



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts for items costing more than £250.

Period of claim

from 1 13 07 to 31 3 07

Total cost of hotel stays attach all receipts

£ / : / p

Mortgage payments (interest only) or rent

£ 344 : 21 p

Food

£ 400 : 00 p

Utilities

£ 180 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ [redacted]

▶ please specify

Other

£ 120 : 00 p

▶ please specify

gardening

Other

£ 150 : 00 p

▶ please specify

painting

fly

Total

£ ~~1565~~ : 22 p





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Your details

Name in CAPITAL LETTERS

Sen Chapman

Constituency

Wirral South

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 07 to 28 / 2 / 07

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 344 : 21 p

Food

£ 400 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 120 : 00 p

please specify gardening

Other

£ 320 : 00 p

please specify Heating repair

Other

£ : p

please specify (receipts attached)

Total

£ 1926 : 22 p

£1926.22

1926.22

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_ [Redacted]  
\_\_\_\_\_ [Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ [Redacted] \_\_\_\_\_ MP

Date

\_\_\_\_\_ 28/2/07 \_\_\_\_\_

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Dear Sir:

Travel Expenses and Telephone.  
£320.00

if could make cheque to.

OR  
if you please coll. 'Thanking'



Member's claim form

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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Warril J

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 07 to 31 / 1 / 07

Total cost of hotel stays attach all receipts

£ - / - p

Mortgage payments (interest only) or rent

£ 344 : 21 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 140 : 00 p ✓

Council Tax/Rates

£ 102 : 01 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 80 : 00 p ✓

Other

£ 120 : 00 p please specify gardener

Other

£ 70 : 00 p please specify planning fee

Other

£ : 00 p please specify

Total

£ 1676 : 22 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_ [REDACTED] \_\_\_\_\_  
\_\_\_\_\_ [REDACTED] \_\_\_\_\_ postcode

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ [REDACTED] MP

Date

\_\_\_\_\_ 1/2/07 \_\_\_\_\_

✓

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Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

02 JAN 2007

INV

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 06

to 31 / 12 / 06

Total cost of hotel stays attach all receipts

£ / :

Mortgage payments (interest only) or rent

£ 331 : 92 p

Food

£ 400 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : p

please specify

gardening

Other

£ / :

please specify

Other

£ / :

please specify

Total

£ 1603 : 93 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_ [Redacted] \_\_\_\_\_  
\_\_\_\_\_ [Redacted] \_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ [Redacted] \_\_\_\_\_ MP

Date

\_\_\_\_\_ 31 / 12 / 06 \_\_\_\_\_

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Member's claim form

05 DEC 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Windsor South

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 06 to 30 / 11 / 06

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 331 : 92 p ✓

Food

£ 400 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : 00 p

▶ please specify

gardening

Other

£ 131 : 50 p

▶ please specify

TV licence

Other

£ 221 : 00 p

▶ please specify

Rugby

Total

£ 1956 : 43 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

\_\_\_\_\_ 2 / 12 / 06

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form 31 OCT 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 06 to 31 / 10 / 06

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 319 : 62 p

Food

£ 400 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : 00 p

please specify gardening

Other

£ 143 : 97 p

please specify TV receipt attached

Other

£ 126 : 51 p

please specify DVD

Total

£ 2062 : 08 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] [Redacted] ✓ [Redacted]  
Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31/10/06

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[REDACTED]

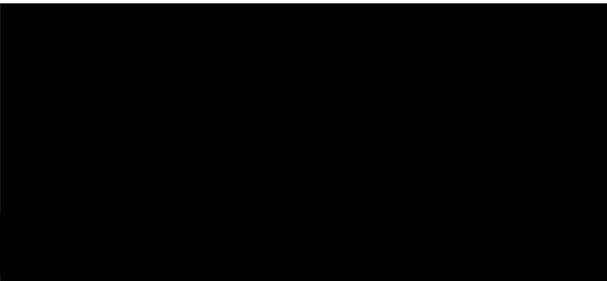
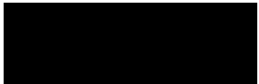
VENTURER 19" *	€ 199.97
T. AUTO-POWDER *	3.74
<b>TOTAL</b>	<b>203.71</b>

[REDACTED] DVDR	£129.99
[REDACTED] @ £129.99	
[REDACTED] DVD-RW 5P K SLIM	£6.99
1 [REDACTED] @ £6.99	
TV LINE [REDACTED] SCA RT 1.0M	£6.99
[REDACTED] @ £6.99	
<b>AMOUNT DUE</b>	<b>£143.97</b>



Additional Costs Allowance

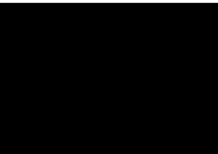
Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3. INV.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

Ben Chapman

Constituency

Wirral South

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11/9/06 to 30/9/06 ✓

Total cost of hotel stays attach all receipts

£ ~~229~~ : ~~00~~ p

Mortgage payments (interest only) or rent

£ 319 : 62 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 140 : 00 p ✓

Council Tax/Rates

£ 102 : 01 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 80 : 00 p ✓

Other

£ 130 : 00 p ✓ please specify gardening

Other

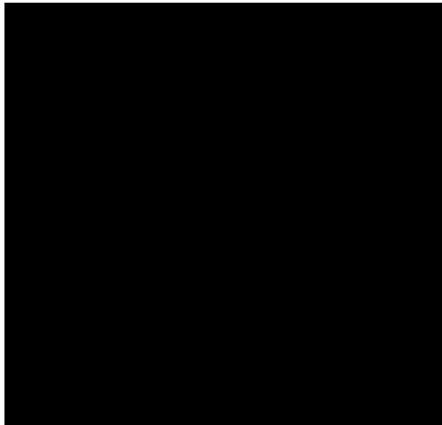
£ 69 : 99 p ✓ please specify phone

Other

£ 14 : 50 p ✓ please specify kitchen supplies

Total

£ 1676 : 12 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

30/9/06

✓

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Cotton mop Refill

[REDACTED] 1 4.00

Pico Spray Cloths

[REDACTED] 1 5.00

Window Cleaner

[REDACTED] 1 ~~5.00~~

[REDACTED] 1 5.00

TOTAL ~~19.00~~

14.50



DATE [REDACTED]  
BY [REDACTED]



AMOUNT

AMOUNT 269.99  
PAID BY PIN ✓  
BY YOU ✓



Phone



Member's claim form

05 SEP 2006

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Wirral South

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 8 / 06 to 31 / 8 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ - : - p

Mortgage payments  
(interest only) or rent

£ 319 : 62 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 140 : 00 p ✓

Council Tax/Rates

£ 102 : 01 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 80 : 00 p ✓

Other

£ 130 : 00 ✓  
£ 95 : 00 p ✓ please specify gardening quilt

Other

£ 48 : 85 p ✓ please specify kitchen supplies

Other

£ 28 : 96 p ✓ please specify paint

Total

£ 1735 : 420

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

1 / 9 / 06

✓

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Supplied by :

Tel:

CASH SALE INVOICE

Invoice To:

Deliver To:

Invoice No

Page

Operator

Doc Date

:26/07/2006 15:25

Collected

Your Ref

Payment Ref :

Customer

Rep Type of Sale

Special Message/Comment

Quantity	Product	Description	Unit Price	Per	Line Value	VAT
1		2.5L EGGHELL POINTING 2003	28.08	1 Each	28.08	1
1		750ml L OIL PRIMER/UNDERCOAT WHITE	11.06	1 Each	11.06	1
1		2.5L MODERN EMULSION MATCHSTICK 2013	21.27	1 Each	21.27	1

Goods Received By:

<-----VAT Summary Table----->

VC Rate	Goods Value	VAT Value
1	17.50%	60.41
		10.57

Total Payable : 70.98

Paid Card : 70.98

Signed:

Total Paid : 70.98

Printed:

AMOUNT DUE : .00

Payment of:

Received by our driver:

Cash/Cheq:

Driver Name Printed :



# Member's claim form

Members' Allowances

About filling in this form

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## Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Wirral S.

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 06 to 31 / 7 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ / : p

Mortgage payments  
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 140 : 00 p ✓

Council Tax/Rates

£ 102 : 01 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/  
security

£ 80 : 00 p ✓

Other

£ 130 : 00 p ✓

▶ please specify

gardening

Other

£ 60 : 00 p ✓

▶ please specify

Temp food repair

Other

£ 19 : 99 p ✓

▶ please specify

Phone fan

Total

£ 1684 : 28 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_ [REDACTED] \_\_\_\_\_  
 \_\_\_\_\_ [REDACTED] \_\_\_\_\_ Postcode [REDACTED]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ [REDACTED] \_\_\_\_\_ MP

Date

\_\_\_\_\_ 31 / 7 / 06 \_\_\_\_\_

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Materials+Labour £ 25

1½ Hrs.

Materials+Labour: £ 35

2½ Hrs.

Total = £ 60

Thank's Bill

paid in cash

6/7

Prem-i-air 10" Fan

1

24.95

This item is covered by  
manufacturers guarantee  
1 year parts and labour

TOTAL 24.95

BRIT TELE STU1100S

£19.99

AMOUNT DUE

£19.99





Battery [redacted]



1

6.45

TOTAL

6.45

CASH

7.00

CHANGE

.55

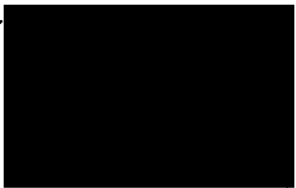
Dualit Mini Oven

1 179.00

This item is covered by  
manufacturers guarantee  
1 year parts and labour

TOTAL 179.00

Stripe Pad Mocha		
600.25511	1	12.00
Wine Glass (Box 4)		
721.50111	1	16.00
721.50111	1	16.00
Boxed Set		
[REDACTED]	1	15.00
[REDACTED]	1	20.00
[REDACTED]	1	20.00
[REDACTED]	1	25.00
[REDACTED]	1	30.00
[REDACTED]	1	30.00
[REDACTED]	1	15.00
Mocha Guest		
600.63176	1	5.00
Duck Feather Pad		
650.13004	4	19.80
Brita Cartridge		
812.60411	1	9.95
Pima Guest Towel		
600.00220	1	6.50
Steak Knives		
731.70605	1	25.00
Roaster 35cm		
813.17205	1	12.00
813.17205	1	12.00
Cake Candles		
765.90805	1	1.25
Brita Elmaris Bik		
812.60321	1	19.95
Philip Iron GC4340		
855.37406	1	68.95
This item is covered by manufacturers guarantee 2 years parts and labour		
Iron Wafer 1ltr		
822.77402	1	3.00
Napkins		
765.27516	1	3.25
Omelette Pan 20cm		
813.10909	1	39.00
Napkins		
765.21001	1	2.50
30l Waste Bag		
822.68823	1	3.00
Dispenser Pack		
822.69034	1	4.50
Numatic Herring Bags		
856.62101	1	4.95
Bin 30lt		
822.66321	1	15.00
TOTAL		454.60

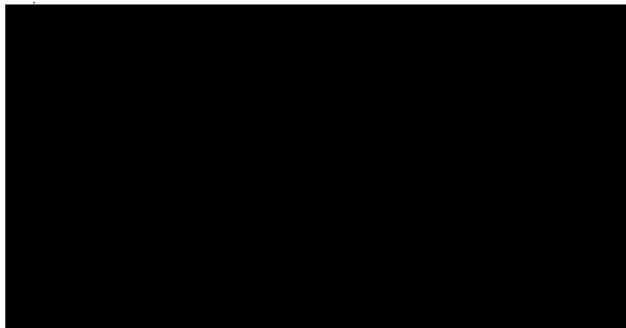


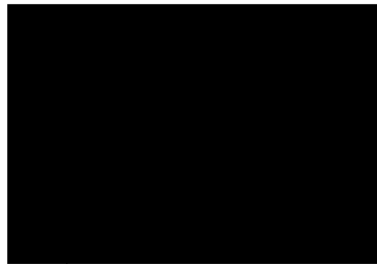
108171	1	1.99	1.99
PIE FUNNEL WHT			
517331	1	7.99	7.99
PIE DISH VINTAGE			
517324	1	9.99	9.99
PIE DISH VINTAGE			
225076	1	8.99	8.99
BFECH PREP BOARD ST/STL HDL			

Total

£ 28.96

No of items 4





*kitchen*



6	2850
6	1525
9	160
2	0
	1750
9	350
	4885
5	0



✓



Date [redacted] No. [redacted]

Received from... [redacted]

The sum of... *Sine Quitt*

Cheque		
Cash	<i>95</i>	<i>00</i>
Discount		

[redacted]

WITH THANKS



# Member's claim form

020 7219 1592

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3 **INV.**
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 6 06 to 30 6 06

Total cost of hotel stays  
attach all receipts

£ - : - p

Mortgage payments  
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 206 : 00 p

Security

Other

£ 130 : 00 p ✓

▶ please specify

Gardening

Other

£ 640 : 05 p ✓

▶ please specify

Misc purchases  
receipts enclosed

Other

£ 111 : 63 p ✓

▶ please specify

New plug & stat hook  
amendment to kitchen  
units  
consequent on new  
frig.

Total

£ 2849 : 07 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

3/7/06 ~~1/1/06~~ [Redacted]

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



## Materials

4 Door Knobs	£8
2 Door catches	£4
2 chrome Bolts	£8
2 Kit Unit Drawers + Runners	£18
4 MT/IN flooring	£6

## KIT-UNITS

$\frac{3}{4}$ of A Sheet M.D.F.	£20
Ply for Top.	£4
Wood to Make 2 units;	} £16
Battens for Shelves and	
Top + Beeding	

materials = £84

3 Day. Labour.

including, had to pay +

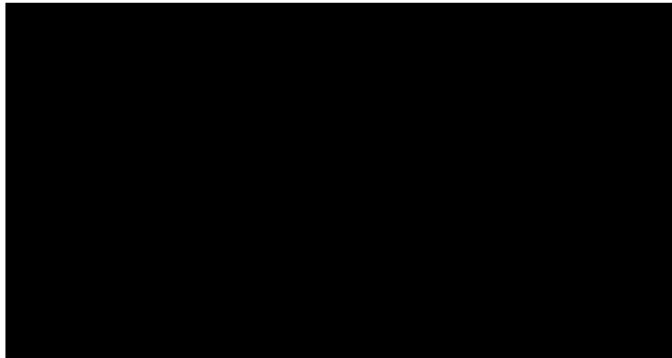
A Friend for Help. = £400

Total £484

Thank 

Would prefer Cash if Poss. paid 22/10


INVOICE




VAT No' 

---

Date: 17<sup>th</sup> June 2006 ✓

To: Mr B Chapman  


Invoice No': 

---

To Electrical Works As Requested

Wired for 1x twin switch socket outlet in the kitchen, flushed in, as directed.

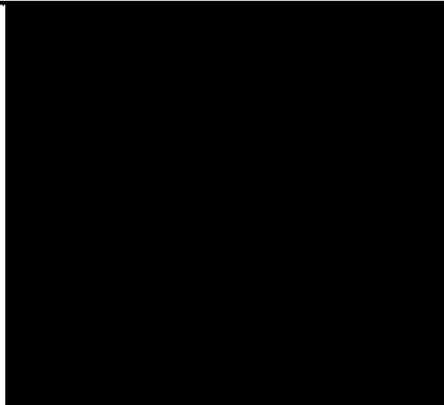
All left in working order

£95.00

VAT £16.63

Total £111.63

**PAYMENT NOW DUE**



Registered in England No 



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV

## Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 06 to 31 / 5 / 06 ✓

Total cost of hotel stays  
attach all receipts

£ / : p

Mortgage payments  
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 400 : 06 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 102 : 01 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : 00 p

▶ please specify

Other

£ 34 : 05 p

▶ please specify

rise purchases receipt enclosed

Other

£ : p

▶ please specify

Total

£ 1613 : 39 p ✓

08 JUN 2006

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] J [Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

1 / 6 / 08

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Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 4 06 to 30 4 06

Total cost of hotel stays  
attach all receipts

£ / : p

Mortgage payments  
(interest only) or rent

£ 307 : 32 p

Food

£ 400 : 00 p/

Utilities

£ 170 : 00 p/

Council Tax/Rates

£ 102 : 01 ✓

Telephone and telecommunications

£ 60 : 00 p/

Cleaning

£ 160 : 00 p/

Service/maintenance

£ 200 : 00 p/

Repairs/insurance/security

£ [redacted]

Other

£ 130 : 00 p/

▶ please specify

gardening

Other

£ / : p

▶ please specify

Other

£ / : p

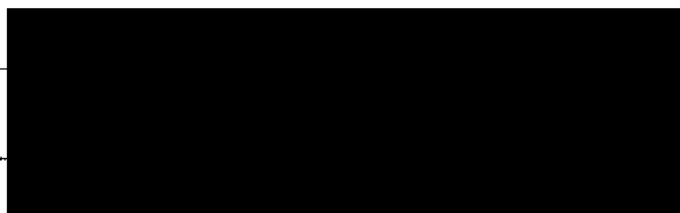
▶ please specify

Total

£ 1579 : 34 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



Code

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 / 5 / 06

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