



Member's reimbursement form

VALIDATION

06 MAR 2007

Page 1 of 2

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

RECEIVED

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

AND MEALE

Constituency

MANFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 2 / 07

to 28 / 2 / 07

Allowance year

2006 / 2007

Office use only

Allow or Exp/
No code Cat 5

	Description of service or goods	Amount
Item 1	<u>BT charges</u>	<u>£ 165:26 p</u>
Item 2	<u>mobilephone charges *</u>	<u>£ 468:22 p</u>
Item 3	<u>photocopier rental + charges</u>	<u>£ 512:73 p</u>
Item 4	<u>surgery ads</u>	<u>£ 176:25 p</u>
Item 5	<u>printy</u>	<u>£ 199:46 p</u>
Item 6	<u>stationery</u>	<u>£ 81:96 p</u>
Item 7	<u>office cleaning</u>	<u>£ 200:00 p</u>
Item 8	<u>petty cash + misc</u>	<u>£ 157:60 p</u>
Item 9		<u>£ : p</u>
Item 10		<u>£ : p</u>

Total

£ 1989:48 p

continued on page 2

Authorisation and declaration

I claim reimbursement of those costs which I incurred wholly, exclusively and necessarily.

Signature

MP

Date

3/3/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Cost		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing input		/ /

Input subtotals per Cat 5

£ 1476.75
£
£ 572.73
£
£
£
£
£
£ 1989.48

Comments

Empty box for comments

R S

SALES INVOICE

INVOICE ADDRESS

ALON BEALE M.P.

DELIVERY ADDRESS

INVOICE NUMBER	DATE
ORDER No.	26/06/91
DELIVERY NOTE No.	DATE
ACCOUNT No.	26/06/91
	AREA/REP

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1			TO SUPPLY OF SERVICING OF 1224C AT 0.0090 PER COPY. AS PER AGREEMENT FROM 75700 TO 78105	21.65	21.65	21.65	
1			TO SUPPLY OF SERVICING OF 1224C AT 0.3200 PER COPY. AS PER AGREEMENT FROM 19513 TO 19519	6.72	6.72	6.72	

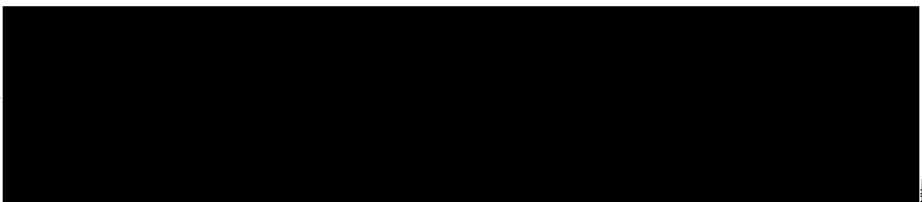
E. & OE.

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	37.50%	22.37	3.91

GOODS	22.37
VAT	3.91
TOTAL	26.28

R S

SALES INVOICE



INVOICE ADDRESS

ALAN MEALE M.P.

[Redacted]

DELIVERY ADDRESS

[Redacted]

paid 17/11/07

INVOICE NUMBER	DATE
[Redacted]	8/02/07
ORDER No.	[Redacted]
DELIVERY NOTE No.	DATE
[Redacted]	8/02/07
ACCOUNT No.	AREA/REP
[Redacted]	[Redacted]

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1			RENTAL OF THE 1224S FROM 10/01/07 TO 10/04/07	414.00	414.00	414.00	1

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	17.50%	414.00	72.45

GOODS	414.00
VAT	72.45
TOTAL	486.45

your
bill

BILL
BILL DATE
ACCOUNT
PAGE

28 Feb 07
1 of 5

MR ALAN MEALE

Bill for Account Alan Meale

(£)

Previous Balance - 28 Jan 07 202.42
Payments Received - Thank You -202.42

Balance Brought Forward 0.00

New Charges 75.47

VAT @ 17.50% of £75.47 13.20

Total Amount Due £88.67

your
bill

BILL
BILL DATE
ACCOUNT
PAGE

28 Dec 06
1 of 5

MR ALAN MEALE

Bill for Account Alan Meale

(£)

Previous Balance - 28 Nov 06	215.37
Payments Received - Thank You	-861.48
Payments Declined	646.11

Balance Brought Forward 0.00

New Charges 150.75

VAT @ 17.50% of £150.75 26.38

Total Amount Due £177.13



[Redacted]

MR ALAN MEALE

[Redacted]

BILL
BILL DATE
ACCOUNT
PAGE

[Redacted]
28 Jan 07
[Redacted]
1 of 5

Bill for Account [Redacted] Alan Meale

	(£)
Previous Balance - 28 Dec 06	177.13
Payments Received - Thank You	-177.13
Balance Brought Forward	0.00
New Charges	172.28
VAT @ 17.50% of £172.28	30.14

Total Amount Due £202.42



Member's reimbursement form

11 3 FEB 2007

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- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

ALAN MEALE

Constituency

MANFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 1 / 2007 to 31 / 1 / 2007

Allowance year

2006 2007

Office use only

Allow or Exp/
A/c code Cat 5

	Description of service or goods	Amount
Item 1	Electricity	* £ 730:02 p
Item 2	[REDACTED]	
Item 3	office cleaning	£ 200:00 p
Item 4	Surgery ads.	£ 184:54 p
Item 5	photocopier lease + service *	£ 589:89 p
Item 6	internet broadband set up + charges *	£ 350:04 p
Item 7	BT charges	£ 248:23 p
Item 8	petty cash + miscellaneous	£ 235:00 p
Item 9		£ : p
Item 10		£ : p

Total

£ 2678:90 p

continued on page 2

Authorisation and declaration

...ly, exclusively and necessarily

Signature

[Redacted Signature]

Date

12/2/07

Data protection

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Office use only

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Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		/ /
Input		/ /

Input subtotals per Cat 5

E 2089.01
E
E 589.89
E
E
E
E
E
E 2678.90

Comments

[Empty Comments Box]



Any questions?

Call us on



Call us free, we are open 24 hours
7 days a week.

Account number



Alan Meale M P

Page 1 of 4



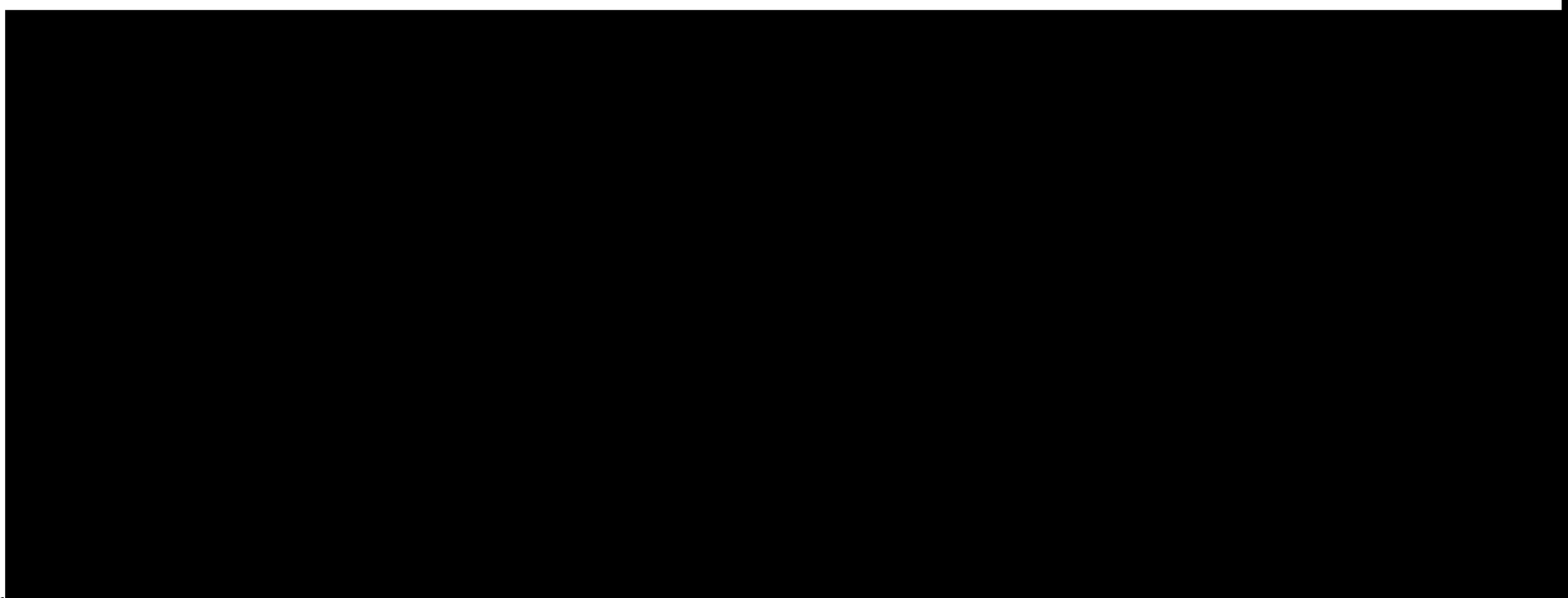
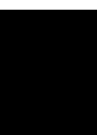
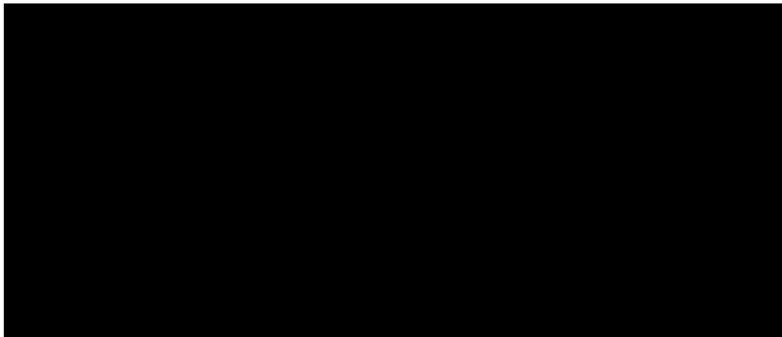
Electricity bill



Please pay €730.02



Please pay now using the payment slip below. Alternatively, you can find details of our other payment methods on the back of this bill. Please make cheques out to 'Powergen' and





RVS group

22 JUL 2006



SALES INVOICE

INVOICE ADDRESS
ALAN MEALE N.P. [REDACTED]

DELIVERY ADDRESS
[REDACTED]

INVOICE NUMBER	DATE
[REDACTED]	19/12/06
ORDER No.	[REDACTED]
DELIVERY NOTE No.	DATE
[REDACTED]	19/12/06
ACCOUNT No.	AREA/REP
[REDACTED]	[REDACTED]

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1			TO SUPPLY OF SEVICING OF 12240 AT 0.0090 PER COPY AS PER AGREEMENT FROM [REDACTED] TO [REDACTED]	16.94	16.94	16.94	1

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	17.50%	16.94	2.96

GOODS	16.94
VAT	2.96
TOTAL	19.90



RVS group



SALES INVOICE

INVOICE ADDRESS

ALAN MEALE H.P.

[Redacted]

DELIVERY ADDRESS

[Redacted]

INVOICE NUMBER	DATE
[Redacted]	18/01/07 ✓
ORDER No.	
[Redacted]	
DELIVERY NOTE No.	DATE
[Redacted]	18/01/07
ACCOUNT No.	AREA/REP
[Redacted]	[Redacted]

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1			TO SUPPLY OF SERVICING OF 12240 AT 0.0090 PER COPY. AS PER AGREEMENT FROM 73827 TO 75700	16.86	16.86	16.86	1
1			TO SUPPLY OF SERVICING OF 12240 AT 0.1200 PER COPY. AS PER AGREEMENT FROM [Redacted] TO 19513	54.24	54.24	54.24	1

RVS

E. & O.E.

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	17.50%	71.10	12.44

GOODS	71.10
VAT	12.44
TOTAL	83.54



RVS group



SALES INVOICE

INVOICE ADDRESS
ALAN NEALE M.P.
[Redacted]

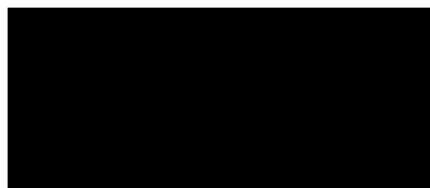
DELIVERY ADDRESS
[Redacted]

INVOICE NUMBER	DATE
[Redacted]	30/11/06
ORDER No.	[Redacted]
DELIVERY NOTE No.	DATE
[Redacted]	30/11/06
ACCOUNT No.	AREA/REP
[Redacted]	[Redacted]

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1	EAC		RENTAL OF OLIVETTI MF25 FROM 10/10/06 TO 30/01/07	414.00	414.00	414.00	1

E. & O.E.

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	17.50%	414.00	72.45



GOODS	414.00
VAT	72.45
TOTAL	486.45



Your account and bill number

LABOUR MP OFFICE C/O DIANE



Bringing it all together

Date
21 December 2006

If you have a query
please see reverse for
our contact details.

Internet Services

Bill for account number

Service charges	£ 132.90
VAT	£ 23.25

Total now due £ 156.15

*Please make sure we receive the total now due by
1 January 2007.*

DIRECT DEBIT OPTION

Pay bills Quarterly or Monthly

DIRECT DEBIT OPTION

18 2 10 2006

Your account and bill number

[REDACTED]

LABOUR MP OFFICE

[REDACTED]

[REDACTED]



Bringing it all together

Date
7 December 2006

If you have a query
please see reverse for
our contact details.

Your BT bill

for [REDACTED]

Service charges	£ 58.73
One-off charges	£ 106.37
VAT	£ 28.89

Total now due £ 193.99

*Please make sure we receive the total now due by
18 December 2006.*

Welcome to BT

[REDACTED]

[REDACTED]

[REDACTED]

Your VAT invoice is enclosed



Incidental Expenses Provision

Member's reimbursement form

C1

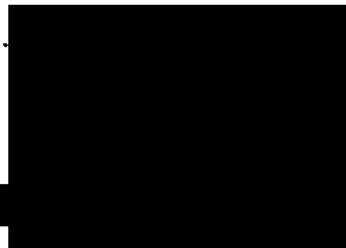
02 JAN 2007 Page 1 of 2

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

A. MEALE

Constituency

MANFIELD



Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1 / 2006 to 31 / 12 / 2006

Allowance year

2006 / 2007

Office use only

Allow or Exp/ A/c code Cat 5

Table with 3 columns: Item, Description of service or goods, Amount. Includes items like copying charges, office cleaning, surgery ads, mobile phone charges, publications, misc & petty cash.

Total

£1140:14 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties

Signature  MP 

Date 1/1/07

Data protection


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Office use only		
Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5	
	£ 828.70 1140.14
	£
	£ 311.88
	£
	£
	£
	£
	£ 1140.14

Comments

BM



RVS group



SALES INVOICE

INVOICE ADDRESS

ALAN MEALE M.P.

[Redacted]

DELIVERY ADDRESS

[Redacted]

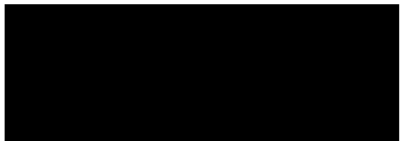
INVOICE NUMBER	DATE
[Redacted]	28/11/06
ORDER No.	
[Redacted]	
DELIVERY NOTE No.	DATE
0	28/11/06
ACCOUNT No.	AREA/REP
[Redacted]	[Redacted]

QUANTITY	UNIT	CODE No.	DESCRIPTION	UNIT PRICE	GOODS TOTAL	NETT TOTAL	V/C
1		MEMO MEMO	QC LO CONTRACT ON TR1510 UPTO 100000 COPIES THEREAFTER 0.0015 PER COPY VALID FROM 11/12/06 - 10/12/07	265.00	265.00	265.00	

paid 27/12

E. & O.E.

V/C	VAT RATE	GOODS AMOUNT	VAT AMOUNT
1	17.50%	265.00	46.38



GOODS	265.00
VAT	46.38
TOTAL	311.38



Member's reimbursement form

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VALIDATION

14 DEC 2006

RECEIVED

Your details

Name in CAPITAL LETTERS

MEALE

Constituency

HANSFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 11 / 06

to 30 / 11 / 06

Allowance year

2006 / 2007

Office use only

Allow or Expi
A/c code Cat 5

Description of service or goods

Amount

Item 1

wake rates

£ 71 : 90 p

Item 2

mobile phone charges

£ 215 : 37 p

Item 3

Telephone charges

£ 62 : 81 p

Item 4

tablet clearance (Dynamis)

£ 133 : 95 p

Item 5

office cleaning

£ 200 : 00 p

Item 6

stationery

£ 178 : 52 p

Item 7

surgery costs

£ 233 : 82 p

Item 8

petty cash & misc.

£ 111 : 00 p

Item 9

£ : p

Item 10

£ : p

Total

£ 1207 : 37 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties

Signature

[Redacted Signature]

Date

11/12/06

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costs		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted]	£ 1267.37
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£ 1267.37

Comments

[Empty Comments Box]



Incidental Expenses Provision
Member's reimbursers

C1

3 NOV 2006

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Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 1 10 106

to 31 10 106

Allowance year

2006 12007

Description of service or goods	Amount
Item 1 <u>Office electricity</u>	£ 248 : 97 p
Item 2 <u>mobile phone charges</u>	£ 211 : 89 p
Item 3 <u>IT software</u>	£ 65 : 00 p
Item 4 <u>Surgery ads</u>	£ 176 : 25 p
Item 5 <u>stationery</u>	£ 67 : 92 p
Item 6 <u>phone charges</u>	£ 67 : 38 p
Item 7 <u>office cleaning</u>	£ 200 : 00 p
Item 8 <u>petty cash & misc.</u>	£ 156 : 00 p
Item 9	£ : p
Item 10	£ : p

Total



£ 1193 : 41 p

Office use only

Allow or Expl
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  

Date 9/11/06

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Office use only		
Validation	Initials	Date
Claims received	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Signature check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Funds check	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Allowable expenditure	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Member Res ID & Costc	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Ext type/Cat 5 & subtotals added to form	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Receipts/ documentation present	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
Processing input	<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>

Input subtotals per Cat 5	
	£1128.41
	£
	£
	£
	£
	£65.00
	£
	£
	£1193.41

Comments

BM



Member's reimbursement form

C1

8 OCT 2006

8 OCT 2006

When to use this form

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Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANUSFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 1 9 06

to 30 1 9 06

Allowance year

2006/2007

Description of service or goods

Amount

Description of service or goods	Amount
Item 1 * Office insurance	£ 321:41 p
Item 2 * Accountancy	£ 352:50 p
Item 3 * [REDACTED]	
Item 4 Office cleaning	£ 200:00 p
Item 5 Stationery	£ 185:01 p
Item 6 * mobile phone	£ 270:39 p
Item 7 BT phone	£ 126:04 p
Item 8 surgery cdb.	£ 245:50 p
Item 9 chubb fire maintenance	£ 149:05 p
Item 10 misc & petty cash	£ 249:67 p

Total

£ 2,898:32 p

Office use only

Allow or Expl
A/c code Cat 5

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted signature]

MP

Date

14/10/06

[Redacted]

Data protection

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020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Cost		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£1747.07	✓
£	
£	
£798.75	✓
£	
£	
£	
£352.50	✓
£2898.32	✓

Comments

[Empty comments box]

26 September 2006

Mr J Meale MP

MR JOSEPH MEALE MP

Completion of your 2006 tax return.

Tax calculations.

Enquiry letter.

	<u>300.00</u>
NET	300.00
VAT	<u>52.50</u>
TOTAL	<u>£ 352.50</u>



your bill

BILL
BILL DATE
ACCOUNT
PAGE

28 Sep 06
1 of 5

MR ALAN MEALE

Bill for Account

Alan Meale

(£)

Previous Balance - 28 Aug 06 84.52
Payments Received - Thank You -84.52

Balance Brought Forward 0.00

New Charges 230.12

VAT @ 17.50% of £230.12 40.27

Total Amount Due £270.39

This is not a VAT invoice



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANCHESTER

Claim details

Please ensure

- your claim totals more than £100
you provide journey details of all taxi journeys
you attach all receipts or invoices for items of £250 and above
any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 11 8 06

to 31 1 06

Allowance year

2006/2007

Table with 3 columns: Item number, Description of service or goods, Amount. Includes items like Telephone charges, surgery adverts, office cleaning, etc.

Office use only

Allow or Exp/ A/c code Cat 5

Total

£ 1105 : 18 p

continued on page 2

Authorisation and declaration

I claim [redacted], exclusively and necessarily in the p[redacted]

Signature

[redacted]

Date

17/9/06

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing Input		/ /

Input subtotals per Cat 5

[redacted]	£ 1105.18 ✓
[redacted]	£
[redacted]	£
[redacted]	£
[redacted]	£
[redacted]	£
[redacted]	£
[redacted]	£ 1105.18

Comments

[Empty box for comments]

BM



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1 / 06

to 31 / 7 / 06

Allowance year

2006/2007

Office use only

Allow or Exp/
A/c code Cat 5

	Description of service or goods	Amount
Item 1	Electricity charges.	£ 337 : 70 p
Item 2	computer supplies.	£ 331 : 13 p
Item 3	stationery.	£ 196 : 25 p
Item 4	telephone charges.	£ 180 : 71 p
Item 5	surgery adverts	£ 185 : 00 p
Item 6	office lock charges.	£ 183 : 90 p
Item 7	misc repairs.	£ 228 : 13 p
Item 8	petty cash & misc.	£ 167 : 50 p
Item 9		£ : p
Item 10		£ : p

Total

£ 1810 : 32 p

continued on page 2

Authorisation and declaration

I [redacted] exclusively and necessarily in [redacted]

Signature

[redacted signature]

Date

7/8/06

Data protection

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

£1810.32
£
£
£
£
£
£
£
Total £1810.32

Comments

[Empty box for comments]



[REDACTED]
Alan Meale M P
[REDACTED]

Date of bill

25 July 2006 ✓

Tax invoice number

[REDACTED]

VAT registration number

[REDACTED]

Sheet 1 of 2

Any questions?

Call us on

[REDACTED]

Call anytime - we are always open

Account number

[REDACTED]



Electricity bill

[REDACTED]
Date of this bill 25 July 2006 (We sent your last bill on 15 April 2006)

Please pay **£337.70** [REDACTED]

Please pay now using the payment slip below. Alternatively, you can find details of our other payment methods on the back of this bill.

Customer Service

Rec

ACCOUNT No.	DATE	INVOICE No.	YOUR REFERENCE	DATE ENTERED	DATE DESPATCHED
	7/07/06			7/07/06	7/07/06

TERMS: NETT 30 DAYS

Alan Meale MP

Alan Meale MP

All goods remain property of Viking Direct until invoice is settled in full

DESCRIPTION	CATALOGUE NUMBER	QTY DESPATCHED	VAT %	LIST PRICE	YOUR COST	NETT COS
BLACK CARTRIDGE (NO.45)	A25-51645A	12 EA	17.5		17.990	215.88
C6578DE 19ML COLOUR CART	A25-C6578DE	3 EA	17.5		20.990	62.97
DD 4 KMS/CD						

AT LIST PRICE	THIS AMOUNT			TION PLUS		PLEASE PAY THIS AMOUNT	AMOUNT D
.00	.00	278.85	FREE	2.96	49.32		331.13



Member's reimbursement form

04 JUL 2006

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANSFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 1 / 1 / 6 / 6 to 30 / 6 / 6

Allowance year

2006 / 2007

Office use only

Allow or Exp/
A/c code Cat 5

	Description of service or goods	Amount
Item 1	photocopier rental/lease*	£ 486 : 45 p
Item 2	BT phone charges	£ 166 : 59 p
Item 3	mobile phone charges**	£ 255 : 73 p ✓
Item 4	surgery ads.	£ 234 : 00 p
Item 5	office cleaning	£ 200 : 00 p
Item 6	petty cash - misc.	£ 176 : 91 p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 1519 : 68 p

continued on page 2

Authorisation and declaration

claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted signature]

Date

2/7/26

Data protection

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Office use only

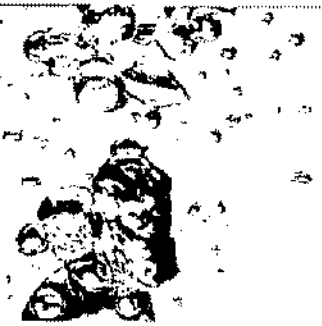
Validation	Initials	Date
Claims received	[initials]	1/1
Signature check	[initials]	1/1
Funds check	[initials]	1/1
Allowable expenditure	[initials]	1/1
Member Res ID & Costs	[initials]	1/1
Ext type/Cat 5 & subtotals added to form	[initials]	1/1
Receipts/ documentation present	[initials]	1/1
Processing input		1/1

Input subtotals per Cat 5

[Redacted]	£1,033.23
[Redacted]	£
[Redacted]	£486.45
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£
[Redacted]	£1,519.68

Comments

[Empty comments box]



your bill

BILL
 BILL DATE 28 Jun 06
 ACCOUNT
 PAGE 1 of 5

MR ALAN MEALE

Bill for Account **Alan Meale**

(£)

Previous Balance - 28 May 06	145.91
Payments Received - Thank You	-145.91

Balance Brought Forward 0.00

New Charges 217.65

VAT @ 17.50% of £217.65 38.08

Total Amount Due £255.73

This is not a VAT invoice



Member's reimbursement form

13 JUN 2006

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MEALE

Constituency

MANSFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £
- any claims for petty cash do not exceed £250 per

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 11 5 06

to 31 5 06

Allowance year

06/07

Office use only
Allow or Expl
By code Cat 5

	Description of service or goods	Amount
Item 1	telephone charges	£ 205 : 05 p
Item 2	surgery adverts	£ 200 : 00 p
Item 3	photocopies, stationery & supplies	£ 74 : 80 p
Item 4	stationery	£ 107 : 55 p
Item 5	petty cash & misc	£ 90 : 00 p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 667 : 40 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

Date

12/6/06

Data protection

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Office use only

Validation	Initials	Date
Claims received	/	1 1
Signature check	/	1 1
Funds check	/	1 1
Allowable expenditure	/	1 1
Member Res ID & Costc	/	1 1
Ext type/Cat 5 & subtotals added to form	/	1 1
Receipts/ documentation present	/	1 1
Processing input		1 1

Input subtotals per Cat 5

£592.60
£
£
£
£
£
£70.80
£
£667.40

667.40 ✓

Comments

Empty box for comments



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ALAN MEALE

Constituency

MANSFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 1 / 4 / 06

to 30 / 4 / 06

Allowance year

2006 / 2007

	Description of service or goods	Amount
Item 1	water rates	£ 69 : 52 p
Item 2	telephone charges	£ 68 : 04 p
Item 3	mobile phone charges	£ 198 : 31 p
Item 4	surveys ads.	£ 200 : 00 p
Item 5	electricity *	£ 627 : 80 p ✓
Item 6	papers & journals	£ 114 : 93 p
Item 7	miscellaneous & petty cash	£ 218 : 50 p
Item 8	business rates *	£ 937 : 20 p ✓
Item 9		£ : p
		£ : p

Office use only

Allow or Exp/
A/c code Cat 5

Total

£ 243230 p

continued on page 2

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

18/5/06

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Signature check	/	1 1
Funds check	/	1 1
Allowable expenditure	/	1 1
Member Res ID & Costc	/	1 1
Ext type/Cat 5 & subtotals added to form	/	1 1
Receipts/ documentation present	/	1 1
Processing		
Input		1 1

Input subtotals per Cat 5

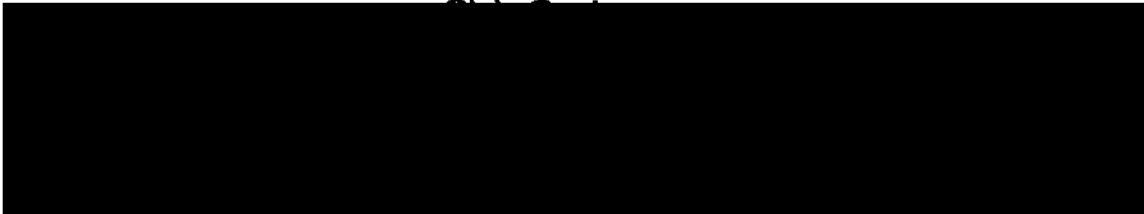
£ 2,432.30
£
£
£
£
£
£
£ 2,432.30

Comments



[Empty Comments Box]



MANSFIELD DISTRICT COUNCIL



Business rate account

Your name and address MR ALAN MEALE MP 		Date of this bill 10/03/06	
		Your account number 	
Your property's rateable value 4400	Non-domestic multiplier 0.426	National non-domestic rate details	
Property description SHOP & PREMISES		Chargeable amount 2006-2007 (01/04/2006 to 31/03/2007) 1,874.40	
Property address (if it is different from the address above)		Small business rate relief -937.20	
Instalment payments due each month 1) 91.20 7) 94.00 2) 94.00 8) 94.00 3) 94.00 9) 94.00 4) 94.00 10) 94.00 5) 94.00 6) 94.00 Payment due on 01 Apr and on same date each month.		Amount payable <u>937.20</u>	
Base liability for transitional relief (See enclosed leaflet for details.)		1,826.00	

Payment details are given over the page.
Please bring this bill with your payment - thank you.



Tax invoice number [REDACTED]

Customer Reference Number
[REDACTED]

[REDACTED]
Alan Meale M P
[REDACTED]

Date of Statement: 15 April 2006

Electricity Bill

Amount Due
£627.80

Charges raised since 1 February 2006

Electricity Charges

Meter Number	Present Reading	Previous Reading	kWh Used	Cost per kWh (p)	Charge Amount (£)	Total (£)
[REDACTED]	28/03/06	01/02/06				
Day	48370 E	46625 E	1745			
Night	64214 E	60664 E	3550			
[REDACTED]	28/03/06	01/02/06				
RHT Normal	67075 E	65920 E	1155			
	Day primary units used		452	8.720	39.41	
	Day secondary units used		1293	8.380	108.35	
	Night units used		3550	4.330	153.72	
	RHT Normal units used		1155	4.630	53.48	
	Standing Charge				14.89	
Charges above calculated at rates valid to 28 Mar 2006						369.85

[REDACTED]	14/04/06	28/03/06				
Day	48878 A	48370 E	508			
Night	65247 A	64214 E	1033			

Electricity Supply Number
[REDACTED]

Financial Processing }

Transaction No. [redacted]

Registration No. [redacted]

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



£ 253.19

£

£

£

£

£

£

£

£

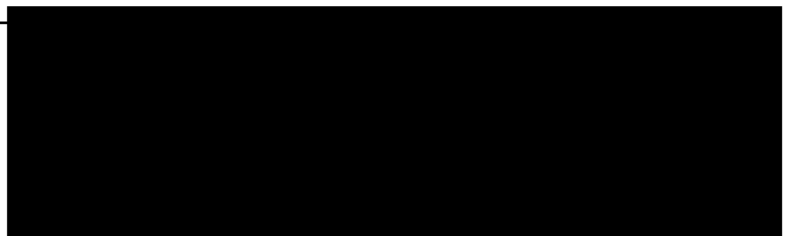
£ 253.19

TOTAL

Comments:

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)



O₂

[REDACTED]

MR ALAN MEALE

[REDACTED]

BILL [REDACTED]
BILL DATE 28 Mar 06
ACCOUNT [REDACTED]
PAGE 1 of 5

Bill for Account [REDACTED] Alan Meale

(£)

Previous Balance - 28 Feb 06 119.42
Payments Received - Thank You -119.42

Balance Brought Forward 0.00

New Charges 230.38

VAT @ 0.00% of £100.01 0.00
VAT @ 17.50% of £130.37 22.81

Total Amount Due £253.19