



Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and a

Period of claim

from 1/6/07 to 30/6/07

Allowance year

07/08

Unseen by QA 12/07/07. EC

Description of service or goods

Amount

Description of service or goods	Amount
<del>XXXXXXXXXX</del>	£ : p
How to CONTACT YOUR MP	£ : p
LEAFLET PRINTING	£ 986.00 p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 986.00 p

Authorisation and declaration

wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

9/7/07

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 986.00
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£
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Comments

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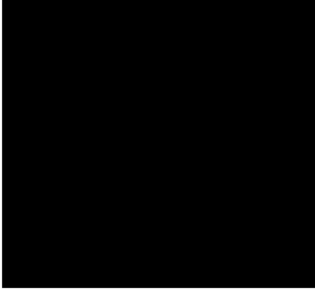


REMITTANCE ADVICE



ROYAL MAIL GROUP PLC  
THE REMITTANCE CENTRE

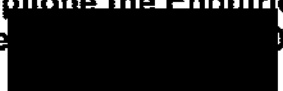
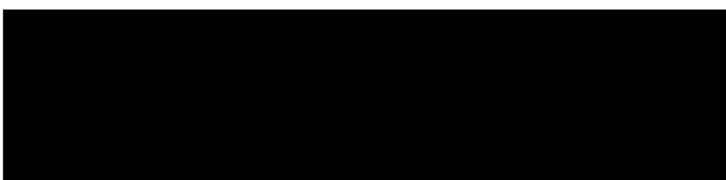
Date 16/06/2006  
Page 1 of 1  
Supplier No. [REDACTED]



NOTE:

Inv. Date	Invoice Number	In respect of	£
01/06/2006	[REDACTED]	MR ADRIAN SANDERS MP [REDACTED]	-290.17
01/06/2006	[REDACTED]	[REDACTED]	410.02
Paid into your account			119.85

In case of query regarding payments please telephone the Enquiries and Advice Team  
in the Operations Directorate [REDACTED]



REMITTANCE ADVICE




ROYAL MAIL GROUP PLC  
THE REMITTANCE CENTRE



Date 14/06/2006  
Page 1 of 1  
Supplier No. [Redacted]

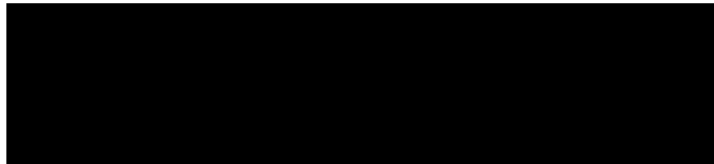
NOTE:

Inv. Date	Invoice Number	In respect of	£
01/06/2006	[Redacted]	MR ADRIAN SANDERS MP  C2 A SANDERS MP  	290.17

Paid into your bank

290.17

In case of query regarding payments please telephone the Enquiries and Advice Team  
in the Operations Directorate on [Redacted]



Screen: [REDACTED]  
User: [REDACTED]

MPs Staff Pay  
(MPs Staff Pay) Members Budget RT

Text	Amount	Supplier	Supplier(T)
C2 A SANDERS MP	189.17	[REDACTED]	ROYAL MAIL GROUP PLC
C2 A SANDERS MP	290.17	[REDACTED]	ROYAL MAIL GROUP PLC
[REDACTED]	-290.17	[REDACTED]	ROYAL MAIL GROUP PLC
BACS REJECT NO REISSUE [REDACTED]	-290.17	[REDACTED]	ROYAL MAIL GROUP PLC
	-101.00		

08.06.07



# Fax

[REDACTED]  
Fax Number: [REDACTED]

Number of pages including this 2

Please call [REDACTED] there are any problems in receiving this fax.

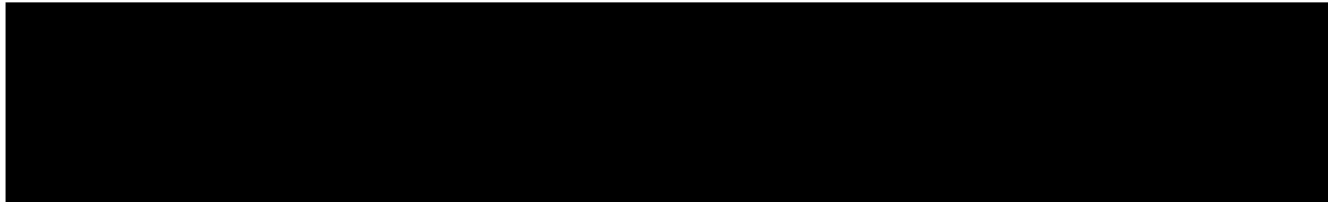
Finance Service Centre  
Finance Service Centre  
Royal Mail House



Please find copy invoice as requested

Yours sincerely

[REDACTED]  
Revenue Controller  
Direct Line [REDACTED]



ROYAL MAIL

To  
ADRIAN SANDERS MP

# Invoice

Account held at  
PREPAID DOOR TO DOOR RESIDUE

Customer account number

Terms  
**10 days**

Legal entity number

Please pay by  
**11 Jun 2006**

Invoice Item	Quantity	Sender's Ref	Period	Service Description	Unit Price (£)	Net value	VAT
				DOOR TO DOOR		290.17	E
				BT			
				6174 ITEMS AT 4.700 PENCE			
<b>Total Net</b>						<b>290.17</b>	
<b>Total VAT</b>						<b>0.00</b>	E = exempt
<b>Total</b>						<b>290.17</b>	

## Payment advice

Paying by BACS?

Total amount due  
**£290.17**





Communications Allowance  
Member's reimbursement form

04 OCT 2007

Comms1

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Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

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Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS  
CORBAY

Constituency

Office use

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and over.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to 30/9/07

Allowance year

07/08

Description of service or goods

Amount

NHS CONSULTATION

£ 535.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 535.00 p

Authorisation and declaration

Signature

I incurred wholly, exclusively and necessarily these costs.

MP

Date

30/9/07

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
	Input subtotals per Cat 5
	£ <input type="text"/>
	£ <input type="text"/>
Comments	





Communications Allowance  
Member's reimbursement form

04 OCT 2007

When to use this form  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

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Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only

Cost

Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 or more.

Period of claim from 1/1/07 to 30/9/07 Allowance year 07/08

Description of service or goods	Amount
Annual Report	£ 2235.00
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 2235.00 p

Authorisation and declaration

Signature

[Redacted Signature]

MP

Date

30/9/07

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**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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Communications Allowance
Direct payment of suppliers

23 OCT 2007

Comms 2

Dpn nt 3

page 1 of 2



When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only



Claim details

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from 22, 10, 07 to 1, 1, 08

Allowance year

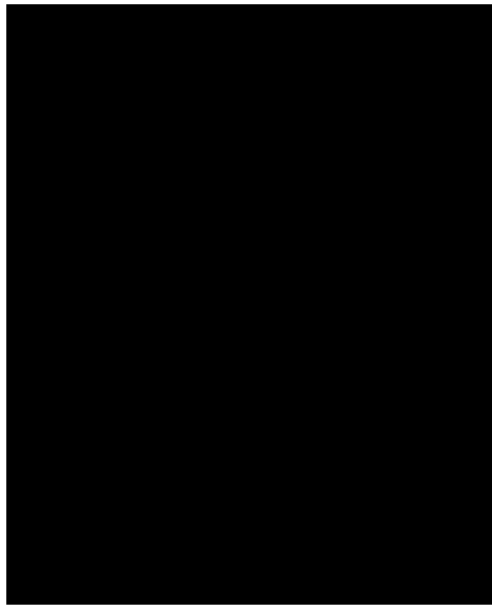
07, 08

Unseen 24/10/07

Suppliers

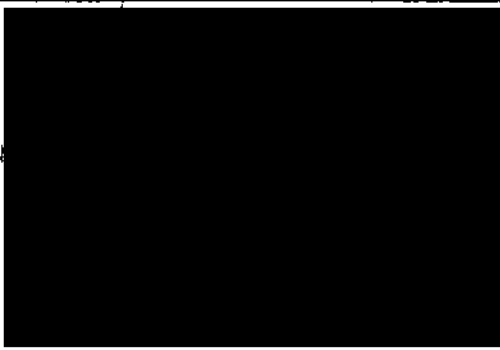
Amount

Table with 2 columns: Suppliers, Amount. Row 1: South West Media Group Ltd, £1070.53 p. Row 2: Distribution of Annual Report, £ p.



Authorisation and declaration

Signature



respect of costs incurred wholly, of my Parliamentary duties.

MP

Date

22/10/07

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only****Initials / Date****Validation completed****Comments**







**Communications Allowance**  
**Member's reimbursement form**

05 FEB 2008

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 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

T. RBAY

Office use only

Costs

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 7 / 1 / 08 to 31 / 1 / 08 Allowance year 07 / 08

Description of service or goods	Amount
<u>Stamps</u>	£ <u>17.20</u> p
<u>Stamps</u>	£ <u>34.56</u> p
<u>Stamps</u>	£ <u>23.75</u> p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
<b>Total</b>	£ <u>75.51</u> p

**Authorisation and declaration**

\_\_\_\_\_ ed wholly, exclusively and necessarily

Signature

MP

Date

31 / 1 / 08

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Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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Post Office Ltd.  
Your Receipt

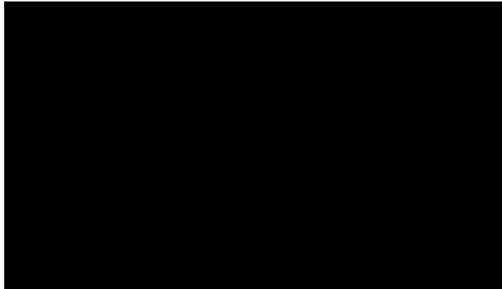


D U P L I C A T E

S/a 2ndx100		
5	0 24.00	144.00
TOTAL DUE TO POST OFFICE		144.00
Mastercard	FROM CUSTOMER	144.00
BALANCE		0.00

Payment Ref: [REDACTED]  
MASTERCARD  
Card Number [REDACTED]  
ICC [REDACTED]

Amount: £144.00





Post Office Ltd.  
Your Receipt



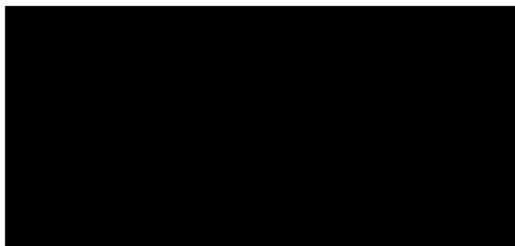
D U P L I C A T E

SAS bk 2nd x 12		
12 @ 2.88		34.56
TOTAL DUE TO POST OFFICE		34.56
Mastercard	FROM CUSTOMER	34.56
BALANCE		0.00

Payment Ref: 1



Amount: £34.56





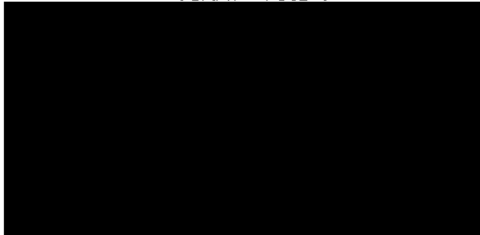
Post Office Ltd.  
Your Receipt



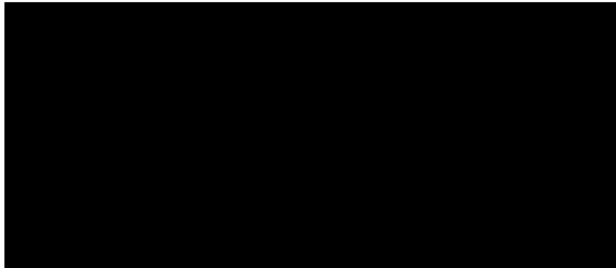
DUPLICATE

S/a 2ndx100		
6 @ 24.00		144.00
SAS bk 2nd x 12		
6 @ 2.88		17.28
TOTAL DUE TO POST OFFICE		161.28
Mastercard	FROM CUSTOMER	161.28
BALANCE		0.00

Payment Retail



Amount: £161.28





Communications Allowance

27

Com No 2

Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY



Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

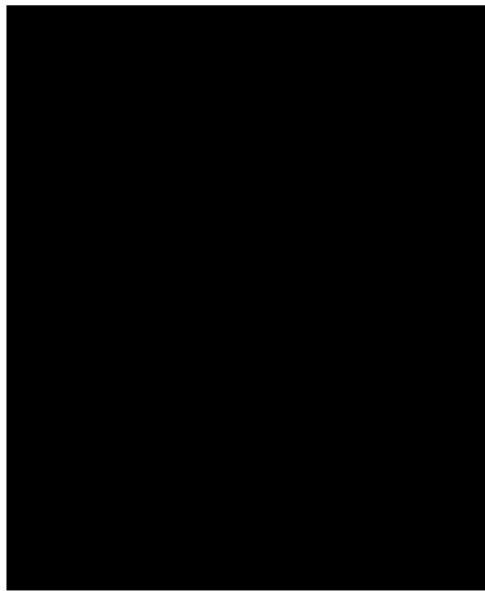
Period of claim

from 2012.05 to 2012.08 Allowance year 07.08

X1

Suppliers

Amount



PAUL HARVEY  
as per attached  
invoice

£ 1250.00 p

£ : p

£ : p

£ : p

£ : p

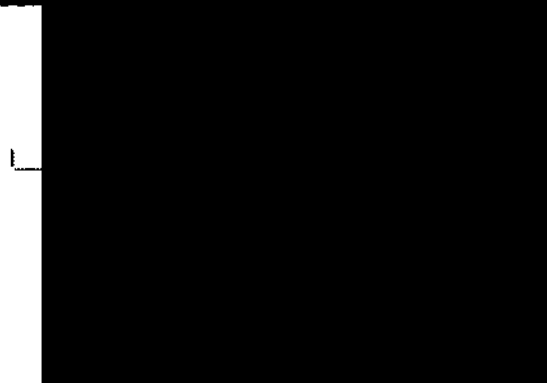
£ : p

£ : p

£ : p

Authorisation and declaration

Signature



I declare that the above is a true and correct account of costs incurred wholly, or in part, in connection with my Parliamentary duties.

MP

Date

26/2/08

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

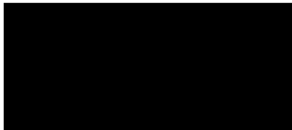
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Validation completed






Mr Adrian Sanders MP



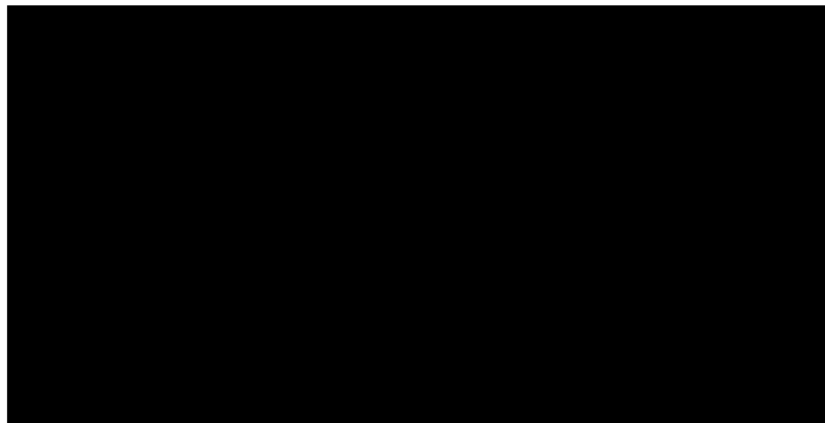
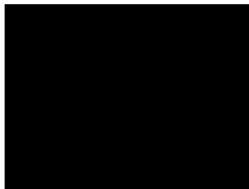
20<sup>th</sup> February 2008

Dear Mr Sanders

Please find below an itemised bill for the services provided for both the NHS survey and the Business Survey.

Creation of a results database for an NHS survey	£200.00
Entry of data into the NHS survey database: £10 an hour for 20 hours	£200.00
Design and artwork for a survey report.	£150.00
Research, consultation and creation of a Business Survey, including design and artwork	£250.00
Creation of a results database for the Business Survey	£200.00
Entry of data into the Business survey database : £10 an hour for 10 hours	£100.00
Design and artwork for a survey report	£150.00
Total (Payable to  )	£1,250.00

Yours Sincerely





Member's reimbursement form

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Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/2/08 to 29/2/08 Allowance year 07/08

Description of service or goods	Amount
Envelopes	£ 4.51 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
Total	£ 4.51 p

Authorisation and declaration

Signature

[Redacted Signature]

I incurred wholly, exclusively and necessarily

MP

Date

29/2/08

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Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
		514525	<input type="text" value="£"/>

**Comments**

# Invoice



\*\*\*\*\*  
\* INVOICE NO. [REDACTED] \*  
\*\*\*\*\*

Invoice To :  
Adrian Sanders MP

Charge To :  
Adrian Sanders MP

Banner Business Supplies Ltd

[REDACTED]

Page 1 of 1 Date 02/02/2008  
Acc.N [REDACTED] Order Date 01/02/2008  
Order [REDACTED]  
C.A.R. [REDACTED]

Delivered To :  
Adrian Sanders MP

[REDACTED]

Sales Order No : [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price.	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9000022	BANNER ENV 110x220 WDW 80g S/SL WH	1	BX1000	3.8400	01/02/08	3.84	17.5	0.67

### V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	3.84	0.67

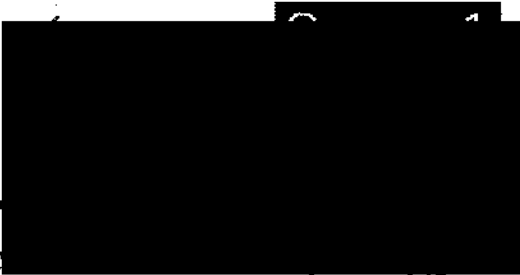
Sales Order Total (VAT excl) 3.84

INVOICE GOODS	3.84
INVOICE V.A.T.	0.67
INVOICE TOTAL	4.51

Settlement : None  
Discount Terms :



**Communications Allowance**  
**Member's reimbursement form**



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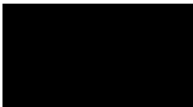
**Your details**

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY



**Office use only**

Costs



**Claim details**

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

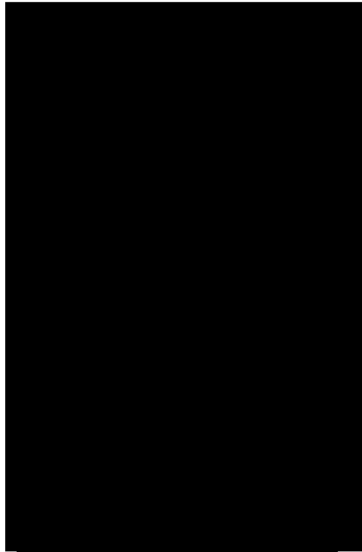
Period of claim

from 10/3/08 to 10/3/08

Allowance year

07/08

Description of service or goods	Amount
Post office stamps	£ 480.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p



Total

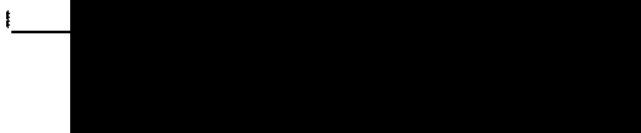
£ 480.00 p

**Authorisation and declaration**

I claim

holly, exclusively and necessarily

Signature



Date

10/3/08

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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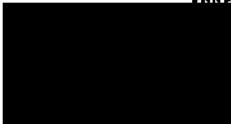
£ 480.00

£

**Comments**



Post Office Ltd.  
Your Receipt

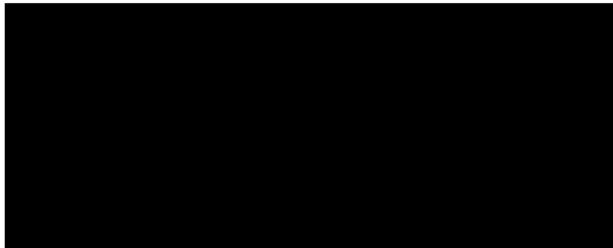


S/a 2ndx100		
20 @ 24.00		480.00
TOTAL DUE TO POST OFFICE		480.00
Mastercard	FROM CUSTOMER	480.00
BALANCE		0.00

Payment Retail



Amount: £480.00





**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**  
 09 APR 2008 page 1 of 2

**When to use this form** Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form** For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

25 APR 2008

**Your details**

**Name** ADRIAN SANDERS  
 in CAPITAL LETTERS  
**Constituency** TORBAY

Office use only

**Claim details**

*You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.*

Period of claim from \_\_\_/\_\_\_/\_\_\_ to 31/3/08 Allowance year 07/08 ✓

Suppliers	Amount
Torquay Liberal Assoc	£
(1942) Ltd	£ 300.00
for survey printing	£
	£
	£
	£
	£
	£
	£

£ 300.00 ✓

**Authorisation and declaration**

Signature

I declare that the above is a true and correct account of the respect of costs incurred wholly, in the discharge of my Parliamentary duties.

MP

Date

31/3/08



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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

Comments

# INVOICE

DATE 31/3/08

From Torquay Liberal Assn (1949) Ltd

To Adrian Sanders HP.

30,000  
A4 D/S  
Surveys

300 -

V.A.T.

300 -

TOTAL

300 -



Communications Allowance

Member's reimbursement form

03 APR 2008

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 28/1/08 to 28/1/08

Allowance year

07/08

Description of service or goods

Amount

6 x 24 book stamps £ 144.00 p ✓

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 144.00 p ✓

Authorisation and declaration

incurred wholly, exclusively and necessarily

Signature

31/3/08

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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Comments

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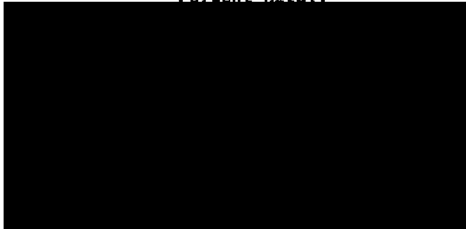


Post Office Ltd.  
Receipt

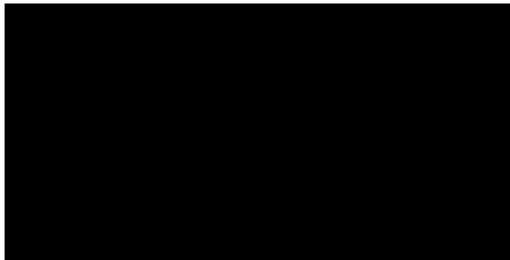


S/a 2ndx100		
8 @ 24.00		192.00
TOTAL DUE TO POST OFFICE		192.00
Mastercard	FROM CUSTOMER	192.00
BALANCE		0.00

Payment Retail



Amount: \$192.00





**Communications Allowance**  
**Direct payment of suppliers**

07 JUN 2008

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filing in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY



**Claim details**

You can only request  
Please ensure

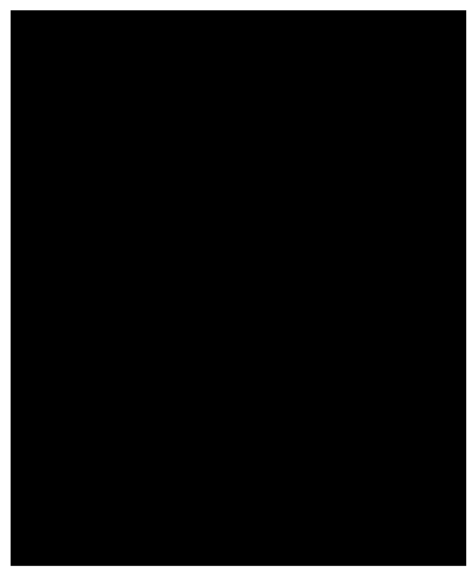
payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 30/3/08 to 31/3/08 Allowance year 07/08

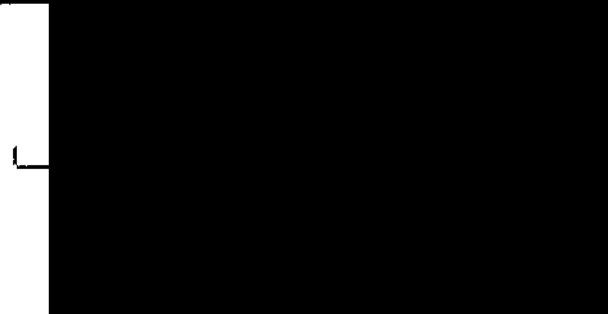
x1

Suppliers	Amount
Goulam Nazam	£635.00 p
Now to Contact	£ : p
Year MP leaflets	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p



**Authorisation and declaration**

Signature



costs incurred wholly,  
parliamentary duties.

MP

Date

30/3/08

08

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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Validation completed

GENERAL PRINTING  
WEDDING STATIONERY  
OFFICE EQUIPMENT  
RUBBER STAMPS

INVOICE No. [REDACTED]

*Graham Norman*

Sold to <i>Adrian Sanders M.P.</i>					Cust Ref	
Address [REDACTED]						
Sold by	Cash	Or ac	DD	Debit ref	Delivery	
		-			<i>30/3/08</i>	
Quantity	Description				Price	F P
<i>10,000</i>	<i>A4 DIS full colour leaflets fold out 13rd A4</i>					<i>635.00</i>
[REDACTED]						

TERMS OF BUSINESS:  
Strictly Net - 25 days from date of invoice

VAT 60 %

TOTAL

*635.00*

E. & O. E.

Please quote Invoice No.'s with your remittance





**Communications Allowance**  
**Direct payment of suppliers**

Commis 2.

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY



**Claim details**

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

from 1/1/08 to 31/3/08

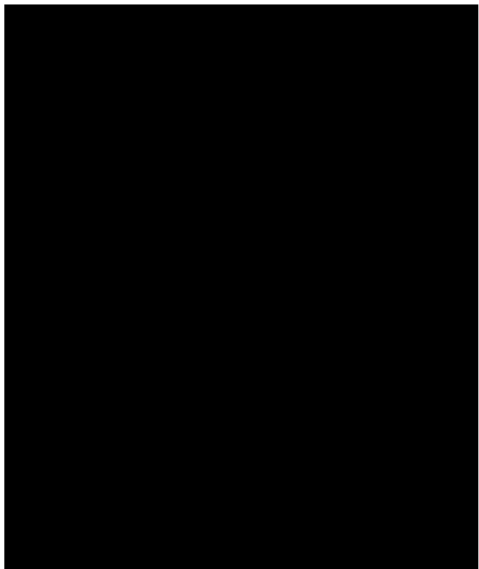
to 31/3/08

Allowance year

07/08

*New Supplier*

Suppliers	Amount
<u>Torrey Liberal Democrats</u>	£ <u>264.00</u> p
<u>J-- Focepost</u>	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p



**Authorisation and declaration**

Signature



I declare that the above is a true and correct account of costs incurred wholly, or in part, in connection with my Parliamentary duties.

MP

Date

31/3/08

**Data protection**

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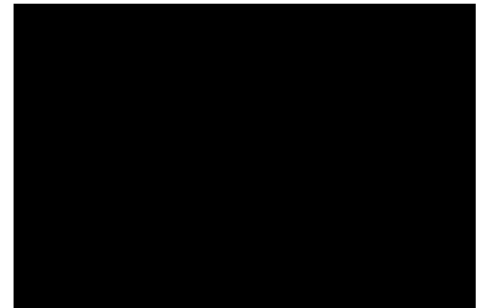
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Send your completed form to

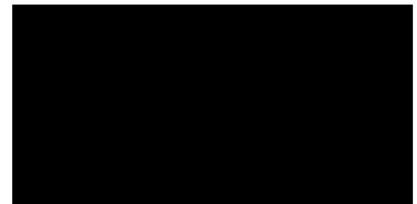
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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Validation completed



Torbay Liberal Democrats



Adrian Sanders MP



## INVOICE

Invoice Date: Tuesday 25<sup>th</sup> March 2008

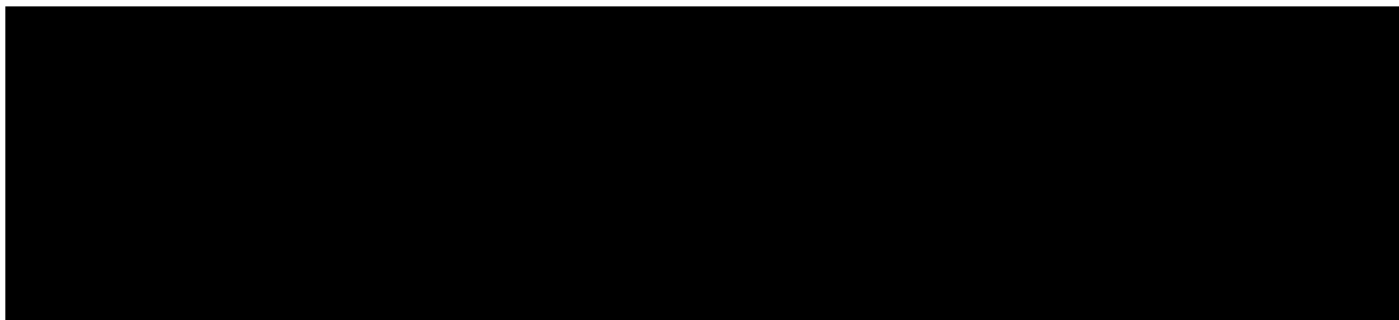
Torbay Liberal Democrats Freepost Account –



Supply of Freepost from 06.04.07 – 05.04.08

Supply of Freepost service to the MP for replies on constituency mailings  
1200 Freepost deliveries @ 22p = £264.00

**Invoice Total £264.00**





Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ADRIAN SANDERS

Constituency

TORBAY

Office use only

Cost:

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 2013/08 to 2013/08

Description of service or goods

Amount

Table with 2 columns: Description of service or goods, Amount. Row 1: Stamps, £ 480.00 p. Subsequent rows are blank.

Total

£ 480.00 p

Authorisation and declaration

I declare that the above costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

20/3/08





Post Office Ltd.  
Your Receipt



S/a 2ndx100		
20	0	24.00
		480.00
TOTAL DUE TO POST OFFICE		480.00
Mastercard	FROM CUSTOMER	480.00
BALANCE		0.00

Payment Detail



Amount: £480.00

