



Additional Costs Allowance

ACA2

21 DE 2005

Member's claim form

About filling in this form

For details of costs you can claim for, see Green Book section 3. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 05 to 31 / 12 / 05 x2

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2825 : 84 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2825 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

21/12/2005

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

A2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS ANDY BURMAN

Constituency LEIGH



Claim details

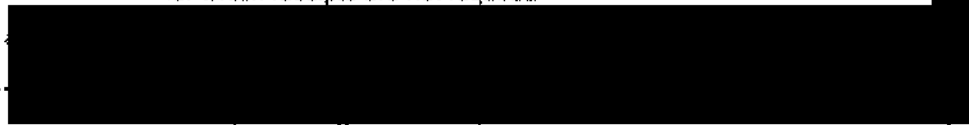
You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required

Please



Period of claim from 1 1 2 1 0 6 to 3 1 3 1 0 6

Total cost of hotel stays £ 1532.63 p Mark Int. For Feb & MAR. 06

Mortgage payments (interest only) or rent £ 1412.90 p Rent [redacted] Jan. 06

Food £ : p

Utilities £ : p

Council Tax/Rates £ : p

Telephone and telecommunications £ : p

Cleaning £ : p

Service/maintenance £ : p

Repairs/insurance/security £ : p

Other £ 16,644.08 p

▶ please specify purchase of new flat (see Attached)

less, Other £ 18,230.00 p

▶ please specify monies received [redacted]

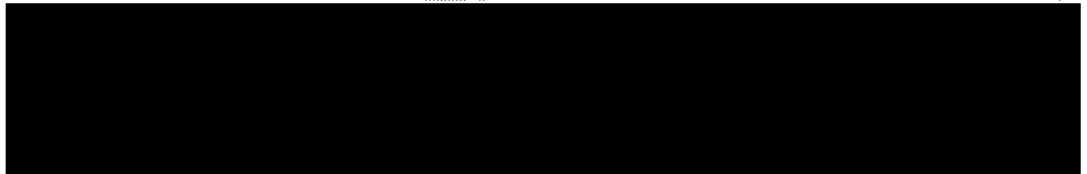
Other £ : p

▶ please specify [redacted]

Total £ 13,59.63

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

 MP

Date

31 / 5 / 06

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

STATEMENT

MR.
MR. A BURNHAM MP

TENANT No.

7Feb06

DATE *

DATE	DESCRIPTION	RENT	OTHER CHARGES	PAYMENTS	BALANCE
31Jan06	PHONE CALLS		0.06		110.77 C
31Jan06	RE-DECORATION		180.00		69.23
<p>If you pay by Direct Debit we will be clearing the balance on this statement on or about the 17th of this month. If you pay by Cash/Cheque please pay any rent due for the current period as well as the balance on this statement.</p>					
<p>* PAYMENTS RECEIVED AFTER THIS DATE ARE NOT INCLUDED</p>					



Our Ref

Your Ref.

Date 29/09/2005

IN ACCOUNT WITH :

Mr A M Burnham

2a

MATTER NO :

RE : PURCHASE

PAYMENTS

PURCHASE PRICE		
STAMP DUTY ON CONSIDERATION	£	2150.00 ✓
LAND REGISTRY FEE ON CONSIDERATION	£	250.00 ✓
COMBINED SEARCH	£	160.00 ✓
MANAGEMENT NOTICES FEES	£	105.75 ✓
HMLR SEARCH FEES	£	6.00 ✓
STEPHENSONS FEES INC. VAT	£	822.50 ✓
SUNDRIES INC. VAT	£	29.38 ✓
TOTAL PAYMENTS		

RECEIPTS

NET MORTGAGE ADVANCE
 LENDERS CASHBACK
 MONIES PAID ON ACCOUNT
 BALANCE RECEIVED
TOTAL RECEIPTS

TOTAL BALANCE DUE TO YOU

Authorised PAYMENT

Transaction Information

<input checked="" type="checkbox"/>	Amount: 293.75 (GBP)	System Used: <input checked="" type="checkbox"/> VSP Terminal
	Started: 30 June 2008	Completed:
	Refunded?: No	Repeated?:

Customer Details

3

INVOICE

Please find following the breakdown of the cost:

Bathroom and Kitchen Tiling:	£830 ✓
Furniture building:	£300 ✓
Painting & Decorating:	£2000 ✓
Kitchen Building:	£2000 ✓
Project management, rubbish removal:	£475 ✓
Total:	£5605

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE 4/8/06 ENG. RE: [REDACTED]

A WORK CARRIED OUT
ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

REFIT OF TOILET
SCREWED TO FLOOR
CONNECTED WATER
SUPPLY, FLUSH TEST.

Materials: SCREWS PLUGS
SEALANT,

Please Note:

- Job Incomplete/Temporary Further Work Required Recommended Work
- Dangerous Gas Warning Notice Issued
- Job does not carry a full guarantee

Further/Recommended Work: _____

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

Rates are per Engineer per hour. Minimum charge is 1 hour
REASONABLE TIME collecting materials not carried charged at Hourly Rate
TIMES AND TOTAL NUMBER OF HOURS must be shown below

Time	:	Time	:
[REDACTED]	:	Finished	68
	:	RATE	
	:	Labour	102
	:	Materials	12
	:	Net Total	114
	:	Credit Card charge if applicable @	%
	:	+ VAT	17 95
	:	Total Cost £	133 95

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable) + Parking	
Fixed Price	
Additional Labour	
Additional Materials	
Net Total	
Credit Card charge if applicable @	%
+ VAT	
Total Cost £	

NA

AD

TEL: F

MOBI

INVOICE ADDRESS:

TEL:

FAX:

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE 22/02/06 ENG. REF

A WORK CARRIED OUT

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

*Various lights changed
Socket fitted cables
moved*

Materials: 1 X Double socket + metal

base, fixtures + crimps

Please Note:

- Job Incomplete/Temporary Further Work Required Recommended Work
- Dangerous Gas Warning Notice Issued
- Job does not carry a full guarantee

Further/Recommended Work:

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

Total Cost £ 210.20

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable)	
+ Parking	
Fixed Price	
Additional Labour	
Additional Materials	
Net Total	
Credit Card charge if applicable @%	
+ VAT	
Total Cost £	

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE 16 March 06 ENG. RE [REDACTED]

A WORK CARRIED OUT

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

Fix only kitchen Sink unit test
for leaks remove overflow & leave
works

Materials: _____

Please Note:

- Job Incomplete/Temporary Further Work Required Recommended Work
- Dangerous Gas Warning Notice Issued
- Job does not carry a full guarantee

Further/Recommended Work: _____

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

Rates are per Engineer per hour. Minimum charge is 1 hour
REASONABLE TIME collecting materials not carried charged at Hourly Rate
TIMES AND TOTAL NUMBER OF HOURS must be shown below

Time Started	:	Time Finished	:
TO	[REDACTED]	RATE	<u>65.00</u>
		(able)	
		+ Parking	
		Labour	<u>65.00</u>
		Materials	
		Net Total	
		Credit Card charge if applicable @ %	
		+ VAT	<u>11.90</u>
		Total Cost £	<u>77.90</u>

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable)	
+ Parking	
Fixed Price	
Additional Labour	
Additional Materials	
Net Total	
Credit Card charge if applicable @ %	
+ VAT	
Total Cost £	

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE _____ ENG. REF _____

A WORK CARRIED OUT

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

wired cooker put
up 3 lights to ceiling
fixed 1 single socket
& fuse spur in
kitchen to plastic
boxes supplied by
customer

Materials: _____

Please Note:

Job Incomplete/Temporary Further Work Required Recommended Work Dangerous Gas Warning Notice Issued Job does not carry a full guarantee

Further/Recommended Work: _____

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

Work to be carried out on Fixed Price £ _____ + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

£ 58

Congestion Fee (if applicable)		
+ Parking		
Labour	£116	00
Materials		
Net Total	£116	00
Credit Card charge if applicable @	%	
+ VAT	£20	30
Total Cost £	£136	30

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable)		
+ Parking		
Fixed Price		
Additional Labour		
Additional Materials		
Net Total		
Credit Card charge if applicable @	%	
+ VAT		
Total Cost £		

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE 8.9.06 ENG. REF [REDACTED]

A WORK CARRIED OUT

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

*I inspect heating system
test gas pipework, Ideal
Bangord 340 WRS,
boiler system in very
poor condition will
need to be re-placed
Materials: make temp re-pair.*

Please Note:

- Job Incomplete/Temporary Further Work Required Recommended Work Dangerous Gas Warning Notice Issued Job does not carry a full guarantee

Further/Recommended Work: *Re-place boiler with combination boiler*

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

Rates are per Engineer per hour. Minimum charge is 1 hour
REASONABLE TIME collecting materials not carried charged at Hourly Rate
TIMES AND TOTAL NUMBER OF HOURS must be shown below

Time Started	:	Time Finished	:
[REDACTED]	:	[REDACTED]	:
TO	:	RATE	<u>68</u>
(if applicable)	:		
+ Parking	:		
Labour	:	<u>68</u>	
Materials	:	<u>/</u>	
Net Total	:	<u>68</u>	
Credit Card charge if applicable @	:	%	
+ VAT	:	<u>11</u>	<u>90</u>
Total Cost £	:	<u>79</u>	<u>90</u>

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable)	:		
+ Parking	:		
Fixed Price	:		
Additional Labour	:		
Additional Materials	:		
Net Total	:		
Credit Card charge if applicable @	:	%	
+ VAT	:		
Total Cost £	:		

Plumbing, Heating, Gas, Electrical & Drainage Specialists. 24 Hour Service.

DATE 22 FEB 06 ENG. REF

A WORK CARRIED OUT

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES

Drain Hot Supply to kitchen. cut back old supply, re-run hot pipe at low level re fill test & leave working

Materials: Supplies

Please Note:

- Job Incomplete/Temporary Further Work Required Recommended Work
 Dangerous Gas Warning Notice Issued
 Job does not carry a full guarantee

Further/Recommended Work

/

/

/

Work to be carried out on Hourly Rate £ _____ per hour + Materials + VAT

Work to be carried out on Fixed Price £ _____ + VAT

B WORK HAS BEEN CARRIED OUT ON HOURLY RATES

Rates are per Engineer per hour. Minimum charge is 1 hour
 REASONABLE TIME collecting materials not carried charged at Hourly Rate
 TIMES AND TOTAL NUMBER OF HOURS must be shown below

Time Finished	<u>15:25</u>
RATE	<u>68-00</u>
Congestion Fee (if applicable) + Parking	
Labour	<u>136 00</u>
Materials	<u>18 00</u>
Net Total	<u>154 00</u>
Credit Card charge if applicable @ %	
+ VAT	<u>26 95</u>
Total Cost £	<u>180 95</u>

C WORK HAS BEEN CARRIED OUT ON QUOTED FIXED PRICE

The Customer has accepted the Quotation for Fixed Price Work either verbally or in writing

Congestion Fee (if applicable) + Parking	
Fixed Price	
Additional Labour	
Additional Materials	
Net Total	
Credit Card charge if applicable @ %	
+ VAT	
Total Cost £	

DELIVER TO:

*
* CASH SALE *
*

Page : 1

Customer Code

Date

Invoice Number

CASH

16/03/06

Depot : 3

INVOICE TO:

*
* CASH SALE *
*

*** COPY ***

CASH SALE INVOICE

STOCK CODE	QTY. ORD.	QTY. DEL.	DESCRIPTION	PRICE	PER	NET AMOUNT	VAT
MT4	1.00	1.00	MULTIFIT- 90 DEG BEND 1.1/2"	1.69	1	1.69	2
	.33	.33	POLYPIPE WASTEPIPE 40mm x 3mtr BLACK ABS	6.26	1	2.07	2
***** VAT ANALYSIS *****						Goods Total	3.76
Code	Rate %	Goods	VAT				
2	17.50	3.75	.66				
						VAT Total	.66
						Grand Total	4.42

0011

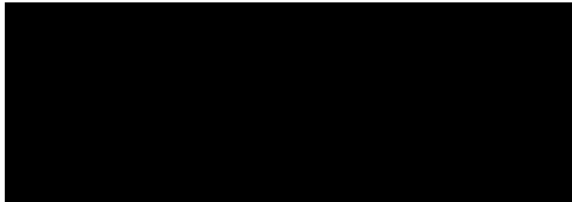
0011

2/3/06

Car arch with join
in hall
Leadman gold 3.5mm
1 2g/2mm

TOT 273 -
Net 100
Net 173

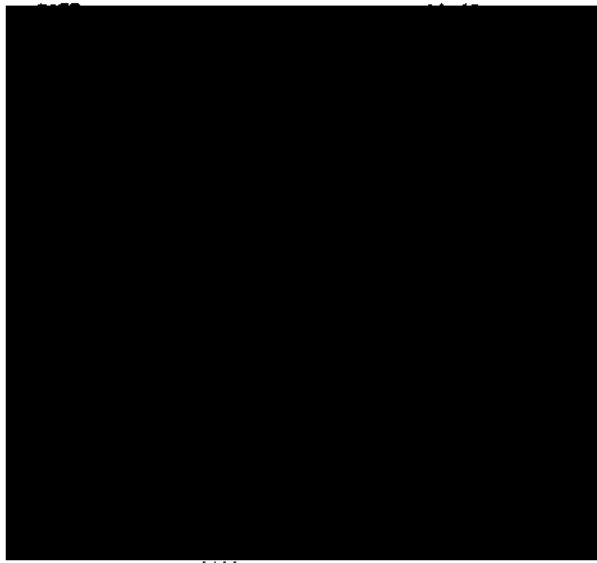
7



DESCRIPTION	PRICE/QTY	TOTAL
PUMP 5		
DIESEL 2	@ 0.939 £ pl 12.35ltr £	11.60 D
TOTAL	£	11.60

Issue 6
TOTAL SALE

£11.60



PLEASE RETAIN RECEIPT
THANK YOU.

RECEIVER [REDACTED]

CLIENT

: TO [REDACTED]

PRODUCER
WASTE
ADDRESS [REDACTED]

VEHICLE [REDACTED]

IN OUT : 1

PRODUCT DESC

: TCA

[REDACTED] GENERAL WASTE

CARRIER
CARRIER NO
TRANSFER NO
TRANSFER DATE

EMC CATEGORY [REDACTED]

SOURCE [REDACTED]

DESTINATION

TOTAL AMOUNT : €

39.23

RECEIVER : [REDACTED]

CLIENT : [REDACTED]

PRODUCER
WASTE
ADDRESS : [REDACTED]

VEHICLE : [REDACTED]

IN OUT : I

[REDACTED] GENERAL WASTE

ENC CATEGORY : 20 03 01
mixed municipal waste

DRIVER : [REDACTED]
REMARKS : [REDACTED]

PAYMENT CODE	:	CA	CASH
NETT AMOUNT	:	£	40.91
TAX AT 17.50%	:	£	7.16
TOTAL AMOUNT	:	£	48.07

RECEIVER [REDACTED]

CLIENT : [REDACTED]

PRODUCER
WASTE
ADDRESS [REDACTED]

VEHICLE : [REDACTED]

IN OUT : [REDACTED]

PRODUCT DESC : [REDACTED]

GENERAL WASTE

TOTAL AMOUNT : £ 55.35

SIGNATURE [REDACTED]

PRINTY NAME [REDACTED]

OPERATOR'S SIGNATURE

RECEIVER [REDACTED]

HI-VIZ JACKETS

TOTAL AMOUNT : £

8.50

LOAD REFERENCE : [REDACTED]

SIGNATURE [REDACTED]

PRINT NAME [REDACTED]

OPERATOR'S SIGNATURE

V.A.T. Reg. No. [REDACTED]

11/06

09/04/06

www.polarisusa.co.uk

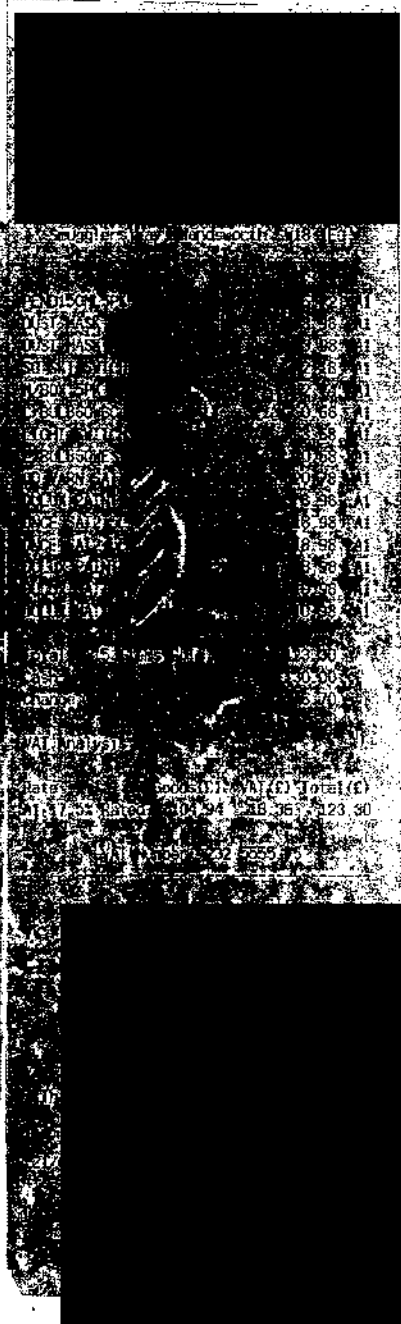
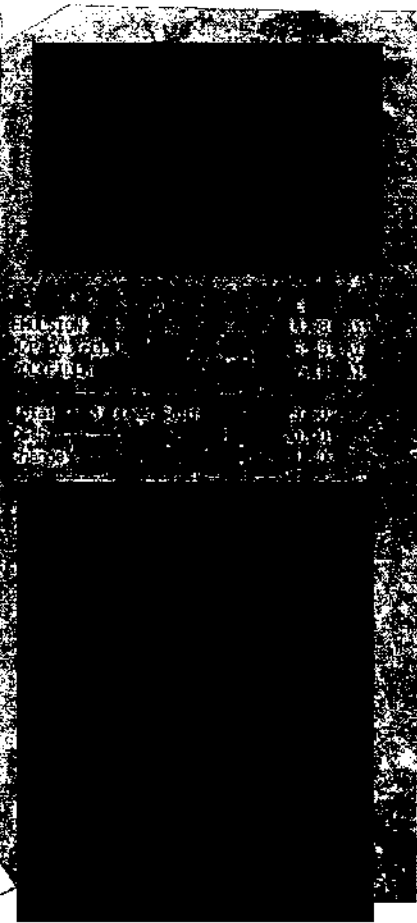
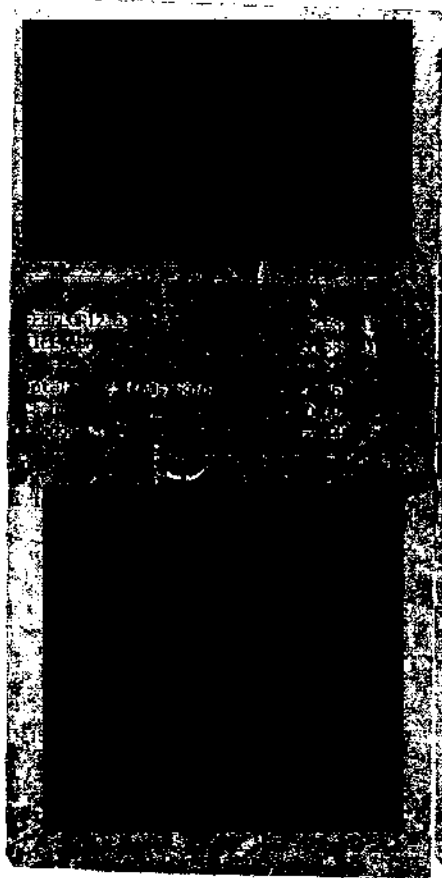
Printed by Polaris. Tel: 01833 428333

No	Qty	Description	E/Code	Rtn	Loss	CONTRACT CHARGES				
						Qty	Period	Rate	Amount	VAT%
412	1	FLOOR SANDER - 240V		1		1	1 x 1st Day	40.00	40.00	17.50
424	5	FLOOR SAND DISPOSABLE BAG		3		2		0.85	1.70	17.50
372	1	POWER BREAKER ROD PLUG		1		1	1 x Week	1.80	1.80	17.50
408	15	FLOOR SANDER SHEETS FINE		14		1		1.00	1.00	17.50
403	15	FLOOR SANDER SHEETS MEDIUM		8		7		1.60	11.20	17.50
462	1	DISP. GEN PURPOSE MESH - 3 PACK				1		3.10	3.10	17.50

I hereby authorize my/our Visa Card to be debited with the value of the outstanding contract charges.

Hire Charges	:	41.80
D/Waiver @15.00%	:	6.27
Goods	:	17.00
Transport	:	0.00
Addn Charges	:	0.00
<hr/>		
Total Excl. VAT	:	65.07
VAT	:	11.39
<hr/>		
Deposit Paid	:	0.00
Total Incl. VAT	:	76.46
<hr/>		
Payable	:	76.46

10



OD VARN SAT	20.78	A1
CURUX MATT	10.98	A1
MATT BLACK	5.18	A1
DUST SHEET	12.98	A1
DUST SHEET	12.98	A1
Total	5 Items Sold	62.90

GRINDER	16.98	A1
WHITE ALOX	2.68	A1
WHITE ALOX	2.68	A1
CUT/WHEEL	1.98	A1
CUT/WHEEL	1.95	A1
CUT/WHEEL	1.96	A1
CUT/WHEEL	1.98	A1
Total	7 Items Sold	30.26

F. BLADE100MM	2.14	A1
F. BLADE100MM	2.14	A1
F. STRIPI00MM	4.14	A1
Total	3 Items Sold	8.42

	E	
METRE SAW	15.98	A1
MULTI LADDER	54.98	A1
18V HAN DRILL	49.98	A1
K&B SATIN	9.98	A1
JIGSAW BLADE	6.48	A1
FLING KNIFE	5.98	A1
S/DRIVER SET	3.98	A1
Total	152.36	
7 Items Sold	-152.36	

	E	
KNEE PADS	10.98	A1
CABLE CLIPS	1.48	A1
CABLE CLIPS	1.78	A1
WAX BAG VALU	1.94	A1
BLANKING	2.88	A1
Total	19.06	
5 Items Sold	-19.06	

PURCHASE RECEIPT

General Enquiries

Tel

Web

Store No

Order Number

Transaction Number

Purchase Date

07/03/06

Your Delivery Date:

Your Delivery Time:

Your Delivery Number:

11/03/06

12pm - 6pm

Product Details

Product Code	Product (Make/Model)	QTY	Value
	INDESIT WIL103	1	£ 198.98
	Delivery & Connection for one or more appliances	1	£ 28.95

Total (inc VAT)

207.95

Payment method

MC

Total Paid

207.95

ITEM # 59998909 30.00 A
TRANSPORT CHARG 30.00
SUBTOTAL

ITEM # 50000291 0.70 A
CREDIT CARD FEE 30.70
SUBTOTAL

TOTAL 30.70

ITEM # 70073700 18871
SULTAN HASSELSA 230.00 A
ITEM # 80290 18531 250.00 A
HEMNES WARDROBE
ITEM # 90098694 13925 42.40 A
VIKARE BED EXTE
SUBTOTAL 522.40

ITEM # 40034750 11414 65.60 A
HEMNES HEAD/FOO
ITEM # 50034781 11414 31.20 A
HEMNES BED SICE
ITEM # 20689223 12587 12.00 A
HAMAR MIDREAM G
ITEM # 80080371 13925 39.90 A
HEMNES BOS TABL
ITEM # 80080371 13925 39.90 A
HEMNES BOS TABL
ITEM # 5825100 16141 6.40 A
SULTAN LADE SLA
ITEM # 5825100 16141 6.40 A
SULTAN LADE SLA
ITEM # 10062712 16955 29.00 A
SULTAN SOVA KOL
SUBTOTAL 772.80

ITEM # 40084698 16434 44.50 A
FRGJSTA CFF TGL
ITEM # 60083177 18972 355.00 A
KLIPPAN 802 LR
5X 29.90
ITEM # 60059441 16299 149.50 A
GILBERI CHR BI
ITEM # 60083177 18972 355.00 A
KLIPPAN 802 LR
SUBTOTAL 1677.20

ITEM # 50000291 0.70 A
CREDIT CARD FEE
SUBTOTAL 1677.90

TOTAL 1677.90

ITEM # 40097806 15342 1.50 A
WEEKLY OFFER P
ITEM # 40097806 15342 1.50 A
WEEKLY OFFER P
ITEM # 20026706 19395 14.99 A
ENJE RALLER BLIN
ITEM # 10011395 16045 5.99 A
GRUNDTAL RAIL B
ITEM # 20026706 19395 14.99 A
RALLER BLIN
LN # 11535 16045 2.99 A
JADTAL S-HOOK
ITEM # 70011397 18045 1.99 A
GRUNDTAL S-HOOK
ITEM # 20022765 16045 9.99 A
GRUNDTAL WLL RA
ITEM # 80922786 16045 14.99 A
GRUNDTAL DISH B
ITEM # 60046477 18395 29.99 A
ALVLE STRA GC/
SUBTOTAL 98.92
SUBTOTAL 98.92

TOTAL 98.92

Order no: [REDACTED]

Delivery address
[REDACTED]

Delivery no: [REDACTED]

Order confirmation Order confirmation created the 15.02.06

Art. No.	Description	Price	Qty	TOTAL
60032036	RATIONELL DEEP F-EX DRW 60 SILV-CO	16,00	2	32,00
80032040	RATIONELL FULLY-EX DRWR 60 SILV-CO	13,00	1	13,00

Total price 45,00

Of which is VAT 6,71

Total amount excl. VAT 38,29

Order comprises several deliveries. Total order amount: 1.801,50

45,00 in advance until 15.02.06

Paid in advance: 15.02.06 1.801,50

£1,845.50

Date: 15.02.06

Order no [REDACTED]

Delivery address [REDACTED]

Your contact [REDACTED]

(Custom

Delivery no. 1 Provisional [REDACTED]

Order confirmation Order confirmation created the [REDACTED]

Art. No.	Description	Price	Qty	TOTAL
(1) 3 drw. base unit 60x H.70				
FA112		29,00	1	
40067574	ABSTRAKT DRAWER FRT 60X13 FO WHI	8,00	1	8,00
30067579	ABSTRAKT DP DRW FRT S2 60X57 FO W	21,00	1	21,00
(1) oven housing 60x H.70				
FA122		36,00	1	
00102372	FA N CB F B-IN OVEN/HOB 60X70 W	16,00	1	16,00
80026261	RATIONELL DRW UNDER OVEN SILV-COL	15,00	1	15,00
10067580	ABSTRAKT FASCIA PNL 60X9.4 FO WHI	5,00	1	5,00
(1) door 60x H.70 for under counter Fridge				
80067567	ABSTRAKT DOOR 60X70 FO WHI	21,00	1	21,00
(1) base unit 50x H.70				
FA102		41,00	1	
04178810	FA FRM BASE CB 50X70 WHI	14,00	1	14,00
04261300	INTEGRAL N HINGE 130 ° 2-P	2,00	1	2,00
34249910	RATIONELL SHELF 50X58 MEL WHI 2-P	5,00	1	5,00
10067561	ABSTRAKT DOOR 50X70 FO WHI	20,00	1	20,00
(1) sink unit 50x H.70				
FA106		36,00	1	
04178810	FA FRM BASE CB 50X70 WHI	14,00	1	14,00
04261300	INTEGRAL N HINGE 130 ° 2-P	2,00	1	2,00
10067561	ABSTRAKT DOOR 50X70 FO WHI	20,00	1	20,00
(1) base unit 30x H.70				

Date: 15.02.06

Order no: [REDACTED]

FA100		33,00	1	
04261300	INTEGRAL N HINGE 130 ° 2-P	2,00	1	2,00
44178610	FA FRM BASE CB 30X70 WHI	11,00	1	11,00
74249710	RATIONELL SHELF 30X58 MEL WHI 2-P	3,00	1	3,00
80067553	ABSTRAKT DOOR 30X70 FO WHI	17,00	1	17,00
(2) glass wall units 60x H.70				
FA320	AVS	63,00	2	
27872400	RATIONELL GLASS SHELF 60X35 2-P	5,50	2	11,00
64429900	AVSIKT GLS DR 30X70 FRST GLS/ALUM	13,00	4	52,00
(1) fan cabinet 60x H.35				
FA336		28,00	1	
04261300	INTEGRAL N HINGE 130 ° 2-P	2,00	1	2,00
74180310	FA FRAME FAN CB 60X35 WHI	8,00	1	8,00
20067565	ABSTRAKT DOOR 60X35 FO WHI	18,00	1	18,00
legs + plinth				
50076318	FA NN LEG BLK 4-P	2,00	5	10,00
04180610	FA PLINTH 220 WHI	9,00	2	18,00
cvr. panels + decor strip				
60067587	PERF ABSTRAKT CVR PN HI C 195 FO W	40,00	2	80,00
20067589	PERF ABSTRAKT CVR PNL WL CB 76 FO	16,00	4	64,00
00067585	PERF ABSTRAKT DECO STR RND 220 FO	15,00	1	15,00
sink, trap, hole cutter and tap				
90076222	ATLANT STRAINER/W-TRAP FOR SGL BWL	15,00	1	15,00
80031842	EDSVIK N KIT MX TP DUAL CHR-PLT GB	49,90	1	49,90
28512100	FIXA TOOL SET 2 PCS	10,00	1	10,00
10025651	EMSEN INS SNK 1 B+DRAIN 70X48 STNL	29,90	1	29,90
w/tops + oil				
70057757	PRONOMEN WORKTOP 246X60.6 BE	54,90	1	54,90
60057753	PRONOMEN WORKTOP 126X60.6 BE	34,90	1	34,90
50070378	BEHANDLA N WD TRTM OIL INDR U 750M	4,99	1	4,99
appliances				
10094753	MUMSIG OBI C10 S N OVEN STNLS GB	295,00	1	295,00
20079304	LUFTIG HOO B01 S EXTR FAN STNLS GB	110,00	1	110,00
F 20012101	NYTTIG TUB 120 FLEXIBLE PIPE F FAN	5,00	1	5,00
30079332	ENERGISK CBU 656 W FRIDGE WHI GB	225,00	1	225,00
30079285	ELDIG HOB G23 S GAS HOB STNLS	125,00	1	125,00
handles				

Date: 15.02.06

Order no: 144-2068302-00

26704200 VÄRDE HANDLE 128 MM NICK-PLT 2-P	3,99	9	35,91
boiler housing			
40067588 PERF ABSTRAKT CVR PN HI CB 217 FO	47,00	1	47,00
14643610 FA FRAME HI CB 80X195X35 WHI	28,00	1	28,00
30067555 ABSTRAKT DOOR 40X125 FO WHI	30,00	2	60,00
50067559 ABSTRAKT DOOR 40X92 FO WHI	22,00	2	44,00
04261300 INTEGRAL N HINGE 130 ° 2-P	2,00	4	8,00
54179510 FA FRM WLL CB 30X70 WHI	8,00	1	8,00
60067587 PERF ABSTRAKT CVR PN HI C 195 FO W	40,00	1	40,00
50076318 FA NN LEG BLK 4-P	2,00	1	2,00

F = Free of freight

	Total price	1.706,50

	Freight	50,00

	Total amount incl. VAT	1.756,50
	Of which is VAT	261,60
	Total amount excl. VAT	1.494,90
Order comprises several deliveries. Total order amount:		1.801,50
1.756,50 in advance until	15.02.06	
Paid in advance:	15.02.06	1.801,50



Member's claim form

06/07 31/05/06

About filling in this form

- For details of costs you can claim for, see Green Book section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 04 / 06 to 30 / 05 / 06 N2

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 2,608 : 00 p (Apr, May) - Mortgage

Food

£ - : - p

Utilities

£ 204 : 00 p (water, gas, elec, TV licence - Apr/May)

Council Tax/Rates

£ 68 : 00 p (Apr/May)

Telephone and telecommunications

£ - : - p

Cleaning

£ - : - p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2880 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to [redacted] from my only or main home for the purpose of performing
my duties as a Member of Parliament.

Signature

[redacted]

Date

29/05/06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Details of second home - if applicable

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me [redacted] on my only or main home for the purpose of performing [redacted]



Signature

Date

19/06/06

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
the purpose of performing

Signature



MP

Date

x 8/6/2006

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

STATEMENT

MR.
MR A BURNHAM MP

DATE :

DATE	DESCRIPTION	RENT	OTHER CHARGES	PAYMENTS	BALANCE
	BALANCE BROUGHT FORWARD				0.44
1Oct05	RENT	1402.92			1403.36
1Oct05	TELEPHONE	10.00			1413.36
3Oct05	DIRECT DEBIT			1412.92	0.44
31Oct05	PHONE CALLS		0.93		1.37
1Nov05	RENT	1402.92			1404.29
1Nov05	TELEPHONE	10.00			1414.29
1Nov05	DIRECT DEBIT			1412.92	1.37
17Nov05	DIRECT DEBIT			1.37	0.00
1Dec05	RENT	1402.92			1402.92
1Dec05	TELEPHONE	10.00			1412.92
1Dec05	DIRECT DEBIT			1412.92	0.00
31Dec05	PHONE CALLS		0.32		0.32
1Jan06	RENT	1402.92			1403.24
1Jan06	TELEPHONE	10.00			1413.24
31Jan06	DIRECT DEBIT			1412.92	0.32
24Jan06	RENT ADJUSTMENT			90.51	90.19 C
24Jan06	TELEPHONE			0.64	90.83 C
24Jan06	KEY DEPOSIT			20.00	110.83 C

* PAYMENTS RECEIVED AFTER THIS DATE ARE NOT INCLUDED



2005 Transaction Summary Statement

details correct as at 31 December 2005

Date	Transactions	Credits (£)	Debits (£)
29 Sep 2005	Loan Advance to Borrower		
07 Nov 2005	Interest due		969.90
07 Nov 2005	Capital repayment due		
	Credit to capital		
07 Nov 2005	Direct Debit - thank you		
07 Dec 2005	Interest due		769.63
07 Dec 2005	Capital repayment due		
	Credit to capital		
07 Dec 2005	Direct Debit - thank you		
31 Dec 2005	Mortgage Loan Balance		

Your Mortgage Arrangements

08 MAY 2006

Name(s)

[REDACTED]

MR ANDREW M BURNHAM

Property Address

[REDACTED]

Account Number:

[REDACTED]

Amount Advanced:

[REDACTED]

Type of Loan:

[REDACTED]

Mortgage term:

[REDACTED]

Interest Rate: 5.89 %

Product Details

[REDACTED]

Basic Mortgage Payment

£209.79

TOTAL MONTHLY PAYMENT

£209.79

Your payment will be amended at each interest rate change.



Member's claim form

05/06 ✓

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM MP

Constituency

LEIGH ✓

Claim details

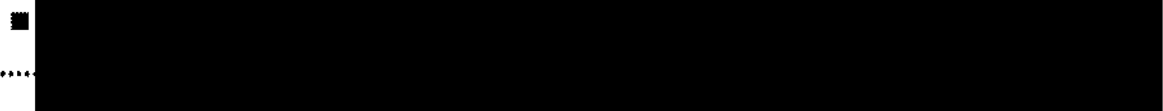
You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach



Period of claim

from 01 / 10 / 05 to 30 / 03 / 06

Total cost of hotel stays attach all receipts

£ : p [Redacted]

Mortgage payments (interest only) or rent

£ 3876 : 70 p rent January £1412.90 mortgage Feb/Mar £2463.80

Food

£ : p [Redacted]

Utilities

£ ~~116~~ 326 : 75 p gas, water, electricity Nov-Mar

Council Tax/Rates

£ 416 : 16 p Council tax (Sept to Mar)

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 87 : 90 p Boiler repair

Repairs/insurance/security

£ : p

Other

£ 51 : 00 p please specify TV licence Oct to Mar

Other

£ : p please specify

Other

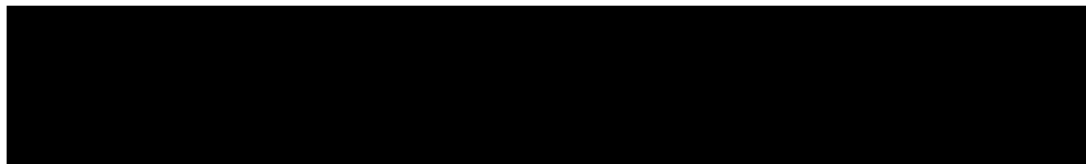
£ : p please specify

Total

£ 4785.51 : 51 p Total Pay £881.81 ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

12 / 4 / 2006

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

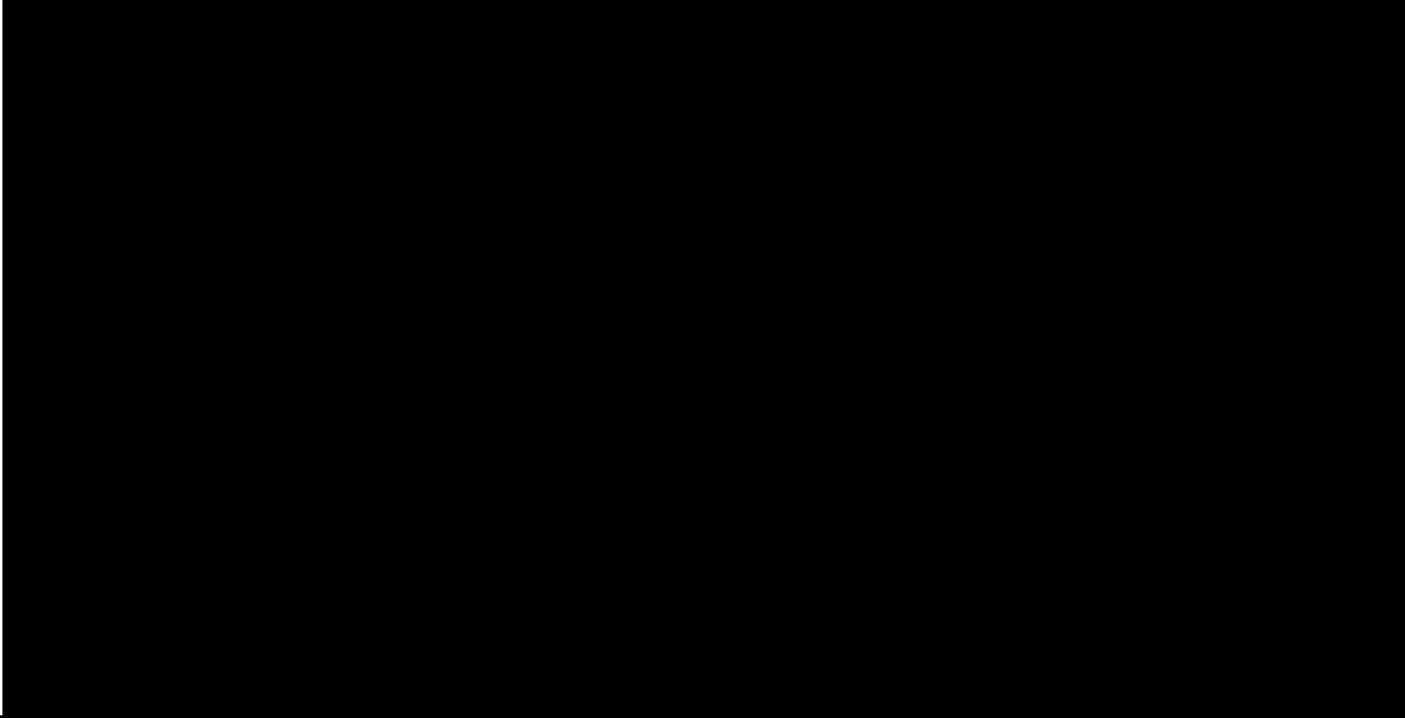
Account Number:

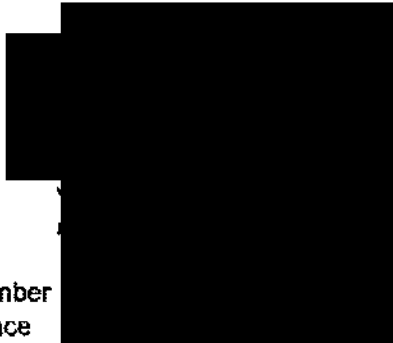
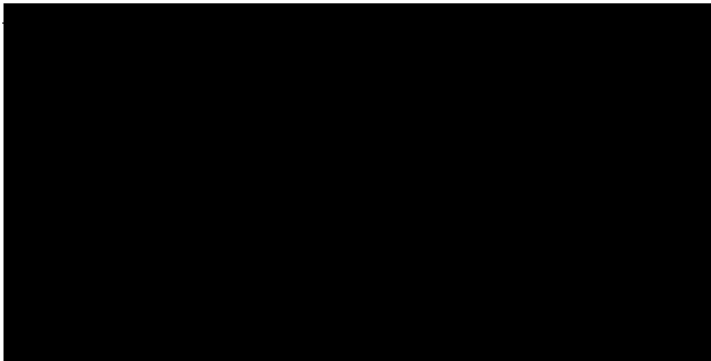


Payments Due in 2006



Total Interest Calculated £2,074.38





Licence Number
Our Reference

10 October 2005

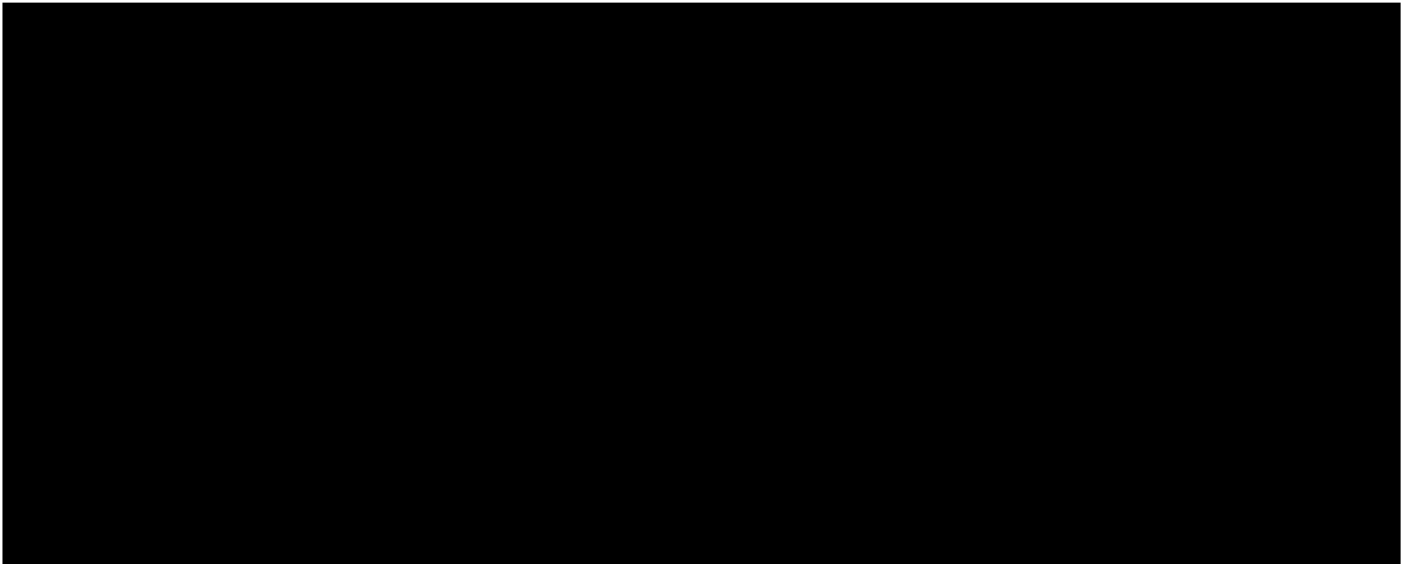


You have already made the following payments towards this licence :

3 May 2005	£10.59	1 June 2005	£10.49	
1 July 2005	£10.49	1 August 2005	£10.49	
1 September 2005	£10.49	3 October 2005	£10.49	=£63.04

To complete payment for this years licence, payments are :

1 November 2005	£8.51	1 December 2005	£10.99	
3 January 2006	£10.99	1 February 2006	£10.99	
1 March 2006	£10.99	3 April 2006	£10.99	=£63.46





THE OCCUPIER

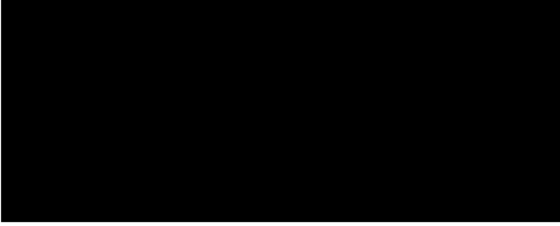
Final Electricity bill

18 July 2005

Your final balance is

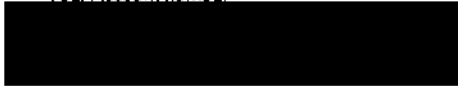
£0.00

Adjustment bill for 2005/06

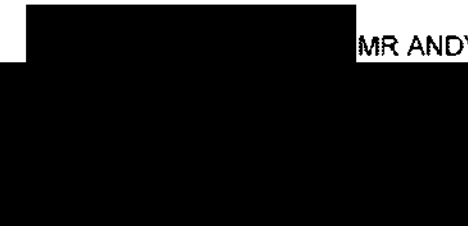


Council Tax

Your Account number



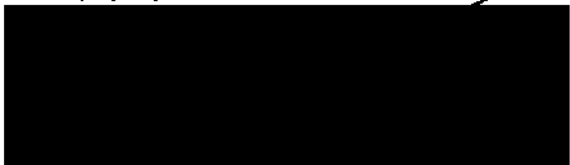
MR ANDY BURNHAM



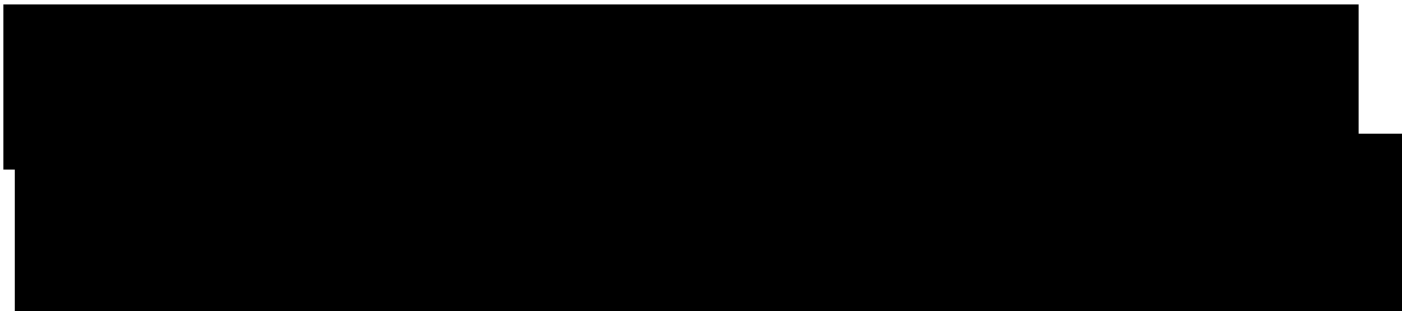
Date:
22 March 2006



Property subject to council tax:



001234

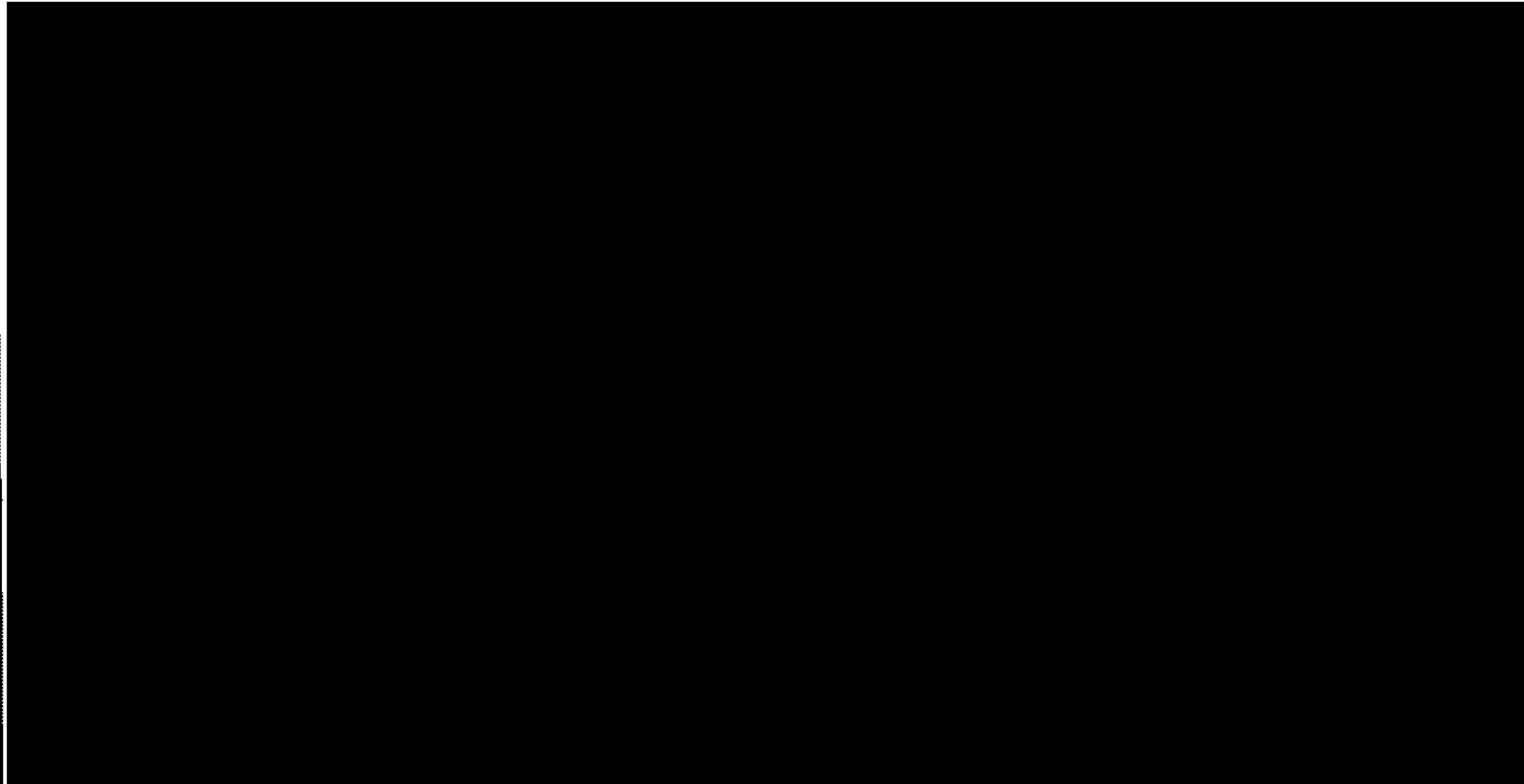


less payments received up to 21.03.2006

£416.16

Balance for 2005/2006

£0.00





Additional Costs Allowance

10 NOV 2005

AGA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 05 to 30 / 11 / 05

Total cost of hotel stays attach all receipts

£ 1366.25 p 1412.92 ✓

Mortgage payments (interest only) or rent

£ _____ p _____

Food

£ _____ p _____

Utilities

£ _____ p _____

Council Tax/Rates

£ _____ p _____

Telephone and telecommunications

£ _____ p _____

Cleaning

£ _____ p _____

Service/maintenance

£ _____ p _____

Repairs/insurance/security

£ _____ p _____

Other

£ _____ p _____

▶ please specify _____

Other

£ _____ p _____

▶ please specify _____

Other

£ _____ p _____

▶ please specify _____

Total

£ 1366.25 p

1412.92

10 NOV 2005

ACA2

Page 2 of 2

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[Redacted] use of performing

Signature

[Redacted Signature]

Date

7 / 11 / 2005.

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 05 to 31 / 10 / 05 x 2

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2778 : 17 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2778 : 17 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

**Declaration**

Signature

[Redacted] sta wholly, exclusively and necessarily to enable
my only or main home for the purpose of performing
ment

Date

5/10/2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

05 AUG 2005



Additional Costs Allowance

Member's claim form

ACAA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 4, 05 to 31, 18, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£1366 : 25 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 800 812 : 49 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

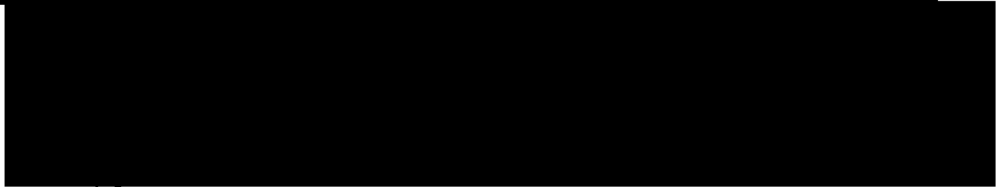
please specify

Total

£ 2178 : 74 p

Details of second home *(if applicable)*

Address of second home for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

4/8/2005

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

22 JUN 2005



Additional Costs Allowance



Member's claim form

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Agency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 6, 05 to 31, 7, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3063 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunication

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

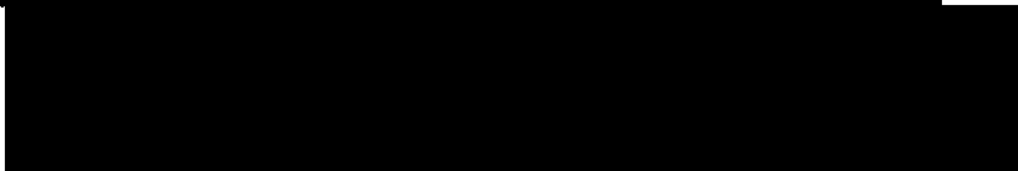
Total

£ 3063 : 00 p

continued on page 2

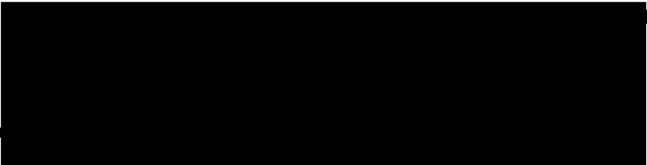
Details of second home *Form ACAG2*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
purpose of performing



Signature

Date

21 / 7 / 05

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

05/06

Member's claim form

5002 JAN 12 ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel stays

Period of claim

from 1 15 105 to 31 15 105

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1366 : — p ÷ ²⁶/₃₁ = £ 1145.67

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1366 : — p

continued on page 2

Pay £1145.67

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to perform my duties in the course of performing

Signature

Date

25 / 5 / 2005.

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

April

Financial Processing)

Transaction No

Registration No



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



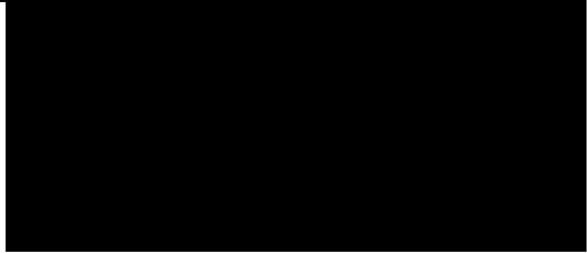
Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text



Invoice No.



Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

514500

Pay £500.95

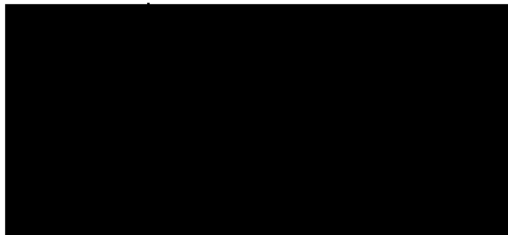
* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)



Member's claim form

08 APR 2005

05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ANDY BURNHAM

Constituency

LEIGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 4, 05 to 30, 4, 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1366 : 25 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1366 : 25 p

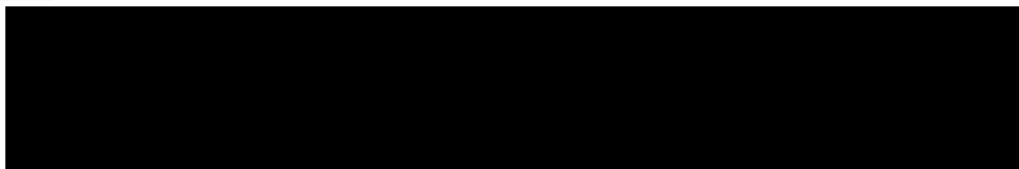
Continued on page 2

£500.95

$\div 30 = £45.54 \times 11 \text{ days} = £500.95$

Details of second home *(if applicable)*

**Address of
second home
for Additional
Costs Allowance**



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
the purpose of performing

Signature



Date

7/4/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA