



Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section...
If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDREW PITMAN

Constituency

SUTTON COLDFIELD

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 6 MAY 2005 to 5 APRIL 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (Interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£4487 : 45 p

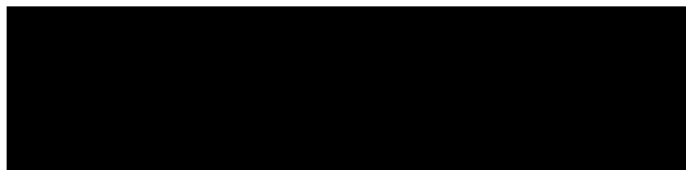
please specify

please specify

please specify

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

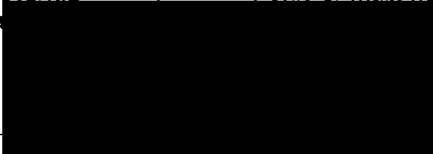


Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature

 MP

Date

6.5.06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

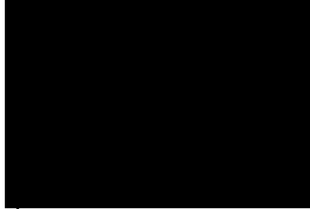
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**SALES ORDER CONFIRMATION**

**INVOICE TO:**



**DELIVER TO:**



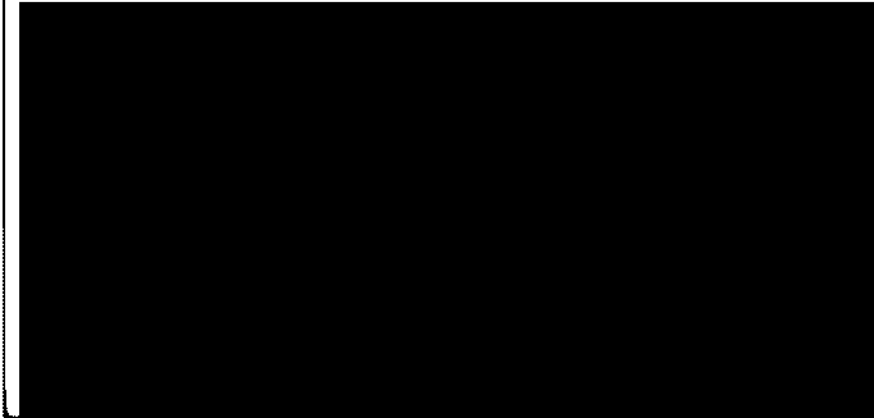
Order No [REDACTED]  
Order Date 26/04/2005  
Contact [REDACTED]

Customer Code [REDACTED]  
Customer Ref [REDACTED]  
Cust.Work Tel [REDACTED]  
Cust.Home Tel [REDACTED]

Product Description	Quantity	Price	Value
Lingfield 5ft Table	1	336.17	336.17



<b>Goods</b>	336.17
<b>VAT</b>	58.83
<b>Total</b>	395.00



Miele Solution		
855 62507	1	209.00
Miele F.J.M. Bags		
815 61503	6	41.70
	TOTAL	250.70

ITEM # 20000080	
RETURN - ART. N	350,00- A
ITEM # 30022982	
LISTA RD/FLR LA	6,99- A
SUBTOTAL:	356,99-
	=====
TOTAL	356,99-

ITEM # 17228340			
CARRIER BAG 57X		0.50	A
ITEM # 10060511	17890		
SPARSAM EN-SV B		5.99	A
ITEM # 10016147	15410		
PERS HAMADAN HK		160.00	A
6X 0.50			
ITEM # 1004312	18563		
PERSONEL		0.46	A
2X 9.99			
ITEM # 79526	16795		
RANSON VASE 34		19.98	A
ITEM # 45937	17907		
LISTA RD/FLR LA		6.99	A
SUBTOTAL		198.86	
ITEM # 50007291			
CREDIT CARD FEE		0.70	A
SUBTOTAL		199.56	
TOTAL		199.56	

2X 0,25			
ITEM # 17228340	12356		
CARRIER BAG 37X		0,50	A
ITEM # 20072213	16455		
IRMA CUSHION 35		0,69	A
2X 2,59			
ITEM # 70030999	16455		
GRANAT N CUSHIO		5,18	A
<del>ITEM # 30022942</del>	<del>17907</del>		
LISTA RÖFLIK LA		6,99	A
ITEM # 20072213	16455		
IRMA CUSHION 35		0,69	A
ITEM # 10000611	17990		
SPARSAM EN-SV B		5,99	A
ITEM # 00054206	18911		
ALFHILD FÄGEL C		12,99	A
ITEM # 56233	16455		
GRANAT N CUSHIO		2,59	A
ITEM # 70030999	16455		
GRANAT N CUSHIO		2,59	A
ITEM # 20072213	16455		
IRMA CUSHION 35		0,69	A
ITEM # 20072213	16455		
IRMA CUSHION 35		0,69	A
ITEM # 44361010	15944		
BRYNE NET WHI		4,99	A
ITEM # 80054560	17915		
PYRE STOR BASKE		6,99	A
ITEM # 50070279	18288		
NYTTJA FRAME 13		2,00	A
ITEM # 50070279	18288		
NYTTJA FRAME 13		2,00	A
ITEM # 50070279	18288		
NYTTJA FRAME 13		2,00	A
3X 2,00			
ITEM # 70070283	18288		
NYTTJA FRAME 13		6,00	A
ITEM # 50070279	18288		
NYTTJA FRAME 13		2,00	A
ITEM # 20082293	19769		
TROJKA NN SCISS		1,29	A
ITEM # 80099342	10285		
KORT 5 ACWE 13X		2,00	A
ITEM # 80078914	17596		
MINNEN RÄTTA 50		1,99	A
ITEM # 10099843	18473		
THISTED BLUM OC		5,99	A
ITEM # 30073945	10285		
KORT 5 ART CARD		2,00	A
ITEM # 90016822	10285		
KORT 5 ACWE 13X		2,00	A
ITEM # 40089203	10285		
KORT 5 ACWE 13X		2,00	A
ITEM # 200872	19061		
DOKUMENT LEH		7,99	A
3X 1,75			
ITEM # 30058301			
KACKEL SOFT TOY		5,25	A
ITEM # 20043126	18116		
REDA APPLE SLIC		2,49	A
ITEM # 30058301			
KACKEL SOFT TOY		1,75	A
ITEM # 20043126	18116		
REDA APPLE SLIC		2,49	A
ITEM # 6415296	16553		
FENOMEN BLOCK C		3,00	A
ITEM # 41524	15023		
FANTASTISK NN P		0,99	A
ITEM # 20027536	18570		
IDEALISK COLAND		3,99	A
3X 8,99			
ITEM # 20051512	18344		
GUNNTORP BASKET		26,97	A
ITEM # 10098967	18351		
PUGG WEL CLOCK		14,99	A
ITEM # 60066646	17252		
FORMAT WORK		12,99	A
ITEM # 30011621	15410		
PERS NAHAVAND H		350,00	A
ITEM # 52675996	15410		
PERS SHTRAZ HKN		95	A
SUBTOTAL			

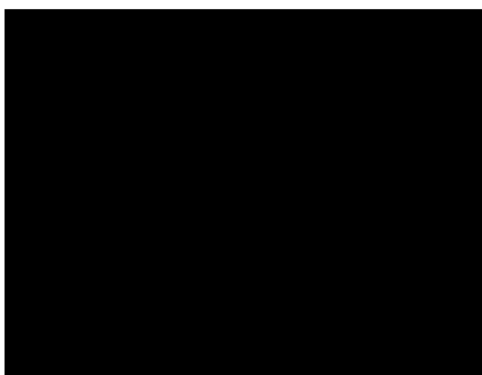
ITEM # 50000291  
CREDIT CARD FEE  
866,44

=====

866,44

INVOICE

12/03/06



To  
Mr A Mitchell

Redecoration of bedroom & bathroom at Property



Labour + Materials Bedroom £ 585.96  
Labour + Materials Bathroom £ 548.28

Total cost £ 1134.24



# ORDER FORM

FOR OFFICE USE

DATE: 16 / 3 / 06

**CUSTOMER DETAILS:**

NAME:

MITCHELL

**ENQUIRY SOURCE**

Existing Customer	<input type="checkbox"/>	Paid Local Paper	<input type="checkbox"/>
Free Newspaper	<input type="checkbox"/>	Radio	<input type="checkbox"/>
Leaflet Drop	<input type="checkbox"/>	Word of Mouth	<input type="checkbox"/>
Member Get Member	<input type="checkbox"/>	Yellow Pages	<input type="checkbox"/>
National Newspaper	<input type="checkbox"/>	Shop Window/Passing	<input type="checkbox"/>

	WIDTH	DROP mm	BLIND SIZE (BS) OR RECESS (R)	FABRIC / SLAT COLOUR	ROLLERS				VERTICALS						VENETIANS				PRICE BAND	PRICE							
					SCALLOP STYLE	TRIM	SPRINGS	SIDEGLIDE		VANE		CONTROLS		STACK		TRACK COLOUR	BRKTS Top or Face	SLAT SIZE				WAND	LIFT CORD	£	p		
								LH	RH	89	127	LHS	RHS	SPLIT	LHS			RHS		18	25					35	50
KIT	<del>1289</del>	1742	BS	WOODSTYLE .1121																					186	-	
BATH	1025	1474	BS	—— " ——																						118	-
BATH	<del>524</del>	813	BS	—— " ——																						118	-
SHW	919	1386	BS	—— " ——																						85	-
																										456	-

LESS DISC.

**SPECIAL INSTRUCTIONS:**

---



---



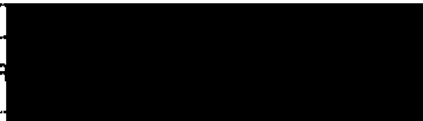
---



---

FITTING CHARGE	1.00
TOTAL	456 -
DEPOSIT	150 -
BALANCE	306 -

SIGNATURE



Personal Customer Number:

Order Number:

Order was entered by:

ORDERED BY:

ERTO:

QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
-----	--------------	-------------	------------	--------	----------

3		Santorini Pillowcase Oxford Superking White	30.00	90.00	
---	--	---	-------	-------	--

1		Kitchen Candies	20.00	20.00	
---	--	-----------------	-------	-------	--

*The following items are currently out of stock:*

2		Kitchen Soft Hands		*****	
---	--	--------------------	--	-------	--

Will be sent on: 28/04/2006

1		Kitchen Clean Hands		*****	
---	--	---------------------	--	-------	--

Will be sent on: 28/04/2006

E410

Discount		15.00
Total Charge	£	95.00

Personal Customer Number:

Order Number:

Order was entered by:

ORDERED BY:

DELIVERTO:

QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
-----	--------------	-------------	------------	--------	----------

3		Santorini Pillowcase Oxford Superking White	30.00	90.00	
---	--	---	-------	-------	--

1		Kitchen Candles	20.00	20.00	
---	--	-----------------	-------	-------	--

*The following items are currently out of stock:*

2		Kitchen Clean Hands		*****	
---	--	---------------------	--	-------	--

Will be sent on: 28/04/2006

1		Kitchen Soft Hands		*****	
---	--	--------------------	--	-------	--

Will be sent on: 28/04/2006

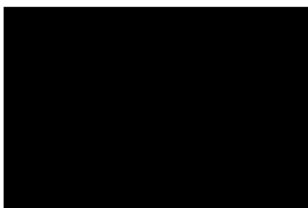
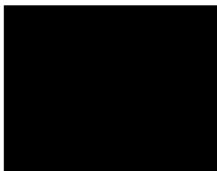
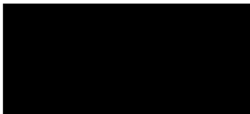
Discount		15.00	
Total Charge	£	95.00	

Personal Customer Number:

Order Number:

Order was entered by:

ORDERED BY:



QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
-----	--------------	-------------	------------	--------	----------

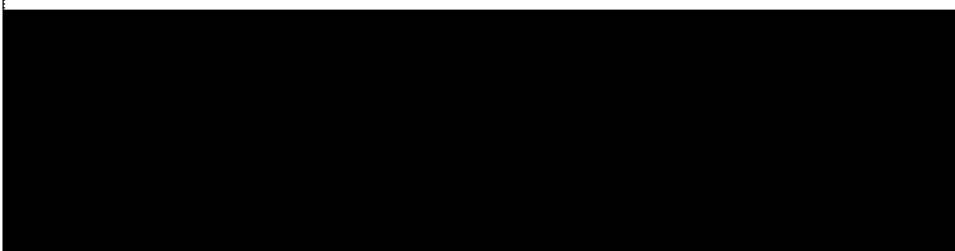
1



Santorini Linen Duvet Cover Emperor White

170.00

170.00



Discount

15.00

Total Charge

£ 155.00

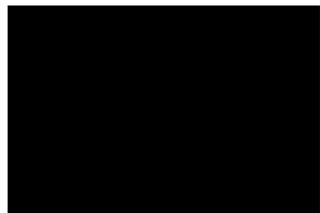
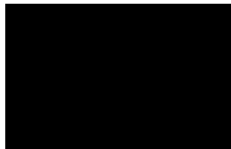


Personal Customer Number:

Order Number:

Order was entered by:

ORDERED BY:



QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
-----	--------------	-------------	------------	--------	----------

1		Spa Super Jumbo Sheet White	30.00	30.00	
---	--	-----------------------------	-------	-------	--

30.00

*The following items are currently out of stock:*  
Santorini Linen Flat Sheet Emperor White

\*\*\*\*\*

Will be sent on: 31/03/2006

Discount		15.00
Total Charge	£	15.00

Personal Customer Number:

Order Number:

Order was entered by:

ORDERED BY:



QTY	PRODUCT CODE	DESCRIPTION	UNIT PRICE	AMOUNT	LOCATION
-----	--------------	-------------	------------	--------	----------

1		Spa Super Jumbo Sheet White	30.00	30.00	10102050201
---	--	-----------------------------	-------	-------	-------------

*The following items are currently out of stock:*  
1 Santorini Linen Flat Sheet Emperor White

Will be sent on: 31/03/2006

Discount		15.00
Total Charge	£	15.00



Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Andrew Mitchell

Constituency

Sutton Coldfield

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 07/11/05 to 06/02/06 x3.

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 3,077 : 70 p

Food

£ 700 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 150 : 60 p

Cleaning

£ 359 : 00 p

Service/maintenance

£ 395 : 00 p

Repairs/insurance/security

£ 200 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4,974 : 70 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

24.02.06

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Additional Costs Allowance

ACA2

Member's claim form

24 NOV 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDREW MITCHELL ✓

Constituency

SUTTON COLDFIELD

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel stay even if it is less than £250.

Period of claim

from 06 / 08 / 05 to 06 / 11 / 05 x3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3,077 : 70 p ✓

Food

£ 700 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 1138 : 53 p ✓

Telephone and telecommunications

£ 150 : 00 p ✓

Cleaning

£ 359 : 00 p ✓

Service/maintenance

£ 395 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 5,820 : 00 p

Pay 1138-53



Member's claim form

24 NOV 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ANDREW MITCHELL ✓

Constituency

SUTTON COLDFIELD

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 06 / 08 / 05 to 06 / 11 / 05 x3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3,077 : 70 p ✓

Food

£ 700 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 1138 : 53 p

Telephone and telecommunications

£ 150 : 00 p ✓

Cleaning

£ 359 : 00 p ✓

Service/maintenance

£ 395 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

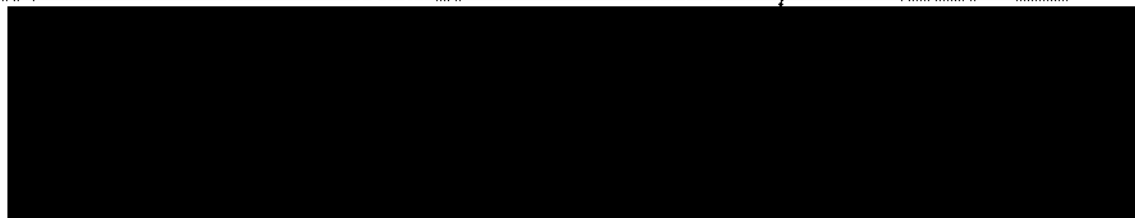
Total

£ 5,820 : 00 p

Pay £4681.47 ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

23.11.05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

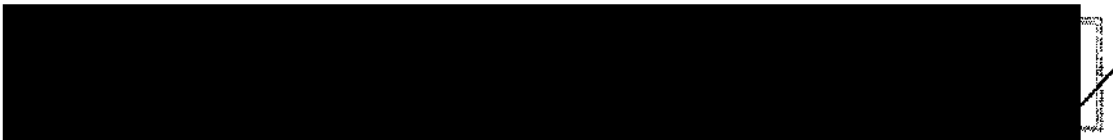
### Your details

Name  
in CAPITAL LETTERS

ANDREW MITCHELL MP

Constituency

SUTTON COLDFIELD



### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 5 1 5 105 to 5 1 8 1 05 x 3

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 3,077 : 70 p

Food

£ 700 : p

Utilities

£ : p

Council Tax/Rates

£ 1138 : 53 p

Telephone and telecommunications

£ 150 : - p

Cleaning

£ 359 : - p

Service/maintenance

£ 395 : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

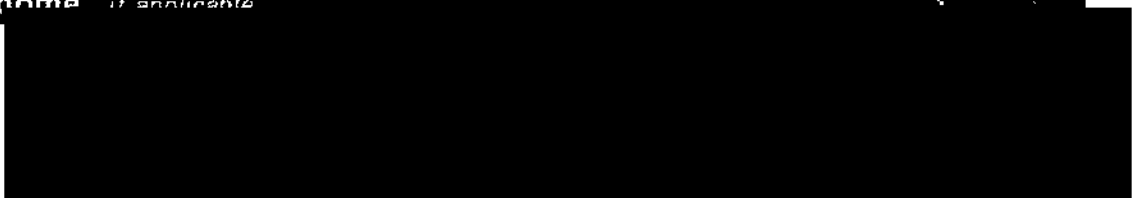
▶ please specify

Total

£ 5820 : p

**Details of second home** *if applicable*

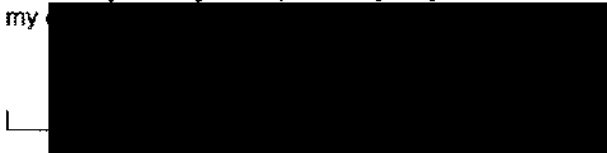
**Address of second home**  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

**Signature**



MP

**Date**

27-07-05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

