



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st Feb 2008 to 29th Feb 2008

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 654 : 45 p

(interest only) or rent

Food

£ 210 : 00 p

Utilities

£ 87 : 47 p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ 367 : 80 p

please specify

Water rates 2008-9

Other

£ 921 : 63 p

please specify

Mortgage interest vouchers 2007

Other

£ : p

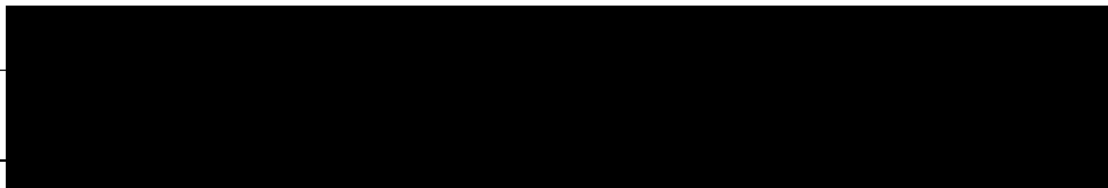
please specify

Total

£ 2420 : 90 p

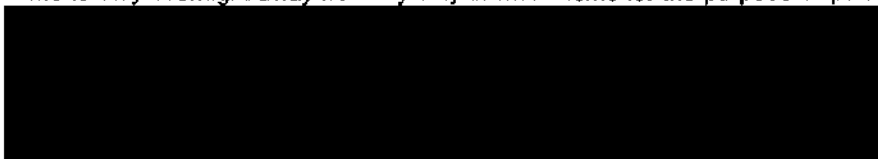
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

3rd March 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR ALAN WHITEHEAD

Your water services bill for the year 1 April 2008 to 31 March 2009

Current
charges

Please pay the total shown by
1st April 08.

£367.80

See below

February 2007 - January 2008.

Month	Amount Claimed	Actual	Difference
January 2007	£545.32 ✓	£607.94	£62.62
February 2007	£545.32 ✓	£567.94	£22.62
March 2007	£545.32 ✓	£626.00	£80.68
April 2007	£545.32 /	£604.53	£59.21
May 2007	£545.32 /	£622.87	£77.55
June 2007	£545.32 /	£621.95	£76.63
July 2007	£475.00 /	£641.20	£166.20
August 2007	£573.54 /	£660.68	£87.14
September 2007	£573.94 /	£638.24	£64.30
October 2007	£573.94 /	£657.40	£83.46
November 2007	£573.94 /	£634.65	£60.71
December 2007	£573.94 /	£654.45	£80.51
Total - February claim 2008			£921.63

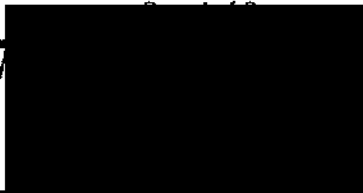


Member's claim form

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INW



Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Office use only

Costo/Cat



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1st Dec 2008 to 31st Jan 2009

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 573 : 94 p

Food

£ 210 : 00 p

Utilities

£ 26 : 91 p (Gas)

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ 35 : 91 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 921 : 91 p

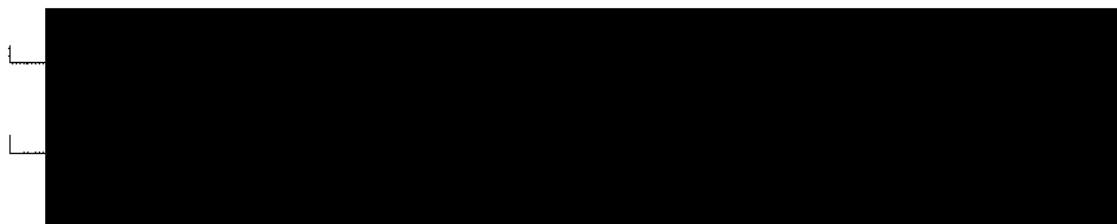
£1026.31

continued on page 2



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

30-1, 2008

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

09 JAN 2008 VALIDATION RECEIVED 09 JAN 2008 Page 1 of 2

About filling in this form

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RECEIVED

Your details

Name in CAPITAL LETTERS

Alan Whitehead

INV, A

Constituency

Southampton Test

Office use only

Costc/Cal 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st Dec 2007

to 31st Dec 2007

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 573 : 94 p

(interest only) or rent

Food

£ 140 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 893 : 49 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

8th January 2008

Data protection

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INV. A

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 15th Nov 2007 to 30th Nov 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 573 : 94 p

Food

£ 210 : 00 p

Utilities

£ 63 : 97 p

electricity

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1027 : 46 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

7th December 2007**Data protection**

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Member's claim form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD INV.

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st Sept 2007 to 30th Sept 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 573 : 84 p

Food

£ : p

Utilities

£ 34 : 91 p phone

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 780 : 28 p 2 £ 780.28

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

16th October 2007

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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INV. A

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Cat: 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st October 2007 to 31st October 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 573 : 94 p

Food

£ 210 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 963 : 49 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

Date

5th November 2007

Data protection

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17 SEP 2007

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD INV. A

Constituency

SOUTHAMPTON TEST

Office use only
Costs/Cal 2

Claim details

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- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st August 2007 to 31st August 2007 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 573 : 54 p ✓

Food

£ : p

Utilities

£ 66 : 97 p ✓ Electricity

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 812 : 34 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

13th September 2007 ✓

Data protection

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13 AUG 2007

Member's claim form

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD IN

Constituency

SOUTHAMPTON TGST

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st / July / 2007 to 31st / July / 2007 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 475 : 00 p ✓

Food

£ 280 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 920 : 83 p ✓



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

L
L

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

10th August 2007 /

Data protection

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Member's claim form

12 JUL 2007

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Cat 2

M

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st June 2007 to 30th June 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 545 : 32 p

Food

£ 280 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p

Other

£ 32 : 33 p

▶ please specify

Telephone

Other

£ 135 : 50 p

▶ please specify

Television licence

Other

£ : p

▶ please specify

Total

£ 1172 : 30 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

L
L

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
_____ing

Signature

Date

8th July 2007

Data protection

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07 JUN 2007 07/08

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD INV.

Constituency

SOUTHAMPTON TEST

Office use only

Costs/Ca

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st May 2007 to 31st May 2007 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 545 : 32 p ✓

Food

£ 210 : 00 p ✓

Utilities

£ 99 : 86 p ✓

Council Tax/Rates

£ 106 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 53 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

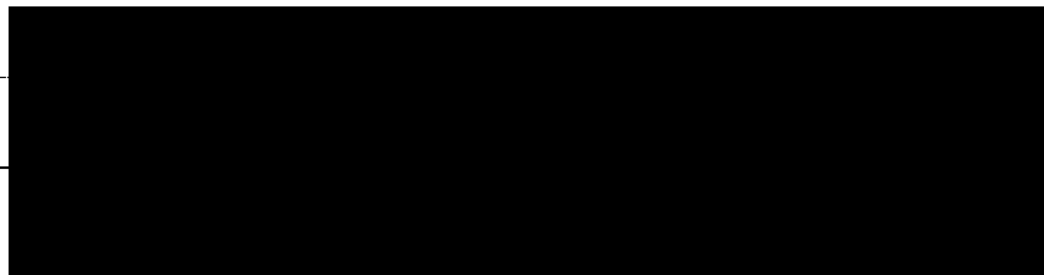
£ : p ▶ please specify

Total

£ 1026 : 61 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to discharge my duties as a Member of the House of Commons for the purpose of performing

Signature



Date

3. 6. 2007 ✓

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



10 MAY 2007

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD INV

Constituency

SOUTHAMPTON TEST



Office use only

Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st April to 30th April 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 545 : 32 p ✓

Food

£ 210 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ 1176 : 08 p

▶ please specify Service charge 2007/8

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2103 : 23 p



Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

8th May 2007

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]

[REDACTED]

Mr & Mrs A P V Whitehead

[REDACTED] ✓

[REDACTED] ✓

Dear Mr & Mrs Whitehead, ✓

[REDACTED]

REMINDER - OVERDUE ACCOUNT

Amount Now Due £1,176.08

According to our records the above sum is overdue for payment. This may be an oversight, however this payment is required by return.

[REDACTED]



Member's claim for

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD INV. A

Constituency

SOUTHAMPTON TEST

Office use only

Costo/Cat



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

07/08

Period of claim

from 1st March 2008 to 31st March 2008

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 654 : 45 p ✓

Food

£ 280 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 33 : 94 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 73 : 55 p ✓

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1041 : 94 p ✓



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
_____ng

Signature

Date

7th April 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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