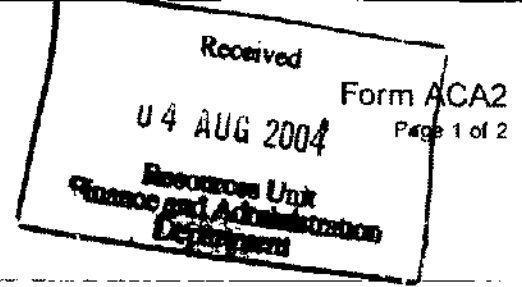




Additional Costs Allowance

Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

ANNETTE BROOKE

Constituency

MID-DORSET AND NORTH POOLE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 2 1 04 1 04 to 2 1 08 1 04

Total cost of hotel stays attach all receipts

£ : P

Mortgage payments (interest only) or rent

£ 3115 : 50 P - Rent 1.07.04

Food

£ 675 : 00 P

Utilities

£ 12 : 60 P Electricity

Council Tax/Rates

£ : P

Telephone and telecommunications

£ 10 : 35 P

Cleaning

£ 40 : 00 P LAUNDRY -

Service/maintenance

£ : P

Repairs/insurance/security

£ : P

Other

£ : P please specify

Other

£ : P please specify

Other

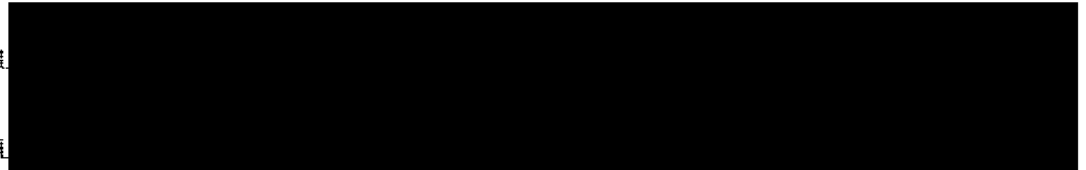
£ : P please specify

Total

£ 3853 : 45 P

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2.08.04

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Account number
[REDACTED]

Page 2 of 2

30 June 2004

MS BROOKE
[REDACTED]

Electricity bill

Please pay

£13.23

Please make sure your payment
reaches us within 14 days.

Your account

Last bill	£11.82
Payment 29 Apr	£11.82 cr
<i>Received with thanks</i>	

This bill

Electricity charges	£12.60
VAT @ 5%	£0.63
Total	£13.23



Member's claim form

26 OCT 2004

DPA

Members' Allowances

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Your details

Name in CAPITAL LETTERS

ANNETTE BROOKE

Constituency

MID-DORSET AND NORTH POOLE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 3 10 8 1 04 to 14 10 10 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3154 : 17 p RENT,

Food

£ 285 : 00 p

Utilities

£ 14 : 50 p Electricity

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 78 : 80 p

Cleaning

£ 25 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 121 : 00 p

▶ please specify TV license

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3678 : 47 p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

14.10.04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

[REDACTED]
Ms. A. Brooke
[REDACTED]

Service Charges

Telephone Number [REDACTED]

[REDACTED] Line Rental 8/09/04 - 7/10/04	21.27
Renewal	-4.26
MOBILE CALL COST	2.27
Sub Total for this invoice	19.28
VAT @ 17.50%	3.37

Invoice Total **£22.65**

[REDACTED]
Ms. A. Brooke
[REDACTED]

Service Charges

Telephone Number 07739 902567

[REDACTED] Line Rental 8/10/04 - 7/11/04 21.27
Renewal -4.26
MOBILE CALL COST 30.78

Sub Total for this invoice 47.79
VAT @ 17.50% 8.36

Invoice Total £56.15



Additional Costs Allowance

Member's claim form

07 JAN 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

ANNETTE BROOKE

Constituency

MID-DORSET AND NORTH POOR

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 15 / 10 / 04

to 4 / 01 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3149 : 75 p

Food

£ 330 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 65 : 55 p

Mobile phone bill

Cleaning

£ 30 : 00 p

Laundry at

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 149 : 95 p ✓

▶ please specify

Vacuum cleaner purchased
a sale - desperately needed!

Other

£ : p

▶ please specify

Other

£ : p

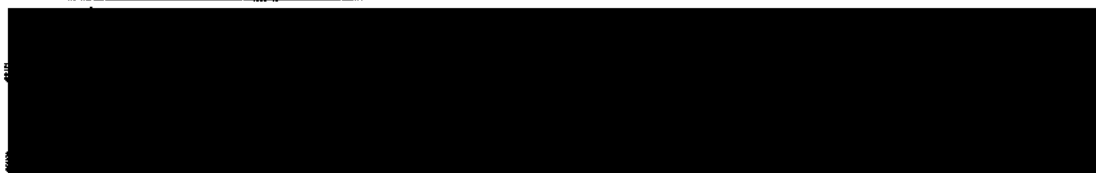
▶ please specify

Total

£ 3725 : 25 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

4.01.05

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Dec 26/17/14

SALE

Assistant: [REDACTED]

DYSON DC04 SILV LIME £149.95

1 x 0050138136 @ £149.95

AMOUNT DUE £149.95

SWITCH £149.95

* TOTAL TENDERED £149.95 *

Your account number: [REDACTED]

Your mobile number: [REDACTED]

Invoice date: 7 December 2004

[REDACTED]
Ms. A. Brooke
[REDACTED]

Page

2 of 2

Your account charges

[REDACTED] Line Rental 8/12/04 - 7/01/05	21.27
Renewal	-4.26
Mobile call cost	38.78
Sub Total for this invoice	55.79
VAT @ 17.50%	9.76

Invoice Total - **£65.55**

Your account statement

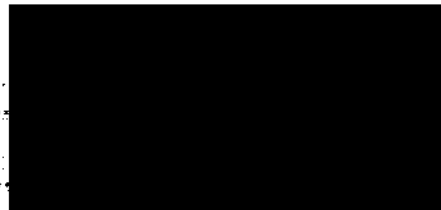
05 Nov 2004 Balance brought forward	67.97
19 Nov 2004 Payment received, thank you	-67.97
Balance Outstanding	0.00
Current invoice Total	65.55

Total amount now due **£65.55**

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

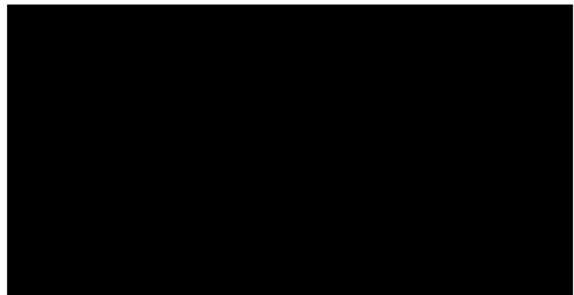
Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text 30/03/05 - 04/04/05



Invoice No.

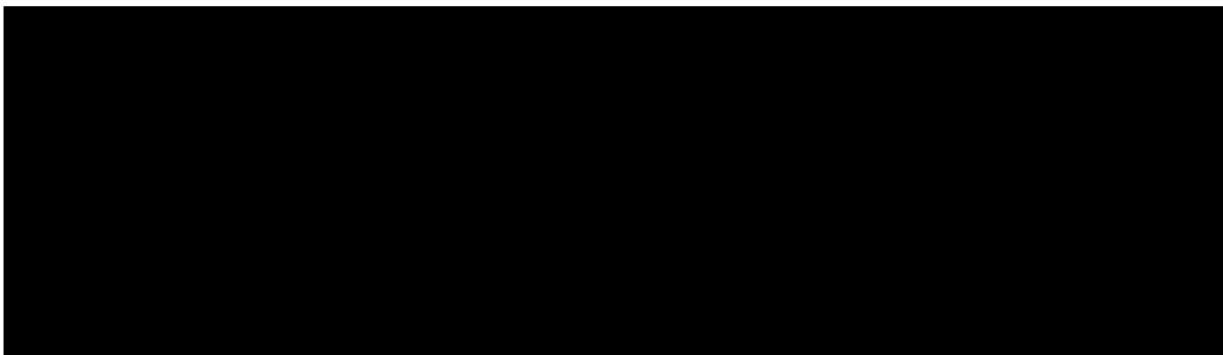
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05

Expenditure type (Cat5) :



* Financial Processing purposes only

Registered by (initials & date)

FAAS [Redacted]

Posted by (initials & date)

[Redacted] 20/4/05



Member's claim form

05 APR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name ANNETTE BROOKE
 in CAPITAL LETTERS
 Constituency MIDDORSET & NORTH POOLE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

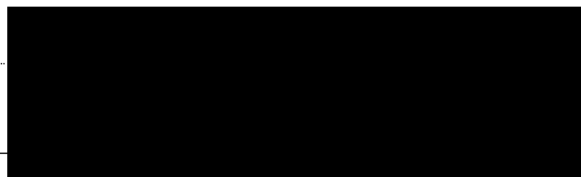
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim from 30 103 105 to 04 1 04 105

Total cost of hotel stays <i>attach all receipts</i>	£	:	p		= £380.74
Mortgage payments <i>(interest only) or rent</i>	£	<u>3149</u> :	<u>75</u> p		= £1938.31
Food	£	:	p		£2319.05
Utilities	£	:	p		830.70
Council Tax/Rates	£	<u>56</u> :	<u>00</u> p	(to 1.05.05)	
Telephone and telecommunications	£	:	p		
Cleaning	£	:	p		
Service/maintenance	£	:	p		
Repairs/insurance/security	£	:	p		
Other	£	:	p		▶ please specify _____
Other	£	:	p		▶ please specify _____
Other	£	:	p		▶ please specify _____
Total	£ 32005 : 75 p			22,375.05	continued on page 2 ▶

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance



Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.04.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

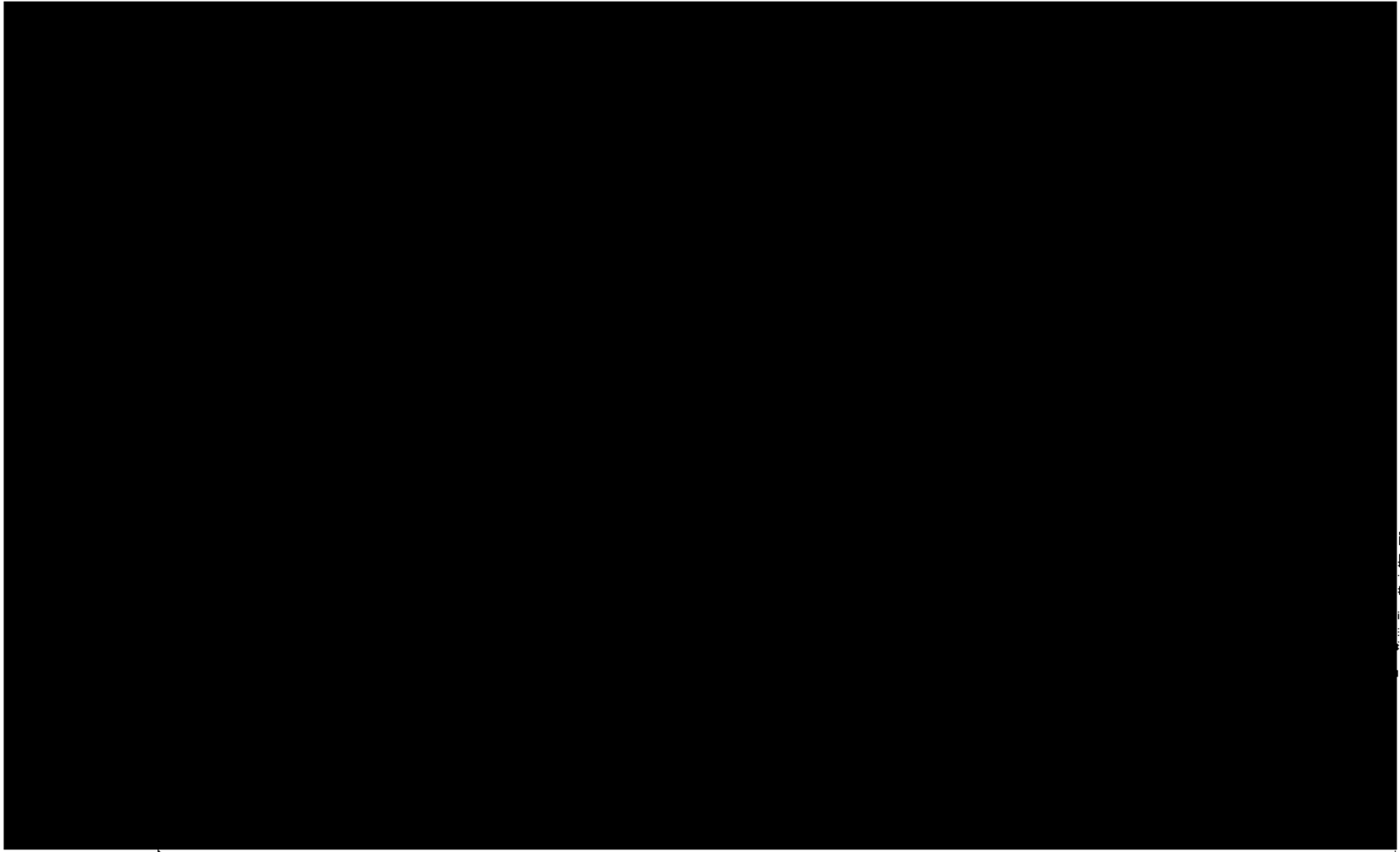
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

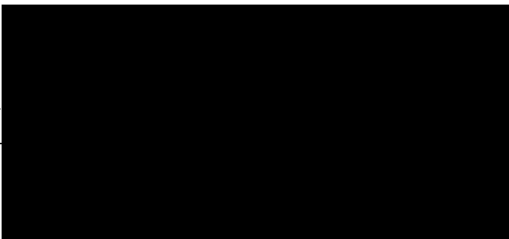
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Financial Processing }

Transaction No.

Registration No.



ACA

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

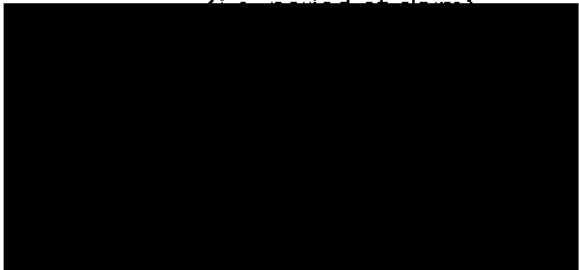


Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

PERIOD OF CLAIM 05101105 - 29103105

Text



Invoice No.

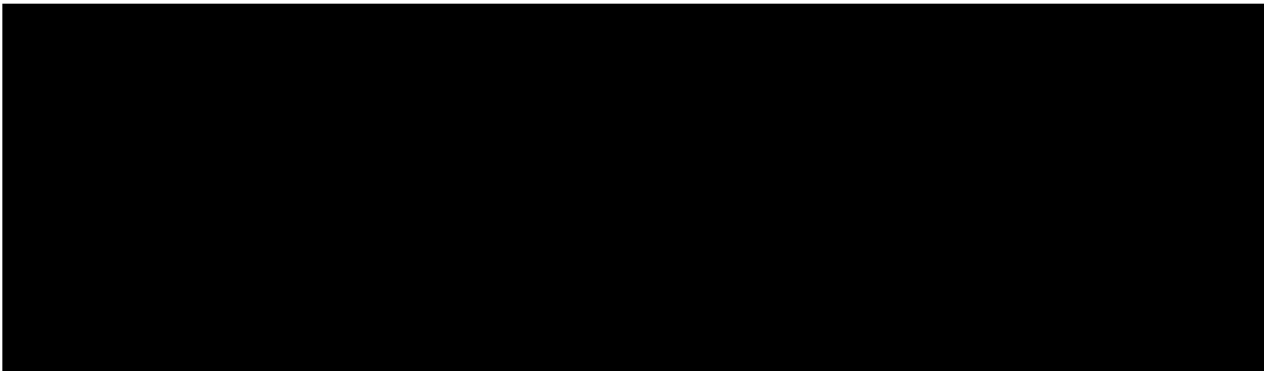
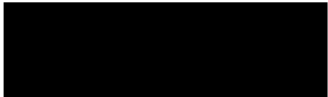
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



Financial Processing purposes only

Registered by (initials & date)

05104

Posted by (initials & date)

7.4.5



Member's claim form

31 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

ANNETTE BROOKE

Constituency

MID-DORSET & N. POOLE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 5/01/05 to 29/03/05 x 3

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 52 : 20 p

Council Tax ✓

Food

£ 598 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 92 : 43 p

laundry
Cleaning

£ 19 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

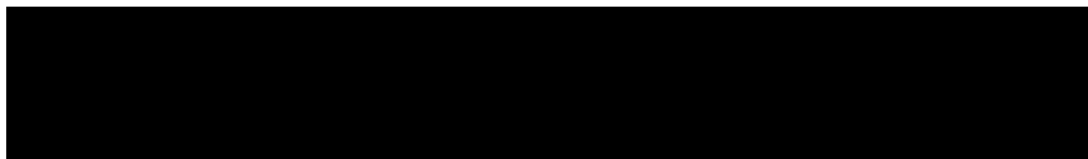
▶ please specify _____

Total

£ 761 : 63 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30.03.05

Data protection

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

11 MAY 20

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

ANNETTE BROOKE

Constituency

MID-DORSET & N. POOLE CONSTITUENCY

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 104 104

to 1 104 104

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3115 : 50 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

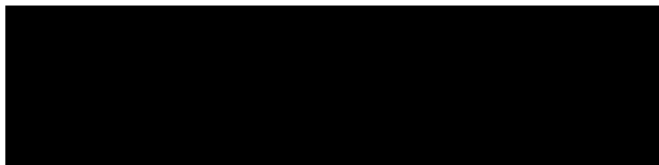
▶ please specify

Total

£ 3115 : 50 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

10.05.04

Data protection

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA