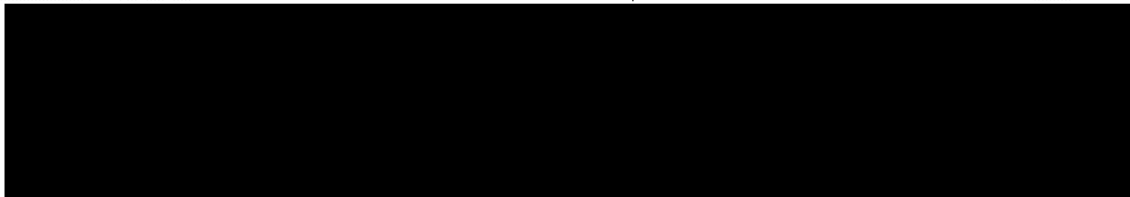
please specify

Total

£ 1433 : 65 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incur these costs wholly, exclusively and necessarily to enable me to stay overnight in my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

30/11/2005

**Data protection**

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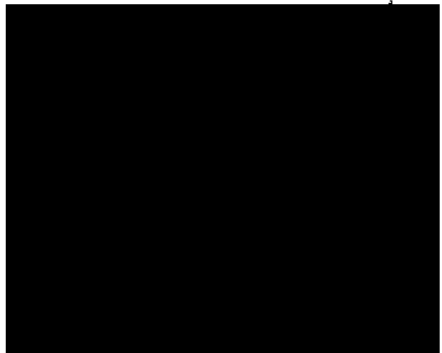
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Send your completed  
form to

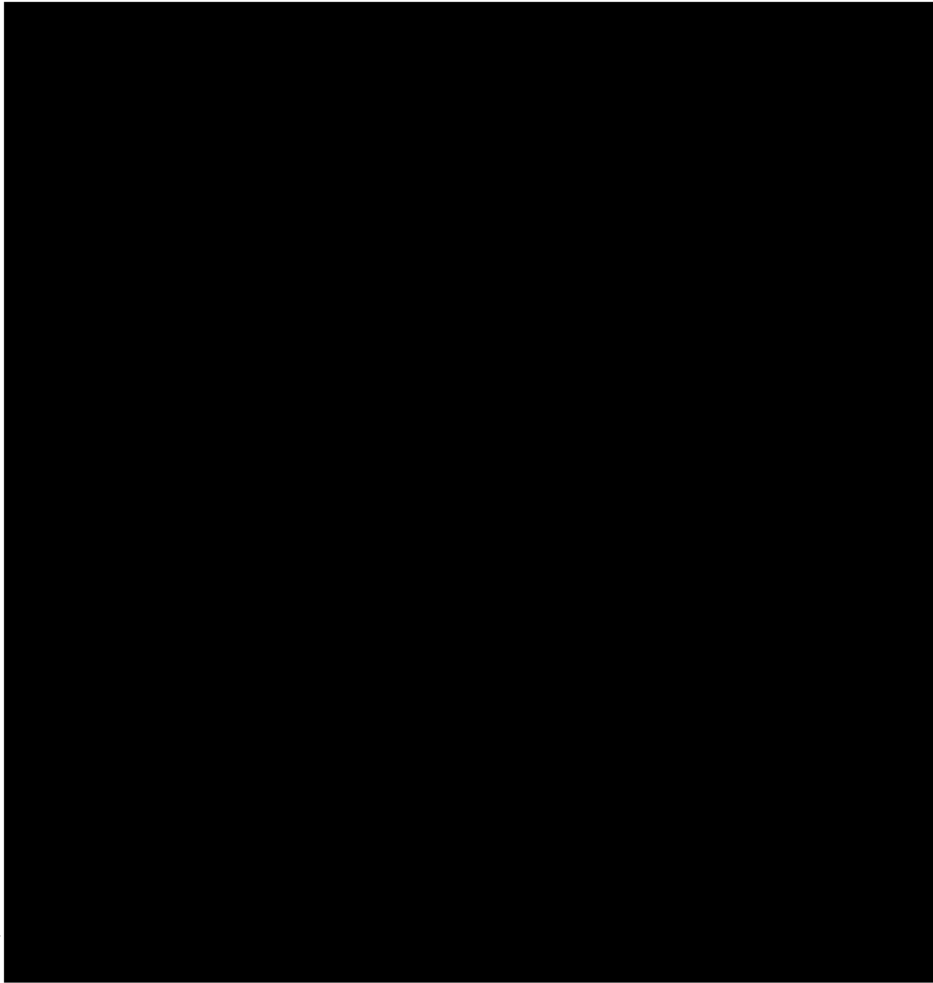
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA.

Mr R Laxton



Dear Mr Laxton,

Your TV Licence expires on 30 November 2005.



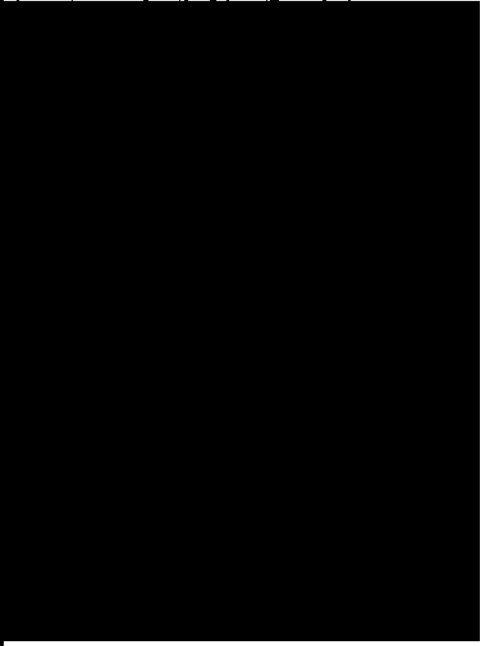
**RENEWAL  
NOTICE**

TV Licence number



**RENEWAL AMOUNT**

**£126.50**



Bill date  
3 November 2005  
Account Number

MR R LAXTON

**Your water services bill for 25 April 2005 to 1 November 2005**

Total  
payable

The total shown  
is now due

**£43.77**

See below



Additional Costs Allowance

ACA2

Member's claim form

02 NOV 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB CARTON

Constituency

DELAVAL MOUNTAIN

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/10/2005 to 31/10/2005

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 928 : 38 p ✓

Food

£ 250 : 00 p ✓

Utilities

£ 20 : 00 p ✓

Council Tax/Rates

£ : p ✓

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 50 : 74 p ✓

please specify

colfax machine repairs / BT card

Other

£ 17 : 75 p ✓

please specify

BRSA water filter

Other

£ 1049.00 £730.00 p

please specify

Parasitic flea service N.V.

Total

£ 2380 : 87 p £2081.87 ✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that these costs wholly, exclusively and necessarily to enable  
me to pay from my only or main home for the purpose of performing  
my duties of Parliament.

Signature

MP

Date

31/10/2005

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



SALE (£)

|                    |    |       |         |
|--------------------|----|-------|---------|
| STRATH 30X500ML    |    |       |         |
| 0060944            | 3x | 3.49  | 10.47 1 |
| HALTED BLDGMER 2PK |    |       |         |
| 0068615            | 1x | 2.35  | 2.35 0  |
| SCOTCH W/ROUNDCUT  |    |       |         |
| 0001171            | 1x | 15.60 | 15.60 0 |
| LAMB CHUMP STEAKS  |    |       |         |
| 0013683            | 1x | 11.54 | 11.54 0 |
| G&C NAAN 4 MINIS   |    |       |         |
| 0069737            | 1x | 2.20  | 2.20 0  |
| MONTANA SAUV CASE  |    |       |         |
| 0010947            | 1x | 23.95 | 23.95 1 |
| PHILLIPS SENSEO    |    |       |         |
| 0007810            | 1x | 32.99 | 32.99 1 |
| 4 PACK PILLOW      |    |       |         |
| 0062902            | 1x | 16.99 | 16.99 1 |

\*\*\*STORE COUPON

MONTANA SAUV BLANC

0069915 1x 5.00 5.00-1

\*\*\*STORE COUPON

STRATHMORE S/WTR

0069815 1x 3.49 3.49-1

\*\*\*STORE COUPON

CLUSTERDOWN PILLOW

0069879 1x 4.00 4.00-1

\*\*\*STORE COUPON

SENSEO COFFEE MACH

0069861 1x 10.00 10.00-1

\*\*\*STORE COUPON

CYROVAC ROUND CUT

0069862 1x 5.00 5.00-0

Bottled Water 6.98  
 Pillows 12.99  
 Senseo Coffee Machine 22.99

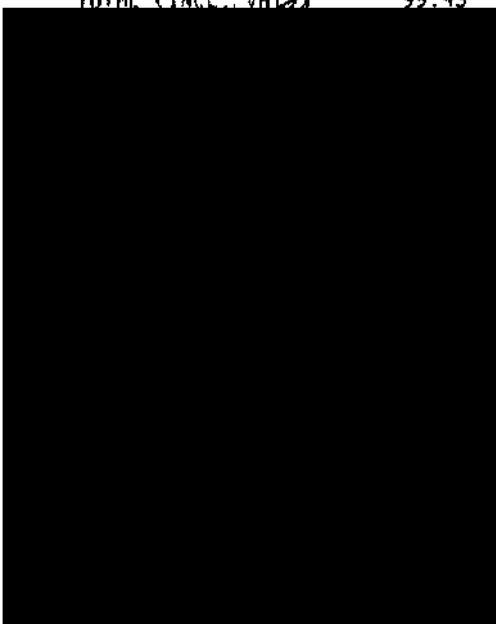
42.96

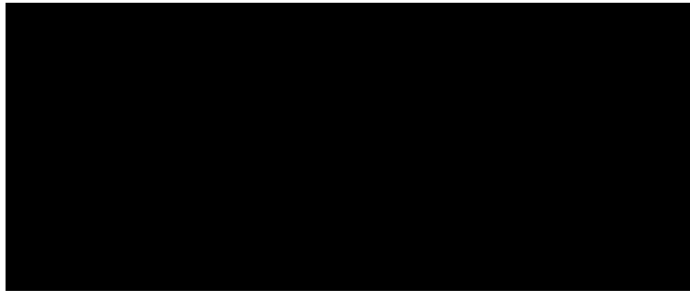
+ Wat. Total. 50.47p

TOTAL (EXCL. VAT) 88.60

| VAT CODE | EXCL. VAT | VAT   |
|----------|-----------|-------|
| 0 0.00%  | 26.69     | 0.00  |
| 1 17.50% | 61.91     | 10.83 |

TOTAL (INCL. VAT) 99.43





MEMORANDUM FOR JENNIFER  
DATE: 1/1/08 13:15  
C

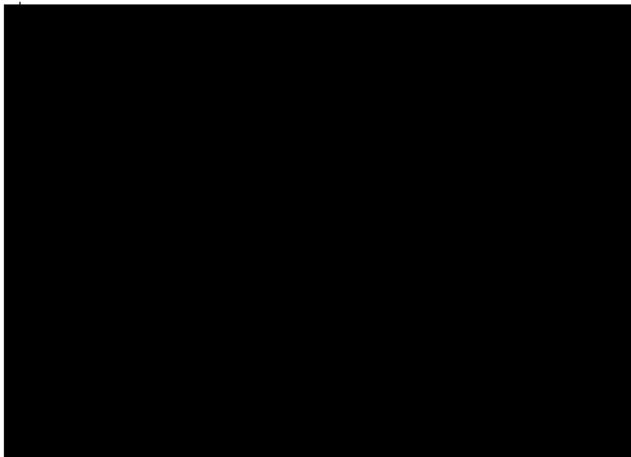
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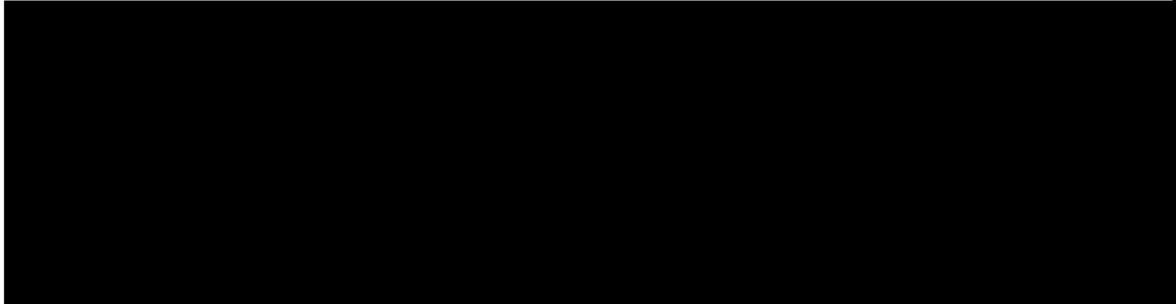
Initials: M 24.95 R  
Initials: M 17.75 R  
Total: 42.70

---


TOTAL TO PAY -7.20  
CASH -7.20  
CHECK -7.20


1/1/08 13:15

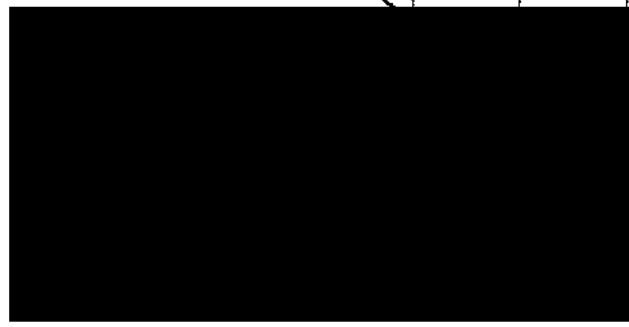


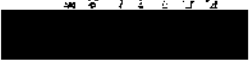


|                      |  |         |
|----------------------|--|---------|
| <del>PANASONIC</del> |  |         |
| LX 2652              |  |         |
|                      |  | 949.00  |
| PANASONIC            |  |         |
| A/D                  |  |         |
| 3/67 PB              |  |         |
|                      |  | 79.00   |
| Del                  |  |         |
| Kenwall              |  | 19.00   |
|                      |  | 1249.00 |

CUSTOMERS NAME AND ADDRESS  
 MR. Laxton  


TRANSACTION DETAILS  




1100072680  
 PANASONIC TX-26LX52 79.00  
 1002489311  
 PANASONIC A03/105PB 78.00  
 Total: 1047.00  


Bill date  
3 November 2005

Account Number  
[REDACTED]

[REDACTED]  
[REDACTED]  
MR B LAXTON  
[REDACTED]

Your water services bill for 25 April 2005 to 1 November 2005

Total  
payable

The total shown  
is now due

**£43.77**

See below



Member's claim form

3 OCT 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R CARTON

Constituency

DEB V NORFOLK

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 2005 to 30 / 9 / 2005

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 928 : 38 p ✓

Food

£ 100 : 00 p ✓

Utilities

£ 20 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p ✓

Cleaning

£ 40 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 400 : 00 p ✓

▶ please specify SERVICE CHARGE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ : p

1503.38 ✓

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I have used these costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

MP

**Date**

30/9/2005

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

[Redacted]

Mr R Laxton

[Redacted]

3 September 2005

Dear Bob

[Redacted]

Service Charge Invoice for year to 31 March 2006

[Redacted]

**INVOICE**

[Redacted]

Amount now to be paid: £400

[Redacted]



Additional Costs Allowance

ACA2

05 SEP 2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. LAXTON

Constituency

DELAWARE NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 8 / 2005 to 31 / 8 / 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 928 : 38 p ✓

Food

£ 100 : 00 p ✓

Utilities

£ 20 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p ✓

Cleaning

£ 40 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1103 : 38 p

continued on page 2



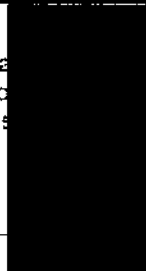
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that these costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2/9/2005

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

01 AUG 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROBERT LAXTON

Constituency

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 17 2005 to 31 17 2005

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 928 : 39 p

(Interest only) or rent

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 255 : 15 p

▶ please specify HOUSE INSURANCE

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1508 : 53 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that these costs wholly, exclusively and necessarily to enable me to stay from my only or main home for the purpose of performing my duties Parliament.

**Signature**

MP

**Date**

30/1/2005

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA .

Issued 29/06/05

**POLICY NUMBER**

**POLICYHOLDER**

Mr R Laxton

Phone details:

**OTHER INTERESTS**

Financial interest

**PERIOD OF INSURANCE**

**HOME DETAILS**

**YOUR POLICY COVERS**

**Section 1 - Buildings**

The wider Accidental Damage cover detailed in paragraph C is available at an extra premium.

**Section 2 - Contents**

The wider Accidental Damage cover detailed in paragraph C is available at an extra premium.

**Section 5 - Home Emergency Legal Protection**

**Section 6 - No Claim Discount**

**PREMIUM**

Premium after deducting any discounts

**£238.35**

Home Emergency Legal Protection

**£16.80**

Total to be paid by single premium

**£255.15**

All premiums include Insurance Premium Tax where applicable



Additional Costs Allowance

ACA2

Member's claim form

11 JUL 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

CARTON

Constituency

DEBEN NORTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 2005 to 31 / 1 / 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1253 : 38 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I have used these costs wholly, exclusively and necessarily to enable me to serve the House of Commons from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8/7/2005

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see C
- If you have any doubt about whether you can claim, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BOB CARTON M.P.

Constituency

DEBENTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 2005 to 30 / 6 / 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 928 : 38 p ✓

Food

£ 300 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

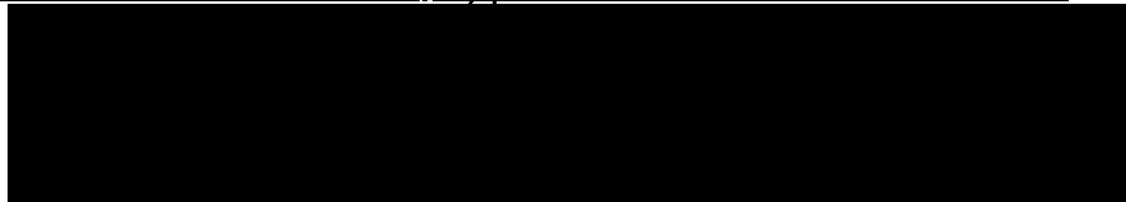
▶ please specify

Total

£ 1303 : 38 p


**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I have used these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 \_\_\_\_\_ MP

Date

\_\_\_\_\_  
1 / 2 / 2005**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicate

**Text**

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

Pay £904-17 ✓

\* Financial Processing purposes only

Registered by (initials & date)

alob/05

Posted by (initials & date)

02 JUN 2005



Member's claim form

01 APR 2007 11:41:10

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ROBERT LAXTON

Constituency

DEBEN NORTH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 2005 to 30 / 4 / 2005

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 1205 : 56 p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2458 : 94 p - 1205.56 = 1253.38

= £ 1904.17 to pay

Financial Processing } Transaction No.  
Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient** [redacted]  
(NB Financial Processing to check whether a dedicatee)

**Text** [redacted]

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

£ 666-65

\* Validation purposes only (please tick to indicate compliance)

|   |                                     |
|---|-------------------------------------|
| Mortgage documentation held                     | <input checked="" type="checkbox"/> |
| Addresses comply with central records           | <input checked="" type="checkbox"/> |
| Invoices relate to 2 <sup>nd</sup> home address | <input checked="" type="checkbox"/> |
| Budget checked                                  | <input checked="" type="checkbox"/> |
| Claim signed                                    | <input checked="" type="checkbox"/> |
| Claim correctly dated                           | <input checked="" type="checkbox"/> |

\* Financial Processing purposes only

Registered by (initials & date) [redacted] 14/4/05 [redacted] 15.104

Posted by (initials & date) [redacted] 16 APR 2005



# Member's claim form

01 APR 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

ROBERT CARTER

Constituency

DELA WOLTON

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 2005 to 30 / 4 / 2005

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 1205 : 56 p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2458 : 94 p

$$- 1205.56 = 1253.38$$

$$1253.38 \div 31 \times 11 = 444.75 + 221.90$$

$$= 666.65$$

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that the costs wholly, exclusively and necessarily to enable me to stay away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

\_\_\_\_\_ MP

Date

31 / 3 / 2005

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House,

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

# Bill for 2005/06

Your Account number

MR ROBERT LAXTON

Date:

15 March 2005

Council tax for period 01.04.2005 to 31.03.2006

£1339.51

less 10% discount: second home/furnished/unoccupied (01.04.2005 to 31.03.2006)

-£133.95

---

**Amount payable for 2005/2006**

**£1205.56**

---



# Member's claim form

**COPY**

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ROBERT LAKTON

Constituency

SEVEN NORTH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 2005 to 30 / 4 / 2005

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 928 : 38 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 1205 : 56 p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

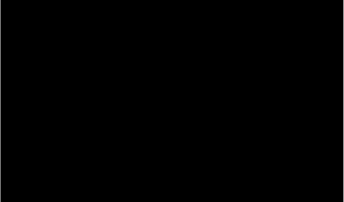
Total

**£2458 : 94 p**

REMITTANCE ADVICE



MR BOB LAXTON MP



Date 18/04/2005  
Page 1 of 1  
Supplier No.

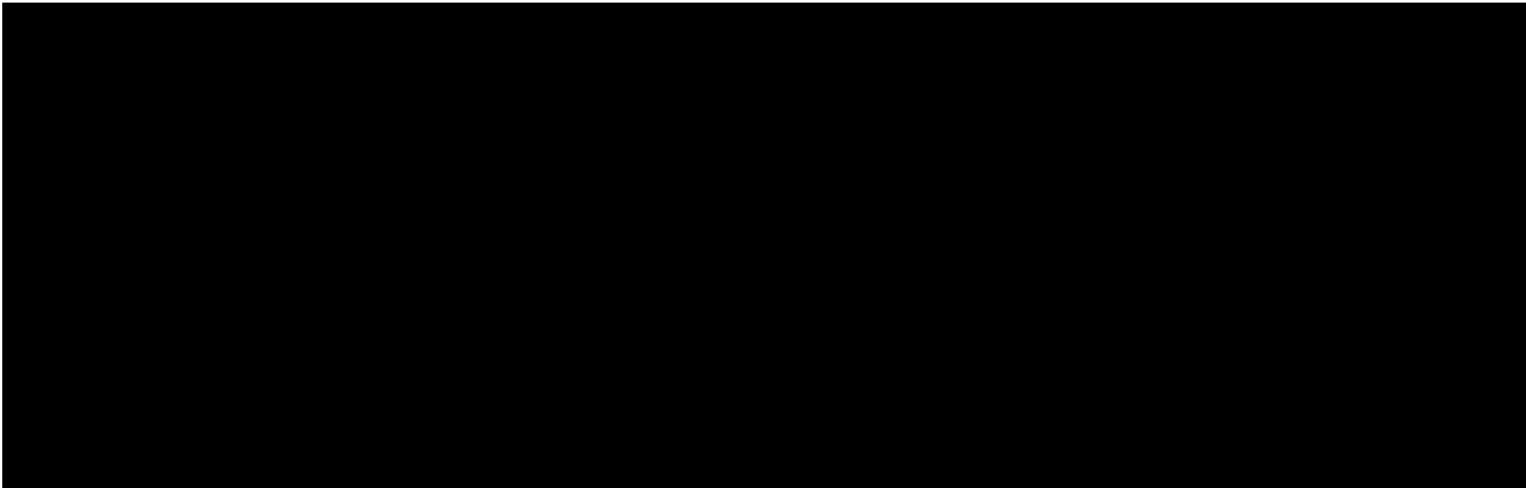
~~COPY~~

NOTE:

Fax no:

Email:

| Inv. Date           | Invoice Number | Allowance   |        |
|---------------------|----------------|---|--------|
| 31/03/2005          |                | Additional Costs Allowance<br>APRIL LESS DISSOLUTION PERIOD | 666.65 |
| Paid into your bank |                |   | 666.65 |





# Bill for 2005/06

Your Account number

MR ROBERT LAXTON

Date:  
15 March 2005

Property subject to council tax:

Council tax for period 01.04.2005 to 31.03.2006 £1339.51  
less 10% discount: second home/furnished/unoccupied (01.04.2005 to 31.03.2006) -£133.95

---

**Amount payable for 2005/2006**

**£1205.56**

---