



Communications Allowance  
Member's reimbursement form

**When to use this form**  Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

**About filling in this form**  For details of costs you can claim for please refer to booklet on Communications Allowance.  
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only

Costs

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 1 / 08 to 31 / 1 / 08 Allowance year 07 / 08

Office use only

Description of service or goods	Amount
SURGERY LEAFLETS	£ 545.83 p
SURGERY AD	£ 54.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 599.83 p

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

7/2/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation  
completed

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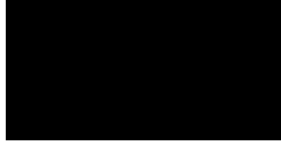
£ 599.83
£

**Comments**

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Stephen Ladyman MP



**Invoice**

Page 1

Invoice No. 

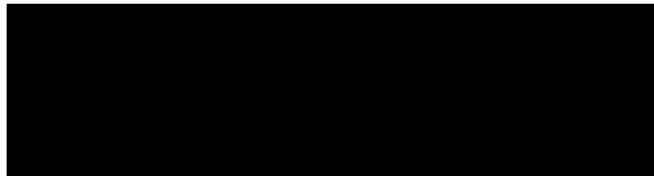
Invoice/Tax Date 14/11/2007

Cust. Order No.

Account Ref. 

**Quantity Details**

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 10K	0.00	0.00	505.00	0.00	0.00
1.00 Delivery Scale B	0.00	0.00	34.75	17.50	6.08



**Total Net Amount** 539.75

**Total VAT Amount** 6.08

**Invoice Terms: 30 Days**

**Invoice Total** 545.83



**MINSTER MATTERS**

**ACCOUNTS:**

**INVOICE No**

Dr Stephen Ladyman

For advertising in MINSTER MATTERS  
In the December 2007 February and March 2008 issues

**£54.00**

**Please make cheques payable to Minster Newsletter and return  
to the above address.**

**Thank you for your support**



**Communications Allowance**  
**Member's reimbursement form**

**VALIDATION**  
08 JAN 2008  
**Comms1**  
page 1 of 2  
**RECEIVED**

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**Your details**

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only

Costs

**Claim details**

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 12 / 07 to 31 / 12 / 07 Allowance year 07 / 08

Description of service or goods

Amount

STAMPS

£ 571 : 28 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 571 : 28 p

Office use only

Allow. / Exp. Type (cat5)

**Authorisation and declaration**

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

4/1/08

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Validation  
completed

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Input subtotals per Cat 5

£

£

**Comments**



Post Office Ltd

S/a 2ndx100		
@ 24.00		96.00
TOTAL DUE TO POST OFFICE		96.00
visa Debit	FROM CUSTOMER	96.00
BALANCE		0.00

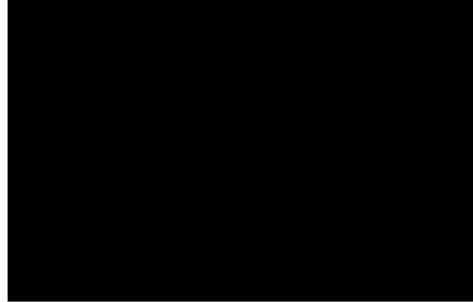
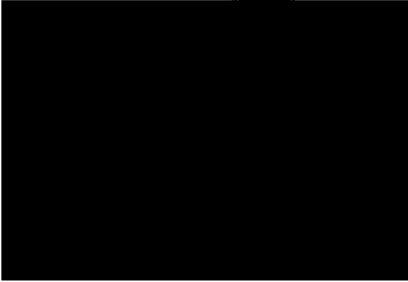
Postage stamp			
1 @ 1.00		1.00	
Special 2nd			
1 @ 0.24		0.24	
SAS bk 1st x 8			
1 @ 2.04		2.04	
S/a 2ndx100			
2 @ 24.00		48.00	
TOTAL DUE TO POST OFFICE		51.28	
visa Debit	FROM CUSTOMER	51.28	
BALANCE		0.00	

Thank You



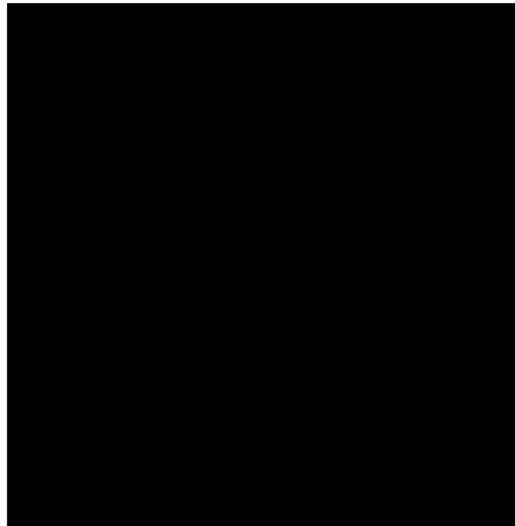
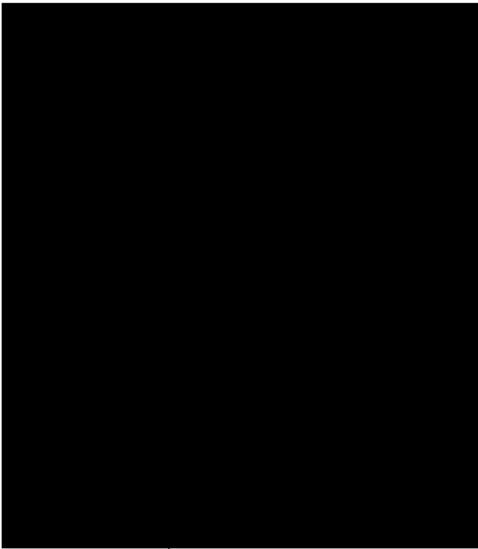
S/a 2ndx100			
@ 24.00		192.00	
TOTAL DUE TO POST OFFICE		192.00	
visa Debit	FROM CUSTOMER	192.00	
BALANCE		0.00	

Document Reference



S/a 2ndx100		
10 @ 24.00		240.00
TOTAL DUE TO POST OFFICE		240.00
Visa Debit	FROM CUSTOMER	240.00
BALANCE		0.00

S/a 2ndx100		
8 @ 24.00		192.00
TOTAL DUE TO POST OFFICE		192.00
Visa Debit	FROM CUSTOMER	192.00
BALANCE		0.00





Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THAMPTON

Office use on

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/11/07 to 30/11/07 Allowance year 07/08

Description of service or goods

Amount

Table with 2 columns: Description of service or goods, Amount. Row 1: REC 1: SURGERY AD [REDACTED] SIGNAL £ 400.00 p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 400.00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

7/12/07



# *The Signal*



23 November 2007

Invoice

To: Mr Ladyman

Re: Full page advert for 12 months  
(September 2007 – September 2008 inc) £400.00

TOTAL £400.00





# Communications Allowance Member's reimbursement form

- 6 NOV 2007

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## Your details

Name  
in CAPITAL LETTERS

S. LADYNAX

Constituency

SOUTH THANET

Office use only	
Costs	M

## Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 10 / 07 to 31 / 10 / 07 Allowance year 07 / 08

Description of service or goods	Amount
STAMPS (REC 1-4)	£ 401 : 20 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
<b>Total</b>	£ 401 : 20 p

Office use only
Allow. / Exp. Type (cat5)

## Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature I \_\_\_\_\_ MP Date 1.11.07

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

<b>Office use only</b>	
	<b>Initials / Date</b>
Validation completed	<input type="text"/>
	<input type="text"/>
	
	<b>Input subtotals per Cat 5</b>
	<input type="text" value="£"/>
	<input type="text" value="£"/>
<b>Comments</b>	



Post Office Ltd.



Post Office Ltd.

S/a 2ndx100		
4 0	24.00	96.00
TOTAL DUE TO POST OFFICE		96.00
Visa Debit	FROM CUSTOMER	96.00
BALANCE		0.00

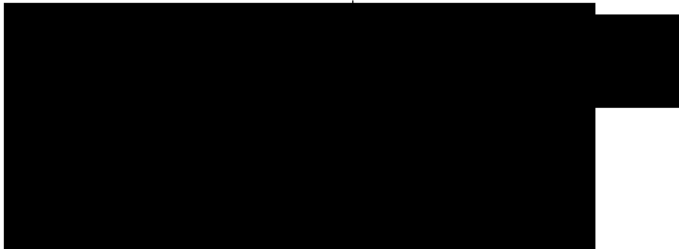
Post Label 2		
1 0	2.50	2.50
Postage stamp		
1 0	16.00	16.00
Postage stamp		
9 0	0.20	1.50
Postage stamp		
8 0	0.10	0.60
TOTAL DUE TO POST OFFICE		22.70
Visa Debit	FROM CUSTOMER	22.70
BALANCE		0.00

PLEASE RETAIN THIS RECEIPT AS PROOF  
OF POSTING FOR ITEMS LISTED BELOW



Post Office Ltd

# STAPLES



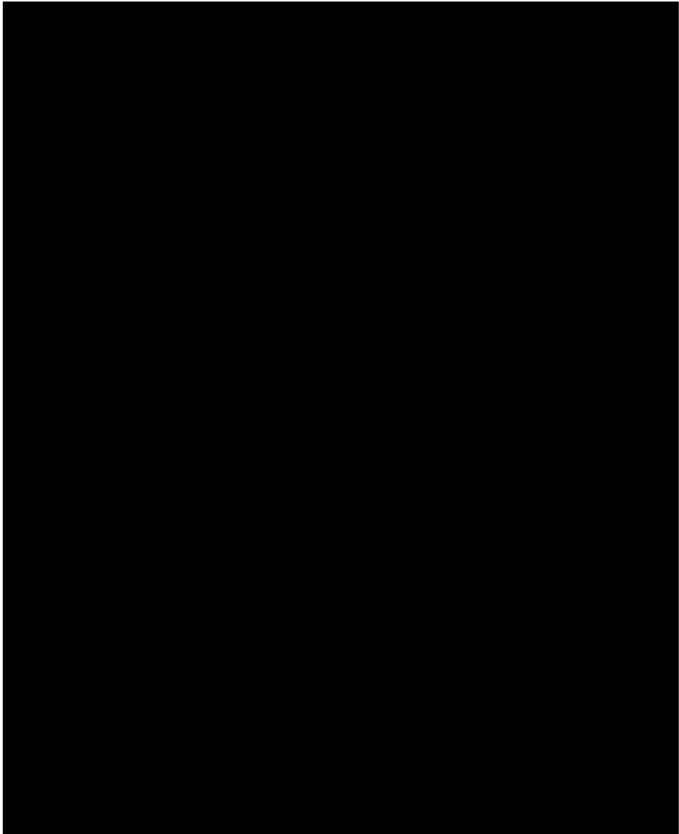
QTY SKU OUR PRICE

2	SPLS ALL IN ONE PAPER 5R	
	3141728707967	42.50 1
	SUBTOTAL	42.50

VAT Code	Ex VAT	VAT	TOTAL
1 17.5%	36.17	6.33	42.50

TOTAL		£42.50
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S/a 2ndx100		
10 @ 24.00		240.00
TOTAL DUE TO POST OFFICE		240.00
Visa Debit	FROM CUSTOMER	240.00
BALANCE		0.00





Communications Allowance  
Member's reimbursement form

10 SEP 2007

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Your details

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH GAMET

Office use only

Costs

M

Claim details

You can only claim for  costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

14 SEP 2007

Period of claim

from 1/8/7 to 31/8/07

Allowance year

07/08

Description of service or goods

Amount

SURGERY AD (Rec 1)

£ 54 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 54 : 00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

0.9.7





**MINSTER MATTERS**

**ACCOUNTS:**



**INVOICE No** 

**Dr Stephen Ladyman**



For advertising in MINSTER MATTERS  
In the September, October and November 2007 issues

**£54.00**

**Please make cheques payable to Minster Newsletter and return  
to the above address.**

**Thank you for your support**



**Communications Allowance**  
**Direct payment of suppliers**



06 SEP 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
 in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH TYANET

Office use only      Costs



**Claim details**

You can only request  
 Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/8/07 to 31/8/07

Allowance year

07/08

Suppliers

Amount

Office use only  
 Allow. / Supp ID / Exp.Type  
 (Cat 5)

ARLINGTON PRESS

£ 2622.60

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p



**Authorisation and declaration**

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

5.9.07

✓

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Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

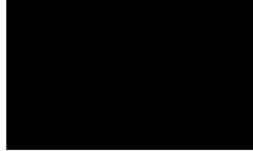
Validation  
completed**Comments**



# ARLINGTON PRESS



South Thanet Labour Party



## Invoice

Number   
 Date 14th August, 2007  
 Your Ref   
 Our Ref 

### Details

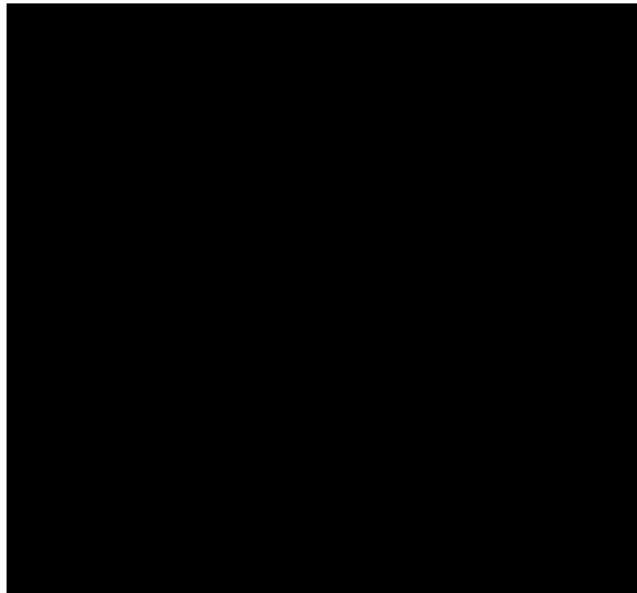
Thanet South Newsletter

To typesetting, preparing artwork, supplying proofs, printing overall in four colours process upon 130 gsm white gloss art and supplying 30,000 copies 4 pages A4 as per our quotation

2385.00

To run-on and supplying additional 4,000 copies 4 pages A4 at £59.40 per 1,000

237.60



Goods	2622.60
VAT @ ZERO	NIL
<b>TOTAL</b>	<b>£ 2622.60</b>

**TERMS:** Settlement required within 28 days of invoice date



Communications Allowance  
Member's reimbursement form

VALIDATED Comms1  
06 AUG 2007  
RECEIVED  
page 1 of 2

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Your details

Name in CAPITAL LETTERS STEPHEN LADYMAN  
Constituency SOUTH THANET

Office use only

Costs

Claim details

You can only claim for  costs you have actually paid.

Please ensure  you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 7 / 7 to 31 / 7 / 7 Allowance year 07 / 08

Description of service or goods	Amount
<u>NEWSLETTER DELIVERY (RECI)</u>	<u>£ 1395.70 p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only

Allow. / Exp. Type (cat5)

Total

**£ 1395.70 p**

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date 2.8.7



# MULTIDOX NATIONWIDE Ltd

Dr. STEPHEN LADYMAN M.P.

Invoice Number: [REDACTED]

Your Ref: [REDACTED]

26th July 2007

## *Delivery of Promotional Material*

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33,938	Dr. STEPHEN LADYMAN M.P.	@ £35.00	per thousand	£1,187.83
			VAT @ 17.5%	£207.87
			<b>Total</b>	<b>£1,395.70</b>

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FINANCE & ADMINISTRATION HOUSE OF COMMONS

# Communications Allowance Direct payment of suppliers

**Comms2**

page 1 of 2

18 APR 2008

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only	Costs	
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## Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 1 / 3 / 08 to 31 / 3 / 08 Allowance year 07 / 08

[Redacted]

Suppliers

Amount

Suppliers	Amount
ARLINGTON PRESS	£ 2682.00 p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p
[Redacted]	£ : p

Office use only		
Allow.	Supp ID	Exp.Type
		(Cat 5)
[Redacted]		

## Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exci... ce of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16 / 4 / 08

[Redacted]

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

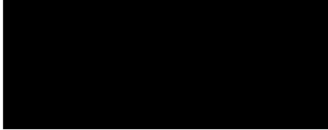
**Comments**



# ARLINGTON PRESS



South Thanet Labour Party



## Invoice

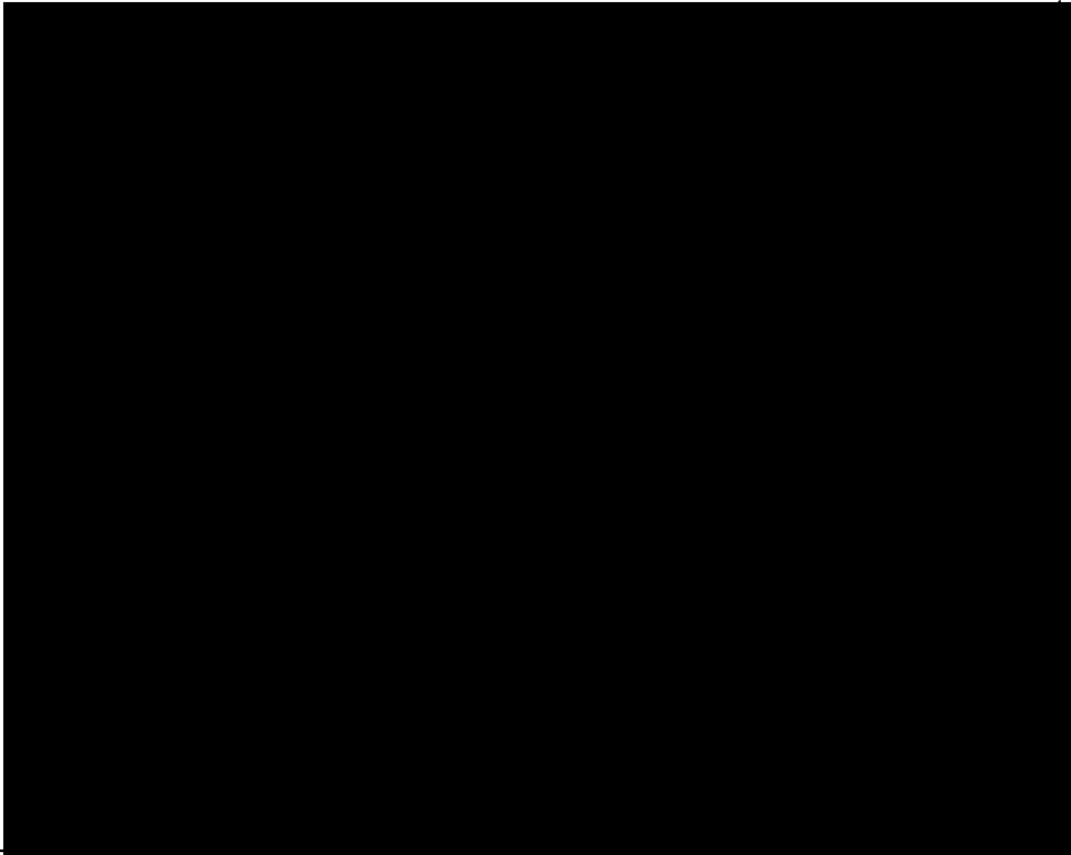
Number   
 Date 20th March, 2008  
 Your Ref   
 Our Ref 

*Details*

Thanet South Newsletter - Spring 2008 Issue  
 To typesetting, preparing artwork, supplying proofs, printing overall in four colours process  
 upon 130 gsm white gloss art and supplying 35,000 copies 4 pages A4  
 as per our quotation

2682.00

Goods collected from our premises on 20th March.



Goods	2682.00
VAT @ ZERO	NIL
<b>TOTAL</b>	<b>£ 2682.00</b>

**TERMS:** Settlement required within 28 days of invoice date



Communications Allowance
Member's reimbursement form

18 APR 2008

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Your details

Name in CAPITAL LETTERS STEPHEN LADYMAN
Constituency SOUTH THANET

Office use only

Costs

Claim details

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Period of claim from 1/3/08 to 31/3/08 Allowance year 07/08

Table with 2 columns: Description of service or goods, Amount. Includes entry for NEWSLETTER DISTRIBUTION (RECEIPTS 1, 2 + 3) with amount £1357.13 p.

Total

£1357.13 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

15.4.08

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Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Data

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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