



HOUSE OF COMMONS

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

09/10  
01 MAY 2009

Office use only  
Costc/Cat2

MCHAPBWI

Allowance 514602

**PAAE 2**

Supp/Res ID

668002

Member's Name (CAPITAL LETTERS)

BEN CHAPMAN

Constituency (CAPITAL LETTERS)

WIRRAL SOUTH

**Claim details**

Month/period to be claimed

From 01042009 To 30042009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

11

@ £25.00 per night £

275.00  
514 637

Exp type/  
Cat5

**Cost of accommodation**

5883648

Mortgage interest £

18.66 514 631

MB M/S

Hotel £

514 ---

424093 SP 11/5

Rent (inc deposits) £

514 ---

\* Council Tax/rates £

1181.50 514 633

**Fixtures, fittings and furnishings**

carpet, kitchen, bathroom

£ 92.00

cleaning

£ 120.00 ✓

Maintenance

£ 24.00 ✓

\* Utilities

£ 64.00 on file

Total £

514 ---

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

upholstery cleaning

£ 51.00 ✓

Phone

£ 19.25 ✓

\* Water

£ 08.00 ✓

Window cleaning

£ 24.00 ✓

Have

\* Insurance

£ 94.65 on file

Household items

£ 24.00 ✓

\* previously lodged.

Total £

~~834.06~~ 514 636

428.90

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

834.06 ✓

BM.

**Authorisation and declaration**

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

30/4/09

**Data Protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA

CUSTOMER  
SLIP



17 Cover.

MON	TUE	WED	THU	FRI	SAT
-----	-----	-----	-----	-----	-----

Please take the ticket with you  
when collecting your clothes.  
See you next time!

51.00 ✓



Your area reference



Your account number



Bill date

8 April 2009

This is not a tax invoice



2007 TBJM563A DHSC10 49000 B

Mr Jk Chapman



## Your services

Balance brought forward £0.00

Service charges £13.70

Telephone usage charges £5.55

**Amount due £19.25**

Includes VAT at the appropriate rate(s)

Thank you for paying your last bill.

This bill is for information only.

The 'Amount due' will be collected  
by Direct Debit on or just after  
24 April 2009

To find out more about Virgin Media and  
to make the most of your service, please  
visit [www.VirginMedia.com](http://www.VirginMedia.com)

Date..... 30-4-09..... No.....

Received from..... BEN CHAPMAN.....

The sum of..... ONE HUNDRED AND TWENTY POUNDS.....

Cheque		
Cash	120	00
Discount		

CLEANING



WITH THANKS



HOUSE OF COMMONS

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

6003 NCR 9 1

Office use only  
Caste/Cat2

Supp/Res ID

M CHAPMAN

Allowance: 514602

691707

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

BEN CHAPMAN

WIKRA C SOUTH

Claim details

Month/period to be claimed

From 01 01 2009 To 31 03 2009

Subsistence

(No receipts required)

Number of nights spent away from main home

12

@ £25.00 per night £

300.00

Exp type/  
Cat5  
SK4637

Cost of accommodation

Mortgage interest

£ 18.66

Hotel

£

Rent (inc deposits)

£

Council Tax/rates

£ 111.50

431868

MB 22/6

fflowrsky  
514 Lodge  
SK4637

514

514 633

Fixtures, fittings and furnishings

insurance

£ 94.65

household items

£ SK4636

maintenance

£ SK4636

S 890357  
JE  
22/6

Total £ 514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

gas / electricity

£ 64.00

SK4636

~~phone~~

£ ~~22.07~~

SK4636

garden maintenance

£ 15.00

cleaning costs

£ 5.00

water

£ 8.00

SK4636

~~SK4636~~

£ 620.83

Total £ 620.83

SK4636

SK4636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 620.83

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 15/6/09

Data Protection

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About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA



Your area reference



Your account number



Bill date

7 May 2009

This is not a tax invoice



2144 TBJM722A EGDH10 49000 B

Mr Jk Chapman



### Your services

Balance brought forward	£0.00
Service charges	£13.95
Telephone usage charges	£8.07
<b>Amount due</b>	<b>£22.02</b>

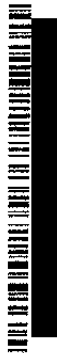
Includes VAT at the appropriate rate(s)

Thank you for paying your last bill.

This bill is for information only.

The 'Amount due' will be collected by Direct Debit on or just after 26 May 2009

To find out more about Virgin Media and to make the most of your service, please visit [www.VirginMedia.com](http://www.VirginMedia.com)



**PRIVATE AND CONFIDENTIAL**

Ben Chapman MP



Tel : 0207 219 [REDACTED]  
Fax : 0207 219 [REDACTED]  
Email : [REDACTED]@parliament.uk

19 June 2009

Dear Mr Chapman

**Personal Additional Accomodation Expenditure (PAAE)**

Thank you for your PAAE claim dated 15 June 2009.

I refer to the previous correspondence from [REDACTED] Director General of Resources, dated 21 May 2009 informing Members of the changes to the rules relating to allowances as decided by The Members Estimate Committee, following Mr Speaker's statement of 19 May.

Effective from 20 May Members may now only use PAAE to claim rent, including ground rent, hotel accommodation, overnight subsistence, mortgage interest, council tax, service charges, utility bill (gas, water, electricity, oil, telephone calls and line rental), insurance (buildings and contents).

Therefore, we can no longer reimburse the costs of service charges for Virgin Media for claims received after 1 June 2009 and I have reduced your claim by £13.95.

If you have any questions concerning this matter then please contact the Enquiry & Advice team on the numbers shown above.

Yours sincerely

[REDACTED]  
**Validation Officer**