



ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BEN BRADSHAW

Constituency

EXETER

Office use only

Costs

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £

Period of claim

from 1,04,06 to 1,10,06 x 6

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 4103 : 46 p ✓ (£ 682.82 x 6 = £4096.92)

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 572 : 04 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 600 : 00 p ✓

Service/maintenance

£ 565 : 50 p ✓

Repairs/insurance/security

£ 225 : 00 p ✓

Other

£ 2<sup>2</sup> 75 : 00 p ✓ please specify Water

Other

£ : p please specify

Other

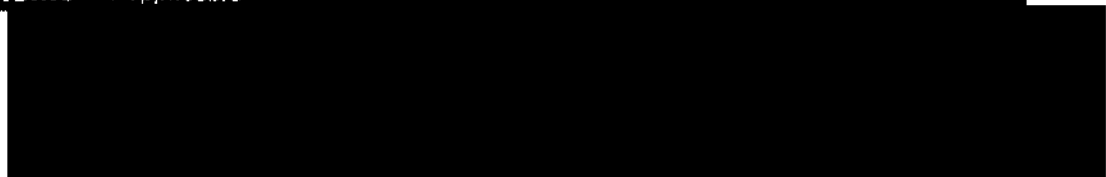
£ : p please specify

Total

£ 6141 : 00 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

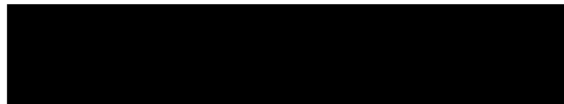


✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 SEPT 04 ✓

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Account Number 
**Payments Due in 2005**

	Mortgage	Insurance	Total Due
01 January	£673.23	£10.68	£683.91
01 February	£673.23	£10.68	£683.91
01 March	£673.23	£10.68	£683.91
01 April	£673.23	£10.68	£683.91
01 May	£673.23	£10.68	£683.91
01 June	£673.23	£10.68	£683.91
01 July	£673.23	£10.68	£683.91
01 August	£673.23	£10.68	£683.91
01 September	£661.82	£10.68	£672.50
01 October	£661.82	£10.68	£672.50
01 November	£661.82	£10.38	£672.20
01 December	£661.82	£10.38	£672.20

**Transaction Details in 2005**

Date	Description	Debits	Credits
01 Jan	Opening Balance	£135,526.17	
04 Jan	Repayment by Direct Debit/Standing Order		£683.91
01 Feb	Repayment by Direct Debit/Standing Order		£683.91
01 Mar	Repayment by Direct Debit/Standing Order		£683.91
01 Apr	Repayment by Direct Debit/Standing Order		£683.91
03 May	Repayment by Direct Debit/Standing Order		£683.91
01 Jun	Repayment by Direct Debit/Standing Order		£683.91
01 Jul	Repayment by Direct Debit/Standing Order		£683.91
01 Aug	Repayment by Direct Debit/Standing Order		£683.91
01 Sep	Repayment by Direct Debit/Standing Order		£672.50
03 Oct	Repayment by Direct Debit/Standing Order		£672.50
01 Nov	Repayment by Direct Debit/Standing Order		£672.20
01 Dec	Repayment by Direct Debit/Standing Order		£672.20
	Capitalised Interest	£8,032.76	
	Insurance Premium	£127.56	
31 Dec	Closing Balance	£135,525.81	

# COUNCIL TAX BILL

PLEASE ENSURE YOU QUOTE YOUR ACCOUNT REFERENCE WHEN CONTACTING THE COUNCIL TAX OFFICES.

2006/2007

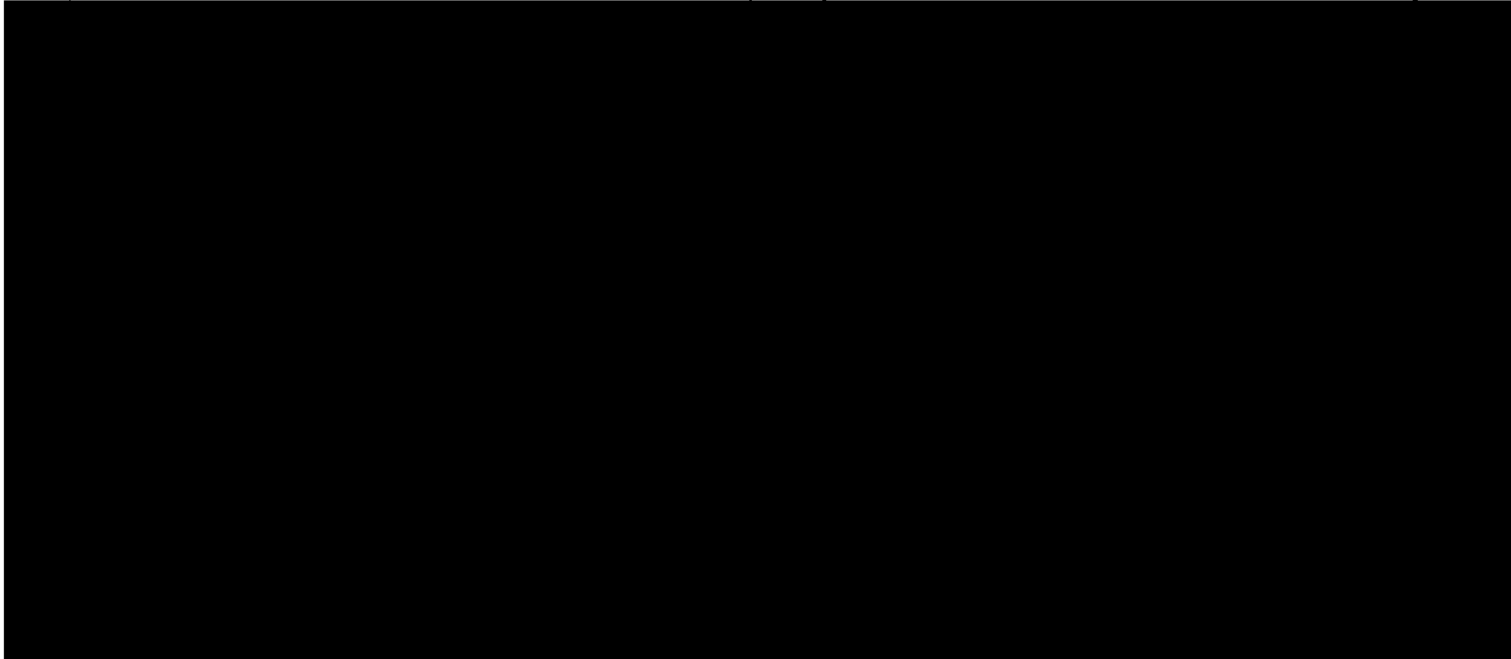
DATE OF ISSUE 08 Mar 2006

Account Reference:

Property Band:



Address of property giving rise to charge (if different)



This bill is payable by instalments as follows:

01.04.2006	£118.09	/	01.09.2006	£114.00
01.05.2006	£114.00	/	01.10.2006	£114.00
01.06.2006	£114.00	/*	01.11.2006	£114.00
01.07.2006	£114.00	/	01.12.2006	£114.00
01.08.2006	£114.00	/	01.01.2007	£114.00

PAYABLE BY DIRECT DEBIT - NO FURTHER ACTION REQUIRED  
THIS IS ALREADY SET UP ON OUR COMPUTER SYSTEM AND  
THERE IS NO NEED TO COMPLETE THE FORM BELOW, UNLESS  
YOUR BANK ACCOUNT DETAILS HAVE CHANGED RECENTLY

\* £574.09



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name in CAPITAL LETTERS

BEN BRADSHAW

INV.

Constituency

EXETER

### Claim details

#### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 06

to 31 / 03 / 07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 6498 : 84 p

Food

£ : p

Utilities

£ 210 : 00 p ✓

Council Tax/Rates

£ 725 : 61 p ✓

Telephone and telecommunications

£ 167 : 97 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 174 : 63 p ✓

Other

£ : p ▶ please

Other

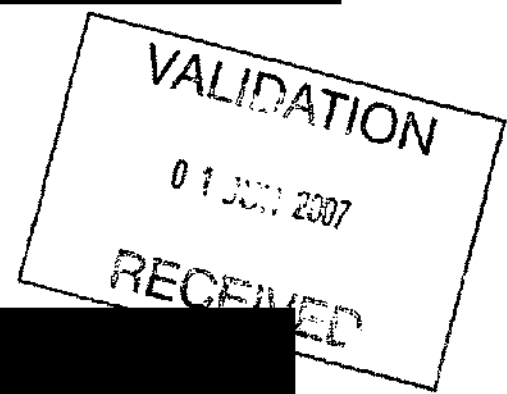
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 7777 : 05 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

31 May 07

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

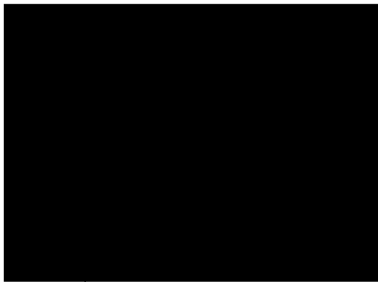
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

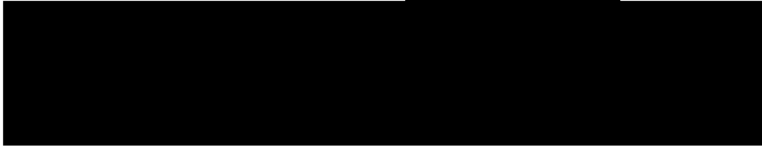
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Mr B P J Bradshaw



29 September, 2006


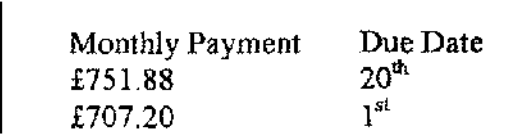


Account Number



Further to our recent telephone conversation I am pleased to confirm the following regarding your mortgage with us.

Your mortgage is split between two accounts and the payment details are as follows:

	Monthly Payment	Due Date
	£751.88	20 <sup>th</sup>
	£707.20	1 <sup>st</sup>

Both mortgage accounts are on the above property and are currently on an interest rate of 6.24% which is our Base Mortgage Rate.

I have also enclosed a statement showing the outstanding balance as of today's date.

Please contact me if you have any further enquiries.

Yours sincerely



1 = 662.07  
1-700

