



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

EAST LoTHIAN

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/03/07 to 31/03/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ 100 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 850 : 00 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

9 April 2007 ✓**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

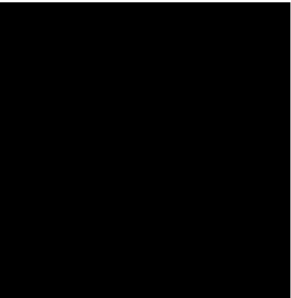
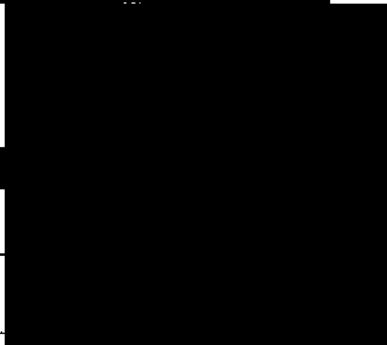


Member's claim form

17 MAR 2007

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



continued on page 2

Your details

Name in CAPITAL LETTERS

Anne Maffat

Constituency

East Lothian

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/02/07 to 28/02/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ 100 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 850 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8 March 2007

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

16 FEB 2007

Member's claim form

ACA2

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

East Lothian

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 01 / 07

to 31 / 10 / 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 600 : 00 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/ security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 700 : 00 p ✓

continued on pa

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

12 FEBRUARY 2007 ✓

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

EAST LoTHIAN

Office use only

Costs/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 12 / 06 to 31 / 12 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 700 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

28.12.06**Data protection**

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

02 JAN 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

East Lothian

Office Costs [Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/11/06 to 30/11/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 700 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

3 December 2006

Data protection

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Validation Team, Operations Directorate,
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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

EAST LOTHTIAN

Office use only

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/10/06 to 31/10/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

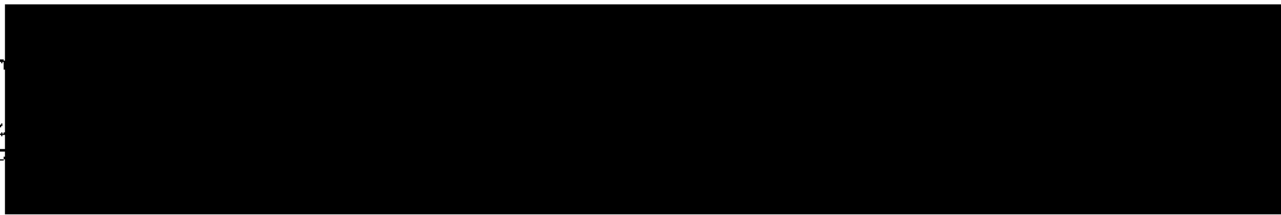
Total

£ 700 : 00 p

continued

Details of second home *if applicable*

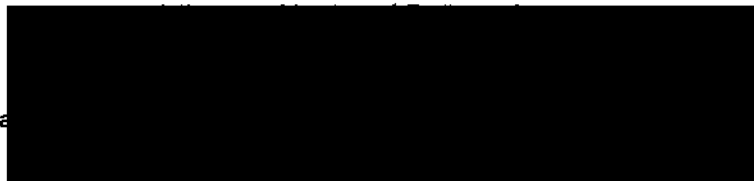
Address of second home
for Allocation of Costs Affected



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

5 November 2000

Data protection

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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

East Lothian

Office Costs/Car

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 06 to 31 10 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 600 : 00 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

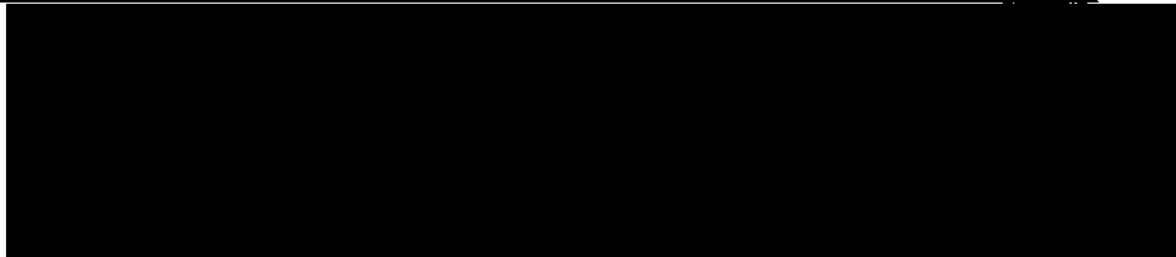
▶ please specify

Total

£ 1000 : 00 p

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



Date

4th Sept 06 ✓

Data protection

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Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

18 JUL 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

East Lothian

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 07 / 06 to 31 / 07 / 06 ✓

Total cost of hotel stays attach all receipts

£ — : — p

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 100 : 00 p ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/Insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1200 : p

Details of second home *if applicable*

Address
second ho
for Additio
Costs Allowa

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

10 / 08 / 06

Data protection

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Send your completed
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Validation Team, Operations Directorate,
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Member's claim form

13 JUN 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat
east lothian

Constituency

Office use only
Costs/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 06 to 30 / 6 / 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 3,818 : 75 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3,818 : 75 p

Electrical Work
general repairs
new flooring & tiles

Details of second home *If applicable*

Address
second home
for Additional
Costs Allowed

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

9-6-06

Data protection

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INVOICE

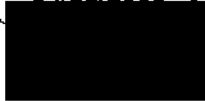
- 7 JUN 2006

MS A MOFFAT MP

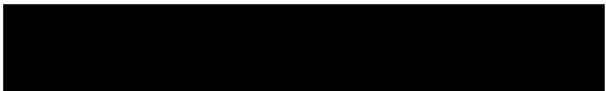


Date:
Ref no.:
Order no.

04/06/2006



REF:



JOB DETAILS:

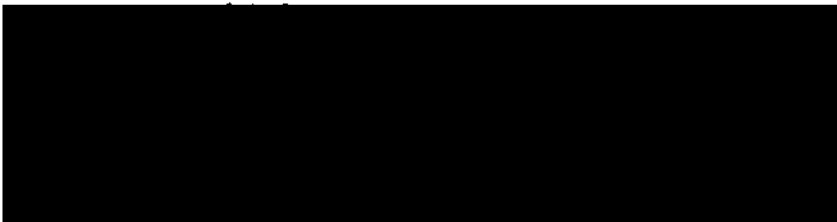
In addition to the works discussed please note the following:-

We identified how the existing cables to the wall lights had been previously installed and advised that this wasn't the correct method of installing cables in a wall. However, you noted the comments during our meeting and you are aware that it would not be advisable to fix anything in and around the wall due to the possibility of damaging the cables hidden and not correctly protected in the wall. We have fitted the three wall lights in the locations you requested.

In addition to fitting the laminate flooring we advised that your existing floorboards are in a poor condition due to damage from previous persons not fixing the boards back correctly and in some locations it is impossible to fix boards down as joists have been cut out. We have endeavoured to rectify this where possible at no extra cost to you.

We also acted on your instructions to supply and fit floor tiles to the bathroom and kitchen due to the inevitable movement and water damage that the laminate would suffer as the existing floor is not sound and should there be disruption to the finished floor the costs would be limited for re-fixing tiles.

We also dismantled and disposed of your main double bed frame as requested at no extra cost.



EXCL.	£3,250.00
VAT	£568.75
Sub-Total	£3,818.75
Less Depo	£1,000.00
Total Due	£2,818.75



Member's claim form

0 8 11 7269

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

Anne Moffat

Constituency

EAST LoTHIAN

Claim details

Notes

You can only claim for

costs you have actually paid

additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 06 / 06

to 30 / 06 / 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 600 : 00 p

Food

£ 400 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and
telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

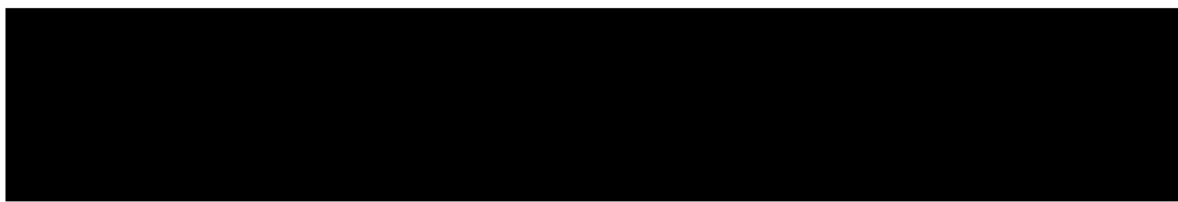
Total

£ 1400 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

30/06/06

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

ACA2

25 MAY 2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

east Lothian

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 06 to 30 / 4 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ ~~Accounting~~ : p

▶ please specify

Decorating

Other

£ 1825 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1825 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

25.5.06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



10 April 2006

Anne Moffat /



For work to be carried out at the above address:-

LOUNGE

Ceiling Apply 2 x coats White Emulsion

Walls Prepare and apply 2 x coats Sheencoat Paint
(colour to Client's choice)

Woodwork Wash down, make good, apply 1 x Undercoat and 1x Satinwood

BEDROOMS 1 AND 2

Ceiling Apply 2 x coats White Emulsion

Walls Prepare and apply 2 x coats Sheencoat Paint
(Colour to Client's choice)

Woodwork Wash down, make good, apply 1 x Undercoat and 1x Satinwood

/cont.....

HALLWAY

Ceiling Apply 2 x coats White Emulsion

Walls Prepare and apply 2 x coats Sheencoat Paint
(Colour to Client's choice)

Woodwork Wash down, make good, apply 1 x Undercoat and 1 x Satinwood

KITCHEN

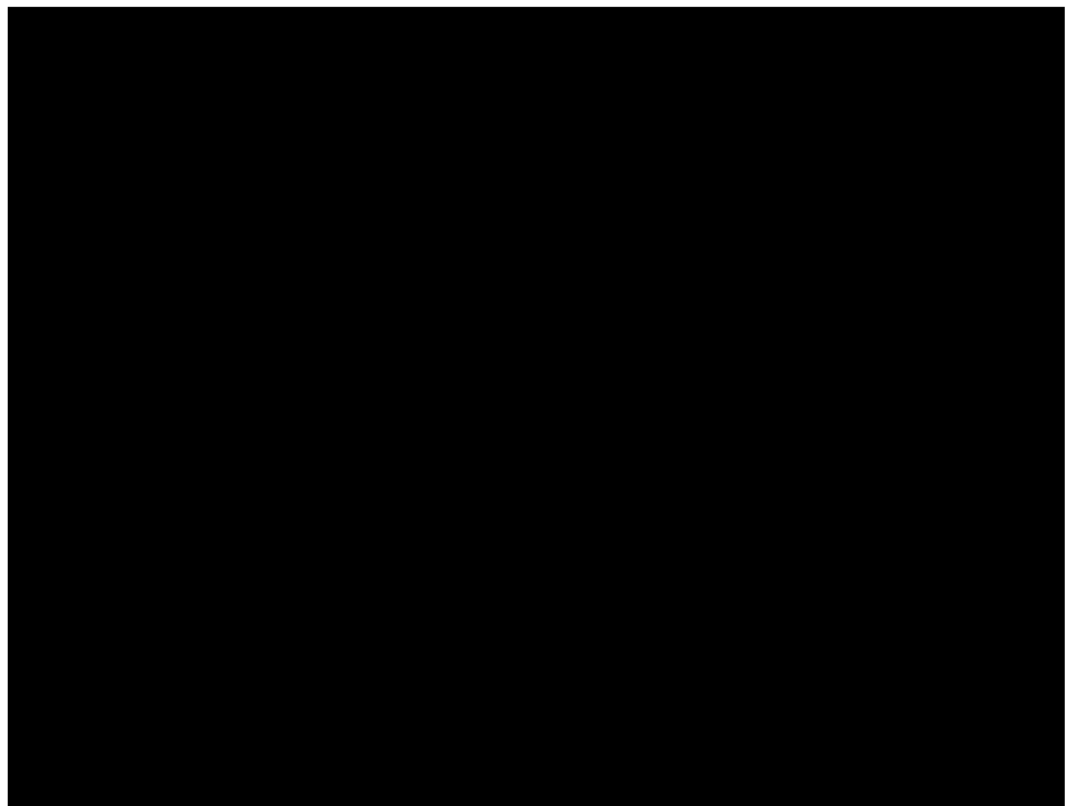
Ceiling Apply 2 x coats White Emulsion

Walls & Woodwork Decorate where necessary

NB: All floor areas will be protected by plastic covers and dust sheets

**Total Cost (including Labour and Materials)
£1825**

Deposit £500
Balance on Completion £1325





Additional Costs Allowance

31.10.2006

08 JUN 2006

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffat

Constituency

East Lothian

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from / / to / / April 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 777 : 11 p ✓

Repairs/insurance/security

£ 716 : 75 p ✓

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

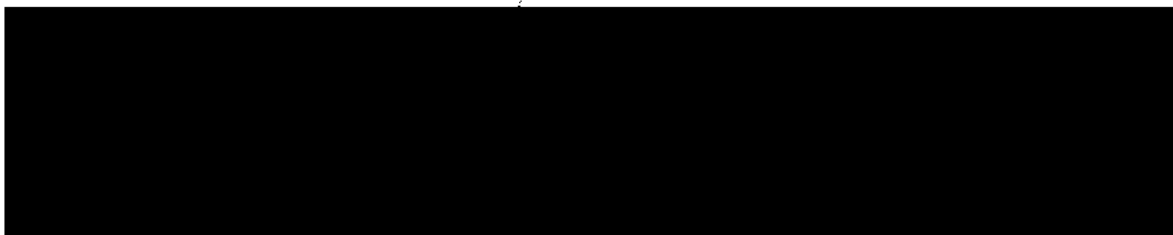
please specify

Total

£ 1493 : 86 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

29 May 2006

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



SERVICE CHARGE REMINDER

Our Ref:



Date

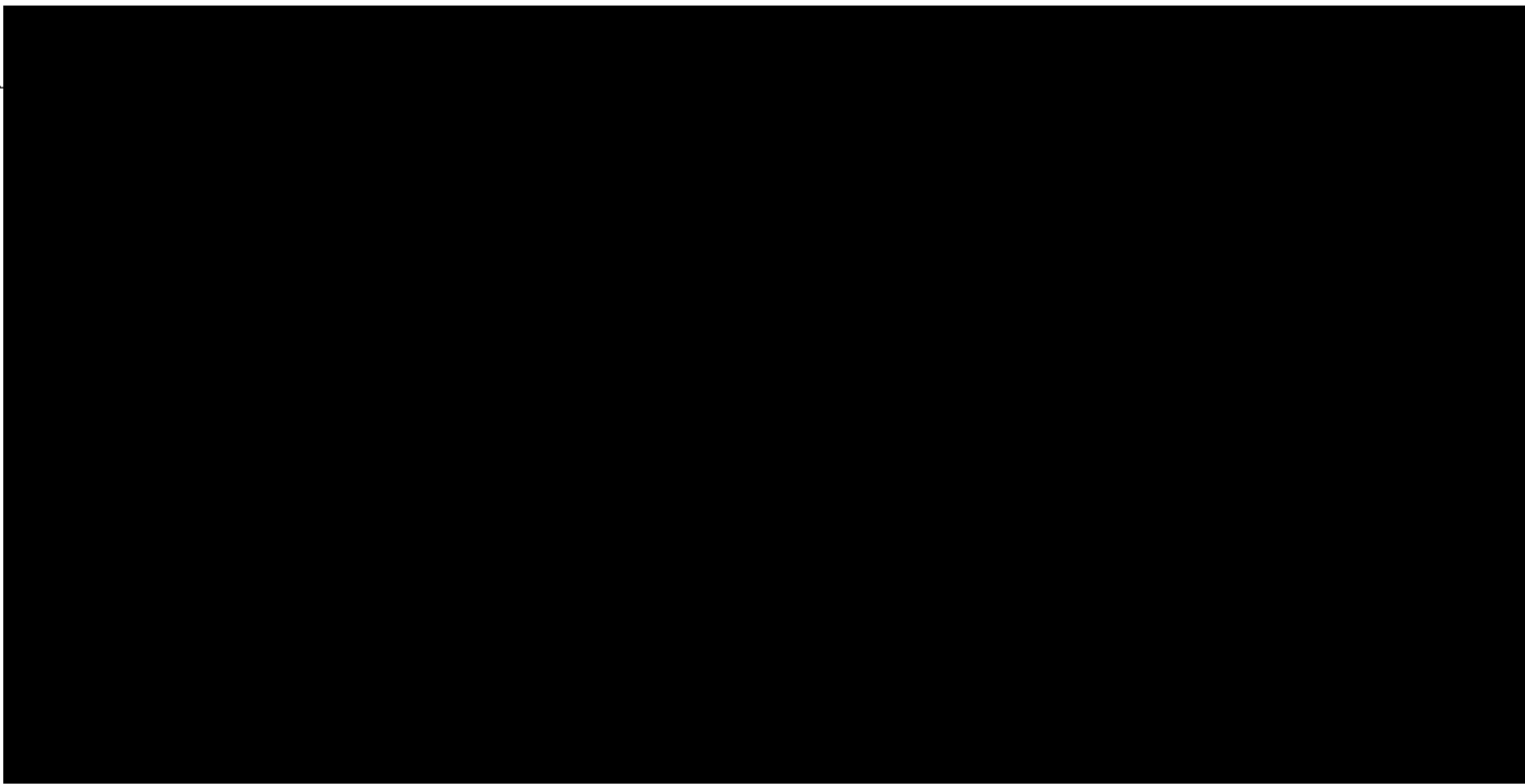
February 1, 2006



The Amount shown below is now seriously overdue
Please now send your remittance **by return**

Year ending 25th March 2006

	£
Ground Rent	
Insurance	250.00
Maintenance	358.78
Management Charge	168.33
Total	777.11
Arrears from previous years	
Interest on arrears	
Payments this year	
Amount Due	£777.11



INV.NO [REDACTED]

6th April 2006

INVOICE

Anne Moffat
[REDACTED]

RE: [REDACTED]

The following work is now completed to the specification as detailed in our report with the reference number: [REDACTED]

LIQUID MEMBRANE & SPECIALIST REPLASTERING	£520.00
BLACK SPOT MOULD TREATMENT	£90.00
TOTAL	£610.00
PLUS VAT @ 17.5%	£106.75
BALANCE DUE	£716.75



24 MAY 2006

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Anne Moffatt

Constituency



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for all items claimed

Period of claim

from 1 105,06 to 31 105,06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 100 : 00 p ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ 1055 : 00 p £1000.00 please specify Bed/Mattress-invoice

Other

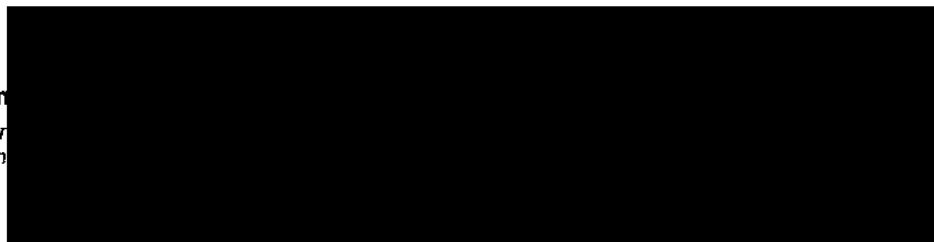
£ : p please specify

Total

£ 2455 : 00 p Please pay £2400.00

Details of second home *if applicable*

Address
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

 P

Date

22 May 2006

Data protection

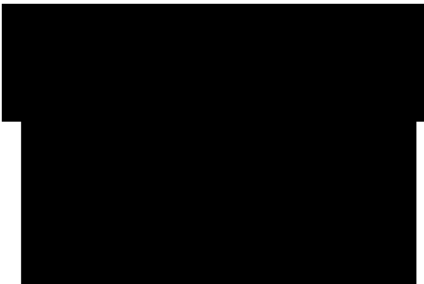
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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



RECEIPT / INVOICE

Order



- MAUI/ LOUNGER FRAME OAK	
27.00 * 2	54.00
- MAUI/ SS06 SLING LINEN	
4.00 * 2	8.00
- RADIUS/ BED 160X200 1/2	
299.00 * 1	299.00
- RADIUS/ BED 160X200 2/2	
200.00 * 1	200.00
- DUO II/ BED BASE 160	
90.00 * 1	90.00
- SANAE/ UK P/SPNG MATTRESS 160	
379.00 * 1	379.00
- NATIONAL DELIVERY	
25.00 * 1	25.00

TOTAL (GBP) 1055.00



FOR: 1055.00 (GBP)



Customer Details

MS L MOFFAT

Customer Number

Delivery Address

MS A MOFFAT

CUSTOMER ORDER NUMBER

Art. No	Description	Qty	Proposed Del Date	Unit (£)	Total (£)	Till Receipt
	LOUNGER FRAME OAK Store stock:collect	2	21.05.06	27.00	54.00	
	SLING LINEN Store stock:collect	2	21.05.06	4.00	8.00	
	BED INC DUO SLATS 160X WH to cust:delivery	1	15.06.06	589.00	589.00	
	UK P/SPNG MATTRESS 160 WH to cust:delivery	1	15.06.06	379.00	379.00	
	NATIONAL DELIVERY Service	1	15.06.06	25.00	25.00	
FINANCIAL DETAILS						
SUBTOTAL GBP				1,055.00		
DISCOUNT GBP				0.00		
GRAND TOTAL GBP				1,055.00		
VAT VALUE GBP				157.13		
NET VALUE GBP				897.87		
PAYMENT TERMS PAYMENT IN FULL						

DATE
21.05.2006

CUSTOMER SIGNATURE and DATE



25 MAY 2006

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
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Your details

Name in CAPITAL LETTERS

Ginne Moffat

Constituency

East Lothian

Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 06 to 30 / 4 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 600 : 00 p

Food

£ 400 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1400 : 00 p

continued on page ?

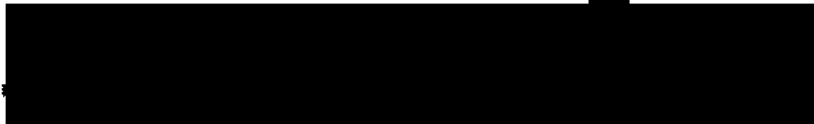
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

22. 5. 06

Data protection

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form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA