



Member's claim form

£ 1799.46

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

NOT ENOUGH BUDGET

Period of claim

from 1 13 106 to 3 1 3 1 06

Total cost of hotel stays
attach all receipts

£ / : p

Mortgage payments
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 380 : 00 p ✓

Utilities

£ 140 : 00 p ✓

Council Tax/Rates

£ 98 : 94 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : 00 p

▶ please specify gardening

Other

£ 200 : 00 p ✓

▶ please specify purchase of rug

Other

£ 78 : 00 p ✓

▶ please specify purchase of lampshades

Total

£ 1834 : 27 p

receipts available
£1799.46
Please pay 1756.27

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

Date

31 | 3 | 06

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

06 MAR 2006

Members' Allowances

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Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnit South

Claim details

Notes

You can only claim for

Please list

Please attach

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11/2/06 to 28/2/06

Total cost of hotel stays attach all receipts

£ / : p

Mortgage payments (interest only) or rent

£ 307 : 33 p

Food

£ 380 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ 130 : 00 p

please specify gardening

Other

£ / : p

please specify

Other

£ / : p

please specify

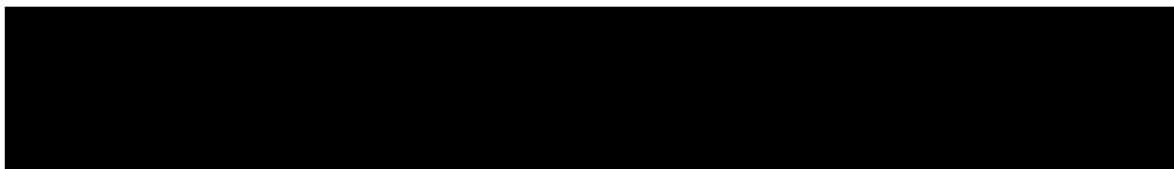
Total

£ 1556 : 27 p

1556

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance




Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

 4 / 3 / 06

Data protection

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Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

31 JAN 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 / 06 to 31 / 1 / 06

Total cost of hotel stays
attach all receipts

£ / : p

Mortgage payments
(interest only) or rent

£ 307 : 33 p

Food

£ 380 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 130 : 00 p

please specify gardening

Other

£ 1229 : 00 p

please specify fridge freezer (receipt attached)

Other

£ 149 : 00 p

please specify radio (receipt attached)

45 : 00

sweet set (receipt attached)

Total

£ 2879 : 27 p

Details of second home *If applicable*

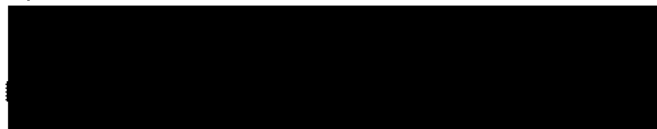
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

31 / 1 / 06

Data protection

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[REDACTED]

[REDACTED]

[REDACTED]

Customer's Name and Contact Details

Mr JK Chapman

[REDACTED]

[REDACTED]

Payment Details

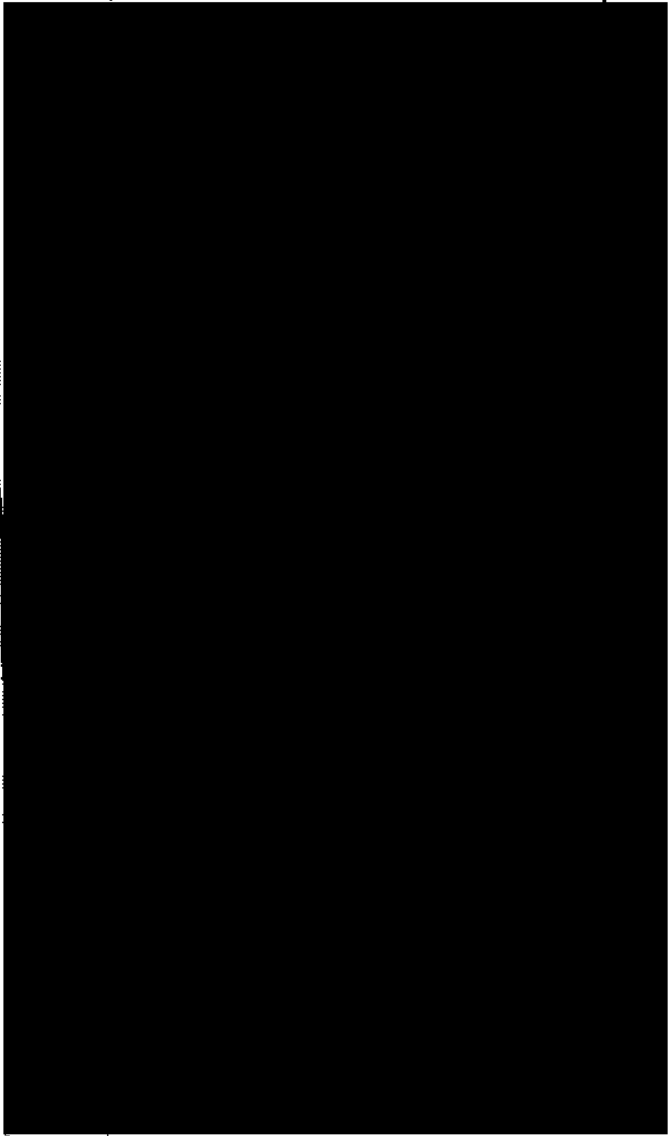
Payment method : Not Recorded

Item Details

Stock No.	Description	Unit Price (£)	Qty	Status
[REDACTED]	Smeg FAB30PS LHH 50s Fridge Freezer	1229.00	1	Deliver direct from supplier.

[REDACTED]

31.12



QTY	ITEM	PRICE	TOTAL
1	3325177	45.00	45.00
SB JOANNA LACE LB BEDSET W			
TOTAL			45.00
Euro total.....€			67.50



TOTAL 149.00

Roberts Radio
 823.02045
 1 This item is covered by
 our guarantee
 1 year parts and labour





Member's claim form

03 JAN 2006

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Winnal South

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/12/05 to 31/12/05

Total cost of hotel stays
attach all receipts

£ / : p

Mortgage payments
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 380 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 98 : 94 p ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ 130 : 00 p

▶ please specify gardening

Other

£ 420 : 00 p ✓

▶ please specify painting

Other

£ / : p

▶ please specify (receipt enclosed)

Total

£ 1936 : 27 p

continued on page 2

BCJ

Details of second home

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31 / 12 / 05

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

00 DEC 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

BEN CHADMAN

Constituency

Winnit South

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 05

to 30 / 11 / 05

Total cost of hotel stays
attach all receipts

£ — : — p

Mortgage payments
(interest only) or rent

£ 307 : 33 p

Food

£ 380 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/
security

£ 70 : 00 p

Other

£ 130 : 00 p

▶ please specify

Other

£ 139 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1655 : 27 p

Details of second home *in* *able*

Address of
second home
*for Additional
Costs Allowance*

Declaration

Signature

Date

3 / 11 / 05

Data protection

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**Send your completed
form to**

Members' Allowances Section, Operations Directorate
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

BENS CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 ✓ to 31 / 10 / 05

Total cost of hotel stays
attach all receipts

£ / : / p

Mortgage payments
(interest only) or rent

£ 307 : 33 p ✓

Food

£ 360 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 98 : 94 p ✓

Telephone and
telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/
security

£ 70 : 00 p ✓

Other

£ 130 : 00 p ✓ ▶ please specify

Other

£ 126 : 50 p ✓ ▶ please specify

Other

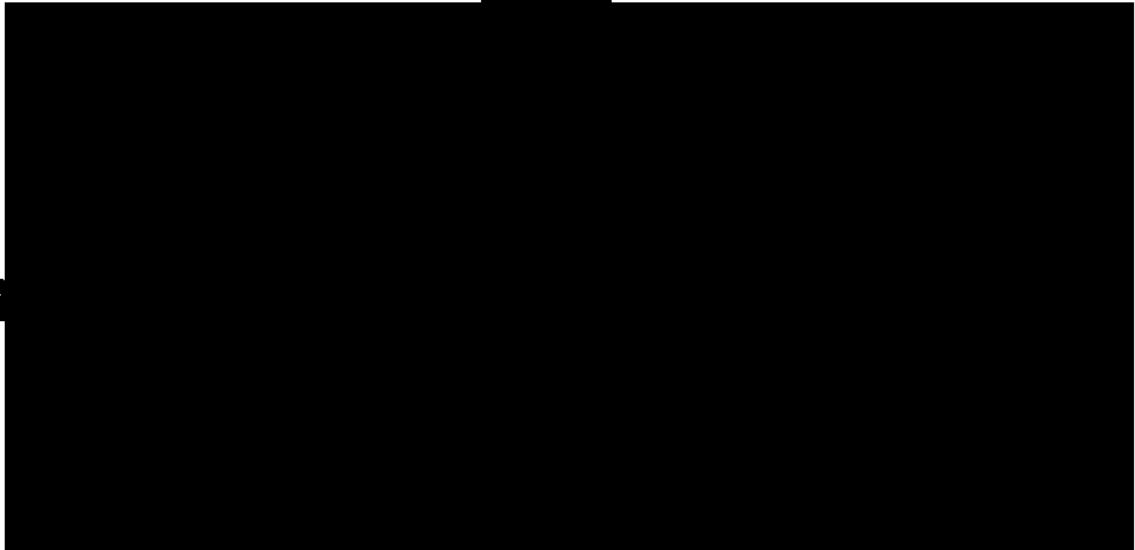
£ / : / p ✓ ▶ please specify

Total

£ 1612 : 77 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

Signature

Date

21 / 10 / 05

Data protection

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Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form

05 OCT 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Windsor S

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 05 to 30 / 9 / 05

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 307 : 33 p ✓

Food

£ 360 : 00 p ✓

Utilities

£ 110 : 00 p ✓

Council Tax/Rates

£ 98 : 92 ✓

Telephone and telecommunications

£ 60 : 00 p ✓

Cleaning

£ 160 : 00 p ✓

Service/maintenance

£ 200 : 00 p ✓

Repairs/insurance/security

£ 120 : 00 p ✓

Other

£ 120 : 00 p ✓

please specify

gardening

Other

£ - : - p

please specify

Other

£ - : - p

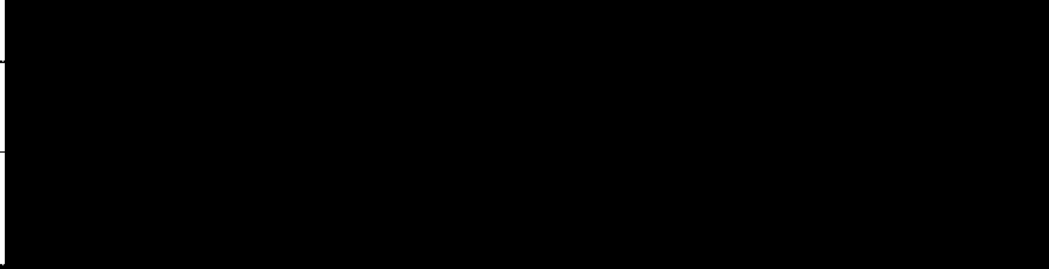
please specify

Total

£ 1486 : 27p

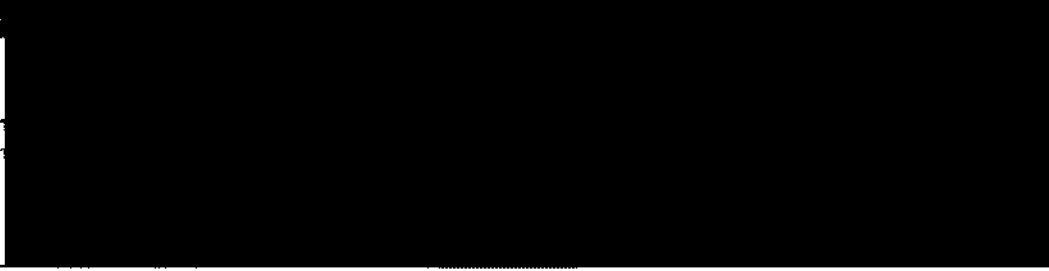
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

Signature



Date

30/9/05

Data protection

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

31 AUG 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name
in CAPITAL LETTERS

BEN CHAPMAN

Constituency

Wmral S

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11/8/05 to 31/8/05

Total cost of hotel stays
attach all receipts

£ - : - p

Mortgage payments
(interest only) or rent

£ 319 : 62 p

Food

£ 360 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and
telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/
security

£ 70 : 00 p

Other

£ 120 : 00 p

please specify

gardening

Other

£ 168 : 13 p

please specify

Misc goods (receipt attached)

Other

£ : p

please specify

Total

£ 1666 : 69 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

21/8/08

Data protection

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

822.11270	1	1.13
Cleaning Block		
822.44201	1	2.85
Pedal Bin Liners		
822.69020	1	3.40
Tea Towel 3 pk		
812.97001	1	9.00
Ice Cream Scoop		
812.30151	1	5.50
TOTAL		171.13

EPS BUCKETS 171.13

PETER JONES

Apron

812.94201 1 28.00

Sweater Bags

570.29001 1 5.50

Long Cover Cover

822.32004 1 4.00

2PK Suit Cover

822.32003 1 4.00

822.32003 1 4.00

Serving Spoon

731.17620 1 3.15

Table Knife

731.17601 1 2.35

731.17601 1 2.35

731.17601 1 2.35

Serving Spoon

731.17620 1 3.15

Table Fork

731.17604 1 1.50

Tea Spoon

731.17608 1 .80

731.17608 1 .80

Table Fork

731.17604 1 1.50

731.17604 1 1.50

Tea Spoon

731.17608 1 .80

Tea Pot

720.93509 1 5.50

Perforated Turner

812.40603 1 3.50

JL Veg Knife

812.71102 1 10.00

Salt & Pepper Mill

812.80304 1 11.00

Salt Mill

812.80602 1 9.95

Pedal Bin Liners

822.69025 1 1.95

GB Turner

812.10573 1 4.00

Pepper Mill

812.80601 1 9.95

Cooking Twine

812.10827 1 5.00

Bean Slicer

812.10180 1 1.00

Pasta Dish

813.51301 MD 1 7.50

813.51301 MD 1 7.50

Rubber Gloves

822.11207 1 .89

WR S/S Scourer

822.10306 1 1.15

Pedal Bin Liners

822.69021 1 .99

Cotton Gloves

822.11240 1 1.75



04A

005

Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN / MP

Constituency

WIRRAL SOUTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 05 to 31 / 7 / 05

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 319 : 62 p

Food

£ 360 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 120 : 00 p

▶ please specify

Other

£ 186 : 36 p

▶ please specify

Other

£ ~~250~~ : ~~00~~ p

▶ please specify

Total

£ 1875 : 92 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

31/7/05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 6 / 05 to 30 / 6 / 05

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 319 : 62 p

Food

£ 350 (approx) : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 120 : 00 p

▶ please specify gardening

Other

£ : p

▶ please specify

Other

£ : p

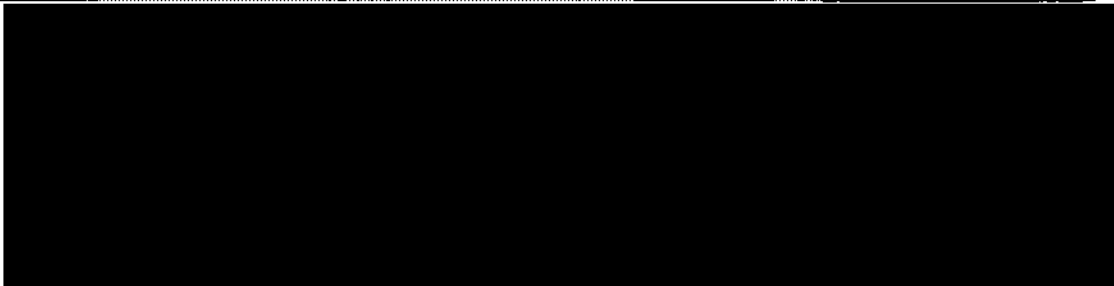
▶ please specify

Total

£ 1488 : 56 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

8/7/05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

05/06

ACA2
2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

reduced for dissolution

Period of claim

from 6 / 5 / 05 to 31 / 5 / 05

Total cost of hotel stays

attach all receipts

£ 319 : 62 p ²⁶/₃₁ = £ 268.06

Mortgage payments (interest only) or rent

£ 350 : 00 p = £ 335.48

Food

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 160 : 00 p

²⁶/₃₁ = £ 686.85

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 120 : 00 p ▶ please specify

Other

£ / : / p ▶ please specify

Other

£ / : / p ▶ please specify

Total

£ ~~1488~~ : 56 p A.C.M.

Pay

£ 1290.39

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

31 / 5 / 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID

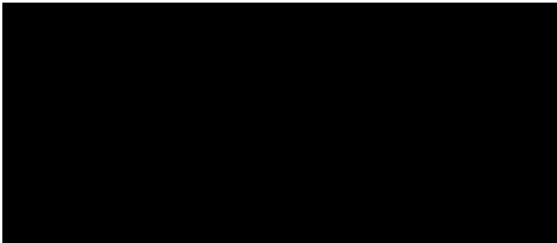


Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text *Reduced for period of dissolution* (i.e. period of claim)

Invoice No.



Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

~~04-05~~ (05-06)

Expenditure type (Cat5) :



Total Payment £ 1,487-66

* Validation purposes only (please tick to indicate compliance)

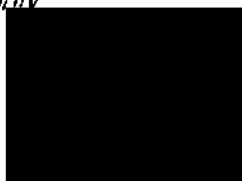
Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>



* Financial Processing purposes only

Registered by (initials & date)



3/6/05

Posted by (initials & date)

JUN 2005



DECLINED

MR JAMES KEITH CHAPMAN

Date:
16 March 2005

£1583.05
-£395.76

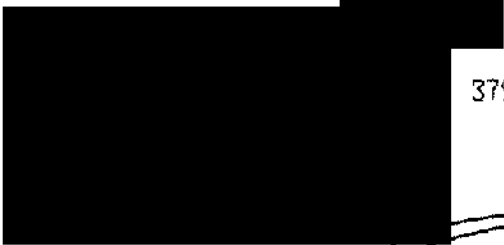
Amount payable for 2005/2006

£1187.29

Pay. £1109.60

Your payment method: **direct debit**. Payments for 2005/2006 will be debited directly from your bank account on, or shortly after, these dates:

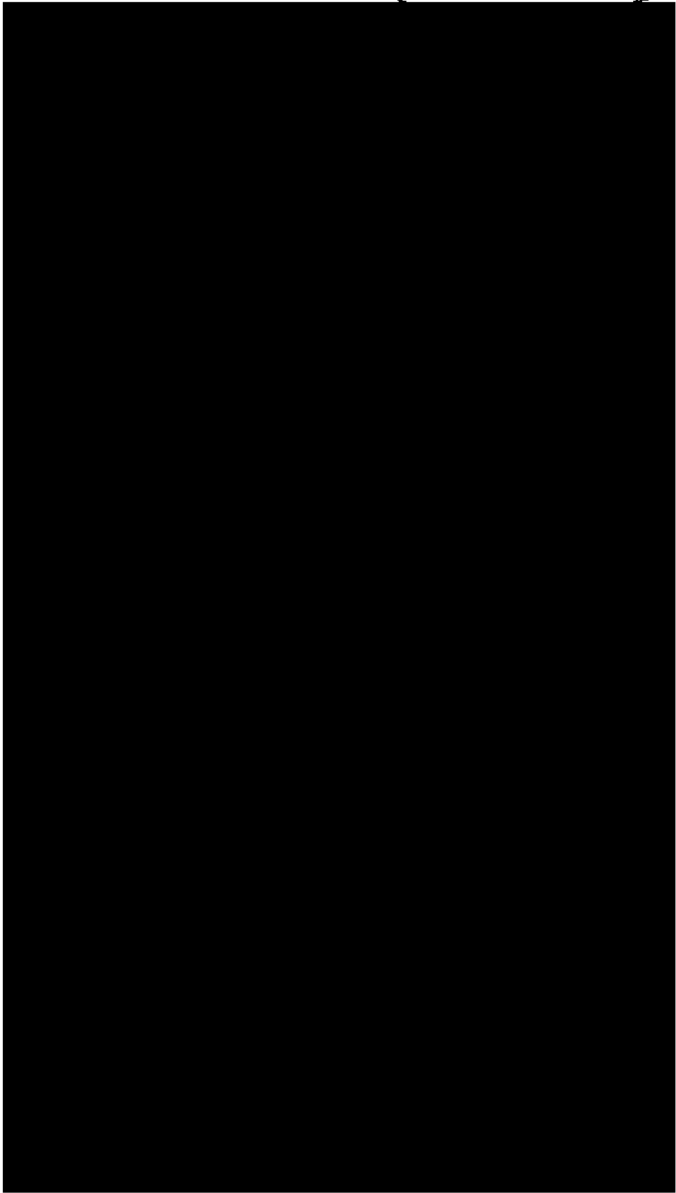
15.04.2005	£116.29	15.09.2005	£119.00
15.05.2005	£119.00	15.10.2005	£119.00
15.06.2005	£119.00	15.11.2005	£119.00
15.07.2005	£119.00	15.12.2005	£119.00
15.08.2005	£119.00	15.01.2006	£119.00



379.00

TOTAL

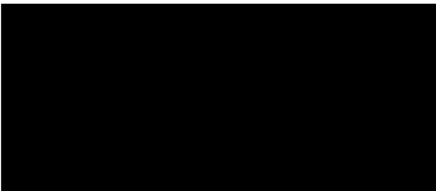
379.00



Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

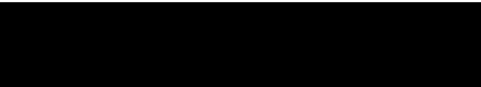
Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text



(i.e. period of claim)

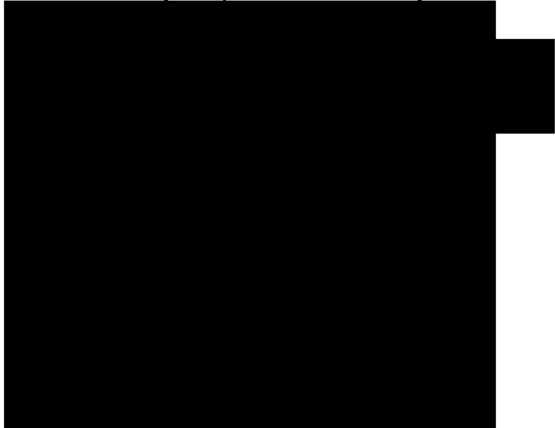
Invoice No. 575/05

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

** Financial Processing purposes only*

Registered by (initials & date)



10/05/05

Posted by (initials & date)

10 MAY 2005



Member's claim form

06 MAY 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

BEN CHAPMAN

Constituency

WIRRAL SOUTH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 05

to 11 / 4 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 300 : 00 p

Food

£ 350 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 98 : 94 p

Telephone and
telecommunications

£ 50 : 00 p

Cleaning

£ 150 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/
security

£ 70 : 00 p

Other

£ 100 : 00 p

Other

£ 379 : 00 p

Other

£ : p

Total

£ 899 : 20 p

▶ please specify

gardening

▶ please specify

New small TV
(see attached)
- full receipts available

▶ please specify

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm
my

Signature

Date

5 / 5 / 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA