



Communications Allowance

Direct payment of suppliers

MEMBERS

29 OCT 2007

BUDGETS

Comms2

page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name In CAPITAL LETTERS

ANDREW PELLINGS

Constituency

CROYDON CENTRAL

Office use only

Cost: M

Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from 13/09/07 to 18/09/07

Allowance year

Suppliers

Amount

Castleford Ltd

£504.20 p

£ : p

£ : p

See by a of

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exc in the performance of my Parliamentary duties.

Signature

MP

Date

27.09.07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments



Print Management Solutions

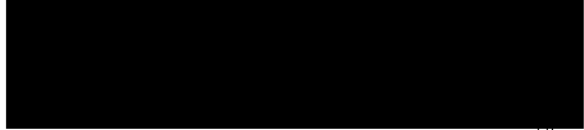
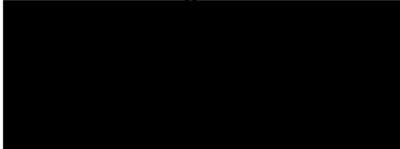
CastleFold Ltd



RECEIVED
No: [redacted]
24 SEP 2007

Invoice

To: Andrew Pelling MP



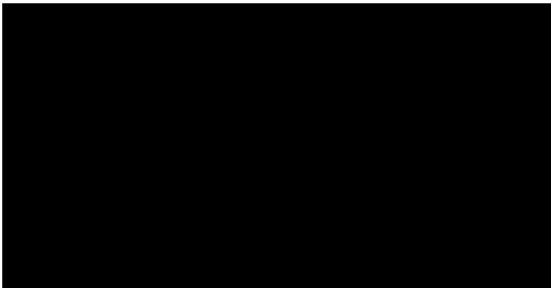
Date: 21-Sep-07

Details: Leaflet distribution

As agreed with [redacted]

35% of the agreed cost for the constituency wide delivery of the Report

£ 429.11



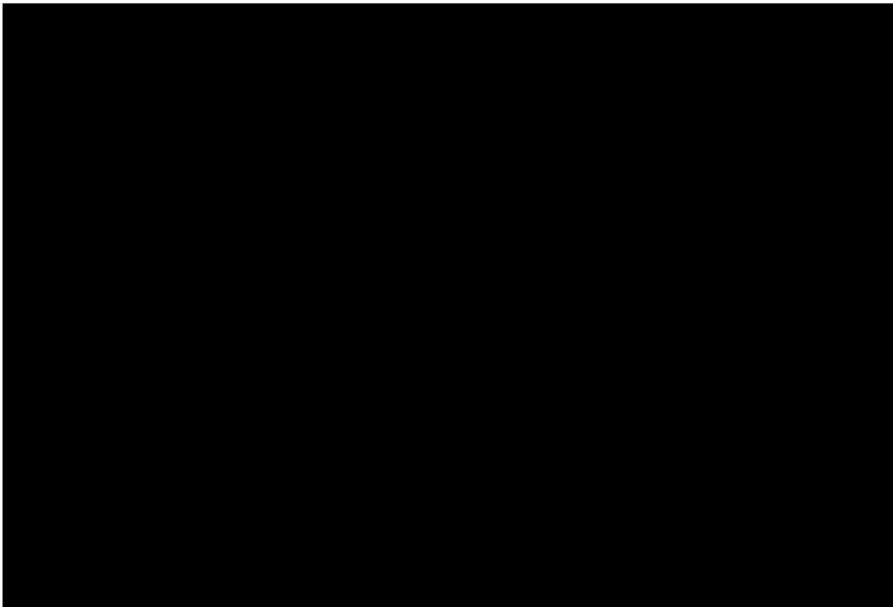
Ordered by:

£ 429.11

VAT:

£ 75.09

£ 504.20





Incidental Expenses Provision/Staffing Allowance

Direct payment of suppliers

30 AUG 2007

When to use this form

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About filling in this form

For details of costs you can claim for, see *Green Book* section 5.13.1.
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Your details

Name in CAPITAL LETTERS

ANDREW PELLING

Constituency

CROYDON CENTRAL

Office use only

Costs

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

22 / 08 / 07

Allowance year

07 / 08

Incidental Expenses Provision claims

Item	Suppliers	Amount
Item 1	CBS OUTDOOR	£5,169.72 P
Item 2	CBS OUTDOOR	£ 893.38 P
Item 3	"	£ 2032.23 P
Item 4	"	£ 893.38 P
Item 5	"	£ 2032.23 P

Total

£5,169.72 P

Office use only

Allow or A/c code Supplier ID Exp/ Cat 5

Claim details *continued*

Staffing Allowance claims		Office use only		
Suppliers	Amount	Allow or A/c code	Supplier ID	Exp/ Cat 5
Item 6	£ : p			
Item 7	£ : p			
Item 8	£ : p			
Item 9	£ : p			
Total		£ : p		

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

22 / 08 / 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials	Date		Initials	Date
Validation Claims received		/ /	Validation Member ID added to form		/ /
Signature check		/ /	Payment codes added to form		/ /
Funds check		/ /	Receipts/ documentation present		/ /
Allowable expenditure		/ /	Processing Input		/ /

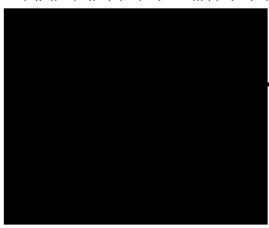
Please use margin for comments

STATEMENT

REMITTANCE ADVICE

PLEASE DETACH AND RETURN

OUR REMITTANCE



ACCOUNT CODE [REDACTED]
 DATE 03/08/2007
 PAGE 1



ACCOUNT CODE [REDACTED]
 DATE 03/08/2007
 PAGE 1

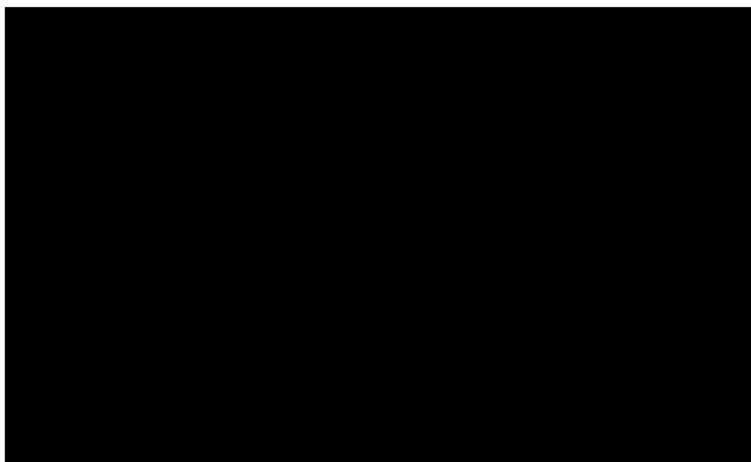
STATEMENT TO:



REMITTANCE FROM:



DATE	OUR REFERENCE	YOUR REFERENCE	DEBIT	CREDIT	OUTSTANDING	DATE	OUR REFERENCE	OUTSTANDING	COMMENT
04/06/2007	[REDACTED]	[REDACTED]	0.00	[REDACTED]	(881.50)	04/08/2007	[REDACTED]	(881.50)	
13/06/2007	[REDACTED]	[REDACTED]	893.38	[REDACTED]	893.38	13/06/2007	[REDACTED]	893.38	
13/06/2007	[REDACTED]	[REDACTED]	2,032.23	[REDACTED]	2,032.23	13/06/2007	[REDACTED]	2,032.23	
09/07/2007	[REDACTED]	[REDACTED]	893.38	[REDACTED]	893.38	09/07/2007	[REDACTED]	893.38	
09/07/2007	[REDACTED]	[REDACTED]	2,032.23	[REDACTED]	2,032.23	09/07/2007	[REDACTED]	2,032.23	
16/07/2007	[REDACTED]	[REDACTED]	0.00	[REDACTED]	(5,851.22)	16/07/2007	[REDACTED]	(5,851.22)	
16/07/2007	[REDACTED]	[REDACTED]	5,851.22	[REDACTED]	5,851.22	16/07/2007	[REDACTED]	5,851.22	



NO. DUE	CURRENT	CURRENT 1 PERIOD	CURRENT 2 PERIODS	CURRENT 3 PERIODS	TOTAL BALANCE
					£5,168.72

IF YOU ARE PAYING BY MANDATE ORDER OR DIRECT DEBIT,
 THIS IS NOT A REQUEST FOR PAYMENT.

Cb. 3

24 SEP 2007



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this form

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Your details

Name
in CAPITAL LETTERS

ANDREW PERKINS

Constituency

CROYDON CENTRAL

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 15/09/07 to 15/09/07

Allowance year

07/08

Suppliers

Amount

Suppliers	Amount
MP SERVICES	£ 3,374.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

21/9/07

MPServices

invoice

Andrew Pelling MP

RECEIVED
18 SEP 2007

REC
18 SEP 2007

Number: [REDACTED]

Account: [REDACTED]

Date: 15 September 2007

Orders

Order	Quantity	Product	VAT	Price
[REDACTED]	50338	- MP Annual Reports <i>Sep07</i>	£0.00	£3,205.00

Additional Costs

Order	Cost Description	VAT	Price
[REDACTED]	Dispatch from printer	£0.00	£169.00

Total (excl): £3,374.00

VAT: £0.00

TOTAL £3,374.00

Service that delivers