



Direct payment of suppliers

VALIDATION

31 JUL 2007

RECEIVED

C2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

TONY BLAIR

Constituency

SEDFIELD

Office use only

Cost/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You **must** specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

30 07 07
~~07~~ / ~~08~~ / 07

Allowance year

07 / 08

Incidental Expenses Provision claims

2

	Suppliers	Amount
Item 1	Dank J Jordan	£ 308 : 50 p
Item 2	Orange mobile	£ 175 : 94 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Total **£ 484 : 44p**

Office use only

Allow or Supplier Exp/

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

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Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Marked Book Date

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP
 Date _____

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
 Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	Validation
Signature check	_____	____/____/____	Member ID added to form
Funds check	_____	____/____/____	Payment codes added to form
Allowable expenditure	_____	____/____/____	Receipts/ documentation present
			Processing Input

Please use margin for comments

Goods Supplied
by D + J. Jordan.

From 8-8-06

To 29-6-07

Goods.

3.08-50



Account Number:

[Redacted]

Statement Number:

[Redacted]

Statement Date:

05 Jul 2007

Orange Payment Processing
Southend-on-Sea
SS99 6LU

Statement

[Redacted]

[Redacted]

Page 1 of 2

Not sure about something?
There's some useful information on
the back of this page or you can
call 150 from your Orange phone

[Redacted]

summary of your account

Balance brought forward from last statement	138.99
Payment received - thanks very much	-138.99
Total charges for this statement	175.94

Amount due now £175.94

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.

[Redacted]

another great excuse to go on holiday

Orange Travel: Good news - from 30 August 2007 the cost of making and receiving calls from your Orange mobile within the Europe Economic Area (EEA) will be going down.

All the changes will happen automatically so you don't need to do anything. For details and a full list of countries, just call 170 free from your Orange phone or visit orange.co.uk/go

Payment slip/bank giro credit



1
12
02123661 00000000000000000000
8.8



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

TONY BLAIR

Constituency

SEDFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 04 / 07

to 30 / 04 / 07

Allowance year

1

	Description of service or goods	Amount
Item 1	Orange	£ 51 : 73 p
Item 2	Orange.	£ 112 : 59 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p
	Total	£ 164 : 32 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

X

Date

11/05/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only**Validation****Initials Date**

Claims received

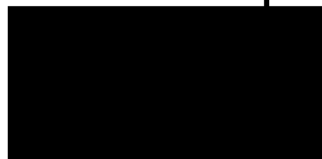
	/	/
--	---	---

Signature check

	/	/
--	---	---

Funds check

	/	/
--	---	---


 variable expenditure

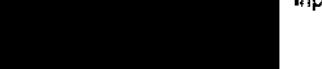
	/	/
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 Member Res ID

	/	/
--	---	---


 postc


 type/Cat 5 &


 subtotals added to form

	/	/
--	---	---

Receipts/

documentation present

	/	/
--	---	---

Processing

Input

	/	/
--	---	---

514530

£

514535

£

514540

£

514565

£

£

Comments

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Account Number:

Statement Number:

Statement Date:
05 Mar 2007

Statement

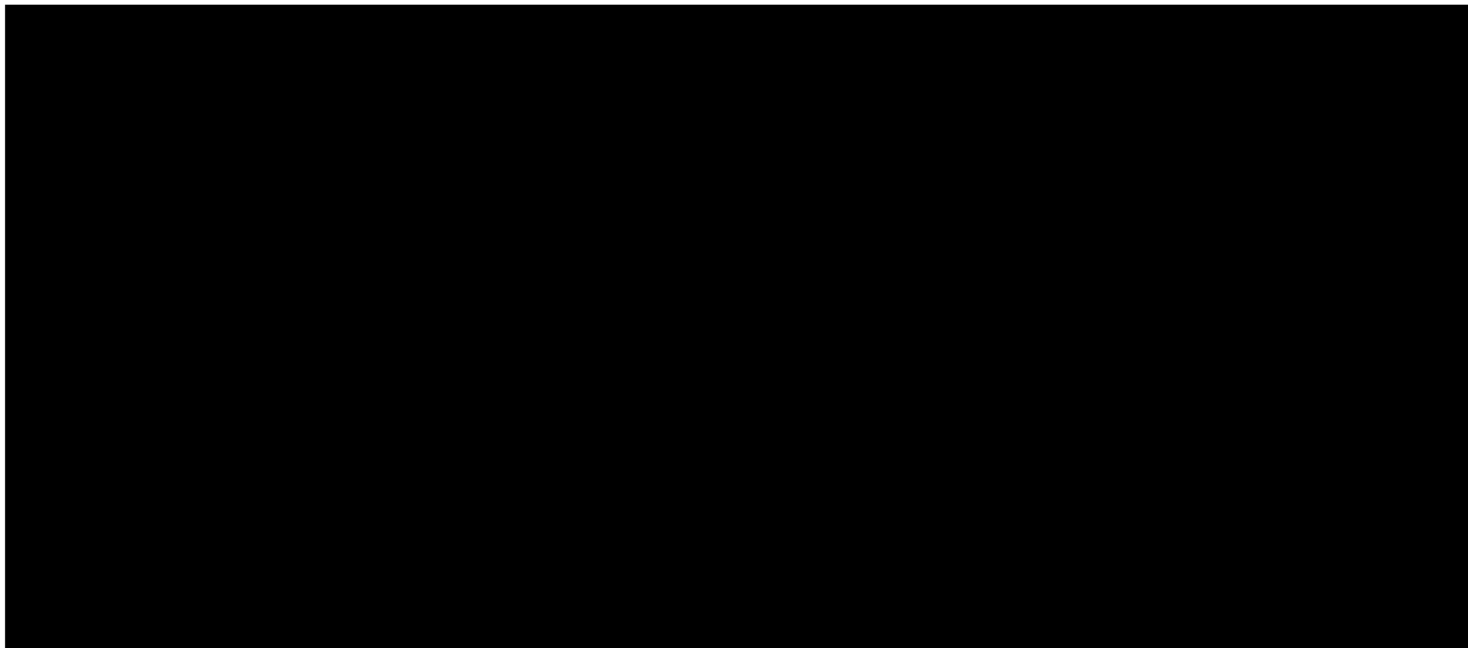


5

summary of your account

Balance brought forward from last statement	162.20
Payment received - thanks very much	-97.82
Total charges for this statement	112.59 [†]
Amount due now	£176.97

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.





Account Number:

[Redacted]

[Redacted]

[Redacted]

Statement Date:
22 Mar 2007

Statement

Mr T Blair

[Redacted]

[Redacted]

[Redacted]

summary of your account

Balance brought forward from last statement	55.33
Payment received - thanks very much	-55.33
Total charges for this statement	51.73

Amount due now £51.73

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.

[Redacted]

[Redacted]



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

TONY BLAIR ✓

Constituency

SEDFIELD

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

25 / 06 / 07

Allowance year

07 / 08 ✓

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	Alexanders	£ 85 : 68 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Total		£ 85 : 68 p

Office use only

Allow or Supplier Exp/

Allow or	Supplier	Exp/

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
Total		£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5

Authorisation and declaration

I confirm that the above costs incurred wholly, exclusively for the performance of my parliamentary duties.

Signature _____

Date

25 / 06 / 07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	Member ID added to form
Signature check		/ /	Payment codes added to form
Funds check		/ /	Receipts/ documentation present
Allowable expenditure		/ /	Processing Input

Please use margin for comments

Alexanders

STATIONERY • OFFICE EQUIPMENT • FURNITURE • PRINTING



INVOICE

Page 1 of 1

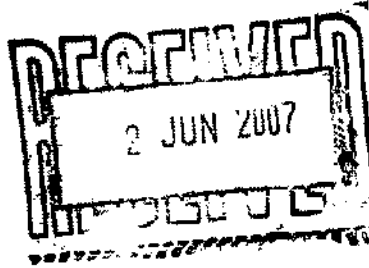
Invoice Address:
 MISCELLANEOUS CUSTOMERS
 Mr. T. Blair MP



Delivery Address (if different):

Invoice No. [REDACTED]
 Invoice Date: 18/05/2007
 Account Ref: [REDACTED]
 Customer Order No: [REDACTED]
 Del. Note No: [REDACTED]
 Sales Order No: [REDACTED]
 Our Ref: [REDACTED]
 Payment Terms: 30 DAYS

Item Code	Description	Per	Qty	Price	Disc	Value	Vc
[REDACTED]	LASER/COPIER PAPER 80gsm A4 WHITE	500	5	2.59	NETT	12.95	1
[REDACTED]	HP No.57 Photosmart P100 Col Cart C6657A	1	2	17.99	NETT	35.98	1
[REDACTED]	HP No.56 Deskjet Cartridge Black C6656A	1	2	11.99	NETT	23.98	1



Code	VAT Analysis		
	VAT	Goods	VAT
1	17.50	72.91	12.77

Goods Total	72.91
Carriage	0.00
VAT Total	12.77
Invoice Total	85.68

Vat Reg. No.376 4176 28

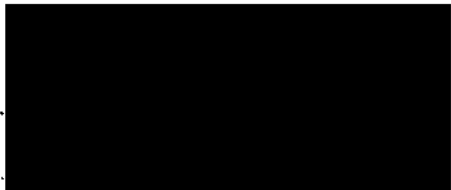
TERMS STRICTLY NETT MONTHLY



Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

C3

Supplier ID

or



Volunteer N

Please check / amend relation

Text

25/6/07

Invoice No.

Account code / Allowance

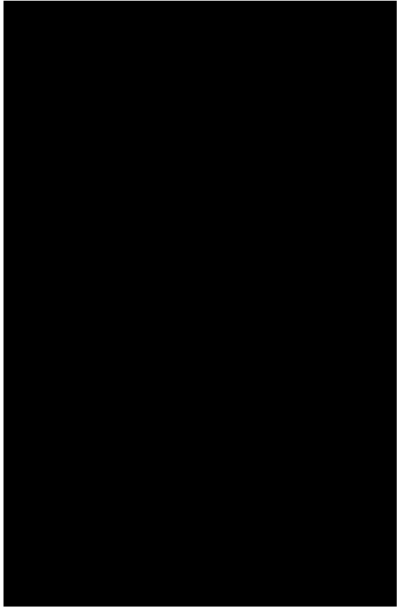
Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

Expenditure type (Cat5) :



~~06-07~~ 07/08^y



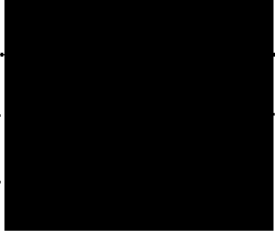
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....
£.....

TOTAL

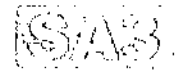
£ 58.00

* Financial Processing purposes only
Registered by (initials & date)

Posted by (initials & date)



02/07/07



Authority for the payment of one-off salary and/or expenses to staff

When to use this form

- Use this form to request a one-off payment of salary to a temporary or casual employee.
- Use this form to reimburse out-of-pocket expenses to an employee or a volunteer.

About filling in this form

- Please note that payments can be made through the payroll only if we hold a valid National Insurance number for the employee.
- If you have any questions about this form, please call **020 7219 1340**.

Your details

Name
in CAPITAL LETTERS

TONY BLAIR

Constituency

SEDFIELD

Details of staff member

First name

Surname
in CAPITAL LETTERS

Employee status

Date of birth

National Insurance number

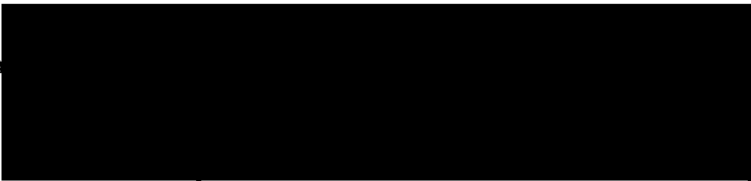
Payment details

Payslip address

Bank details

Claim details

- Please claim
- Please attach



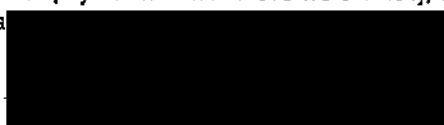
Amount	Taxable	Allow. & exp. type	Initials
One-off salary	£ : p		
Season ticket loan	£ : p		
Travel - home to work	£ : p		
Rail travel	£ : p		
Car travel	£ 58 - : 00 p		
Air travel	£ : p		
Taxi	£ : p		
Meals and subsistence	£ : p		
Healthcare	£ : p		
Childcare	£ : p		
Home as office/telephone	£ : p		
Office requisites	£ : p		
Total	£ 58 : 00 p		



Authorisation and declaration

I confirm that payments listed above were wholly, exclusively and necessarily incurred by my staff in the performance of their parliamentary duties.

Signature



MP

Date

25/6/07

Data protection

On behalf of the Data Controller, the employing Member of Parliament, the House of Commons Administration will process the information you provide on this form for the purpose of staff administration, administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the employing member, the House of Commons and the Inland Revenue. The information may also be disclosed to the National Audit Office for audit purposes.

The information will be processed in accordance with the provisions of the Data Protection Act 1998. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, including the right to see and receive a copy of any personal data that the House of Commons Administration holds about you on behalf of your employer, please contact your employer.

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Validation	Initials	Date	
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/ documentation present		/ /	
Processing Input		/ /	

Please use margin for comments



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

TONY BLAIR

Constituency

SEAFIELD

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

07 / 05 / 07

Allowance year

07 08

Incidental Expenses Provision claims

Suppliers	Amount
BT	£ 81 : 53 p
BT	£ 64 : 49 p
BT	£ 46 : 23 p
BT	£ 58 : 45 p
BT	£ 40 : 56 p
Total	£ 714 : 02 p

Office use only

Allow or A/c code	Supplier ID	Exp/ Cat 5

Claim details continued

Staffing Allowance claims

Office use only		
Allow or No code	Supplier ID	Exp/ Cat 6

	Suppliers	Amount
Item 6	J.W. AND V HARPER	£ 422-76
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p

Total **£ 713 : 97 p**

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 11 / 05 / 07

Data protection

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Office use only			
Validation	Initials	Date	
Claims received		/ /	
Signature check		/ /	
Funds check		/ /	
Allowable expenditure		/ /	
Member ID added to form		/ /	
Payment codes added to form		/ /	
Receipts/documentation present		/ /	
Processing input		/ /	

Please use margin for comments

Your account number

Bill number

Date

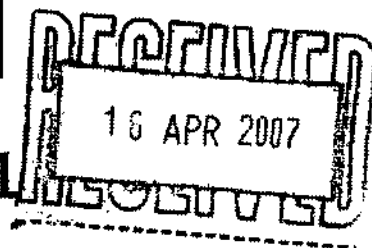
11 April 2007

If you have a query
please see reverse for
our contact details.

MR A C L BLAIR



Bringing it all together



BT Together Option 1

Bill for

Total now due

£ 81.53

Your account number

Bill number

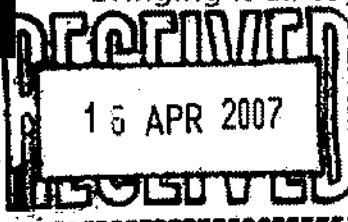
Date
11 April 2007

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our contact details.

MR A C L BLAIR



Bringing it all together



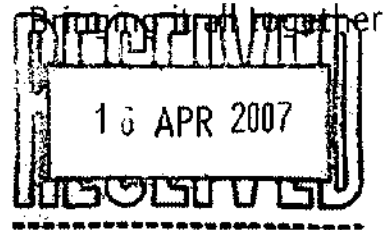
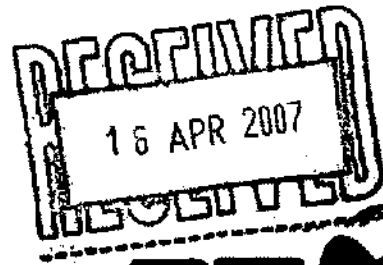
BT Together Option

Bill for

Total now due

£ 64.49

*Please make sure we receive the total now due by
18 April 2007.*



Your account number

Bill number

Date
11 April 2007

If you have a query
please see reverse for
our contact details.

[Redacted]

MR A C L BLAIR

[Redacted]

BT Together Option 1

Bill for [Redacted]

Total now due £ 46.23

*Please make sure we receive the total now due by
22 April 2007.*

[Redacted]

[Redacted]

[Redacted]

[Redacted]

Your account and bill number

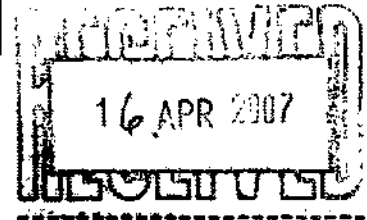
Date
11 April 2007

If you have a query
please see reverse for
our contact details.

MR A C L BLAIR



Bringing it all together



BT Commitment

Bill for

Cost of calls	£ 0.09
Package benefits BT Commitment	£ 0.00
Service charges	£ 41.15
One-off charges	£ 10.00
VAT	£ 7.21

Total now due £ 58.45

*Please make sure we receive the total now due by
22 April 2007.*

RECEIVED
16 APR 2007
POSTAL

Your account and bill number
[REDACTED]

Date
11 April 2007

If you have a query
please see reverse for
our contact details.

[REDACTED]
MR A C L BLAIR
[REDACTED]
[REDACTED]



Bringing it all together

Your BT bill

for [REDACTED]

Cost of calls	£ 26.01
One-off charges	£ 10.00
VAT	£ 4.55

Total now due **£ 40.56**

*Please make sure we receive the total now due by
22 April 2007.*

[REDACTED]

[REDACTED]

[REDACTED]

Mr T. Blair

w/ending Dec 30 '06	6 weeks news @ £18.35	£ 110.10
w/ending March 30 '07	9 weeks news @ £18.53	£ 166.77
w/ending April 28 '07	8 weeks news @ £18.63	£ 149.04
		£ 425.91
	<u>less</u>	3.20
		£ 422.71

PROFILE
11 MAY 2007
RECORDED



Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

TONY BLAIR

Constituency

SEDFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work commissioned, communication and travel.

Period of claim

from 01 / 05 / 07 to 31 / 05 / 07

Allowance year

07 / 08

	Description of service or goods	Amount
Item 1	Orange Phone Bill	£ 53 : 13 p
Item 2	Orange Phone Bill.	£ 257 : 72 p
Item 3	Supplies.	£ 36 : 12 p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Office use only

Allow or Exp/
A/c code Cat 5


514510	
514510	
514510	
514510	
514510	
514510	

Total

£ 346 : 97 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature  MP X

Date 31/5/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only		Input subtotals per Cat 5	
Validation	Initials Date		
Claims received	<input type="text"/> / <input type="text"/> / <input type="text"/>	514520	<input type="text"/> £
Signature check	<input type="text"/> / <input type="text"/> / <input type="text"/>	514525	<input type="text"/> £
Funds check	<input type="text"/> / <input type="text"/> / <input type="text"/>	514530	<input type="text"/> £
Allowable expenditure	<input type="text"/> / <input type="text"/> / <input type="text"/>	514535	<input type="text"/> £
Member Res ID & Costc	<input type="text"/> / <input type="text"/> / <input type="text"/>	514540	<input type="text"/> £
Ext type/Cat 5 & subtotals added to form	<input type="text"/> / <input type="text"/> / <input type="text"/>	514565	<input type="text"/> £
Receipts/ documentation present	<input type="text"/> / <input type="text"/> / <input type="text"/>		<input type="text"/> £
Processing		Comments	
Input	<input type="text"/> / <input type="text"/> / <input type="text"/>	<div style="border: 1px solid black; height: 100px;"></div>	



Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 Apr 2007

Statement

Mr T Blair
[REDACTED]

[REDACTED]

summary of your account

Balance brought forward from last statement	51.73
Payment received - thanks very much	-51.73
Total charges for this statement	53.13

Amount due now £53.13

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.

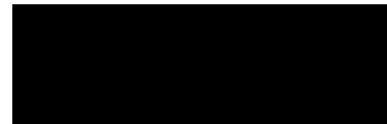
[REDACTED]



Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
05 May 2007



Statement

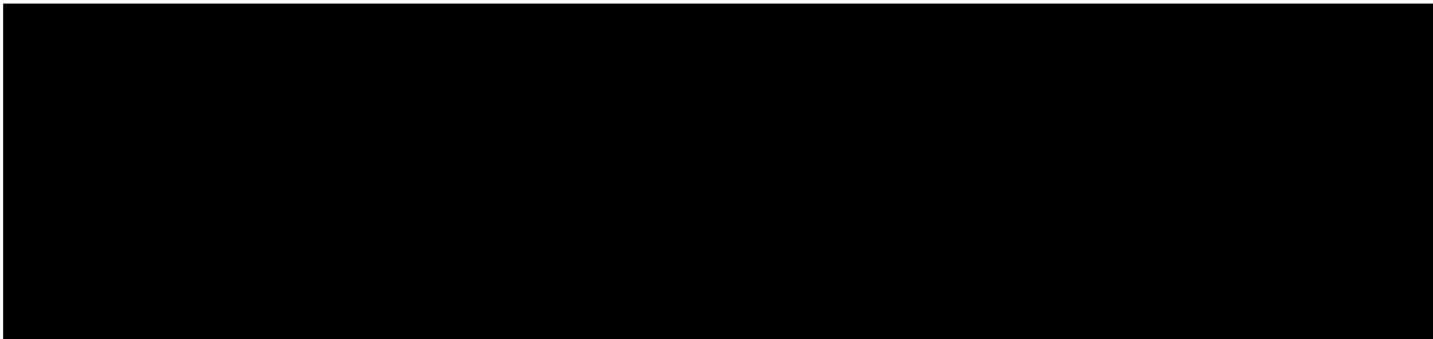
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

summary of your account

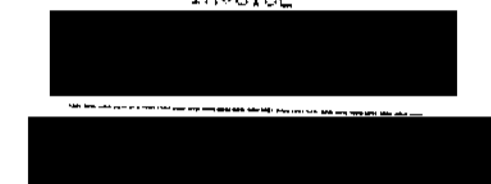
Balance brought forward from last statement	106.06
Payment received - thanks very much	0.00
Total charges for this statement	151.66

Amount due now £257.72

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.



INVOICE



WE 23Dec06 Bfwd 41.88
LtrS/SP1 2 @ 0.86 1.72

WE 30Dec06 Bfwd 43.60
LtrS/SP1 2 @ 0.86 1.72

WE 06Jan07 Bfwd 45.32
LtrS/SP1 2 @ 0.86 1.72

WE 13Jan07 Bfwd 47.04
LtrS/SP1 2 @ 0.86 1.72

WE 20Jan07 Bfwd 48.76
LtrS/SP1 2 @ 0.86 1.72

WE 27Jan07 Bfwd 50.48
LtrS/SP1 2 @ 0.86 1.72

WE 03Feb07 Bfwd 52.20
LtrS/SP1 2 @ 0.86 1.72

WE 10Feb07 Bfwd 53.92
LtrS/SP1 2 @ 0.86 1.72

WE 17Feb07 Bfwd 55.64
LtrS/SP1 2 @ 0.86 1.72

WE 24Feb07 Bfwd 57.36
LtrS/SP1 2 @ 0.86 1.72

WE 03Mar07 Bfwd 59.08
LtrS/SP1 2 @ 0.86 1.72
03Mar07 Cheque 41.88

WE 10Mar07 Bfwd 18.92
LtrS/SP1 2 @ 0.86 1.72

WE 17Mar07 Bfwd 20.64
LtrS/SP1 2 @ 0.86 1.72

WE 24Mar07 Bfwd 22.36
LtrS/SP1 2 @ 0.86 1.72

WE 31Mar07 Bfwd 24.08
LtrS/SP1 2 @ 0.86 1.72

WE 07Apr07 Bfwd 25.80
LtrS/SP1 2 @ 0.86 1.72

WE 14Apr07 Bfwd 27.52
LtrS/SP1 2 @ 0.86 1.72

WE 21Apr07 Bfwd 29.24
LtrS/SP1 2 @ 0.86 1.72

WE 28Apr07 Bfwd 30.96
LtrS/SP1 2 @ 0.86 1.72

WE 05May07 Bfwd 32.68
LtrS/SP1 2 @ 0.86 1.72

WE 12May07 Bfwd 34.40
LtrS/SP1 2 @ 0.86 1.72

Amount Due 36.12





Member's reimbursement form

When to use this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

TONY BLAIR ✓

Constituency

SEDFIELD

Claim details

Please ensure

- your claim totals more than £100
- you provide journey details of all taxi journeys
- you attach all receipts or invoices for items of £250 and above
- any claims for petty cash do not exceed £250 per month.

You can only claim for

- costs you have actually paid
- office and surgery accommodation, equipment and supplies, work communication and travel.

Period of claim

from 01 / 06 / 07

to 30 / 06 / 07

Allowance year

07 / 08

	Description of service or goods	Amount
Item 1	Orange Phone Bill	£ 66 : 86 p
Item 2	Orange Phone Bill	£ 138 : 99 p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Item 6		£ : p
Item 7		£ : p
Item 8		£ : p
Item 9		£ : p
Item 10		£ : p

Total

£ 205 : 85 p

Office use only

Allow or Exp/
A/c code Cat 5

514510
514510
514510
514510
514510
514510

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the

Signature

[Redacted Signature]

MP X

Date

25/06/07

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Office use only

Validation	Initials	Date
Claims received		/ /
Signature check		/ /
Funds check		/ /
Allowable expenditure		/ /
Member Res ID & Costc		/ /
Ext type/Cat 5 & subtotals added to form		/ /
Receipts/ documentation present		/ /
Processing		
Input		/ /

Input subtotals per Cat 5

[Redacted Input Subtotals]

[Redacted Input Subtotals]



Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 May 2007

Statement

Mr T Blair
[REDACTED]

summary of your account

Balance brought forward from last statement	53.13
Payment received - thanks very much	0.00
Total charges for this statement	*66.86

Amount due now £119.99

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.





Account Number:

Statement Number:

Statement Date:

05 Jun 2007

Statement

summary of your account

Balance brought forward from last statement	257.72
Payment received - thanks very much	-257.72
Total charges for this statement	→ 138.99

Amount due now £138.99

Please ensure we receive payment straightaway. You'll find information about how to pay on the back of this page.



Direct payment of suppliers



When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Mr HOW TONY BAIR

Constituency

Scottish

Office use section with fields for Costc and Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 - this will enable us to process your claim more promptly
any claims for petty cash do not exceed £250 per month
you attach all supplier invoices.

You must specify

the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

18 10 2007

Allowance year

07/08

Incidental Expenses Provision claims

Table with columns: Suppliers, Amount. Row 1: Orange, £ 121 : 22 p

Total £ 121 : 22 p

Office use only section with columns: Allow or A/c code, Supplier ID, Exp/ Cat 5

Claim details *continued*

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ : p
Item 7	_____	£ : p
Item 8	_____	£ : p
Item 9	_____	£ : p
	Total	£ : p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 18 / 07 / 07

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Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	
Signature check	_____	____/____/____	
Funds check	_____	____/____/____	
Allowable expenditure	_____	____/____/____	
Validation			Initials Date
Member ID added to form	_____	____/____/____	_____
Payment codes added to form	_____	____/____/____	_____
Receipts/ documentation present	_____	____/____/____	_____
Processing Input	_____	____/____/____	_____

Please use margin for comments

orange[™]

Statement Number: [REDACTED]

Statement Number: [REDACTED]

Statement Date:

22 Jun 2007

Statement

Mr T Blair

summary of your account

Balance brought forward from last statement
Payment received - thanks very much
Total charges for this statement

119.99
-53.13
54.36

Now £121.22

Please ensure we receive payment straightaway
pay on the back of this page.

about how to