



# Communications Allowance

## Direct payment of suppliers

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS  
  
Constituency

AUSTIN MITCHELL  
GREAT GRIMSBY

Office use only	Costs	[REDACTED]
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### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 1/03/08 to 31/03/08 Allowance year 07/08

Suppliers	Amount	Office use only
<u>Electoral Education LTD</u>	<u>£ 1000 : 00 p</u>	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]
_____	£ _____ : _____ p	[REDACTED]

### Authorisation and declaration

- I authorise the payment of costs incurred wholly, or in part, in connection with my Parliamentary duties.

Signature

[REDACTED SIGNATURE]

MP

Date

5/5/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	





FINANCE & ADMINISTRATION HOUSE OF COMMONS

# Communications Allowance Direct payment of suppliers

**Comms2**

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## Your details

Name  
in CAPITAL LETTERS

AUSTIN MITCHELL

Constituency

GREAT GRIMSBY

Office use only

Costs

## Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/03/08 to 31/03/08

Allowance year

07/08

Suppliers

Amount

Electropes Chronicle  
(Constituency Contact info)

£ 189.18 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

## Authorisation and declaration

- I certify that the above is a true and correct account of costs incurred wholly, or in part, in connection with my Parliamentary duties.

Signature

MP

Date

07/05/08

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

# INVOICE

Mr A Mitchell MP

Invoice Number: [REDACTED]

Invoice Date: 27/03/2008

Account Reference: [REDACTED]

VAT Reg No:

**Details**

Details	Quantity	Unit Price	Net Amount
10m x 4 Column Width Advert in Colour	1.00	161.00	161.00

Vat Reg [REDACTED]

Payments are strictly 15 days from date of invoice.

Cleethorpes Chronicle would like to thank you for your business.

Please be assured of our best attention at all times

<b>Total Net Amount</b>	161.00
<b>Carriage Net</b>	0.00
<b>Total VAT Amount</b>	28.18
<b>Invoice Total</b>	189.18

[REDACTED]

[REDACTED]



**Communications Allowance**  
**Direct payment of suppliers**

24 APR 2008

**Comms2**

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in CAPITAL LETTERS

AUSTIN MITCHELL

Constituency

GREAT GRIMSBY

Office use only

Costs

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / 03 / 08 to 31 / 03 / 08

Allowance year

07 / 08 ✓

Suppliers	Amount	Office use only Allow. / Supp ID / Exp.Type (Cat 5)
GRIMSBY + SCUNTHORPE MEDIA GROUP LTD	£ 587.50 p ✓	[Redacted]
_____	£ _____ p	
_____	£ _____ p	
_____	£ _____ p	
_____	£ _____ p	
_____	£ _____ p	
_____	£ _____ p	
_____	£ _____ p	
£ 587.50 ✓		

**Authorisation and declaration**

Signature

I declare in respect of costs incurred wholly,  
in the discharge of my Parliamentary duties.

MP

Date

23 / 4 / 08

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed**Comments**





Grimsby Telegraph <sup>Scunthorpe</sup> Telegraph  
grimsby.co.uk scunthorpe.co.uk

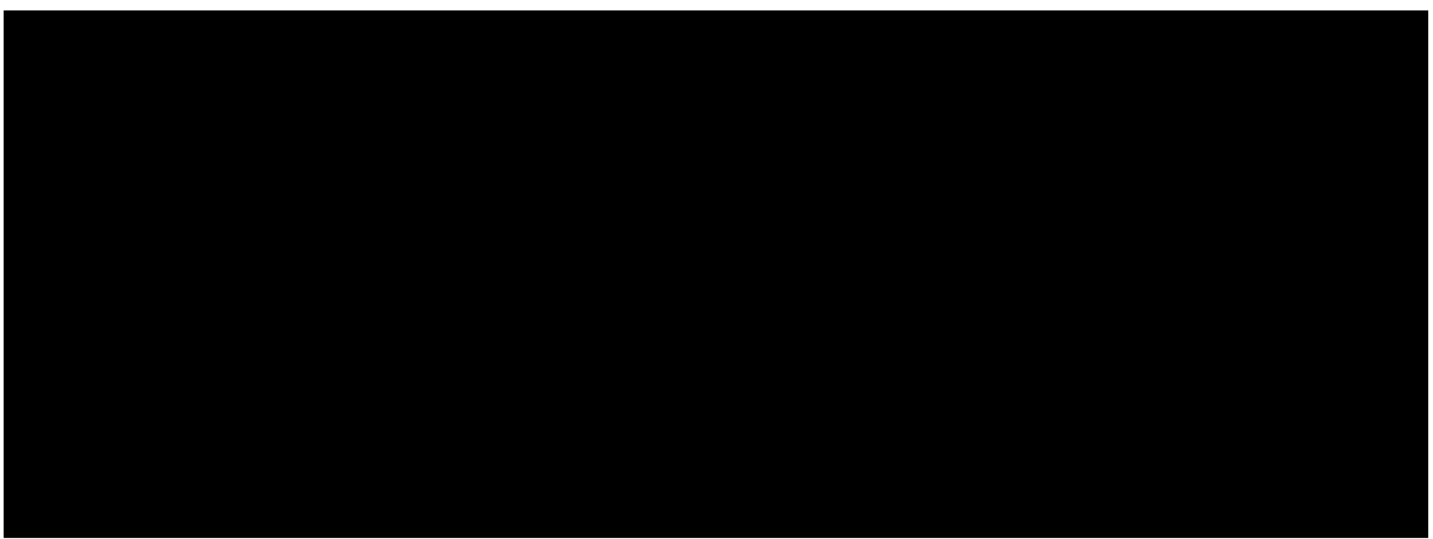


# SALES INVOICE

Invoice Number:	
Invoice Date:	29/03/2008
Customer Reference:	
Payment Due By:	06/04/2008

Austin Mitchell Headquarters

Item	Publication	Insertion Dates	Details of Advertisements	Value	VAT	Net Charge
1	Grimsby Telegraph EG	March 27	15x08 Advertisement Uln 72630696 Class:003020 AUSTIN MITCHELL MP MP FOR G Order Discount	972.00   -472.00	   S	   500.00
<b>Total Package Value</b>						



Any queries must be notified to us within 7 days of the date of this invoice

Vat code: E=Exempt S=Standard Z=Zero

Net Charge:	£500.00
VAT:	£87.50
<b>Invoice Total:</b>	<b>£587.50</b>



# PAYMENT ADVICE

Invoice No:	
Invoice Date:	29/03/2008
Account No:	
Invoice Total:	£587.50



**Communications Allowance**  
**Direct payment of suppliers**

24 DEC 2007

**Comms2**  
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**Your details**

Name  
in CAPITAL LETTERS

AUSTIN MITCHELL

Constituency

GREAT GRIMSBY

Office use only

Costs



**Claim details**

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from 01/03/07 to 12/12/07

Allowance year

07/08

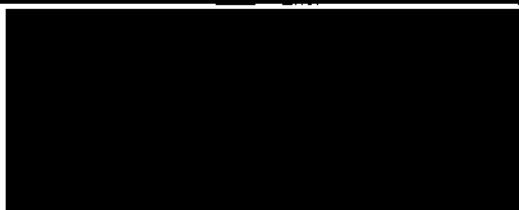
Suppliers

Amount

Suppliers	Amount
DATATONIC (Designing and managing MPs website)	£ 2625.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

**Authorisation and declaration**

Signature



I declare that the above is a true and correct account of costs incurred wholly, or in part, in the course of my Parliamentary duties.

MP

Date

19/12/07

**Data protection**

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form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed

Comments



# INVOICE

DATE: 10<sup>th</sup> December 2007

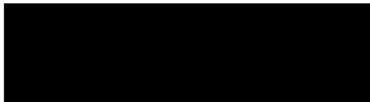
Invoice Number: [REDACTED]

**Datatonic**



To:

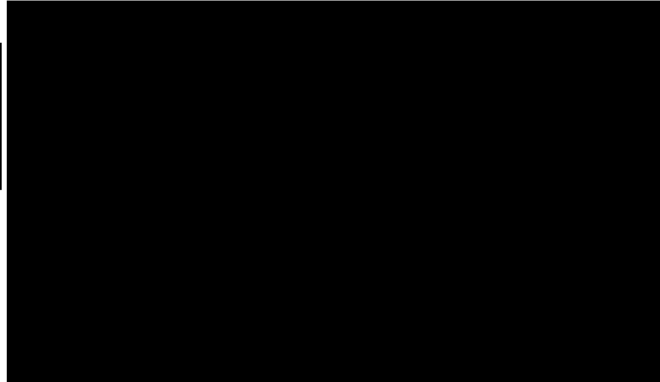
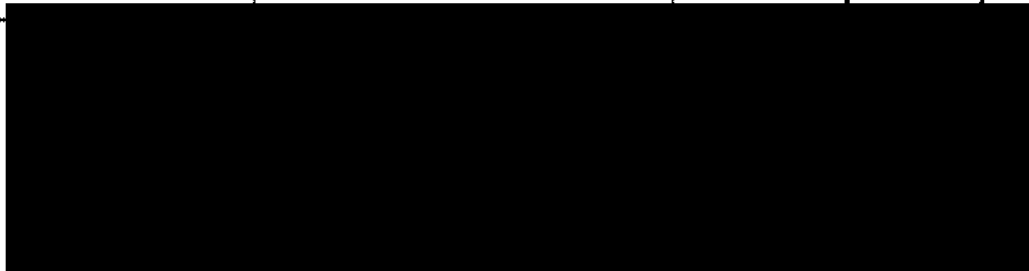
Austin Mitchell MP



QTY	ITEM DESCRIPTION	AMOUNT £
2.5 Hrs	Design of template for new system	125
15 Hrs	Installation and configuration of new system	750
5 Hrs	Installation and configuration of components including, statistics, polls, events calendar, backup and web links.	250
5 Hrs	Reinstallation of gallery to new system, upload of images, integration with system.	250
20 Hrs	Transfer of 275 Stories to new system, including reformatting and stripping of word code.;	1000
5 Hrs	Creation of a manual documenting each administrative step of the website and gallery.	250
		<b>TOTAL £2,625.00</b>

Bank Details:-

Datatonic





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24 DEC 2007

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Your details

Name in CAPITAL LETTERS

AUSTIN MITCHELL

Constituency

GREAT GRIMSBY

Office use only

Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/03/07 to 12/12/07

Allowance year

07/08

Suppliers

Amount

DATA TONIC

£ 2625.00 p

(Designing and managing MP's website)

£ : p

£ : p

Website hosting & maintenance

£ 1160.00 p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

Signature

costs incurred wholly, Parliamentary duties.

MP

Date

19/12/07

# INVOICE

**Datatonic**

DATE: [REDACTED]  
Invoice Number: [REDACTED]



To: Austin Mitchell MP  
[REDACTED]

QTY	ITEM DESCRIPTION	AMOUNT £
	[REDACTED]	30.00
	[REDACTED]	60.00
	[REDACTED]	50.00
	[REDACTED]	150.00
	[REDACTED]	375.00
	[REDACTED]	135.00
	[REDACTED]	360.00
	<b>TOTAL</b>	<b>£1,160.00</b>

