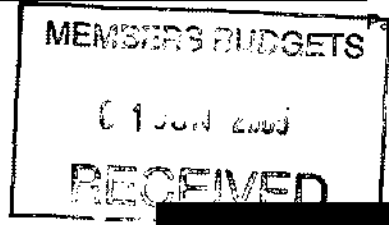




Member's claim form

04/05



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BERNARD JENKIN

Constituency

NORTH EXETER

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / DEC / 2004

to 31 / MAR / 2005

Total cost of hotel stays
attach all receipts

£ ~~3,000~~ p

Mortgage payments
(interest only) or rent

£ 3,000 : = p ✓

Food

£ 400 : = p ✓

Utilities

£ 665 : 68 p

Council Tax/Rates

£ 400 : = p

Telephone and telecommunications

£ 88 : 53 p

Cleaning

£ 510 : = p

Service/maintenance

£ 72 : 48 p

Repairs/insurance/security

£ 219 : 78 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ ~~5,356 : 47~~ p

£ 4391.66

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
m
m
m
or main home for the purpose of performing

Signature

MP

Date

31 May 2005

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name
in CAPITAL LETTERS

BERNARD JENKIN MP

Constituency

NORTH Essex

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st / APR / 2004 to 30th / NOV / 2004 X 8

Total cost of hotel stays
attach all receipts

£ p

Mortgage payments
(interest only) or rent

£ 9,000 : — p

Food

£ 480 : — p

Utilities

£ 1,335 : 69 p

Council Tax/Rates

£ 1,721 : 87 p

(inc. TV licence)

Telephone and
telecommunications

£ 500 : 14 p

Cleaning

£ 930 : — p

Service/maintenance

£ 565 : 01 p

Repairs/insurance/
security

£ 1,082 : 51 p

Other

£ 889 : 12 p

▶ please specify Garden Maintenance

Other

£ p

▶ please specify

Other

£ p

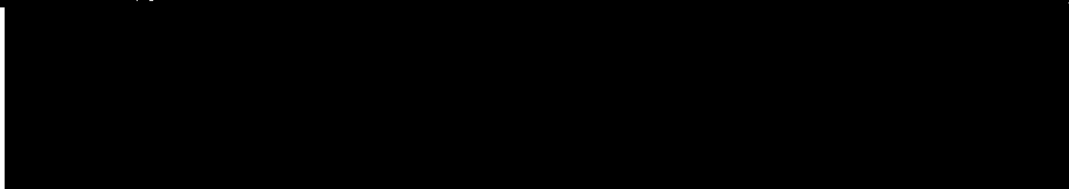
▶ please specify

Total

£ 16,504 : 34 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

5th Dec 2004

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

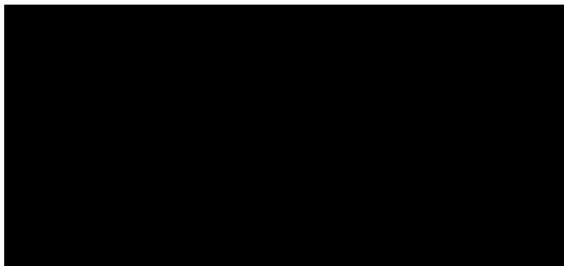
Your account and bill number

MR B JENKIN

Date
4 November 2004

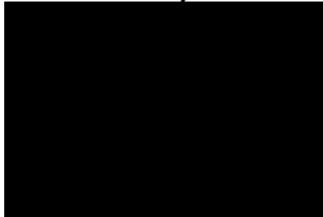
If you have a query
please see reverse for
our contact details.

Total now due **£ 312.89**



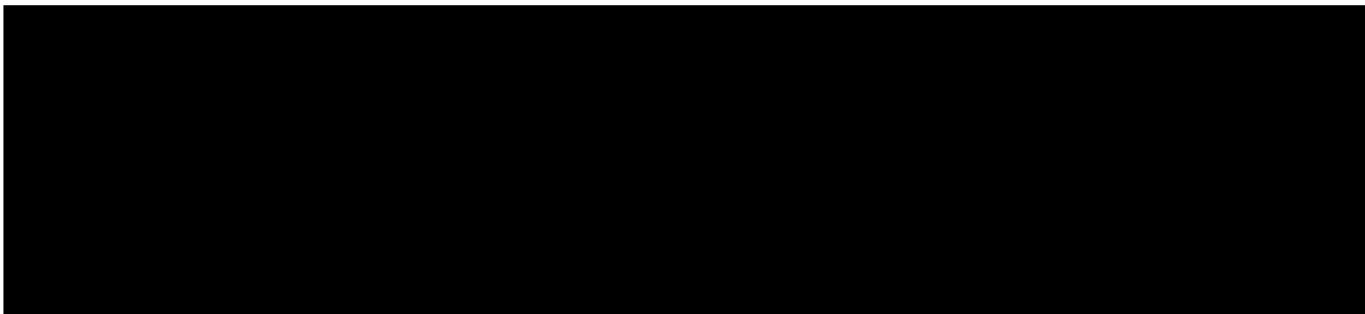
Honourable ~~B~~ernard Jenkin MP

27 September 2004




Dear Honourable Jenkin MP

RENEWAL INVITATION



Cover: 

Period: 12 months from 02/10/2004

Covering: 

Insurer: 

Policy No: 

Premium: £314.63
Plus Policy Fee: £ 10.00
Total: £324.63

