



Member's claim form

27 APR 2004

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 04 to 30 14 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 260 : 00 p

Food

£ 250 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 82 : 44 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ 86 : 00 p

Repairs/insurance/security

£ 23 : 00 p

mortgage interest insurance

TV Licence Other

£ 9 : 99 p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 782 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

22-4-04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

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Your details

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ANGELA SMITH

Constituency

BASILDON

Claim details

Notes

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 04 to 21 / 7 / 04

Total cost of hotel stays attach all receipts

£ - p

Mortgage payments (interest only) or rent

£ 260 : 00 p

Food

£ 300 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ : p

Service/maintenance

£ 97 : 00 p

Cabbie - Service charge

Repairs/insurance/security

£ 23 : 00 p

mortgage interest

T Other

£ 9 : 99 p

please specify TV licence

Other

£ 1100 : 00 p

please specify Plumbing repair + replacement - receipts attached.

Other

£ 48 : 00 p

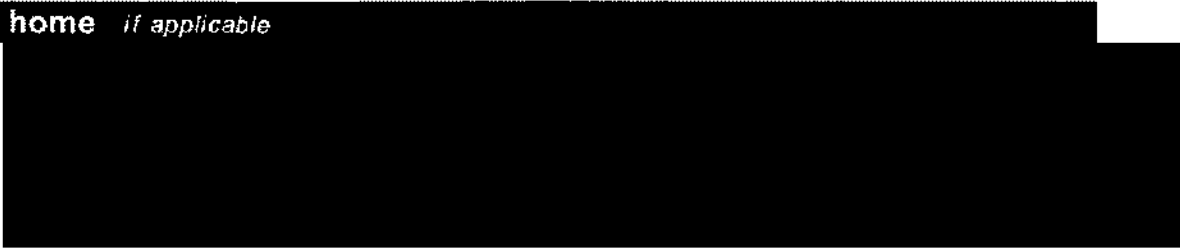
please specify cleaning materials etc.

Total

£ 1954 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

28/7/04

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INVOICE

PLUMBING

NAME *A Smith*

INVOICE To.

ADDRESS

CHEQUE

CASH

CREDIT

DATE *16-6-04*

TOTAL *10*  
*\$1100.00*



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## Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

## Claim details

Notes

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costs you have actually paid

- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 04 to 31 / 8 / 04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 260 : 00 p

Food

£ 50 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning  
*matrah*

£ 20 : 00 p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/  
security

£ 23 : 00 p

TV licence Other

£ 9 : 99 p

▶ please specify TV licence

Other

£ 140 : 00 p

▶ please specify decorative/cleaning

Other

£ : p

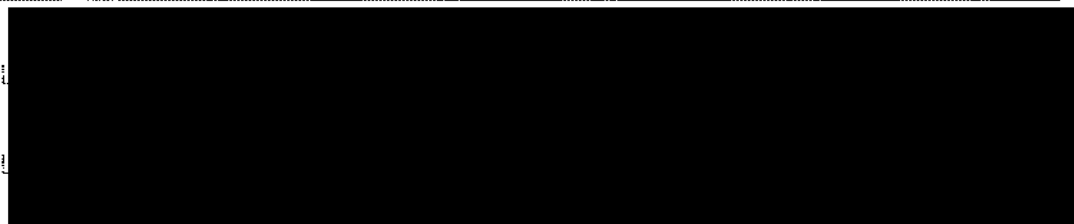
▶ please specify

Total

£ ~~710~~ 710 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

7/9/04**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green...
if you have any doubt about whether you can claim, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 19 104 to 30 19 104

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 260 : 00 p

Food + Snacks

£ 200 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ : p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/security

£ 73 : 00 p

TV Licence Other

£ 9 : 99 p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 756 : - p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

25/9/04

**Data protection**

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# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 04 to 31 / 10 / 04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 260 : 00 p ✓

Food

£ 300 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/security

£ 23 : 00 p mortgage insurance

TV licence Other

£ 10 : 00 p

▶ please specify TV licence

Other

£ 7 : 00 p

▶ please specify keys-cut

Other

£ 180 : 00 p

▶ please specify smoker - replacements for US; Crockery; deck, sandpaper etc.

48 00

▶ please specify -Plumber.

Total

£ 1082 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/10/04**Data protection**

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Member's claim form

07 DEC 2004

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS: ANGELA SMITH

Constituency: BABYLON

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 260 : 00 p

Food

£ 350 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ 59 : 90 p

*- replacement vacuum cleaner*

Service/maintenance

£ 97 : 00 p

Repairs/insurance/security

£ 23 : 00 p

*mortgage insurance* ✓

Other

£ 9 : 99 p

*please specify TW licence*

Other

£ 319 : 98 p

*please specify replacement dishwasher*

Other

£ 45 : 00 p

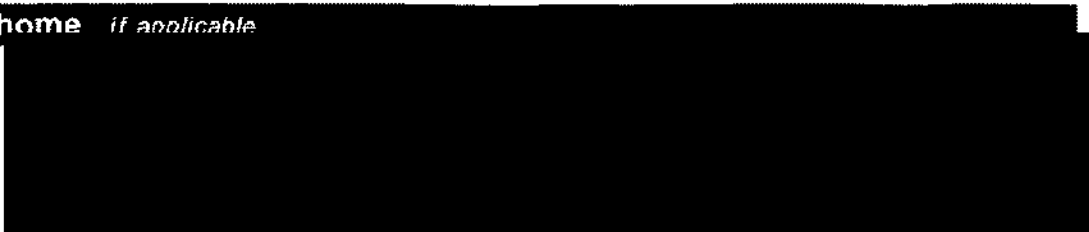
*please specify replacement shower curtain, bathmat etc.*

Total

£ 1279 : - p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/11/04

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M ANGEA SMITH

DATE 30/10/24 20

	BOSCH SUNLINE DISHWASHER	299	99
	DELIVERY + INSTALLATION OF DISHWASHER + TAKE AWAY OLD MACHINE	19	99
	DELIVERY DATE TO BE ADVISED		

TOTAL £	319	98
Less Deposit		
Balance Due		



Member's claim form

Members' Allowances

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Your details

Name in CAPITAL LETTERS

ANABELA SMITH

Constituency

BASILDON

Claim details

Notes

You can only claim for

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receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/12/04 to 31/12/04

Total cost of hotel stays attach all receipts

£ ... p

Mortgage payments (interest only) or rent

£ 260 : 00 p

Food

£ 300 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ : : p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/security

£ 23 : 00 p

mortgage insurance

Other

£ 9 : 99 p

please specify

TV licence

Other

£ 50 : 00 p

please specify

repairs

Other

£ : : p

please specify

Total

£ 856 : - p

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

20/12/04

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# Member's claim form

## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

## Claim details

### Notes

You can only claim for

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1st 1 1 05 to 31 1 1 05

Total cost of hotel stays  
*attach all receipts*

£ - p

Mortgage payments  
*(interest only) or rent*

£ 260 : 00 p ✓

Food

£ 370 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and  
telecommunications

£ 11 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/  
security

£ 23 : 00 p

Other

£ 25 : 00 p

Other

£ 10 : 00 p

Other

£ 94 : 00 p

Total

£ 1264 : 00 p

Mortgage interest  
replacement wall clock  
▶ please specify TV licence

▶ please specify ground rent

▶ please specify household items insurance/  
bed linen etc } warranty

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

17th January 2005

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# Member's claim form

08 MAR 2005

Members' Allowances

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### Your details

Name  
in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

### Claim details

#### Notes

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 2 / 05 to 28 / 2 / 05

Total cost of hotel stays  
attach all receipts

£ - p

Mortgage payments  
(interest only) or rent

£ 200 : 00 p

Food

£ 380 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/  
security

£ 200 : 00 p

Other  
insurance

£ 23 : 00 p

▶ please specify insurance

Other  
TV licence

£ 9 : 99 p

▶ please specify TV licence

Other

109 00  
£ 80 : 00 p

▶ please specify storage unit  
paint etc. for maintenance

Total

1615 - 80

£ 2870 - p

2550.50

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

7/3/05

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Mrs A Smith

Assistant: 40 DANNY

**GOODS**  
FERGUSON FTD2000T COMBITV £149.99  
1 x 0000483017 @ £149.99

PRODUCT SUPPORT £45.00

1 x 0000717862 @ £45.00  
Item 0000483017  
FERGUSON FTD2000T COMBITV  
Length of Agreement 5 YEARS  
Start Date 06/03/05  
End Date 05/03/10  
Ref:0043273457

Assistant: 18 CARLIE

JVC SCT-SCT J122\*\* £13.99

1 x 0000698753 @ £13.99

TOSHIBA V634UK £99.99

1 x 0000405024 @ £99.99

TOTAL TENDERED

£308.97

**ORDER CONFIRMATION DETAILS**

**ORDER REFERENCE  
NUMBER**

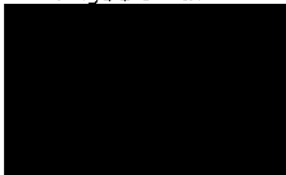


**ORDER DATE**

27 February 2005

**INVOICE ADDRESS**

Angela Smith



**DELIVERY ADDRESS**

Delivery Address ID: 1

Angela Smith



**TOTAL ORDER VALUE**

£236.45

Invoice Address:	Deliver To:
Mrs Angela Smith	Mrs Angela Smith
[Redacted Address Details]	

Date:	27 February 2005
[Redacted]	

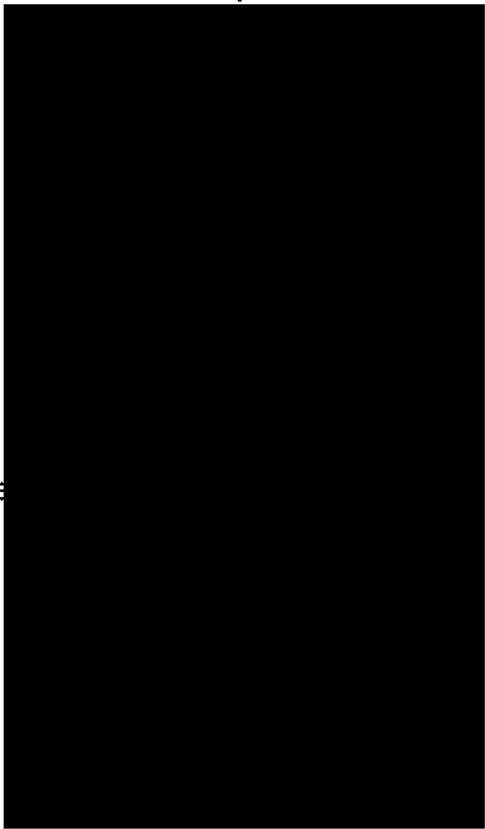
**Shopping Cart (Prices in British Pounds)**

REFERENCE	DESCRIPTION	QUANTITY	PRICE	COST
[Redacted]	Mito - Single Seat Futon Sofa Bed	1	£80.84	£80.84
	- Futon Colour: [Redacted] - Natural	1	£0.00	£0.00
	Futon Delivery Charge	1	£17.01	£17.01
			<b>Subtotal</b>	<b>£97.85</b>
			<b>VAT</b>	<b>£17.13</b>
			<b>Total</b>	<b>£114.98</b>

Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicate

**Text**



**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**



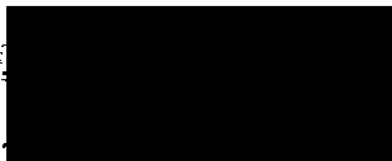
*\* Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2<sup>nd</sup> home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

/
/
/
/
/
/

*\* Financial Processing purposes only*

*Registered by (initials & date)*



.....

*Posted by (initials & date)*

.....





# Member's claim form

## Members' Allowances

About filling in this form

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## Your details

Name  
in CAPITAL LETTERS

Constituency

ANGELA SMITH

BASILDON

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 05 to 31 / 3 / 05

Total cost of hotel stays  
attach all receipts

£ — p

Mortgage payments  
(interest only) or rent

£ 200 : 00 p

Food

£ 390 : 00 p

Utilities

£ 24 : 00 p - see new payment advice

Council Tax/Rates

£ 88 : 00 p

Telephone and  
telecommunications

£ 11 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/  
security

£ 200 : 00 p

Other

£ 23 : — p ▶ please specify insurance

Other

£ 9 : 99 p ▶ please specify TV licence

Other

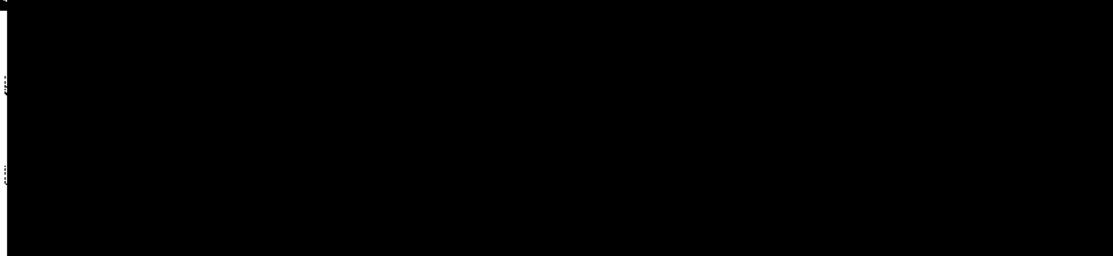
£ 1911 : 82 p ▶ please specify see attached circ. receipt

Total

£ 3044 : — p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4/4/05

**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

2 March 2005

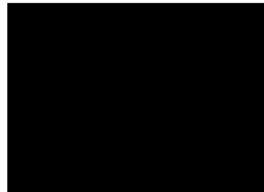
MS A SMITH

## **Yearly Electricity Payment Review**

We need to change your Direct Debit to £24.00

Mrs A Smith

Mrs A Smith



QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
✓ 2	GRPDBL	Woven Check P/case Ox Std 50x75cms Soft Blue	9.00	36.00	10003130203
✓ 1	GRDDBL	Woven Check D/cover Dbl 200x200cms Soft Blue	40.50	40.50	10003130401
✓ 1	GRSDBL	Woven Check Flat Sh Dbl 230x275cms Soft Blue	23.40	23.40	10003130302
✓ 1	GUSDDBL	Woven Stripe Flat Sh Dbl 230x275cms Soft Blue	23.40	23.40	10003020201
✓ 1	GUDDDBL	Woven Stripe D/cover Dbl 200x200cms Soft Blue	40.50	40.50	10003020204
✓ 4	GUPDBL	Woven Stripe P/case Ox Std 50x75cms Soft Blue	9.00	36.00	10003020102
✓ 2	GUSEMI	Woven Stripe Flat Sh King S/k 290x275cms Soft Mint	28.80	28.80	10003020403
✓ 1	GUDDMI	Woven Stripe D/cover Dbl 200x200cms Soft Mint	40.50	40.50	10003040101
✓ 4	GUPDMI	Woven Stripe P/case Ox Std 50x75cms Soft Mint	9.00	36.00	10003020303
✓ 2	BGB1	Cotton Storage Bag	7.20	14.40	10209050105

Total Charge

£ 319.50

15/03/05

Mrs Angela Smith

Description	Qty	Unit Price ex VAT	Total ex VAT	VAT(%)	Vat Charged	Total Inc VAT
Delivery: Standard delivery. [REDACTED]	1	£0.00	£0.00	17.50 %	£0.00	£0.00
Linen Hamper, Natural [REDACTED]	1	£21.28	£21.28	17.50 %	£3.72	£25.00
Delivery: Usually delivered within 14 days [REDACTED]	1	£0.00	£0.00	17.50 %	£0.00	£0.00
Butterfly Folding Table and Four Chairs [REDACTED]	1	£165.96	£165.96	17.50 %	£29.04	£195.00
<b>Total</b>			<b>£187.24</b>		<b>£32.76</b>	<b>£220.00</b>

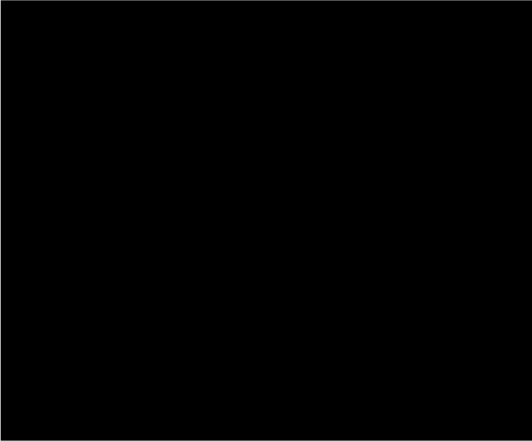
Goods - See Receipt	£ 30 68
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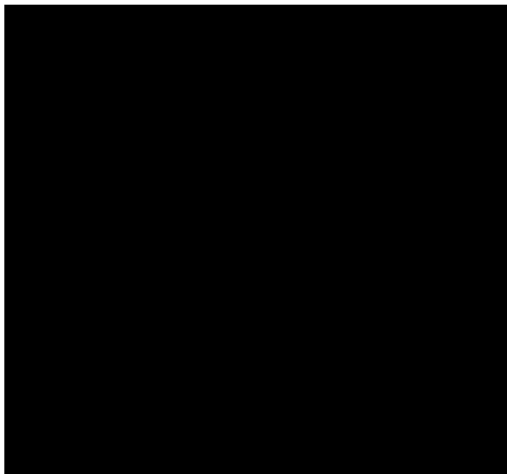
Total	£ 30.68
-------	---------



MERCHANT: 6762405  
MASTERCARD  
\*\*\*\*\*8315  
AUTH CODE: 75830  
EXPIRES END 06/05  
SWIPED

TOTAL SALE 248.18



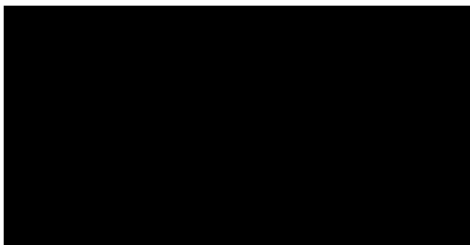


SALE

CUSTOMER COPY

AMOUNT

1921.90







# Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 04

to 31 / 5 / 04

Total cost of hotel stays  
*attach all receipts*

£            p

Mortgage payments  
*(interest only) or rent*

£ 260 : 00 p

Food

£ 350 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and  
telecommunications

£ 11 : 00 p

Cleaning

£            p

Service/maintenance

£ 97 : 00 p

Repairs/insurance/  
security

£ 23 : 00 p

mortgage insurance

Other

£ 9 : 00 p

▶ please specify TV licence

Other

£ 120 : 00 p

▶ please specify Sudra, Repairs, renewals

Other

£ : p

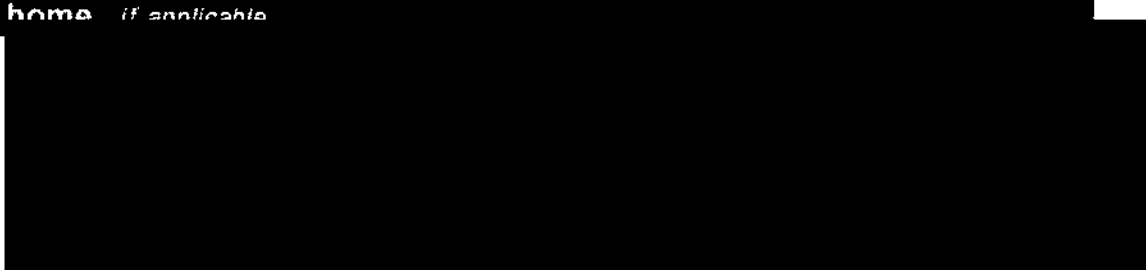
▶ please specify

Total

£ 976 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

22/5/04**Data protection**

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form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

Members' Allowances

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## Your details

Name in CAPITAL LETTERS

ANGELA SMITH

Constituency

BASILDON

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st / 6 / 04

to 30 / 6 / 04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 260 : 00 p

Food

£ 180 : 00 p

Utilities

£ 20 : 00 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 11 : 00 p

Cleaning

£ : p

Service/maintenance

£ ~~86~~<sup>97</sup> : 00 p

Repairs/insurance/security

£ 23 : 00 p *mortgage insurance*

Other

£ 9 : 99 p

▶ please specify TV licence

Other

£ 192 : 93 p

▶ please specify landlord insurance

Other

£ 194 : 00 p

▶ please specify

Total

£ 973 : ~~92~~<sup>00</sup> p

**Details of second**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

24/01/04

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