

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text MAROY



Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

** Financial Processing purposes only*

Registered by (initials & date)

1600r

Posted by (initials & date)

26/09/05





Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name in CAPITAL LETTERS

BEVERLEY THOMAS

Constituency

STREATHAM + W. ROTHERHAM

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 3 105 to 31 10 3 105

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 987 : — p

Food

£ 250 : — p

Utilities

£ : p

Council Tax/Rates

£ 108 : — p

Telephone and telecommunications

£ 54 : 90 p

Cleaning

£ 150 : — p

Service/maintenance

£ 175 : — p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1724 : 90 p £1,673.33

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8/4/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed
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Your details

Name
in CAPITAL LETTERS

BEVELLY HUGHES

Constituency

STRETFORD + URMERTON

Claim details

Notes

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Please list

Please attach

Period of claim

from 01 / 01 / 05 to 31 / 01 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 987 : p ✓

Food

£ 400 : p ✓

Utilities

£ : p

Council Tax/Rates

£ 108 : p

Telephone and telecommunications

£ 82 : 90 p

Cleaning

£ 150 : p

Service/maintenance

£ 102 : 86 p

Repairs/insurance/
security

£ 52 : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1882 : 76p

Details of second h

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my d

Signature

[Redacted Signature] MP

Date

31/1/05

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Your details

Name
in CAPITAL LETTERS

BEVERLY HUGHES

Constituency

STRETFORD + URMSTON

Claim details

Notes

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Please list

Please attach

Period of claim

from 01 11 2004 to 31 12 2004

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 985 : 66 p ✓

Food

£ 380 : — p

Utilities

£ : p

Council Tax/Rates

£ 84 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 180 : — p

Service/maintenance

£ 102 : 86 p

Repairs/insurance/
security

£ 89 : 16 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1711 : 68 p

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my d

Signature

Date

4/1/05

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Your details

Name
in CAPITAL LETTERS

ROBERT JAMES

Constituency

STRETTON + URBURTON

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p [redacted]

Mortgage payments
(interest only) or rent

£ 983 : — [redacted]

Food

£ 380 : — p

Utilities

£ : p

Council Tax/Rates

£ 55 : 70 p

Telephone and telecommunications

£ 80 : — p

Cleaning

£ 150 : — p

Service/maintenance

£ 135 : — p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1783 : 70 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature

Date

30 Nov 2004

Data protection

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Member's claim form

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Your details

Name
in CAPITAL LETTERS

BUTTERLEY THAMES

Constituency

STRETFORD + WURSTON

Claim details

Notes

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 04 to 31 / 10 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only OR RENT)

£ 953 : — p

Food

£ 400 : — p

Utilities

£ : p

Council Tax/Rates

£ 165 : — p

Telephone and telecommunications

£ 79 : 18 p

Cleaning

£ 150 : — p

Service/maintenance

£ 125 : 99 p

Repairs/insurance/security

£ 56 : 50 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1929 : 67p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/10/04

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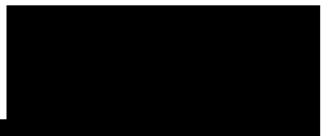


Member's claim form

Members' Allowances

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- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

BEVERLEY THAMES

Constituency

STRETFORD + URSTON

Claim details

Notes

You can only claim for

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Please list

Please attach

Period of claim

from 01 / 09 / 04

to 30 / 09 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 953 : — p

Food

£ 250 : — p

Utilities

£ : p

Council Tax/Rates

£ 162 : — p

Telephone and telecommunications

£ 21 : 62 p

Cleaning

£ 50 : — p

Service/maintenance

£ 198 : 29 p

Repairs/insurance/security

£ 58 : 96 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1693 : 87p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to perform my duties as a Member of the House of Commons for the purpose of performing
my duties as a Member of the House of Commons.

Signature

[Redacted Signature]

Date

30/9/04

Data protection

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Your details

Name
in CAPITAL LETTERS

BURLEY HUGHES

Constituency

STRET FORD + URNSTON

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 08 / 04 to 31 / 10 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 953 : — p

Food

£ : p

Utilities

£ 162 : — p

Council Tax/Rates

£ 100 : — p

Telephone and
telecommunications

£ 12 : 52 p

Cleaning

£ 50 : — p

Service/maintenance

£ 250 : — p

Repairs/insurance/
security

£ 189 : 94 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1725 : 46p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

31/8/04

Data protection

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Member's claim form

Members' Allowances

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Your details

Name in CAPITAL LETTERS

ROBERT THURTELL

Constituency

STRETTON + RUSTON

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 07 / 07 / 04 to 31 / 07 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 953 : — p ✓

Food

£ 300 : — p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 25 : 19 p

Cleaning

£ 150 : — p

Service/maintenance

£ 186 : — p

Repairs/insurance/security

£ 225 : — p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1839 : 19 p

Details of second home

Address of second home
for Additional Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to perform my duties as a Member of the House of Commons for the purpose of performing my duties as a Member of the House of Commons.

Signature

[Redacted Signature]

Date

[Redacted Date] 30/9/04

Data protection

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Member's claim form

05 JUN 2004

CREATED

Members' Allowances

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- If you have any doubt about whether you can claim for a cost, please call [redacted]

Your details

Name
in CAPITAL LETTERS

BURTON THOMAS

Constituency

STRETFORD + URBTON

Claim details

Notes

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Please list

Please attach

Period of claim

from 01 / 06 / 04

to 30 / 06 / 04

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only or rent)

£ 953 : _____ p

Food

£ 300 : _____ p

Utilities

£ _____ : _____ p

Council Tax/Rates

£ 162 : _____ p

Telephone and telecommunications

£ 73 : _____ p

Cleaning

£ 150 : _____ p

Service/maintenance

£ _____ : _____ p

Repairs/insurance/security

£ 286 : _____ p

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Total

£ 1924 : _____ p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

1/7/04

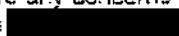
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Your details

Name
in CAPITAL LETTERS

BEVERLEY HUGHES

Constituency

STRETTON + TURKTON

Claim details

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Please list

Please attach

Period of claim

from 01 / 05 / 04 to 31 / 05 / 04

Total cost of hotel stays
attach all receipts

£ : p

~~Mortgage payments~~
(interest only) or rent

£ 953 : — p ✓

Food

£ 280 : — p ✓

Utilities

£ 86 : — p ✓

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 82 : 19 p ✓

Cleaning

£ 180 : — p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ 102 : — p ✓

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1593 : 19 p

Details of second h

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

_____ P

Date

_____ 4/6/04.

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Your details

Name in CAPITAL LETTERS

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Constituency

STRETTON + URSTON

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 04 / 04 to 30 / 04 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 983 : p ✓

Food

£ 200 : p

Utilities

£ 56 : p

Council Tax/Rates

£ 162 : p

Telephone and telecommunications

£ : p

Cleaning

£ 150 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 152 : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1673 : p

Details of second h

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

L

Date

L

4/5/04.

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Members' Allowances

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Your details

Name
in CAPITAL LETTERS

ROVELLE-1 THAMES

Constituency

STRETFORD + WILKINSON

Claim details

Notes

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 02 / 05 to 28 / 02 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) of rent

£ 987 : — p

Food

£ 300 : — p

Utilities

£ : p

Council Tax/Rates

£ 162 : — p

Telephone and telecommunications

£ 79 : 15 p

Cleaning

£ 180 : — p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 80 : — p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1758 : 15 p



Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

_____ 28/2/05 .

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate, ^A
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA