

Member's claim form

14 OCT 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 557704
514602

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WILKIN WEST

Office use only

Cost/Cat 2

M HESFSWO

Supp/Res ID

7100393

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/08 to 30/9/08

6 months

Total cost of hotel stays
attach all receipts

£ ~~1000.00~~ p

Mortgage payments
(interest only) or rent

£ 5400 : 00 p ÷ 6

5850392

Food

£ 2400 : 00 p ÷ 6

CC 15/10

Utilities

£ 277 : 92 p ✓ £253.20 + £24.72

Council Tax/Rates

£ 1111 : 60 p ✓

Telephone and telecommunications

£ 126 : 02 p ✓ £39.75 + £85.78 + £37.49

Cleaning

£ 150 : 00 p ✓

Service/maintenance

£ 150 : 00 p x receipt

Repairs/insurance/
security

£ 47 : 99 p ✓

Other

£ 139 : 50 p ✓ please specify

TU LICENCE

Other

£ 50 : 00 p x receipt please specify

PAINT x 2

Other

£ _____ p please specify

Total

£ 9815 : 61 p

Please pay £9,653.03

RA

BT
14 OCT 2008

5277621

0123-31

BT



Bringing it all together

490

Your account number

Bill number

Date
2 October 2008

If you have a query
please see reverse for
our contact details.

MR S HESFORD

Reminder

for

Total now overdue
£ 39.75

paid

30/9/08

If you have paid this amount in full within the last few days
- thank you for your payment
- please accept our apologies for this reminder
- there is no need to call us.

If you have not yet paid this amount in full please do so immediately. See back of the reminder for payment options.

Please pay this bill immediately. You may incur a £7.50 late payment charge and/or a reconnection charge if you fail to pay this bill immediately. You can pay by either Debit or Credit Card by calling 0800 1650108 or visiting www.bt.com/billing-payments. For details of other payment options, please see the back of this bill.

Page 01 of 01

00005290



- You can find details of how to pay overleaf.
- If appropriate, fill in the details on this payment slip.
- Please don't send cash by post.
- Please quote 'Your account number' below on correspondence or remittance advices.

bank giro credit

ABC

Total now due
£ 39.75

Cashier's stamp and initials

Your account number

Signature

Date



Bank details

Barclays PLC
Automated Bulk Credit Clearing
BT 00-00

Cash		
Cheques		
£		

No. cheques
Fee

Please do not fold, pin or staple this slip; or write below this line.

KA

39.75

<3WR74954235Q027< 255170+< 73 X

3

BT Densley BCC 200303

Bringing it all together
For all our services visit bt.com



490

MR S HESFORD



Your account number

Bill number

Date
12 June 2008

If you have a query
please see reverse for
our contact details.

00000638

paid

1/7/08

Your BT bill

for

Total now due

£ 48.78

Please make sure we receive the total now due by
23 June 2008.

Important: We have renamed your Calling Plan

From 1st April 2008 BT Premier
Calling Line's have renamed the "Unlimited
Weekend Plan".

Additionally, all weekend calls to UK
landlines are now included in the
Unlimited Weekend Plan at no extra cost.
You will see this in the "your benefits"
section of your bill. These changes have
been applied automatically to your bill.

Save £18 a year

Paying by Direct Debit means

you can relax as your bill

will always be paid on time.

For more details go to

www.bt.com/directdebit



Date
11th August 2008
Account Number
[REDACTED]

Water Services
Tel: 0845 9200 888

Sign up for paperless billing. Full details on our website. You can now pay this bill online today. It's secure, quick and simple - www.thameswater.co.uk.

Have your say! To register and comment on our plans for water and wastewater services from 2010 to 2015 visit www.thameswaterconsult.co.uk now.

JM0169618_1SOP1_8043

AA57032/006043/018145

49043 506 3



MR S HESFORD



Reminder

The second instalment of your water services charges is due on 1st October 2008.
(For full details please refer to your original bill)

If you have paid your second instalment in the last seven days, please ignore the rest of this reminder.

*paid
30/9/08*

CURRENT STATEMENT

Charges due - Shown on last bill	£ 506.40
Paid - thank you	253.20

Amount due on 1st October 2008 £ 253.20

Getting payment to us on time

Please use the payment slip below, allowing 7 days for your payment to reach us.
Why not pay by Direct Debit? You can arrange this simply by phoning us on our Direct Debit Hotline 0845 6410 055, or you can complete and return the form overleaf.

If you have problems paying

You can speak with our Customer Services Team on 0845 9200 888 - Monday to Friday 8am to 8pm and Saturday 8am to 1pm.

Q. 48381981013



Trans cash



bank giro credit



COMMERCIAL BANK Bootle Merseyside GIR 0AA
Reference (customer account number)

Cheque account number

Standard fee payable at PO Counter

[REDACTED]

[REDACTED]

£ 253.20

Cheque NOT acceptable at Post Office



Cashiers stamp and initials

Signature

Date

MR S HESFORD



NatWest
Collection Account
Thames Water
Utilities Ltd

Cash

Cheques

£	

**Second Instalment
Due 1st October 2008**

Items: [REDACTED] Fee: [REDACTED]

Please do not write or mark below this line and do not fold this counterfoil

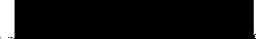
[REDACTED] X

MR STEPHEN HESFORD



*paid
30/9/08*

Account Number



OVERDUE ELECTRICITY BILL

Date

5 September 2008

Dear Customer

If you have paid within the last 7 days please accept our thanks and we apologise for having contacted you.

We have not yet received payment for your electricity bill. You can pay using your debit card by calling us free on **0800 056 6340**. Please have your account number when making this call. Alternatively you can use another payment method described overleaf.

If you have overlooked payment of your account you may be interested in paying by Direct Debit, this allows you to spread payments throughout the year and because the amount is debited automatically from your bank/building society account you don't need to worry about remembering to pay your bill. What's more, you will enjoy a discount on your future bills.

If you are having difficulty paying please call us free on **0800 056 6340**, we may be able to help by offering further payment options, but we need you to call us to do this.


You can pay this bill NOW by debit card, free of charge, by calling us on Freephone 0800 056 6340

**Amount
you owe
£24.72**

Yours sincerely



Steve Hayfield
Director of Account and Revenue Management

<p>Alliance & Leicester COMMERCIAL BANK Bootle Merseyside GIR OAA</p>	<p>edfENERGY</p>	<p>Payment Slip</p>	<p>Amount due (No fee payable at PO counter)</p>	<p>Bank Giro Credit</p>
<p>Cashiers stamp and initials</p>	<p>Reference (Customer account number)</p>	<p>Credit account number</p>	<p>£ 24.72</p>	<p>Cash</p>
<p>Please do not write or mark below this line. Do not fold this payment slip.</p>	<p>signature</p>	<p>date</p>	<p>Cheque acceptable</p>	<p>Cheque</p>
	<p>HSBC Bank plc Head Office Collection Account EDF Energy Customers plc</p>		<p>£</p>	<p>6</p>

[Redacted] + [Redacted] 6
[Redacted] X

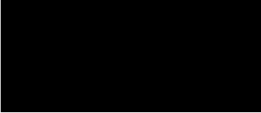
Homeserve



*paid
9/4/08*

**Your renewal
payment is due**

Mr S Hesford



4/00

2100659

Our ref:

4th March 2008

Dear Mr Hesford,

Your Plumbing and Drainage Cover designed for flats* brought to you by Homeserve GB Ltd and introduced to you by Thames Water, is due for renewal on 07/04/08. It's easy to ensure your cover continues - simply call Homeserve **FREE** on **0800 073 1243**, or complete and return the attached Reply Slip today. Then you can relax, safe in the knowledge that you only need to make one call to get a fast, professional response from reliable Homeserve approved local plumbers.

With Plumbing and Drainage Cover designed for flats you won't be faced with the difficulty of having to find a reliable plumber at short notice. And best of all, within the cover limits, there's nothing more to pay; no call out fees, no hourly rates and no other costs.

This policy is designed to meet the needs of homeowners who need cover should an internal plumbing or drainage emergency occur and who are not already covered elsewhere.

Here's what you get if you experience an internal plumbing or drainage emergency:

- **Internal Plumbing and Drainage Cover** - up to £1,000 per claim for emergencies inside your flat, up to 2 claims per year
- **2 hour arrival aim** - Homeserve approved plumbers will always aim to be with you within 2 hours
- **Up to £200 towards hotel accommodation** - if the emergency means your flat is uninhabitable for 48 hours or more, you'll get up to £200 towards accommodation in a local hotel
- **24 Hour Claims Number** - open 24 hours a day, 365 days a year, even on bank holidays
- **Clean up promise** - Homeserve approved plumbers won't leave a mess and will ensure their work area is left clean and tidy
- **Quality service** - nearly 95% of customers surveyed told Homeserve that they were satisfied with the service received^.

All this for just **£47.99** a year - including all fees and Insurance Premium Tax.

Changes to your Terms and Conditions:

There have been a number of amendments to your Terms and Conditions, which will take effect from the date of renewal. Please see the enclosed document, which summarises the main changes. A copy of the full Terms and Conditions of your Cover is enclosed.

Please read on...

14/000659/000263 1

PRIVATE AND CONFIDENTIAL

Mr Stephen Hesford MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 [REDACTED]
Fax : 0207 [REDACTED]
Email : [REDACTED]@parliament.uk

15 October 2008

Dear Mr Hesford

Additional Costs Allowance (ACA) 2008/2009

Thank you for your Additional Costs Allowance claim dated 13 October 2008, a copy of which is attached for ease of reference.

With effect from 1 April, 2008 the Department of Resources is required to seek receipts or invoices for individual items costing £25.00 or more, except for food to which the current £400 monthly level still applies. In this case the relevant supporting documentation for service/maintenance totalling £150.00 and for paint totalling £50.00 was not included with your claim. If you are unable to submit the receipt, the Department will not be able to reimburse you.

I should be grateful if you would submit the required documentation with the attached copy of your claim at your earliest convenience, in order for us to complete the payment.

The remainder of your claim, totalling £9,653.03, has been processed and should reach your account in due course.

Yours sincerely

Rob Reed
Assistant Validation Officer



Direct Debit

– the smart way to pay.

49040

Your account number

[REDACTED]

Bill number

[REDACTED]

Date

31 March 2008

If you have a query
please see reverse for
our contact details.

MR S HESFORD

[REDACTED]

00002253



paid
21/4/08

Reminder

for [REDACTED]

Total now overdue
£ 37.49

If you have paid this amount in full within the last few days

- thank you for your payment
- please accept our apologies for this reminder
- there is no need to call us.

If you have not yet paid this amount in full please do so immediately. See back of the reminder for payment options.

Please pay this bill immediately
You may incur a £7.50 late payment charge and/or a reconnection charge if you fail to pay this bill immediately. You can pay by either Debit or Credit Card by calling 0800 1690108 or visiting www.bt.com/billing-payments. For details of other payment options, please see the back of this bill.

Renewal notice

5/245-006410/000378:002-A

49040

Mr S Hesford



*paid
21/4/08*

Dear Mr Hesford,

Please renew your TV Licence before it expires on 30 April 2008. It's easiest to do this online.

It's important that you renew your TV Licence in order to continue using TV receiving equipment legally at [redacted] after 30 April 2008.

Direct Debit is hassle free because your licence will be automatically renewed every year. With a Direct Debit you can pay annually, or spread the cost with either monthly or quarterly payments.

- It takes just a few minutes to renew your TV Licence online.
- Simply visit www.tvlicensing.co.uk with your TV Licence number and bank details to hand and click on 'Buy or renew your TV Licence'.
- Our website is totally secure, following industry best practice standards.

As it's so easy to renew it online, why not receive your licence electronically too?

It's electronic and secure, and choosing to receive your TV Licence by email means this could be the last piece of paper you get from us. We also keep a permanent record of everyone on our database so we know who's paid and who hasn't.

If you have any questions about Direct Debit or receiving your TV Licence by email, visit www.tvlicensing.co.uk/gethelp or call us on **0844 800 6700**.

Overleaf you'll find information on other ways you can pay for your TV Licence.

After 30 April 2008, if you have not renewed your licence, it will be illegal to use equipment such as TV sets, DVD/video recorders, digital boxes, PCs or mobile phones at this address to watch or record television programmes as they're being shown on TV.

Yours sincerely,

[redacted signature]

Paul Stanfield
Customer Services Manager

PS I've enclosed a booklet which gives details of the free over 75 TV Licence and short term TV Licence for 74 year olds, as well as concessions for people who are blind or severely sight impaired. *See overleaf for details.

R10L-1-EN-3103-08

RNST50L

TV LICENSING

It's easy
to renew your
TV Licence online
tvlicensing.co.uk

Renewing your
TV Licence online is
fast and secure

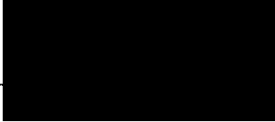
Council Tax Bill for 2008/09



Your Account number



MR STEPHEN HESFORD



paid

Date:
12 March 2008

Account enquiries:
Call 0845 300 0328

43341115

000532

Property subject to council tax

Property subject to council tax

Your PayPoint reference:



This property is in valuation band D. The 2008/09 council tax for this band is £1235.11 (an increase of 4.0% on 2007/08)
The tax comprises: London Borough of Lambeth £925.29 (an increase of 4.8%)
Greater London Authority £309.82 (an increase of 2.0%)

Council tax for period 01.04.2008 to 31.03.2009	£1235.11
less 10% discount: second home/furnished/unoccupied (01.04.2008 to 31.03.2009)	-£123.51

Amount payable for 2008/2009

£1111.60

Your payment method: **monthly instalments**. Payments for 2008/2009 are due as follows:

01.04.2008	£112.60	01.09.2008	£111.00
01.05.2008	£111.00	01.10.2008	£111.00
01.06.2008	£111.00	01.11.2008	£111.00
01.07.2008	£111.00	01.12.2008	£111.00
01.08.2008	£111.00	01.01.2009	£111.00

See website for details of how to pay



21 OCT 2008

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEVEN HESFORD

INV. A 501204

Constituency

WILTSHIRE WEST

514602

514500

Office use only

Cost/Cat 2

M HESFSDO

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/4/08 to 20/10/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1673 : 35 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1673 : 35 p

5851683

24/10

389345
S-S 27/10/08

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

20/10/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2832, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Application For Payment and/or Notice to Long Leaseholders of Rent Due under the Commonhold and Leasehold Reform Act 2002 Section 166

RESIDENTIAL PROPERTY MANAGEMENT

(This is not a VAT invoice)

TO: TENANT/LEASEHOLDER (NOTE 1)

Mr & Mrs S H Hesford

NOTICE IS HEREBY GIVEN pursuant to the Landlord and Tenant Act 1987 Sections 47 & 48 and Commonhold and Leasehold Reform Act 2002 that all notices (including notices in proceedings) may be served upon the Landlord:-

ADDRESS FOR PAYMENT:

Tel:

Fax:

APPLICATION No

TAX POINT DATE
29 AUG 2008

CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF:

Tenant Reference

DUE DATE	DETAIL	NETT	VAT	GROSS
29 Sep 08	Half Yearly Rent in Advance 29 Sep 08-24 Mar 09	25.00	0.00	25.00
25 Sep 08	Half Yearly Boiler Service Charge in advance 25 Sep 08-24 Mar 09	609.78	0.00	609.78
25 Sep 08	Half Yearly Communal Service Charge in adv 25 Sep 08-24 Mar 09	254.35	0.00	254.35
25 Sep 08	Half Yearly Fee Service Charge in advance 25 Sep 08-24 Mar 09	120.19	0.00	120.19
25 Sep 08	Half Yearly Insurance in advance 25 Sep 08-24 Mar 09	100.69	0.00	100.69
25 Sep 08	Half Yearly Reserve Fund in advance 25 Sep 08-24 Mar 09	563.34	0.00	563.34

*paid
20/10/08*

PLEASE SEE OVERLEAF FOR NOTES FOR LEASEHOLDERS AND LANDLORDS.

Where Rent is shown as being due, please note the following:

(a) requires you to pay the sum set out in the final column on the date shown in the first column or as determined by note (c) below (NOTE 2)

(b) The Rent is payable in respect of the period set out in the narrative above.

(c) In accordance with the terms of your lease the amount of Rent shown above is due on the date shown in the first column or 30 days after the date of this Notice, whichever is the later.

(d) Payment should be made at the address for payment shown above.

BALANCE B/ FORWARD	0.00	NETT DUE	1,673.35	VAT DUE	0.00	TOTAL DUE	1,673.35
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maintain a procedure for Leasehold/tenant complaints and grievances. For a copy apply above.



Additional Costs Allowance

5875187 SP 23/3/09

ACA2

Member's claim form

17 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

642005

INV. A

514602

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Office use only

Costs/Cat 2

M HESFSWO

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

RR
BC

Please list

Please attach

Period of claim

from 1/11/08 to 30/12/08

Total cost of hotel stays
attach all receipts

£ [scribble] p

Mortgage payments
(interest only) or rent

£ [scribble] p

Food

£ [scribble] p

Utilities

£ 25 : 81 p ✓

Council Tax/Rates

£ [scribble] p

Telephone and telecommunications

£ 46 : 60 p ✓

Cleaning

£ 24 : 99 p ✓

Service/maintenance

£ 24 : 99 p ✓

Repairs/insurance/security

£ 24 : 99 p ✓

Other

£ [scribble] p ▶ please specify

Other

£ [scribble] p ▶ please specify

Other

£ [scribble] p ▶ please specify

Total

£ 147 : 38 p ✓

415132
608 23/3

Details of second home *if applicable*Address of
second homefor Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

16/3/09

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Bringing it all together



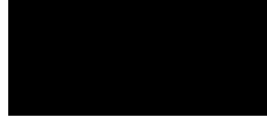
Your account number

Bill number

Date
29 December 2008

If you have a query
please see reverse for
our contact details.

MR S HESFORD



Reminder

for

paid
14/1/09

~~Total now overdue~~
£ 46.60

If you have paid this amount in full within the last few days
- thank you for your payment
- please accept our apologies for this reminder
- there is no need to call us.

If you have not yet paid this amount in full please do so immediately. See back of the reminder for payment options.

Please pay this bill immediately
You may incur a £7.50 late payment charge and/or a reconnection charge if you fail to pay this bill immediately.
You can pay by either Debit or Credit Card by calling 0800 1690108 or visiting www.bt.com/billing-payments.
For details of other payment options, please see the back of this bill.



www.edfenergy.com
 Any questions?
0800 096 9000
 Mon-Fri 8am to 8pm
 Sat 8am to 2pm
 account number

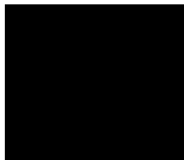
Electricity emergency
0800 028 0247
 24 hours a day 7 days a week
 bill for 7 Aug 08 - 3 Nov 08
 bill date **4 Nov 08**



24652

Page 2 of 3

MR STEPHEN HESFORD



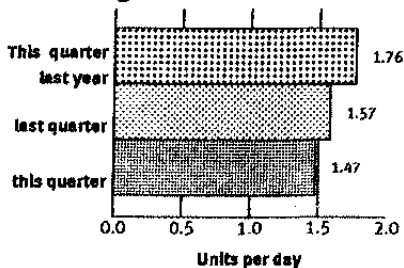
electricity bill: £25.81

Please pay **£25.81**.

*paid
27/11/08*

B

→ Your average daily electricity usage



bill summary

Amount of last bill	£24.72
Payments	-£24.72
Charges this period	£25.81
Total for this period	£25.81

Payment due from the date of this bill, please ensure payment reaches us no later than 18 November 08

Nectar points this quarter



Reserved Nectar points **50**

Don't forget to register to start collecting Nectar points
 Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.
 It couldn't be easier to register, simply visit us at www.edfenergy.com/nectarforhome

S

PRIVATE AND CONFIDENTIAL

Mr Stephen Hesford MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 219 [REDACTED]
Fax : 0207 219 [REDACTED]
Email : [REDACTED]@parliament.uk

19 March 2009

Dear Mr Hesford

Additional Costs Allowance 2008/2009

Thank you for your ACA claims all dated 16 March 2009 copies of which are enclosed for ease of reference.

I note that you claim regular nominal amounts for cleaning, services/maintenance and repairs/insurance/security. However, we would expect Members to claim for actual amounts and not nominal sums. Although we do not require sight of receipts or invoices for amounts less than £25.00, we need to know the specific item claimed and on what the amount is based (e.g. monthly proportion of an annual expense).

I have on this occasion processed the claims. However, I should be grateful if you will provide us with a breakdown or additional information concerning these amounts.

Further to the above, your ACA form for March 2009 was not signed, as I need your signature for our records, please sign the attached copy of your claim and return it to the Department of Resources marked for my attention.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

[REDACTED]
Assistant Validation Officer





Additional Costs Allowance

ACA2

587 5189 SP 23/3/9

Member's claim form

17 MAR 2009

About filling in this form

- For details of costs you can claim for, see Green Book section 8
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

TNV. A 642006

514602

514500

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WILKRAL WERT

Office use only

Costc/Cat 2

M H E S F S W O

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

RR

BL

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/11/08

to 31/3/09 x5

Total cost of hotel stays attach all receipts

£ _____ p

Mortgage payments (Interest only) or rent

£ 4500 : 00 p ✓ ÷ 5

Food

£ 2000 : 00 p ✓ ÷ 5

Utilities

£ 263 : 93 p (water)

Council Tax/Rates

£ _____ p

Telephone and telecommunications

£ 24 : 99 p ✓

Cleaning

£ 24 : 99 p ✓

Service/maintenance

£ 24 : 99 p ✓

Repairs/insurance/security

£ 24 : 99 p ✓

Other

£ _____ p ▶ please specify

Other

£ _____ p ▶ please specify

Other

£ _____ p ▶ please specify

Total

£ 6863 : 89 p ✓

415133

98 23/3

Details of second home *if applicable*

Address of second home
for Additional
Costs Allowance

[Redacted address fields]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

[Redacted date]

Data protection

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For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Account Number
[REDACTED]

Water Services Bill
Tel: 0845 9200 888

JM0171421_1S0P1_220
AA597507000220/000505

49043 509 8



MR S HESEFORD
[REDACTED]

If you like the convenience of using online services, you can pay your bill, tell us you're moving and more, simply log on to www.thameswater.co.uk

Your water services bill for the year 1 April 2009 to 31 March 2010

paid 14/3/09

Current charges

£527.85

See below

Amount to pay by 1st April 09

£263.93

The remaining £263.92 should be paid by 1st October 09 - we will send you a reminder nearer the time

You can pay the whole bill now if you prefer. If making full payment, please change the amount due box on the giro slip to £527.85

Service charges

1 April 2009 - 31 March 2010

Chargeable value/rate per £

Water
Wastewater

467 @ 65.00p
467 @ 34.54p

Supply charge £
303.55
161.30

Fixed charge £
27.00
36.00

Totals £
330.55
197.30

Charges

£527.85

Paying your bill

If paying at a bank, please allow 7 days for payment to reach us. There is no counter fee if you pay at a branch of your bank. Full details of how to pay are shown on the back.

Other ways to pay

Direct Debit is the easiest way to pay - simply call our Direct Debit Hotline on 0845 6410 055 or fill in the form on the reverse and return it to us within 7 days.

PRIVATE AND CONFIDENTIAL

Mr Stephen Hesford MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 [REDACTED]
Fax : 0207 [REDACTED]
Email : [REDACTED]@parliament.uk

19 March 2009

Dear Mr Hesford

Additional Costs Allowance 2008/2009

Thank you for your ACA claims all dated 16 March 2009 copies of which are enclosed for ease of reference.

I note that you claim regular nominal amounts for cleaning, services/maintenance and repairs/insurance/security. However, we would expect Members to claim for actual amounts and not nominal sums. Although we do not require sight of receipts or invoices for amounts less than £25.00, we need to know the specific item claimed and on what the amount is based (e.g. monthly proportion of an annual expense).

I have on this occasion processed the claims. However, I should be grateful if you will provide us with a breakdown or additional information concerning these amounts.

Further to the above, your ACA form for March 2009 was not signed, as I need your signature for our records, please sign the attached copy of your claim and return it to the Department of Resources marked for my attention.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

[REDACTED]
Assistant Validation Officer



Additional Costs Allowance

ACA2

Member's claim form

5875179 SP 23/3/9

17 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section PNV.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

A 642004
514602

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

Wirral West

Office use only

Costo/Cat 2

M HESFSWO

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

RR
BC

Please list

Please attach

Period of claim

from 3 / 11 / 08 to 9 / 12 / 09

Total cost of hotel stays
attach all receipts

£ 7 : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 30 : 98 p ✓

Council Tax/Rates

£ 7 : p

Telephone and telecommunications

£ 7 : p

Cleaning

£ 24 : 99 p ✓

Service/maintenance

£ 24 : 99 p ✓

Repairs/insurance/security

£ 24 : 99 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 105 : 95 p ✓

415131
GP 23/3

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

16/3/09

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



www.edfenergy.com

Any questions?

0800 096 9000

Mon-Fri 8am to 8pm

Sat 8am to 2pm

account number

[Redacted]

Electricity emergency

0800 028 0247

24 hours a day 7 days a week

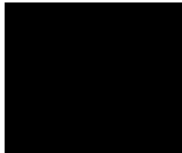
bill for 3 Nov 08 - 9 Feb 09

bill date 10 Feb 09



24652

MR STEPHEN HESFORD



Page 2 of 3



electricity bill: £30.98

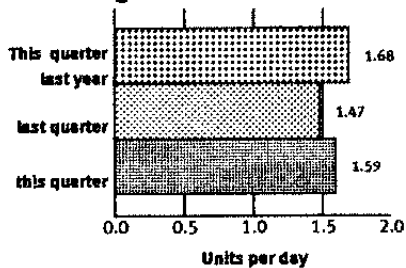
Please pay £30.98.

B

paid
14/3/09



Your average daily electricity usage



bill summary

Amount of last bill	£25.81
Payments	-£25.81
Charges this period	£30.98
Total for this period	£30.98

Payment due from the date of this bill, please ensure payment reaches us no later than 24 February 09

Nectar points this quarter



Reserved Nectar points 50

Don't forget to register to start collecting Nectar points
Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.
It couldn't be easier to register, simply visit us at www.edfenergy.com/nectarforhome



PRIVATE AND CONFIDENTIAL

Mr Stephen Hesford MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 219 [REDACTED]
Fax : 0207 219 [REDACTED]
Email : [REDACTED]@parliament.uk

19 March 2009

Dear Mr Hesford

Additional Costs Allowance 2008/2009

Thank you for your ACA claims all dated 16 March 2009 copies of which are enclosed for ease of reference.

I note that you claim regular nominal amounts for cleaning, services/maintenance and repairs/insurance/security. However, we would expect Members to claim for actual amounts and not nominal sums. Although we do not require sight of receipts or invoices for amounts less than £25.00, we need to know the specific item claimed and on what the amount is based (e.g. monthly proportion of an annual expense).

I have on this occasion processed the claims. However, I should be grateful if you will provide us with a breakdown or additional information concerning these amounts.

Further to the above, your ACA form for March 2009 was not signed, as I need your signature for our records, please sign the attached copy of your claim and return it to the Department of Resources marked for my attention.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

[REDACTED]

Assistant Validation Officer





Additional Costs Allowance

ACA2

5875194 SP 23/3/9

Member's claim form

17 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 11.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

PNV. A 642007

514602

514500

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Office use only

Costc/Cat 2

M H E S F S W O

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

RR
BC

Please list

Please attach

Period of claim

from 1 1 3 1 0 9

to 3 1 3 1 0 9

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ _____ : _____ p

Food

£ _____ : _____ p

Utilities

£ _____ : _____ p

Council Tax/Rates

£ _____ : _____ p

Telephone and telecommunications

£ _____ : _____ p

Cleaning

£ 24 : 99 p ✓

Service/maintenance

£ 24 : 99 p ✓

Repairs/insurance/
security

£ 24 : 99 p ✓

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Total

£ 74 : 97 p ✓

415134

GP 23/3

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields]

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature line] MP

Date

[Redacted date line]

→ please see attached letter →

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

PRIVATE AND CONFIDENTIAL

Mr Stephen Hesford MP
House of Commons
Westminster
London
SW1A 0AA

Tel : 0207 219 [REDACTED]
Fax : 0207 219 [REDACTED]
Email : [REDACTED]@parliament.uk

19 March 2009

Dear Mr Hesford

Additional Costs Allowance 2008/2009

Thank you for your ACA claims all dated 16 March 2009 copies of which are enclosed for ease of reference.

I note that you claim regular nominal amounts for cleaning, services/maintenance and repairs/insurance/security. However, we would expect Members to claim for actual amounts and not nominal sums. Although we do not require sight of receipts or invoices for amounts less than £25.00, we need to know the specific item claimed and on what the amount is based (e.g. monthly proportion of an annual expense).

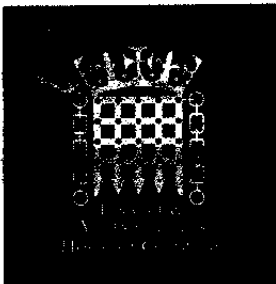
I have on this occasion processed the claims. However, I should be grateful if you will provide us with a breakdown or additional information concerning these amounts.

Further to the above, your ACA form for March 2009 was not signed, as I need your signature for our records, please sign the attached copy of your claim and return it to the Department of Resources marked for my attention.

If you have any questions about this matter please contact the Enquiry and Advice Team on the numbers listed above.

Yours sincerely

[REDACTED]
Assistant Validation Officer



COPY

Member's claim form

17 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

~~6/2/08~~

Your details

Name
in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Office use only

Cost/Cat 2

M H E S F S W O

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

RE
BC

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 09

to 31 / 3 / 09

Total cost of hotel stays
attach all receipts

£ [Redacted] p

Mortgage payments
(interest only) or rent

£ [Redacted] p

Food

£ [Redacted] p

Utilities

£ [Redacted] p

Council Tax/Rates

£ [Redacted] p

Telephone and
telecommunications

£ [Redacted] p

Cleaning

£ 24 : 99 p ✓

Service/maintenance

£ 24 : 99 p ✓

Repairs/insurance/
security

£ 24 : 99 p ✓

Other

£ [Redacted] p

▶ please specify _____

Other

£ [Redacted] p

▶ please specify _____

Other

£ [Redacted] p

▶ please specify _____

Total

£ 74 : 97 p ✓

Details of second home *(if applicable)*

Address of second home
for Additional Costs Allowance

[Redacted address line]
[Redacted address line] Postcode [Redacted address line]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

[Handwritten mark]

Signature

[Redacted signature] MP

Date

27/3/09

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Unscanned

Member's claim form

01 APR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

649205

Your details

Name in CAPITAL LETTERS: STEPHEN HESFORD INV. A
 Constituency: WIRRAL WEST 514602
 514500

Office use only

Costo/Cat 2: M HESASWO Supp/Res ID: [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 3 / 09 to 31 / 3 / 09

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 46 : 92 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 46 : 92 p

4178655877870
07/04 MB
07.04

BC
BM

Details of second home *if applicable*

Address of second home for Additional Costs Allowance

[Redacted address fields]

Postcode

[Redacted postcode]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

31/3/09

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA



Bringing it all together

Your account number

[Redacted]

Bill number

[Redacted]

Date

12 March 2009

If you have a query please see reverse for our contact details.



49043501

MR S HESFORD

[Redacted]



paid
31/3/09

Your BT bill

for [Redacted]

Total now due £ 46.92

Please make sure we receive the total now due by 23 March 2009.

Get more from your Broadband

The UK's most complete broadband just got better. Not only have we been named the UK's best performing ADSL broadband for the sixth time running we've just been awarded number 1 for wireless broadband in the UK.

To get a better broadband experience see www.bt.com/getbroadband.

Save £18 a year
Paying by Direct Debit means you can relax as your bill will always be paid on time. For more details go to www.bt.com/directdebit

H1H2H3

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