



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st 1 March 2007 to 31st 1 March 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 545 : 32 p

Food

£ 280 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 106 : 00 p

Telephone and telecommunications

£ 32 : 99 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1030 : 14 p

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
for the purpose of performing

Signature

MP

Date

10th April 2007 /

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

05 MIA

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD ✓

Constituency

SOUTHAMPTON TEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st Feb 2007 to 28th Feb 2007

Total cost of hotel stays attach all receipts

£ : P

Mortgage payments (interest only) or rent

£ 545 : 32 P

Food

£ 210 : 00 P

Utilities

£ 97 : 09 P Electricity

Council Tax/Rates

£ 100 : 00 P

Telephone and telecommunications

£ : P

Cleaning

£ : P

Service/maintenance

£ : P

Repairs/insurance/security

£ 65 : 83 P ✓

Other

£ 348 : 80 P ▶ please specify

Water rates 2007-8

Other

£ : P ▶ please specify

Other

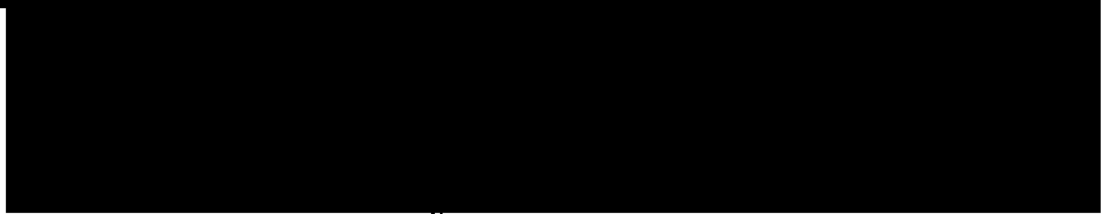
£ : P ▶ please specify

Total

£ 1367 : 04 P ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

2nd March 2007**Data protection**

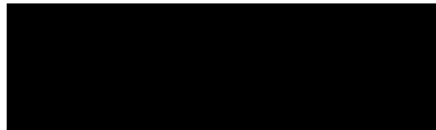
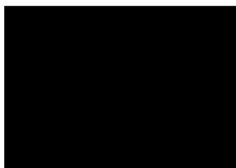
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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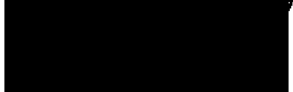
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Department of Finance & Administration, House of Commons, London SW1A 0AA



MR ALAN WHITEHEAD



1 April 2007 to 31 March 2008

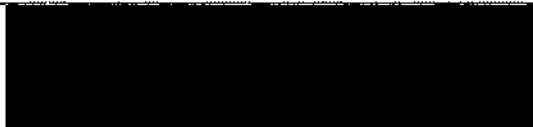
Current charges



£348.80

See below

Service charges

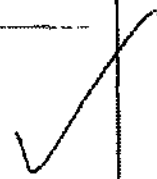


Fixed charge £  
25.00  
32.00

Totals £  
216.75  
132.05

Charges

£348.80





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Your details

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Constituency

SOUTHAMPTON TEST

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- costs you have actually paid
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st Jan 2007 to 31st Jan 2007 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 545 : 32 p ✓

Food

£ 210 : 00 p ✓

Utilities

£ 153 : 69 p Gas Electricity ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 32 : 99 p ✓

Cleaning

£ : p

Service/maintenance

£ 454 : 13 p Good year adjustment ✓

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ 112 : 98 p please specify

Other

£ : p please specify

Other

£ : p please specify

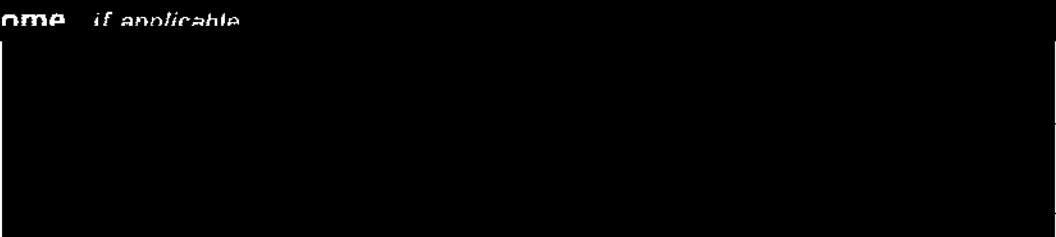
Total

£ 1674 : 94 p

Reconciliation of mortgage interest and direct debit 2006-7.

**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

3rd February 2007

**Data protection**

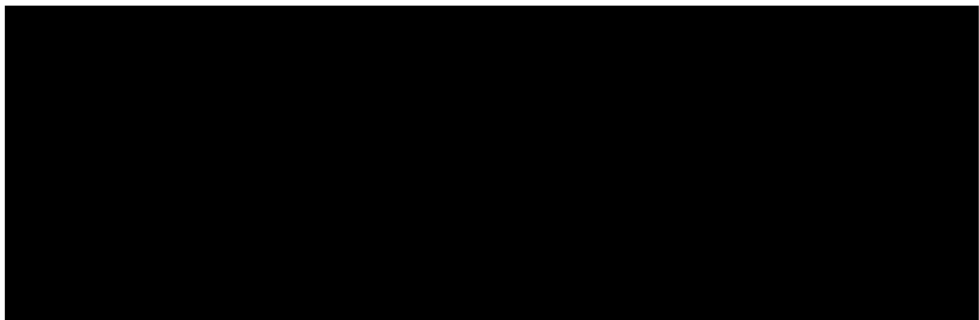
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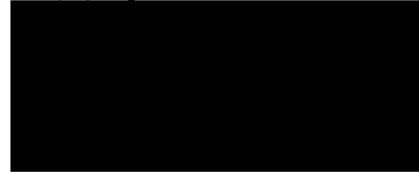


To:



Whitehead

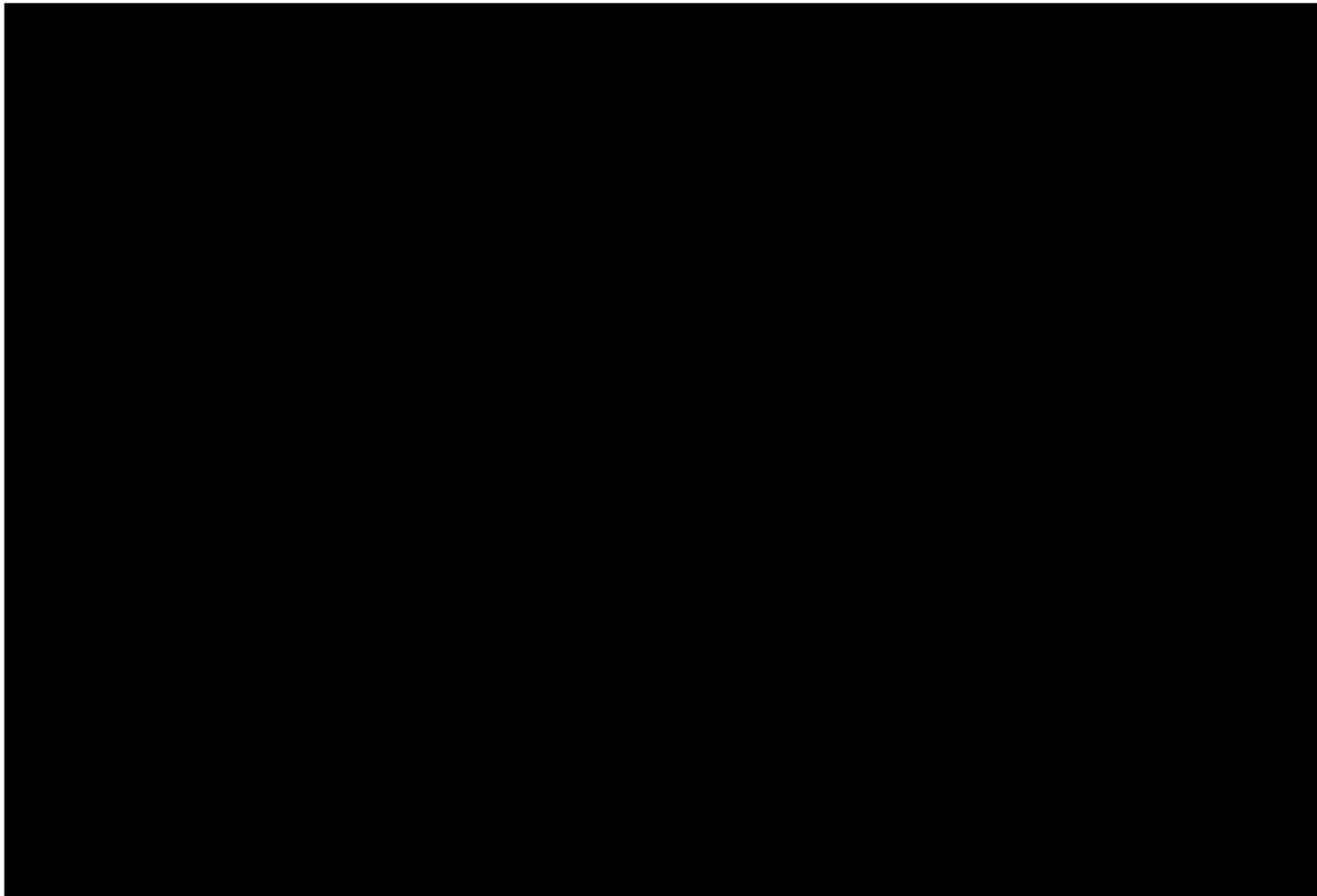
Account Queries:



Date: 17 Jan 2007



Description	Period	Amount
Service Charge Year End Adjustment	1 Apr 2005 to 31 Mar 2006	454.13
	<b>Total:</b>	<b>£454.13</b>
	<b>b/fwd balance:</b>	<b>£0.00</b>
	<b>Total Due:</b>	<b>£454.13</b>







Member's claim form

About filling in this form

- For details of costs you can claim for, see Gre...
If you have any doubt about whether you can please call 020 7219 1340.

Your details

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Constituency

SOUTHAMPTON TEST

Claim details

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all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st / Dec / 2006 to 31st / Dec / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 495 : 00 p

Food

£ 210 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 905 : 04 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] home for the purpose of performing

Signature

MP

Date

3rd January 2007**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
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06 DEC 2006

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Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST



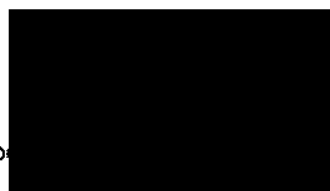
Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1st / Nov / 2006 to 30th / Nov / 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 485 : 00 p ✓

Food

£ 280 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 965 : 04 p

**Details of second home** *if applicable*

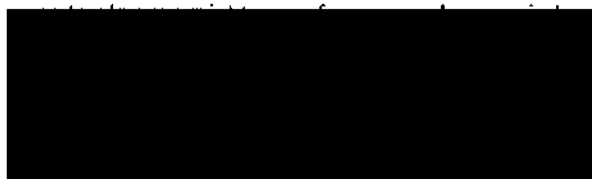
Address of second home  
for Additional Costs Allowance

L  
L

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
for the purpose of performing

Signature



MP

Date

5th December 2006

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Member's claim form

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Your details

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ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

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- costs you have actually paid
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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st October 2006 to 31st October 2006

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 485 : 00 p

Food

£ 210 : 00 p

Utilities

£ 25 : 85 p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ 1942 : 98 p

▶ please specify

Boiler replacement

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2863 : 66 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to stay overnight away from my only or main home for the purpose of performing  
my duties as a Member of Parliament.

Signature



MP

Date

12th November 2006**Data protection**

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Validation Team, Operations Directorate,  
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ALAN WHITHEAD

November 9, 2006

For works carried out in accordance with our written estimate.  
To supply and fit Worcester Bosch Greenstar junior 24i boiler.

Estimate	£1653.60
VAT @ 17.5%	£ 289.38
Total invoice	£1942.98
Less monays recv	- £1942.98

Total due to Company

£nil

Recommendations:

NONE

TERMS  
Not applicable

PLEASE RETAIN THIS INVOICE FOR FUTURE REFERENCE



Additional Costs Allowance

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st September 2006

to 30th September 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 485 : 00 p

Food

£ : p

Utilities

£ 55 : 46 p

Electricity

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ 163 : 45 p

please specify

Water rates 2nd half 2006

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 903 : 95 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
the purpose of performing

Signature

Date

9.10.2006

**Data protection**

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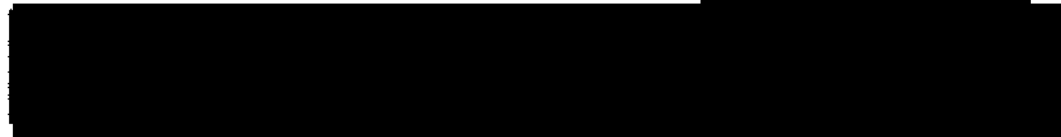
Your details

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Constituency

SOUTHAMPTON TEST



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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st August 2006 to 31st August 2006 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 475 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 65 : 83 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 675 : 04 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable [Redacted] the purpose of performing

Signature

[Redacted]

MP

Date

12th September 2006

✓

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Member's claim form

11 AUG 2006

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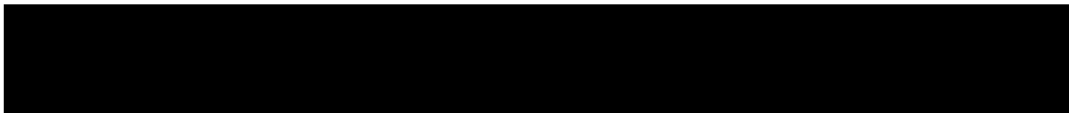
Your details

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Constituency

SOUTHAMPTON TEST



Claim details

You can only claim for

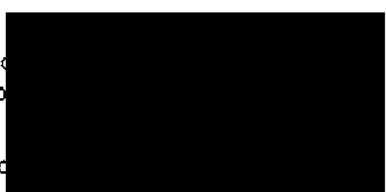
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1st July 2006 to 31st July 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 475 : 00 p ✓

Food

£ 210 : 00 p ✓

Utilities

£ 118 : 23 p Gas ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ : p ▶ please specify

Other

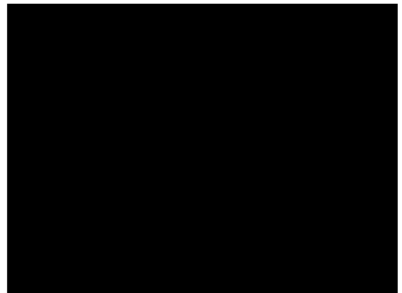
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1003 : 27 p



**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

L

I

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
the purpose of performing

Signature

Date

8th August 2006

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1st June 2006 to 30th June 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 475 : 00 p ✓

Food

£ 280 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p ✓

Other

£ 131 : 50 p ✓

▶ please specify TV licence 2006-7

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1086 : 54 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

2nd July 2006**Data protection**

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Additional Costs A

ACA2

Member's cl

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1st May 2006 to 31st May 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 475 : 00 p

Food

£ 210 : 00 p

Utilities

£ 134 : 73 p

electricity

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1019 : 52 p ✓

continued on page 2



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

L  
L

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

1st June 2006

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Additional Costs Allowance

ICA2

### Member's claim

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1st April 2006

to 31st April 2006

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 475 : 00 p ✓

Food

£ 190 : 00 p ✓

Utilities

£ 40 : 95 p ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/Insurance/  
security

£ 65 : 83 p ✓

Other

£ 1041 : 21 p

▶ please specify Service charge 2006-7

Other

£ : p

▶ please specify

Other

£ : p

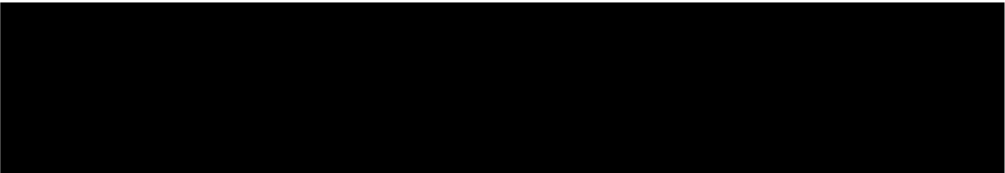
▶ please specify

Total

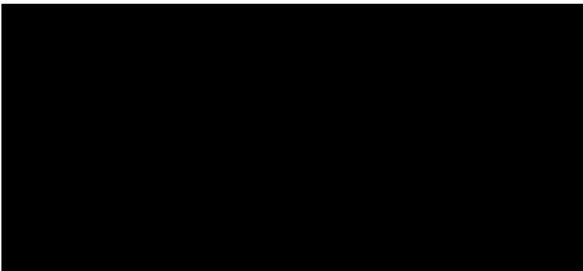
£ 1877 : 20 p

£ 1041.21

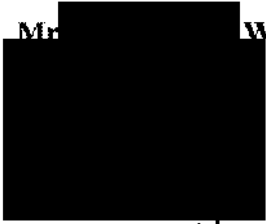
ed on page 2



For



To: Mr. [Redacted] Whitehead



Date: 4 Apr 2006



Description	Period	Amount
Ground Rent	1 Apr 2006 to 31 Mar 2007	50.00
Service Charge	1 Apr 2006 to 31 Mar 2007	1,063.27
<b>Total:</b>		<b>£1,113.27</b>
<b>b/fwd balance:</b>		<b>£-72.06</b>
<b>Total Due:</b>		<b>£1,041.21</b>

✓



Member's claim form

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Your details

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ALAN WHITEHEAD

Constituency

SOUTHAMPTON TEST

Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1st April 2006 to 31st April 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 475 : 00 p ✓

Food

£ 140 : 00 p ✓

Utilities

£ 40 : 95 p ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 34 : 21 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 65 : 83 p

Other

£ 1041 : 21 p

▶ please specify

Service charge 2006-7

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1897 : 20 p

£ 855.99

**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance

[Redacted address information]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable [Redacted] for the purpose of performing [Redacted]

**Signature**

[Redacted signature]

**Date**

10.5.2006

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