



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

Carmarthen East - Dinefwr

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 04, 04 to 30, 04, 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900 : 10 p ✓

Food

£ 240 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 90 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 70 : 00 p

Repairs/insurance/security

£ 80 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

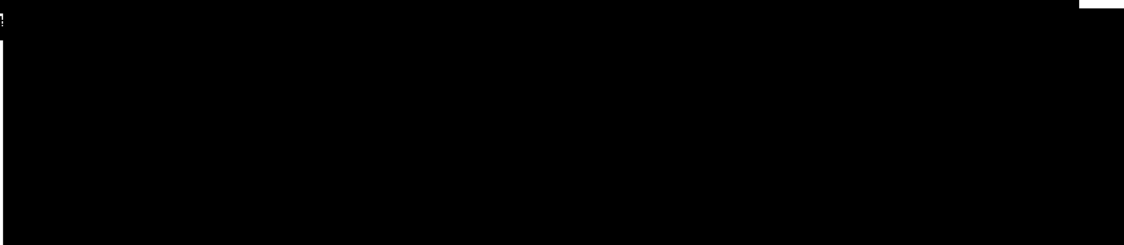
▶ please specify

Total

£ 1,750 : 10 p

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

1.5.04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

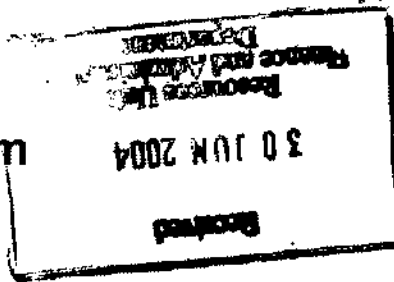
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form



Members' Allowances

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## Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

CARMARTHEN EAST & DINEFLWR

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1 105 104

to 31 105 104

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 400 : 10 p

Food

£ 240 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 90 : 00 p

Telephone and telecommunications

£ 110 : 00 p

Cleaning

£ 150 : 00 p

Service/maintenance

£ 30 : 00 p

Repairs/insurance/  
security

£ 90 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1500 : 10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

28.6.04

**Data protection**

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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# Member's claim form

WHD

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

Cardiff East - Dinefwr

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 06, 04 to 30, 06, 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 10 p

Food

£ 190 : 00 p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 90 : 00 p

Telephone and telecommunications

£ 110 : 00 p

Cleaning

£ 130 : 00 p

Service/maintenance

£ 30 : 00 p

Repairs/insurance/security

£ 90 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1750 : 10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to stay overnight away from my principal home for the purpose of performing  
my

Signature

MP

Date

30.6.04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must  
keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance  
claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you  
incurred the expense.

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Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

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# Member's claim form

**Received**

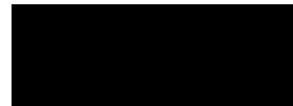
18 AUG 2004

**Resource Unit**  
Finance and Administration  
Department

Members' Allowances

About filing in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



## Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

Carmarthen East & Dineor

## Claim details

### Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 07, 04 to 31, 07, 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 10 p ✓

Food

£ 240 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 90 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 70 : 00 p

Repairs/insurance/  
security

£ 80 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1,750 : 10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
[redacted] for the purpose of performing

Signature

MP

Date

4/08/04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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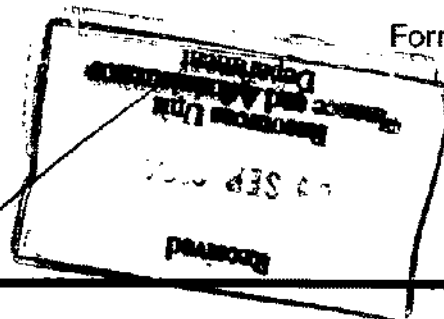
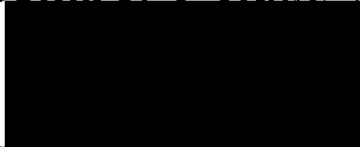
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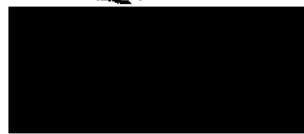
Member's claim form



Members' Allowances

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Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

CARMARTHEN EAST & DINEFWR

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 08 1 04 to 31 1 03 1 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900.10 p

Food

£ ~~0.00~~ p

Utilities

£ 90.00 p

Council Tax/Rates

£ 100.00 p

Telephone and telecommunications

£ 50.00 : 00 p

Cleaning

£ 176.00 p

Service/maintenance

£ 60.00 p

Repairs/insurance/security

£ 80.00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,450.10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I have provided the information on this form exclusively and necessarily to enable me to claim my Additional Costs Allowance for my second home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

6.8.04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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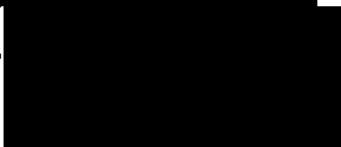


# Member's claim form

## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

ADAM PRICE

Constituency

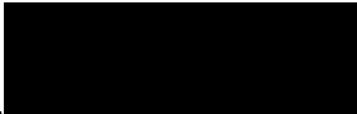
CARMARTHEN EAST & DINECORW

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.



Please list

Please attach

Period of claim

from 1, 09, 04 to 30, 09, 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 10 p

Food

£ 300 : 00 p

Utilities

£ 90 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and  
telecommunications

£ 50 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/  
security

£ 50 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

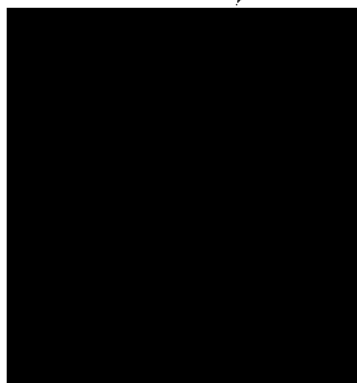
Other

£ : p

▶ please specify \_\_\_\_\_

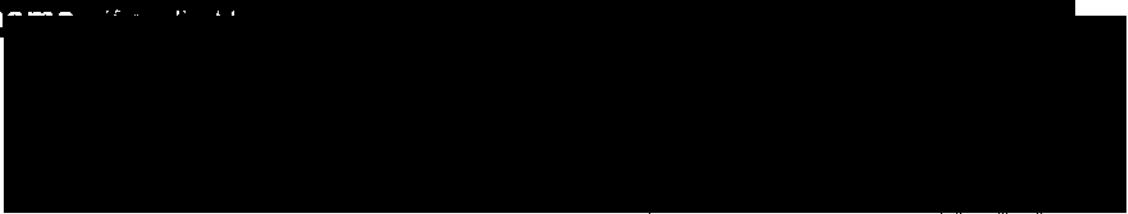
Total

£ 1,750 : 10 p



**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to perform my duties for the purpose of performing  
my duties

Signature

MP

Date

1<sup>st</sup> October 2009

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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RECEIVED  
10 NOV 2004

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Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

ADAM PRICE

Constituency

CARMARTHEN EAST & DINEFWR

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 10, 04 to 31, 10, 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 10 p ✓

Food

£ 250 : 00 p

Utilities

£ 90 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/  
security

£ 30 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1,750 : 10 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

5/11/04

**Data protection**

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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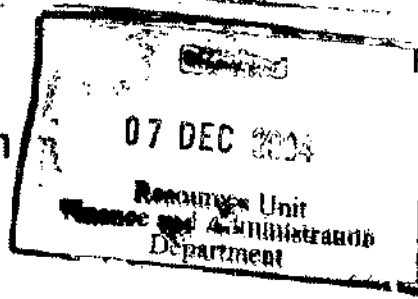
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Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

CARMARTHEN EAST & DINEFWR

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 11, 06 to 31, 11, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900 : 10 p

Food

£ 300 : 00 p

Utilities

£ 90 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 20 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,300 : 10 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to perform my duties as a Member of the House of Commons in my main home for the purpose of performing  
my duties as a Member of the House of Commons.

Signature

L

MP

Date

3.12.04

**Data protection**

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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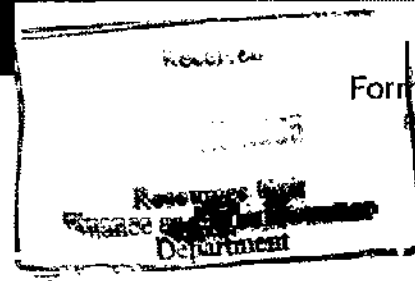
Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA





Additional Costs Allowance

Member's claim form



Members' Allowances

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Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

CARMARTHEN EAST AND DINEFWR

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1, 12, 04

to 31, 12, 04

Total cost of hotel stays attach all receipts

£ \_\_\_\_\_ p

Mortgage payments (interest only) or rent

£ 900 : 10 p

Food

£ 200 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 110 : 00 p

Telephone and telecommunications

£ 110 : 00 p

Cleaning

£ 170 : 00 p

Service/maintenance

£ 120 : 00 p

Repairs/insurance/security

£ \_\_\_\_\_ : 60 p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

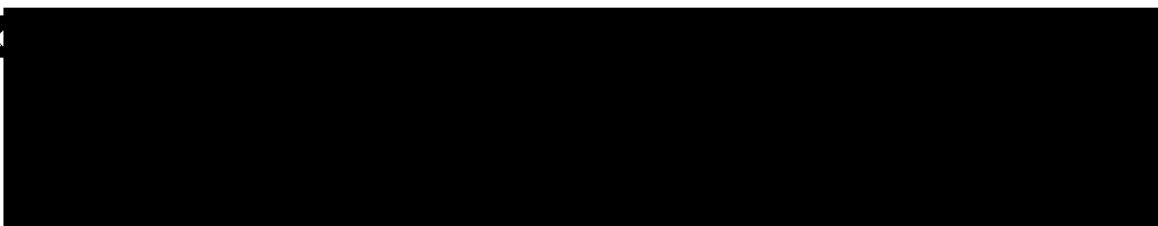
Total

£ 1,710 : 10 p

continued on page 2

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I have provided the information and necessarily to enable  
me to submit my claim for the purpose of performing  
my duties

Signature

\_\_\_\_\_



MP

Date

\_\_\_\_\_

16/1/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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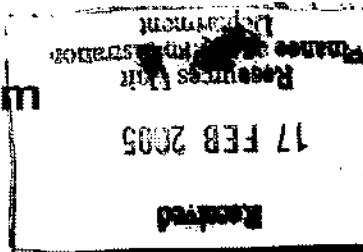
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# Member's claim form



## Members' Allowances

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ADAM PRICE

Constituency

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 09, 05 to 31, 01, 05

Total cost of hotel stays  
attach all receipts

£ 900 : 10 p ✓

Mortgage payments  
(interest only) or rent

£ : p

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 110 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 180 : 00 p

Service/maintenance

£ 70 : 00 p

Repairs/insurance/security

£ 90 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,350 : 10 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to serve the public interest as a Member of Parliament for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

10.2.05

**Data protection**

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- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicat

**Text**

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**

*\* Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

*\* Financial Processing purposes only*

Registered by (initials & date)



31103 -

Posted by (initials & date)

31 Nov



# Member's claim form

21 MAR 2005

## Members' Allowances

About filling in  
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

Adam Price

Constituency

\_\_\_\_\_

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 02, 05 to 28, 02, 05

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 900 : 10 p ✓

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 110 : 00 p

Telephone and  
telecommunications

£ 100 : 00 p

Cleaning

£ 130 : 00 p

Service/maintenance

£ 70 : 00 p

Repairs/insurance/  
security

£ 140 : 00 p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

£ 1,900 : 10 p ✓

**Details of second home**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] home for the purpose of performing my duties as [redacted]

Signature

MP

Date

21/3/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

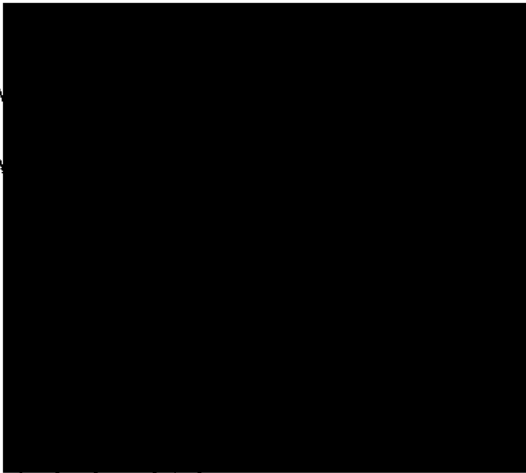
Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction M

Registration M



**Validation Claim Summary Sheet**

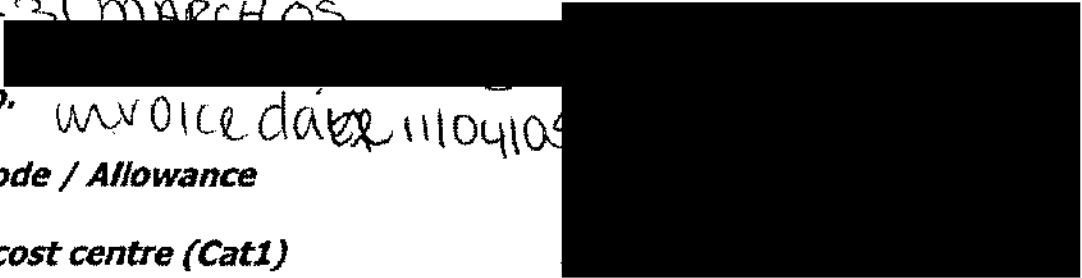
Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text** 1-31 MARCH 05



**Invoice No.** invoice date 11/04/05

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**



KI, 640-90

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

\* Financial Processing purposes only

Registered by (initials & date)

[Redacted] 27/04

Posted by (initials & date)

[Redacted] 28/4





Member's claim form

04/05

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

ADAM PRICE

Constituency

Carmarthen East & Dineor

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/03/05 to 31/03/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900 : 10 p

Food

£ 400 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 110 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 180 : 00 p

Service/maintenance

£ 240 : 00 p

Repairs/insurance/security

£ 240 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

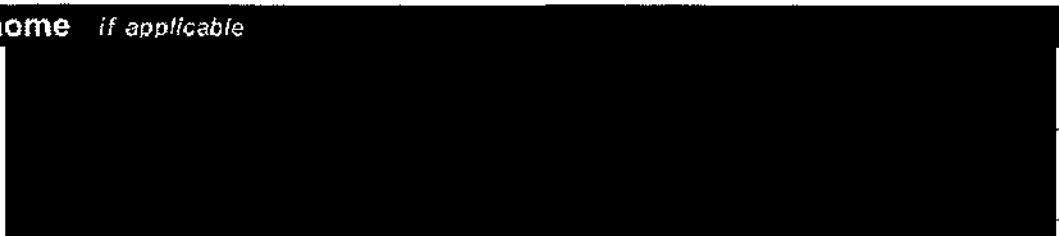
£ 2,200 : 10 p

continued on page 2

remaining bal 1640.90

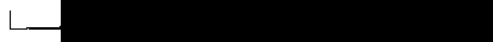
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to maintain my second home for the purpose of performing my duties.

Signature



MP

Date

11<sup>th</sup> April 2005**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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