



FINANCE & ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance Member's reimbursement form

**Comms1**  
page 1 of 2

05 DEC 2007

**When to use this form**

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340

## Your details

Name  
in CAPITAL LETTERS

ANDREW MILLER ✓

Constituency

ELLESMERE PORT & NESTON

## Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/11/2007 to 30/11/2007

Allowance year

2007/2008

Approved 05/11/07

Unseen 06/12/07

Office use only

Description of service or goods

Amount

Postage + stationery for consultations  
ons in attached letter

£ 26 : 00 P

Printing of Parliamentary Report.  
(ons per attached email)

£ 1852 : 00 P

Distribution of Parla Report

£ 709 : 54 P

Total

£ 2587 : 54 P

## Authorisation and declaration

I claim reimbursement for costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

1st Dec 2007

26 NOV 2007

## Leaflet Sales Invoice

TO:

ANDREW MILLER MP

Date

22/11/2007

Invoice No.

Your Ref

Our Ref

Account no.

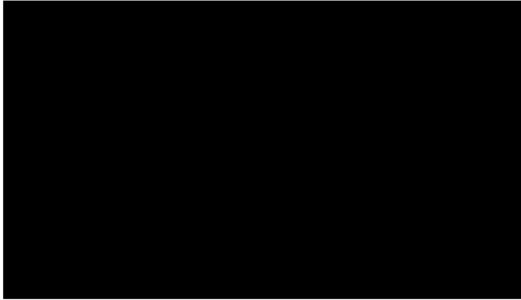
Order Description ANDREW MILLER (A4)  
 On week ending 24/11/2007  
 Leaflet Size A4 / 4

Area/Town	Rate per '000	QUANTITY	AMOUNT
CHESTER STANDARD	£ 17.01	2000	
ELLESMERE PORT STANDARD	£ 17.01	33500	
	Sub Total		£ 603.86
	Discount		£ 0.00
	Surcharge		£ 0.00
	Extras		£ 0.00
			£ 0.00
			£ 0.00
	Net Total		£ 603.86
	VAT@		£ 105.68
	<b>TOTAL</b>		<b>£ 709.54</b>

*Paid 29/11/07*

**DELMAR PRESS**  
*Printers of Excellence*

**INVOICE**



Invoice No: [REDACTED]  
Date: 26/11/2007  
Order No :  
Account No: [REDACTED]

JOB NO [REDACTED]

PARLIAMENTARY REPORT - ELLESMERE PORT & NESTON

37,000 A4 4 page printed in full colour throughout on 115gsm gloss artpaper, folded to 1/3A4 finished size.

Net Amount

1,852.00



Total Net Amount 1,852.00  
Total VAT Amount 0.00  
Invoice Total 1,852.00





10.11.07

**Cheshire Carers Development Initiative**

1<sup>st</sup> November 2007

Andrew Miller MP



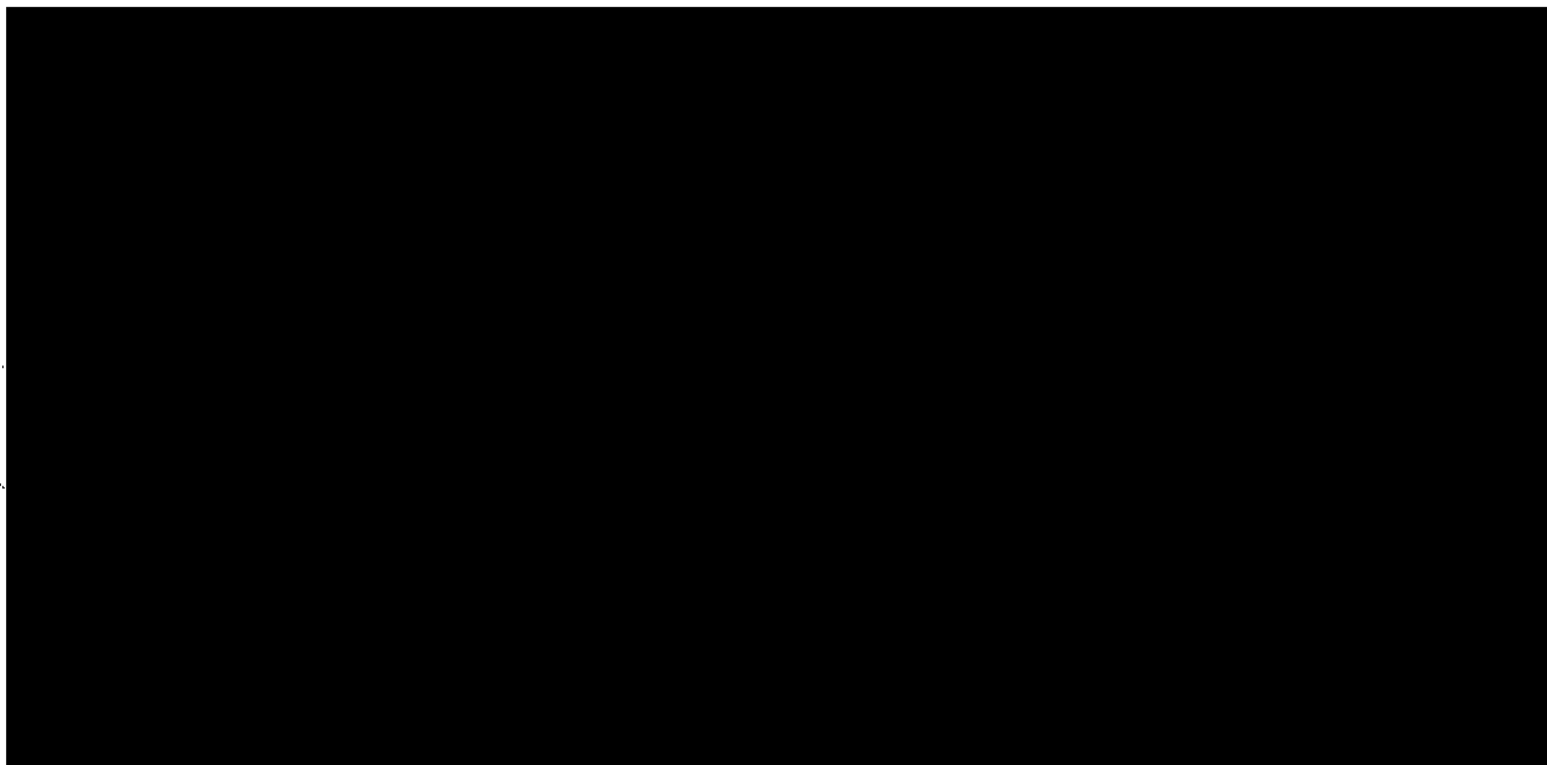
**Invoice**

To:

100 envelopes and postage incurred to circulate letter of advice 'New Deal for Carers – Consultation Event with Andrew Miller MP and Crossroads Caring for Carers'



Total	(postage)	£24.00
	(envelopes)	<u>£ 2.00</u>
<b>Total</b>		<b><u>£26.00</u></b>





**Communications Allowance**  
**Member's reimbursement form**

VALIDATED **Comms1**

page 1 of 2

07 APR 2008

RECEIVED

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- About filling in this form**  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

ANDREW MILLER

Constituency

ELLESMERE PORT & NESTON

**Claim details**

- You can only claim for  costs you have actually paid.
- Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 01/03/2008 to 31/03/08 Allowance year 07/08 ✓

Description of service or goods	Amount
eprint of Parl Report	£ 5.88 p ✓
Distribution of Parl Rep: direct 2 door	£ 709.54 p ✓
Printing of Parl Rep	£ 1852.00 p ✓
(Parl rep. enclosed)	£ : : p
Plenary passed	
Distribution - direct 2 door	£ 164.50 p ✓
	£ : : p
	£ : : p

Total **£2731.92** ✓

**Authorisation and declaration**

- I claim reimbursement for costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

4th April 08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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**Comments**

## Leaflet Sales Invoice

TO:

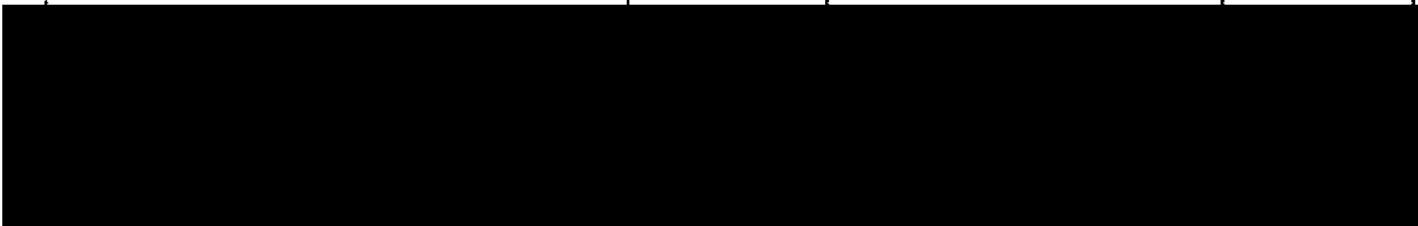
ANDREW MILLER MP

Date  
 Invoice No.  
 Your Ref  
 Our Ref  
 Account no.

14/03/2008

Order Description ANDREW MILLER (A4)  
 On week ending  
 Leaflet Size

Area/Town	Rate per '000	QUANTITY	AMOUNT
CHESTER STANDARD	£ 17.01	2000	
ELLESMERE PORT STANDARD	£ 17.01	33500	
	Sub Total		£ 603.86
	Discount		£ 0.00
	Surcharge		£ 0.00
	Extras		£ 0.00
			£ 0.00
			£ 0.00
	Net Total		£ 603.86
	VAT@		£ 105.68
	<b>TOTAL</b>		<b>£ 709.54</b>



## Leaflet Sales Invoice

TO:

ANDREW MILLER MP

Date  
Invoice No.  
Your Ref  
Our Ref  
Account no.

14/03/2008

Order Description ANDREW MILLER MP (A4)  
On week ending  
Leaflet Size

Area/Town	Rate per '000	QUANTITY	AMOUNT
SOLUS DISTRIBUTION	£140.00	1000	
	Sub Total		£ 140.00
	Discount		£ 0.00
	Surcharge		£ 0.00
	Extras		£ 0.00
			£ 0.00
			£ 0.00
	Net Total		£ 140.00
	VAT@		£ 24.50
	TOTAL		£ 164.50



**DELMAR PRESS**  
*Printers of Excellence*

**INVOICE**



Invoice No: [Redacted]

Date: 31/03/2008

Order No: [Redacted]

Account No: [Redacted]

Net Amount

JOB NO [Redacted]

PARLIAMENTARY REPORT

37,000 A4 4 page printed in full colour throughout on 115gsm gloss  
artpaper, folded to 1/3A4 finished size.

1,852.00



Total Net Amount 1,852.00

Total VAT Amount 0.00

Invoice Total 1,852.00