



Communications Allowance

Member's reimbursement form

VALIDATION

Comms1
page 1 of 2

02 AUG 2007

RECEIVED

316024 *SL*
07/08

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E SMITH

Constituency

BASILDON

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

5485645 km
- 6 AUG 2007

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1/7/07 to 31/7/07

Allowance year

07/08

Description of service or goods

Amount

CONTACT DETAILS
ADVERTISING - "LINK"
(details supplied prev.
monthly standing
order

£ : p
£ 61 00 p
£ : p
£ : p
£ : p
£ : p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 61 : 00

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

30/7/07



Communications Allowance

Member's reimbursement form 10 JUL 2007

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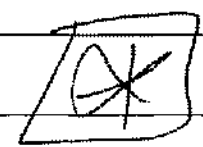
Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BARNETON



Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

5482336 km

Please ensure you attach all receipts or invoices for items of £250 and above.

13 JUL 2007

Period of claim from 1/6/07 to 1/7/07 Allowance year 07/08

Unseen by QA 12/07/07 - EC

Table with 2 columns: Description of service or goods, Amount. Includes entries for contact details, Chayden Hulbert, Netpage link, and paper work.

Office use only Allow. / Exp. Type (cat5)

Total

£ 61 : 00 p

312 361 DS 1

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

9/7/07



Communications Allowance
Member's reimbursement form

11 SEP 2007

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS ANGELA SMITH
Constituency BASILDON

Office use only
Costs

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/8/07 to 30/9/07 Allowance year /

Description of service or goods	Amount	Office use only	
		Allow.	Exp. Type (cat5)
<u>Advertising contact</u>	£ <u> </u> : <u> </u> p		
<u>detach in "link"</u>	£ <u> </u> : <u> </u> p		
<u>August</u>	£ <u>61</u> : <u>00</u> p		
<u>Sept.</u>	£ <u>61</u> : <u>00</u> p		
<u>(detach already supplied)</u>	£ <u> </u> : <u> </u> p		
<u> </u>	£ <u> </u> : <u> </u> p		
Total	£ <u>122</u> : <u>00</u> p		

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature [Redacted] MP Date 07/9/07



Communications Allowance
Direct payment of suppliers

VALIDATION Comms2
30 OCT 2007
RECEIVED

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E. SMITH

Constituency

BASILDON

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/2/07 to 30/9/07 Allowance year 07/08

Suppliers

Amount

PUBLIC IMPACT

£ 2380.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

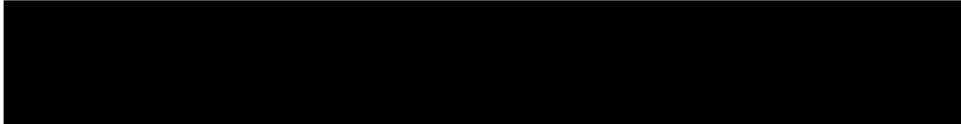
- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

29/10/07

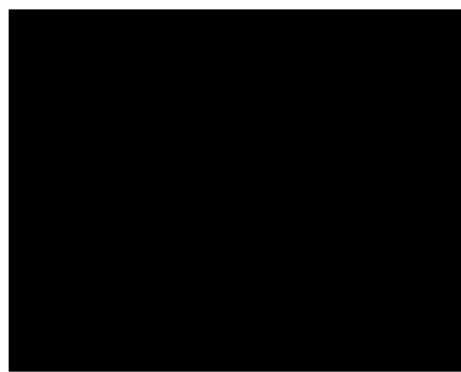


Invoice

Angela Smith MP

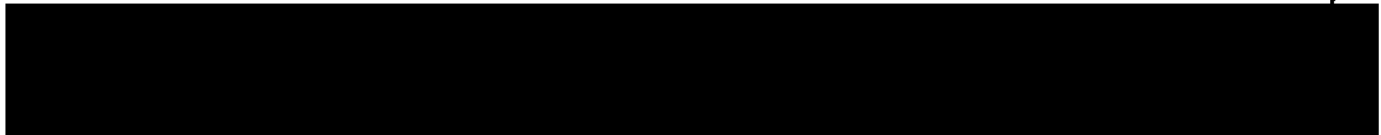
Invoice No.
Invoice/Tax Date 30/09/2007
Cust. Order No. ✓
Account Ref.

Quantity	Details	Unit Price	Net	VAT Rate	VAT
1.00	35,000 A4 4pp Parliamentary Report Leaflets	2,380.00	2,380.00	0.00	0.00
1.00	Delivery to Constituency - normally £130 - discount £130	0.00	0.00	17.50	0.00



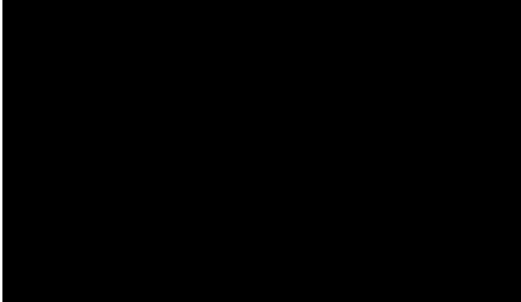
Total Net Amount 2,380.00
Total VAT Amount 0.00
Invoice Total 2,380.00

Invoice Terms: 30 Days

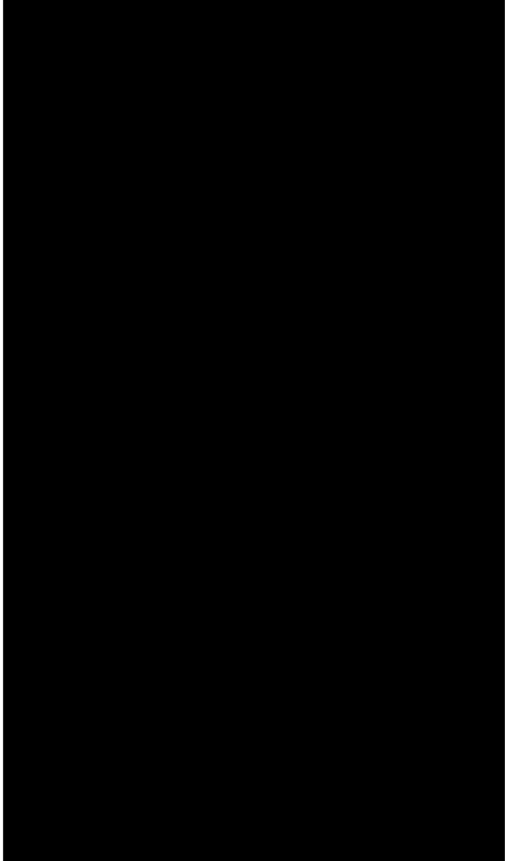




Post Office Ltd.



Post Label 1		
1	0	1.84
2nd class stamp		
400	0	0.24
TOTAL DUE TO POST OFFICE		97.84





Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA SMITH ✓

Constituency

BASILDON

Office use only

Cost M

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 1/11/07 to 30/11/07

Allowance year

07/08 ✓

Description of service or goods

Amount

ADVERTISING OF £ : p

CONTACT DETAILS (NOV) £ 61 : 00 p

POSTAGE FOR MAILOUT £ 97 : 84 p

£ : p

£ : p

Information prev. supplied £ : p

£ : p

Total

£ 158 : 84p ✓

Office use only

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

3/12/07



Communications Allowance
Member's reimbursement form

30 OCT 2007

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E. SMITH ✓

Constituency

BASILDON ✓

Office use only

Cost:

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 8 / 07 to 31 / 10 / 07 Allowance year ____ / ____

Description of service or goods	Amount
ADVERTISING CONTACT	£ _____ : _____ p
DETAILS (INFO PREV. SUPPLIED)	£ 61 : - p
	SEP £ 61 : - p
	OCT £ 61 : - p
WEB SITE	£ 411 : 25 p
POSTAGE FOR MAILOUT	£ 32 : 16 p
NEWSLETTER PRINTING	£ 125 : 00 p

Total £ 751 : 41 p ✓

Office use only
Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

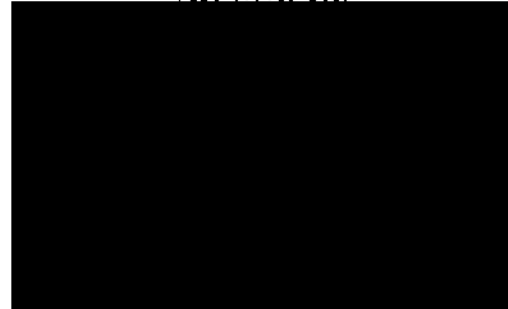
MP

Date

29/10/07



Post Office Ltd.



SAS bk 1st x 12		
2	0	4.08
37a 2ndx100		
4	0	24.00
TOTAL DUE TO POST OFFICE		32.16





Communications Allowance
Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA F. SMITH

Constituency

BASILDOON

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 12 / 07 to 31 / 12 / 07 Allowance year 07/08

Description of service or goods	Amount
ADVERTISING OF CONTACT	£ _____ : _____ p
DETAILS DEC	£ 61 : 00 p
POSTAGE FOR MAILOUT	£ 101 : 76 p
2 ADVERTORIAL CONTACTS	£ 117 : 50 p
POSTAGE	£ 14 : 64 p
SPECIAL DELIVERY	£ 7 : 75 p
	£ _____ : _____ p

Office use only
Allow / Exp Type (cat5)

Total

£ ~~301.85~~ 302.65

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

10/1/08

LINK PUBLICATIONS



Angela E Smith

Invoice Number

Invoice /Tax Date

15/11/2007

Customer Order Number

Account Ref

Invoice

Details	Price	Disc	Net
1 Page Colour 'Advertorial' Feature in Langdon Hillis Link	125.00	75.00	50.00
1 Page Colour 'Advertorial' Feature in Kingswood and Lee Cha	50.00		50.00
Dec/Jan Edition. Special Community Rate			

VAT Rate **17.5 %**

Net Total **£ 100.00**

VAT Amount **£ 17.50**

Invoice Total **£ 117.50**

Royal Mail
Special Delivery



Guaranteed by 1pm

next day



Name [Redacted]

Address [Redacted]

Postcode [Redacted]

Moneyback guarantee for delivery. You can claim compensation of up to £500 for lost or damaged items.

● Tick if you want a higher than standard compensation limit (this costs more).
Tick one level: Up to £1,000 Up to £2,500

● Write your address below.

● Hand this label and your package in at a Post Office[®] branch.

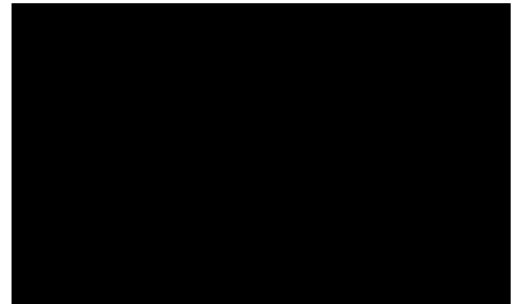
Ref [Redacted]



Post Office Ltd.

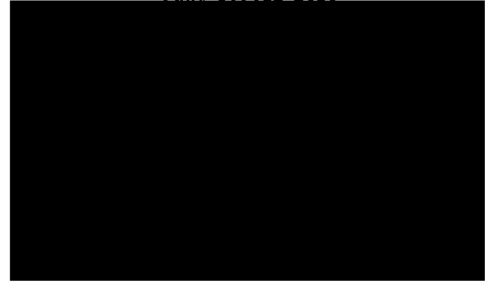


2nd class stamp		
53 @ 0.24		14.64
TOTAL DUE TO POST OFFICE		14.64

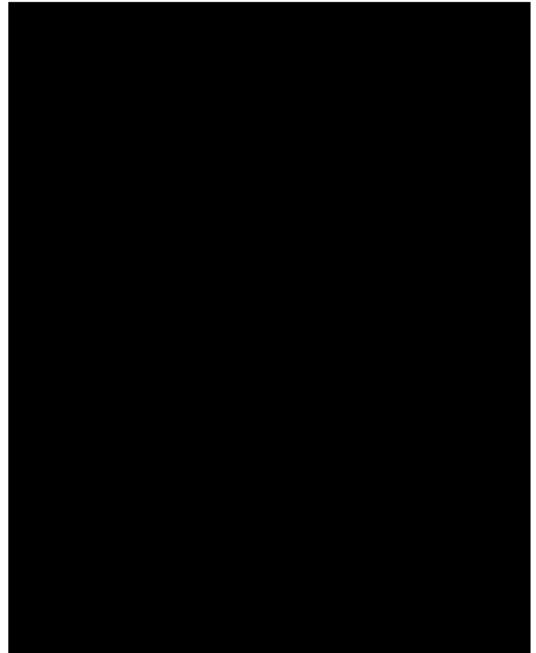




Post Office Ltd.



S/a 2ndx100		
4 @	24.00	96.00
SAS bk 2nd x 12		
1 @	2.88	2.88
SAS bk 2nd x 12		
1 @	2.88	2.88
TOTAL DUE TO POST OFFICE		101.76





Communications Allowance Member's reimbursement form

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 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS ANGELA SMITH
Constituency BASILDON

Office use only
Co

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 1 / 08 to 31 / 1 / 08 Allowance year /

Description of service or goods	Amount
<u>CONTACT DETAILS ADVERTISING</u>	<u>£ 61 : 00p</u>
<u>CONTACT DETAILS - PARISH MAG</u>	<u>£ 35 : 00p</u>
<u> </u>	<u>£ : p</u>
<u> </u>	<u>£ : p</u>
<u> </u>	<u>£ : p</u>
<u> </u>	<u>£ : p</u>
<u> </u>	<u>£ : p</u>
Total	£ 96 : 00p

Office use only
Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature MP Date 7/2/08



Communications Allowance
Member's reimbursement form

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 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E. SMITH

Constituency

BASILDON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items

3 MAR 2008

Period of claim from 1/2/08 to 21/2/08 Allowance year 1

Office use only

Allow. / Exp. Type (cat5)

Description of service or goods	Amount
ADVERTISING CONTACT	£ 1876 : 00 p
DETAILS (LINK)	£ 61 : 00 p
ROYAL MAIL DELIVERY	£ 151 : 23 p
ROYAL MAIL DELIVERY	£ 348 : 77 p
HORNDBY CONTACT DETAILS etc.	£ 5 : 00 p
Postage	£ 174 : 00 p
Postage	£ 168 : 00 p
Total	£ 888 : 00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

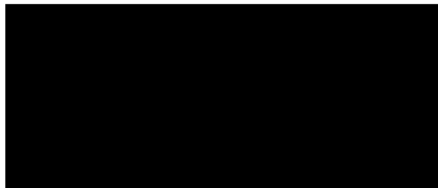
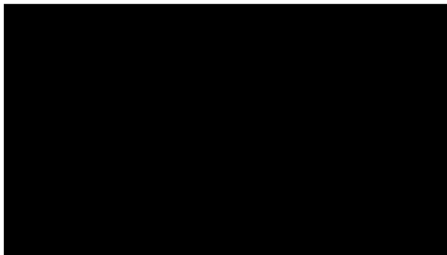
MP

Date

26/2/08



Royal Mail



Invoice number

Invoice date

12 Feb 2008

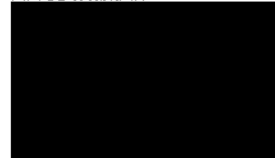
Page

1 of 1

Invoice

To
ANGELA E SMITH MP

Account held at



Customer account number



Legal entity number



Terms

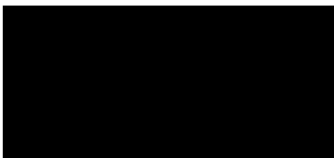
10 days

Please pay by

22 Feb 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
[Redacted]	09 Feb 2008	[Redacted]		DOOR TO DOOR 4,321 MINIMUM VALUE DISTRIBUTION			151.23	E

Total Net	151.23
Total VAT	E = exempt 0.00
Total	151.23





ANGELA E SMITH MP

04/02/2008

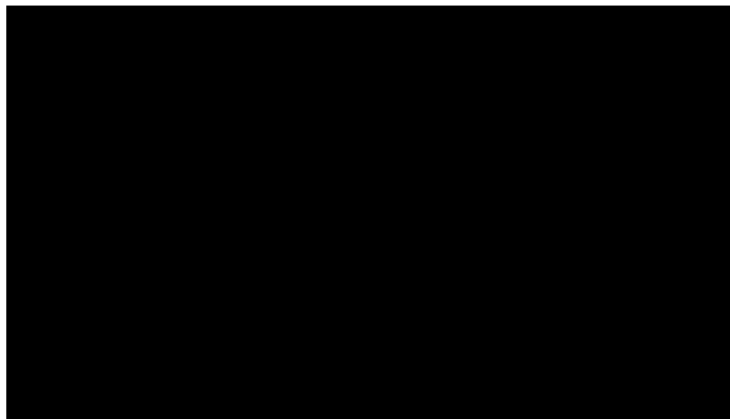
Customer Account Number

Dear Sirs,

Thank you for placing your recent Door to Door booking with us. You should now have received an invoice for this service, requesting payment in advance of the distribution. The invoice details are shown overleaf.

Please ensure that payment reaches us on or before the due date to ensure that the distribution is successful, as failure to do so will result in the distribution being cancelled.

Please send your payment to:



Legal Entity

140277238

Account Number

Invoice Date	Invoice Number	Due Date	Amount
04-Feb-08	[REDACTED]	14-Feb-08	348.77
		Total Due	348.77





Your order

Please print this page and retain for your records.

Print

Your order number is: [REDACTED]

Contact details

Angela Smith
[REDACTED]

Deliver to

[REDACTED]

Pay using

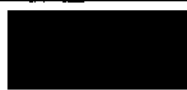
Master Card [REDACTED] Valid from:09/ 2005
Valid to:06/ 2008
[REDACTED]

Items to be delivered

Delivered in 1-2 Days	Quantity	Price per item	Subtotal
500 x 2nd Class Stamp Roll (PIP design)	1	£120.00	£120.00
100 x 1st Class Stamp Sheet	1	£34.00	£34.00
Delivery charge:			Free
Order Total:			£154.00

Print

*Handout delivery form
+ contact details.*



SMITH, Angela

From: [Redacted]
Sent: 26 February 2008 [Redacted]
To: SMITH, Angela
Subject: Order confirmation from the Shop

Hello Angela

Thank you for placing your order with us.

If we receive your order during working hours, we will endeavour to process and dispatch your order the same day. In most cases your products will be sent by Special Delivery and should arrive by 1pm on the next working day, with the exception of remote parts of Scotland and some offshore islands, which have slightly later guaranteed delivery times.

Please note that some products, such as prepaid envelopes and stationery products may be dispatched seperately and could take up to five working days to deliver. For further information on product delivery timescales please visit

[Redacted]
Please find your order details below:

Order Number [Redacted] 26-February-2008

Item	Code	Qty	Unit cost	Sub-total
500 x 2nd Class Stamp Roll (PIP design)	R01	1	GBP 120.0	GBP 120.0
100 x 2nd Class Stamp Sheet	SDN2	2	GBP 24.0	GBP 48.0

Sub total:
GBP 168.0

Delivery Total:
GBP 0.0

Total:
GBP 168.00

Payment method: Mastercard

26/02/2008



Communications Allowance
Member's reimbursement form

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About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/2/08 to 31/2/08 Allowance year 07/08 ✓

Description of service or goods	Amount
<u>ADVERTISING CONTACT</u>	£ _____
<u>DETAILS (LINK)</u>	£ <u>61.00</u> pV
<u>POSTAGE</u>	£ <u>548.00</u> pV ✓
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only
Allow. / Exp. Type (cat5)

Total £ 609.00 ✓

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

7/4/08



Your order

Please print this page and retain for your records.

Print

Your order number is [REDACTED]

Contact details

Angela Smith
[REDACTED]

Deliver to

[REDACTED]

Pay using

Master C [REDACTED] Valid from: /
Valid to: 06/2006

[REDACTED]

Items to be delivered

Delivered in 1-2 Days	Quantity	Price per item	Subtotal
100 x 1st Class Stamp Sheet	2	£34.00	£68.00
100 x 2nd Class Stamp Sheet	20	£24.00	£480.00
Delivery charge:			Free
Order Total:			£548.00

Print



Incidental Expenses Provision/Staffing Allowance

Direct payment of suppliers

QA
C2

20 MAY 2008

Comms 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E SMITH

Constituency

BATLDON

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You *must* specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31/3/08

Allowance year

10/11/00

COMMUNICATIONS ALLOWANCE

~~Incidental Expenses~~ Provision claims

	Suppliers	Amount
Item 1	BAYLIS	£ 1506 :00 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Total £ 1506: 00 p

Office use only

Allow or A/c code	Supplier ID	Exp/ Cat 5

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.



Signature

_____ MP



Date

15 / 15 / 08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Validation			
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/ documentation present		/ /	
Processing			
Input		/ /	

Please use margin for comments

Bayliss Printing Company Limited

INVOICE

Angela Smith MP

Invoice Number

Date

31/3/2008

VAT Number

Account

Placed By

Order Number

Description	Qty	Price	Per	Discount	VAT%	Net Amount	VAT Amount
Job No 17144 6000 28pp A5 Books-Anti-Social Behaviour	1	1,506.000	1		0.00	1,506.00	0.00
<p>07/08</p>							

Deliver to

Terms 30 Days Net E&OE

Goods	1,506.00
Code VAT	
VAT %	
VAT	0.00
TOTAL DUE	1,506.00

Code	%	VAT Amt	Goods
Z	0.00		1,506.00



VALIDATION

C2

Direct payment of suppliers

4 - APR 2008

Comms 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

ANGELA E SMITH

Constituency

BASILDON

Office use only

Cost/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You **must** specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31 / 3 / 08

Allowance year

07 / 08 ✓

COMMUNICATIONS ALLOWANCE Incidental Expenses Provision claims

Suppliers	Amount
Item 1 <u>ROYAL MAIL</u>	£ 336 : 57 p ✓
Item 2	£ : p
Item 3	£ : p
Item 4	£ : p
Item 5	£ : p

Total **£ 336 : 57 p** ✓

Office use only

Allow or A/c code	Supplier ID	Exp/ Cat 5

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

_____ MP

Date

31 / 03 / 08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Validation	Initials	Date	
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/ documentation present		/ /	
Processing input		/ /	

Please use margin for comments



Royal Mail

Invoice number

Invoice date

31 Mar 2008

Page

1 of 1

Invoice

To
ANGELA E SMITH MP

Account held at

Legal entity number

Terms

10 days

Please pay by

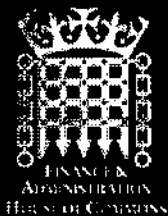
10 Apr 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
	28 Mar 2008			DOOR TO DOOR 8,979 MINIMUM VALUE DISTRIBUTION			336.57	E

Total Net 336.57

Total VAT E = exempt 0.00

Total 336.57



Direct payment of suppliers

COMMUNICATIONS ALLOWANCE

16 FEB 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANGELA E. SMITH

Constituency

BASILDON

Office use only

Cost/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
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Date of claim

25/02/08

Allowance year

08/09

Communications Allowance
~~Incidental Expenses Provision claims~~

Suppliers

Amount

X1

Item 1

Print4Essey

£1139.75 p

Item 2

£ : p

Item 3

£ : p

Item 4

£ : p

Item 5

£ : p

Total

£1139.75 p

Office use only

Allow or A/c code

Supplier ID

Exp/ Cat 5

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Total		£ : p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

Authorisation and declaration

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Signature



MP

BASILDON

Date

25 / 02 / 08

Data protection

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Processing Input		/ /	

Please use margin for comments


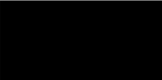
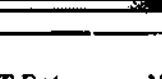


Print 4 Essex Ltd

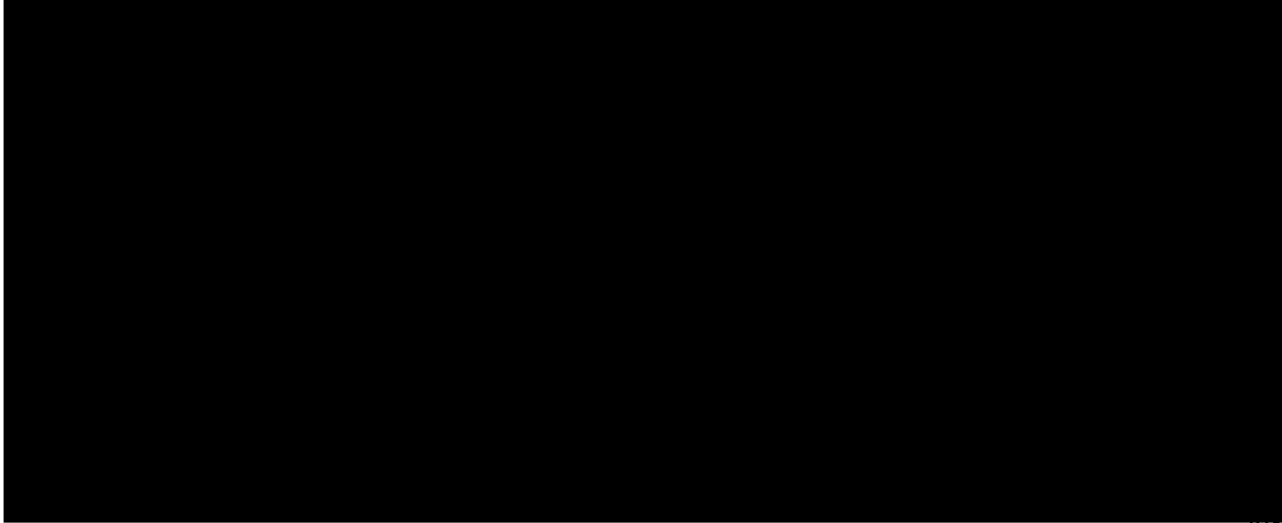


Invoice Page 1

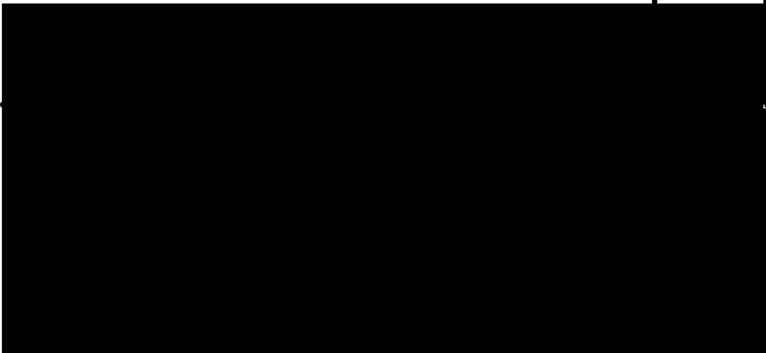
Angela Smith MP


Invoice Number 
Tax/Invoice Date 22/02/2008
Job Number 
Account Number 

Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Supply of flyers	940.00	940.00	17.50	164.50
1.00	Delivery charge	30.00	30.00	17.50	5.25



Payment on Invoice



Total Net Amount	970.00
Carriage Net	0.00
Total VAT Amount	169.75
Invoice Total	1,139.75



Direct payment of suppliers

04 APR 2009

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Your details

Name in CAPITAL LETTERS

ANGELA E SMITH

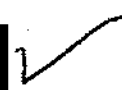
Constituency

BASILDON

Office use only

Costs/Cat 2

Supp/Res ID



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Date of claim

31 / 3 / 08

Allowance year

07 / 08 ✓ COMMUNICATIONS ALLOWANCE

Communications Incidental Expenses Provision claims

Item	Suppliers	Amount
Item 1	PUBLIC IMPACT	£ 1082: 00 pV
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Office use only

Allow or A/c code Supplier ID Exp/ Cat 5

Total

£ 1082: 00 pV

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
	Total	£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP

Date 31 13 108

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