



Member's claim form

Members' Allowances

30 APR 2010

08/09 360472
ZUBLOS

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

397508 ✓

Your details

Name in CAPITAL LETTERS

Simon Keen

INV. A

Constituency

Widmer (over)

514602

514500 ✓

Claim details

Notes

MBURNSCH ✓

[Redacted] ✓

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/1/08

to 30/12/08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments, (interest only) or rent

£ 1000 : 00 p ✓

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 47 : 80 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

1267 : 80 ✓
£ 1247 : 90 p

5825909

JE

12/5 ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address] _____
 [Redacted address] _____
 [Redacted address] _____
 [Redacted address] _____ Postcode

↓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay [Redacted] from my only or main home for the purpose of performing my duties [Redacted] Parliament.

Signature

[Redacted signature] _____ MP

Date

20 + 8 _____

↓

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

SPENCERS CLEANING LTD

6 BRIDGE STREET
LONDON

MS440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * 2006

EXP [REDACTED] START [REDACTED]

ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT £28.00

Verified by PIN

THANK YOU ✓

09:30 24/04/08 401F2:00

AUTH CODE: 051375

RECEIPT 1056

SPENCERS CLEANING LTD

6 BRIDGE STREET

LONDON

M5440037

TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * [REDACTED]

EXP [REDACTED]

START [REDACTED]

ICC

PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT

£19.80

Verified by PIN

THANK YOU ✓

20:14 02/04/08 401F2:00

AUTH CODE:

081042

RECEIPT 0907



Member's claim form

- 3 JUN 2008

08/09

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV. A 413209
514602

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

Wokingham

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

MBURN SCH

Period of claim

from 1/5/18 to 31/5/18

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : — p ✓

Food

£ 300 : — p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ ~~26~~ : ~~60~~ p £25.60 ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~1326.60~~ p £1325.60 ✓

Please pay

5831520
JG
12/6

366529
JG 12/4

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address] ✓ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay over [Redacted] at my main home for the purpose of performing my duties as a [Redacted]

Signature

[Redacted signature] ✓ MP

Date

3.5.0

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

SPENCERS ~~ONLINE~~ LTD

6 BRIDGE STREET

LONDON

M5440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** *~~XXXXXXXXXX~~****
EXP ~~XXXXXX~~ START ~~XXXXXX~~
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT

~~270.00~~

Verified by PIN

THANK YOU

18:13 ~~XXXXXXXXXX~~

AUTH CODE:

082065

RECEIPT 1245

SPENCERS [REDACTED] LTD

6 BRIDGE STREET
LONDON

M5440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * [REDACTED] ****
EXP [REDACTED] START [REDACTED]
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT

[REDACTED] 243.80

Verified by PIN

THANK YOU

08:29 [REDACTED] 401F1:00

AUTH CODE: 042473

RECEIPT 1125



Additional Costs Allowance

Member's claim form

371306
30/04/08
01 JUL 2008

500106

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV: A

514602
514500

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

W Chesham and
M BURNESCH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/6/8 to 30/6/8

Total cost of hotel stays
attach all receipts

£ : p

~~Mortgage payments~~
(interest only) or rent

£ 1000 : 00 p ✓

Food

£ 350 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 38 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1388 : 00 p

5835669
JK
417.

→ I've lost the other receipt for £22.00

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address field]

Postcode

Declaration

I confirm that I have used the money wholly, exclusively and necessarily to enable me to stay in my only or main home for the purpose of performing my duties.

Signature

[Redacted signature]

MP

Date

20 08

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

SPENCERS CLEANING LTD

6 BRIDGE STREET
LONDON

M5440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * [REDACTED]

EXP [REDACTED] START [REDACTED]
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT £31.10
minus → £15.10
Verified by PIN
THANK YOU = £16.00
10:46 09/06/08
AUTH CODE: 010298
RECEIPT 1363



Member's claim form

523605

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

INV. A

514602

514500

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

Widchamford

MP BURNESCH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/7/18 to 31/7/18

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : 00 p

Food

£ 300 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 42 : 90 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 13 42 : 90 p

3841303
JK
7/8
377260
AH 7/8

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address] ✓ Postcode

Declaration

I confirm [Redacted] use costs wholly, exclusively and necessarily to enable me to stay [Redacted] from my only or main home for the purpose of performing my duties [Redacted] Parliament.

Signature

[Redacted signature] MP

Date

8.7.0

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

SPENCERS CLEANING LTD

6 BRIDGE STREET
LONDON

MS440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * [REDACTED]

EXP [REDACTED] START [REDACTED]
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT £10.00

Verified by PIN ✓

THANK YOU
10:00 07/07/08

AUTH CODE: 053744

RECEIPT 1565

SPENCERS CLEANING LTD

6 BRIDGE STREET
LONDON

MS440037 TID36632732

AID : A0000000031010

CONNECT DEBIT

DELTA

**** * [REDACTED]

EXP [REDACTED] START [REDACTED]
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT £32.90

Verified by PIN ✓

THANK YOU
08:09 17/07/08 401F2:00

AUTH CODE: 043752

RECEIPT 1642



Member's claim form

04 SEP 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Simon Burns

INV. A 538505

Constituency

Chelmsford

514602

514500

Office use only

Costc

M BURN SCH

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 08

to 31 / 8 / 08

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1000 : 00 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1000 : 00 p ✓

continued on page 2

BM

5845111
819

381857
8/9 AM

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] [Redacted] [Redacted] Postcode

Declaration

I confirm that [Redacted] is my main home, exclusively and necessarily to enable me to stay on [Redacted] or main home for the purpose of performing my duties as [Redacted]

Signature

[Redacted] MP

Date

31.8.8

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



30 SEP 2008

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Simon Burns

INV. A 549902

Constituency

W Chesham

514602

514500

Office use only

Costc

M BURNSCH

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

385611

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

3/10

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 9, 08 to 30, 9, 08

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only)

£ 1000 : 00 p ✓

Food

£ 75 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1075 : 00 p ✓

5848551
CC
02/10/08

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address fields]

Postcode

Declaration

I confirm that [Redacted] wholly, exclusively and necessarily to enable me to stay over [Redacted] or main home for the purpose of performing my duties as a [Redacted]

Signature

[Redacted signature]

MP

Date

30/9/8

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

5853342 SP 5/11

Member's claim form

09/10/2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 567601
514602
514500

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

Walsingham

Office use only

Costc M B U R N S C H Supp/Res ID [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

RR
BCU

Period of claim

from 1/10/08 to 31/10/08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : — p ✓

Food

£ 400 : — p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 35 : — p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1435 : — p ✓

390844
SP 5/11

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address] _____
[Redacted] [Redacted] _____ Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay [Redacted] only or main home for the purpose of performing my duties [Redacted] as a Member of Parliament.

Signature

[Redacted signature] _____ MP

Date

3.10.08 _____

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

10-00468



~~Spencer's Dry Cleaners~~

Burns, Simon

Deposit date & time: 20/10/08 8:24

Laundry:

6 Personal Shirt 5x Folded 12.00

6 Pieces Sub-Total: 12.00

Total: 12.00

Total Due: 12.00

Ready on: Wed 22-Oct-08, 18:00

PLEASE NOTE: we accept no liability for belts, buttons, buckles or zips. Silk ties are cleaned at owners risk

Receipt

Tuesday 20 October 2008 8:26

~~Receipt #1~~

05

~~6 Bridge Street~~

~~SW1R 2LW~~

~~020 7419 0040~~

Burns, Simon

Card# Price

100468 12.00

Total Due: 12.00

Amount Tendered: 22.00 Cash

Change: 10.00

Thank You!



LONDON

M5440037

TID36632732

AID ~~XXXXXXXXXX~~

~~XXXXXXXXXX~~

MASTERCARD

EXP

START

ICC

PAN.SEQ 02

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT FOR YOUR RECORDS

AMOUNT

£23.20

Verified by PIN

THANK YOU

08:25 20/10/08 401F6:00

AUTH CODE: ~~XXXXXX~~

~~XXXXXX~~



Member's claim form

103 DEC 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS
Constituency

Simon Burns
W Cheshamstead
INV. A 583801
514602
514500

Office use only

Costc

M BURNSCHE

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

5858614
RM 9/12

Period of claim

from 1 / 11 / 08 to 30 / 11 / 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : — p

Food

£ 400 : — p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 62 : 04 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1462 : 04 p

396771
JF
9/12

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at [redacted] from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30 11 08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



VAT Reg No 675 1861 10

w.ci household dept		
1	DUVET COVER	6.16
	LIGHT STARCH	
1	SHEET	3.11
	LIGHT STARCH	
	-10% ovr £12 (Ex reprs)	£0.83
	SUBTOTAL:	7.44
	TOTAL:	7.44
09/11/2008	Credit Card	7.44

2 PIECES 07/11/2008 08:40:04 RS

Thank you, your order should be ready on
Sat 08-11 18:00
Check the status of your order by logging in at 123cleaners.com

PLEASE NOTE: Due to space constraints there is a 10% surcharge on orders left in the shop for over 4 weeks and after 3 months they will be given to charity. Buttons, buckles, zips, trim cannot be guaranteed in the movement of cleaning - OWN RISK. With our standard cleaning in the event of loss or damage 123 Cleaners will only compensate up to 25 times the cleaning charge - for high value items ask for SPECIALIST CLEANING.

PLEASE KEEP YOUR TICKET
** This is a reprint **
Sunday Nov 09, 2008 8:46 PM

Invoice# 11-00444
 Burns, Simon
 #1
 Wednesday 26 November 2008 8:23
 Receipt
 Price 12.00
 Total Due: 12.00

123 CLEANERS LTD
 123 STREET
 BRISTOL
 BS1 3BA
 0117 906000
 CONNECT DEBIT
 DELTA
 EXP [REDACTED] START [REDACTED]
 ICC PAN.SEQ 00

SALE
 CARDHOLDER COPY
 PLEASE KEEP THIS RECEIPT
 FOR YOUR RECORDS
 AMOUNT £42.60
 Verified by PIN
 THANK YOU
 11:47 10/11/08
 AUTH CODE: 034314
 RECEIPT 2240



Additional Costs Allowance

ACA2

5862969 SP 07/01
Member's claim form 05 JAN 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 599901
514602

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

W Chatham and

Office use only

Costc

M BURN SCH

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

RR
BC

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 12, 8 to 3, 12, 8

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1000 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 27 : 95 p ✓

401650
JE
711

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1327 : 95 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted Address] [Redacted Postcode]

Declaration

I come to these costs wholly, exclusively and necessarily to enable my [Redacted] from my only or main home for the purpose of performing [Redacted] Parliament.

Signature

[Redacted Signature] MP

Date

3.12.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

~~XXXXXXXXXXXXXXXXXXXX~~ CLEANING LTD

LONDON
~~XXXXXXXXXXXXXXXXXXXX~~

AID : ~~XXXXXXXXXXXXXXXXXXXX~~

CONNECT DEBIT

DELTA

**** * * * *

~~XXXXXXXXXXXXXXXXXXXX~~ PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT

£27.95

Verified by PIN

THANK YOU

12:08 16/12/08

AUTH CODE: ~~XXXXXXXXXX~~

RECEIPT ~~XXXXXXXXXX~~



Member's claim form

03 FEB 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 615799
514602

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

W. Chelmsford

Office use only

Costs

M B U R N S C H

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

5867256 RR
1/4/2/9 BC

Period of claim

from 1 / 1 / 9 to 31 / 1 / 9

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 75 : 10 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 13 75 : 10 p ✓

400137
JE
4/2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]
[Redacted] [Redacted] Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay [Redacted] from my only or main home for the purpose of performing my duties [Redacted] Parliament.

Signature

[Redacted] MP

Date

31.1.9

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

THE SPECIALIST

23/12/08 12:29:29 Server 7

CUSTOMERS RECEIPT

Ticket 22292 Bill 46694

1. Lau Duvet Cover	17.00
3. Lau Pillow Case	6.60
1. Lau Sheet Double	7.50
TOTAL PAID NOW	31.10

NO LIABILITY ACCEPTED FOR ZIPS BUTTONS
BUCKLES OR TRIMMINGS,
WE ONLY KEEP ORDERS FOR 8 WEEKS THEN
THEY WILL BE DISPOSED OF.
ITEMS OVER 50 POUNDS MUST BE BROUGHT
TO OUR ATTENTION BEFORE PROCESSING.
THANK YOU FOR YOUR CUSTOM.

LONDON

CONNECT DEBIT

DELTA

**** *
EXP START
ICC PAN.SEQ 00

SALE

CARDHOLDER COPY

PLEASE KEEP THIS RECEIPT
FOR YOUR RECORDS

AMOUNT

£31.50

Verified by PIN

THANK YOU
11:11 19/01/09

AUTH CODE:

RECEIVED

THE SPECIALIST

23/12/08 12:28:36 Server 7

CUSTOMERS RECEIPT

Ticket 22293

1. Pyjamas/Mary/Mixed	17.50
TOTAL PAID NOW	17.50

NO LIABILITY ACCEPTED FOR ZIPS BUTTONS
BUCKLES OR TRIMMINGS,
WE ONLY KEEP ORDERS FOR 8 WEEKS THEN
THEY WILL BE DISPOSED OF.
ITEMS OVER 50 POUNDS MUST BE BROUGHT
TO OUR ATTENTION BEFORE PROCESSING.
THANK YOU FOR YOUR CUSTOM.



Member's claim form 02 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 630603
514602
514500

Your details

Name in CAPITAL LETTERS

Simon Burns

Constituency

Wichamstead

Office use only

Costc

M B O R N S C H

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

RC
BCV

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 2 / 9 to 28 / 2 / 9

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1000 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 62 : 77 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1362 : 77 p ✓

58716555
CC 04/03
411361 GP

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address] [Redacted] [Redacted] ✓ [Redacted] Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me [Redacted] from my only or main home for the purpose of performing my [Redacted] Parliament.

Signature

[Redacted signature] ✓ [Redacted] MP

Date

28 2 9

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

CLEANING LTD
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 CONNECT DEBIT
 DELTA
 [REDACTED]
 [REDACTED]
 ICC

SALE
 CARDHOLDER COPY
 PLEASE KEEP THIS RECEIPT
 FOR YOUR RECORDS

AMOUNT **£31.50**
 Verified by PIN
 THANK YOU
 11:08 **23/02/09**
 AUTH CODE: [REDACTED]

[REDACTED]
 [REDACTED]
 [REDACTED]
 VAT Reg. [REDACTED]
 [REDACTED]

1	DUVET COVER	5.16
	LIGHT STARCH	
2	DUVET COVER	9.30
1	SHEET	2.80
2	PILLOWCASE	2.60
	-10% ovr £12 (Ex reprs)	-£1.99
	SUBTOTAL:	£17.87
	TOTAL (inc VAT @ 15%):	£17.87
	07/02/2009 Credit Card	4.64
	07/02/2009 Credit Card	13.23

6 PIECES 05/02/2009 09:25:50 ELI

Thank you, your order should be ready on
Fri 06-02 18:00

Check the status of your order by logging in at 23cleaners.com

PLEASE NOTE: Due to space constraints there is a 10% surcharge on orders left in the shop for over 4 weeks and after 3 months they will be given to charity. Buttons, buckles, zips trim cannot be guaranteed in the movement of cleaning - OWN RISK. With our standard cleaning in the event of loss or damage 23 cleaners will only compensate up to 25 times the cleaning charge - for high value items ask for SPECIALIST CLEANING

PLEASE KEEP YOUR TICKET
 ** This is a reprint **

Saturday Feb 07, 2009 12:24 PM

Receipt
 Tuesday 3 February 2009 16:35

[REDACTED]
 [REDACTED]
 [REDACTED]

Buttons Simon

6 pieces	Price
[REDACTED]	1.40
[REDACTED]	12.00
Total Due:	13.40
Amount Tendered:	13.40 (Cheq)
Change:	0.00

Thank You!



Member's claim form

- 1 APR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

649102

Your details

Name in CAPITAL LETTERS

Simon Burns

INV. A

Constituency

W Chaffersford

514602

Office use only

514500

Costs

M BURN SCH

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

417843
RS 07/09

Period of claim

from 1, 3, 19 to 31, 3, 9

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only)

£ 1000 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 171 : 90 p ✓

(1/4 of total bill)

Telephone and telecommunications

£ : p

Cleaning

£ 34 : 55 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1606 : 45 p ✓

5877789
MB
07.04

BC ✓
BM

Details of second home *if applicable*

Address of second home for Additional Costs Allowance

[Redacted address fields] Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

31.3.9

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA



City of Westminster

Enquiries by post:
Westminster City Council, Council Tax, PO Box 165, Erith DA8 9DW
Send payments to:
Westminster City Council, PO Box 397, Warrington WA55 1GG
Tel: 0845 302 3400 8.30am to 6pm Monday to Friday
Minicom: 0845 070 0281 (call charges will vary)
Email: WestminsterCouncilTax2@Capita.co.uk



Date of issue: 16-MAR-2009

[Redacted]	
Account reference	[Redacted]

Address of property	
[Redacted]	
Property reference	[Redacted]

**Council tax demand notice
2009/2010**

The property above has been placed in **band D**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2009 to 2010 are as follows.

	Percentage (%) change from last year	
City of Westminster	0.0 % Increase	377.80
Greater London Authority	0.0 % Increase	309.82
Council tax for your property 2009 to 2010		687.62
Charge for period 01-APR-2009 to 31-MAR-2010		687.62
Adjustments	Period	
	<i>1/4</i>	
	<i>= £171.90</i>	

If you would like us to send your future bills by email, please send a request to wccctax.dd@capita.co.uk, quoting your council tax account number(s) and the email address that you would like them sent to.

Total 687.62

The amounts shown below are currently payable by direct debit. NO FURTHER ACTION IS REQUIRED.

Date of payment	Amount due	Date of payment	Amount due
01-APR-2009	66.62	01-OCT-2009	69.00
01-MAY-2009	69.00	01-NOV-2009	69.00
01-JUN-2009	69.00	01-DEC-2009	69.00
01-JUL-2009	69.00	01-JAN-2010	69.00
01-AUG-2009	69.00		
01-SEP-2009	69.00		

Efficiency information

Councils and Fire Authorities must consider economy, efficiency and effectiveness in their actions. An efficiency saving occurs when the cost of an activity falls but its effectiveness does not. By the end of March 2009, efficiency savings since April 2008 are forecast to be:

	Efficiency savings	as a % of 2007/08 spending
Westminster City Council	£16,980,000	4.5%
London Fire and Emergency Planning Authority	£4,724,000	1.1%

These efficiencies equal £135 for the average Band D home.



Receipt

Tuesday 24 March 2009 10:06

[Redacted]

03

Burns, Simon

Invoice#	Price
[Redacted]	14.60
Total Due:	14.60
Amount Tendered:	14.60 Cheque
Change:	0.00

Thank You!

Receipt

Monday 23 March 2009 10:55

[Redacted]

Burns, Simon

Invoice#	Price
03-00286	19.95
Total Due:	19.95
Amount Tendered:	19.95 Cheque
Change:	0.00

Thank You!