



Additional C

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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MUSTAFC

07/08

Constituency

CLGETHORPES

Office use

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

reduced due to council tax claim, see attached letter

Period of claim

from 1 / 3 / 2008 to 31 / 3 / 2008

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 800 : 00 p ✓

Food

£ 183 : 62 p ✓

GAS - Utilities

£ 292 : 53 p ✓

Council Tax/Rates

£ ~~833~~ : 50 p ✓ £86.50

Telephone and telecommunications

£ 92 : 52 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 25 : 83 p ✓

Other

£ 12 : 47 p ✓ ▶ please specify

Other

£ 64 : 45 p ✓ ▶ please specify

Other

£ 48 : 46 p ✓ ▶ please specify

Total

£ ~~2,353~~ : 38 p ✓ please pay £ 1606.38

DIY stuff & repair materials

x2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] for the purpose of performing

Signature

Date

10/4/2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Bill date: 10 Mar 2008

Your gas bill

Please pay £292.53 now.

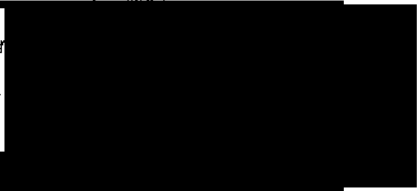


Member's claim form

JAN

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Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPES

Office use
Cost/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/11/08 to 31/1/08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 800 : 00 p ✓

Food

£ 301 : 96 p ✓

Utilities

£ 177 : 38 p GAS ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 104 : 56 p

Cleaning

£ : p

Service/maintenance

£ 48 : 46 p ✓

Repairs/insurance/
security

£ 25 : 83 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,458 : 19 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

21 / 2 / 2008

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

DEC

About filling in this form

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Your details

Name in CAPITAL LETTERS

SHONA OUSAAK

Constituency

CLEETHORPES

Office use only

Costs/

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 07 to 31 / 12 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 800 : 00 p ✓

Food

£ 325 : 16 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 182 : 57 p ✓

Repairs/insurance/security

£ 25 : 83 p ✓

Other

£ 376 : 00 p ✓ please specify Handyman services

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1,679 : 56 p ✓

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Sig

[Redacted Signature]

MP

Date

21/2/2008

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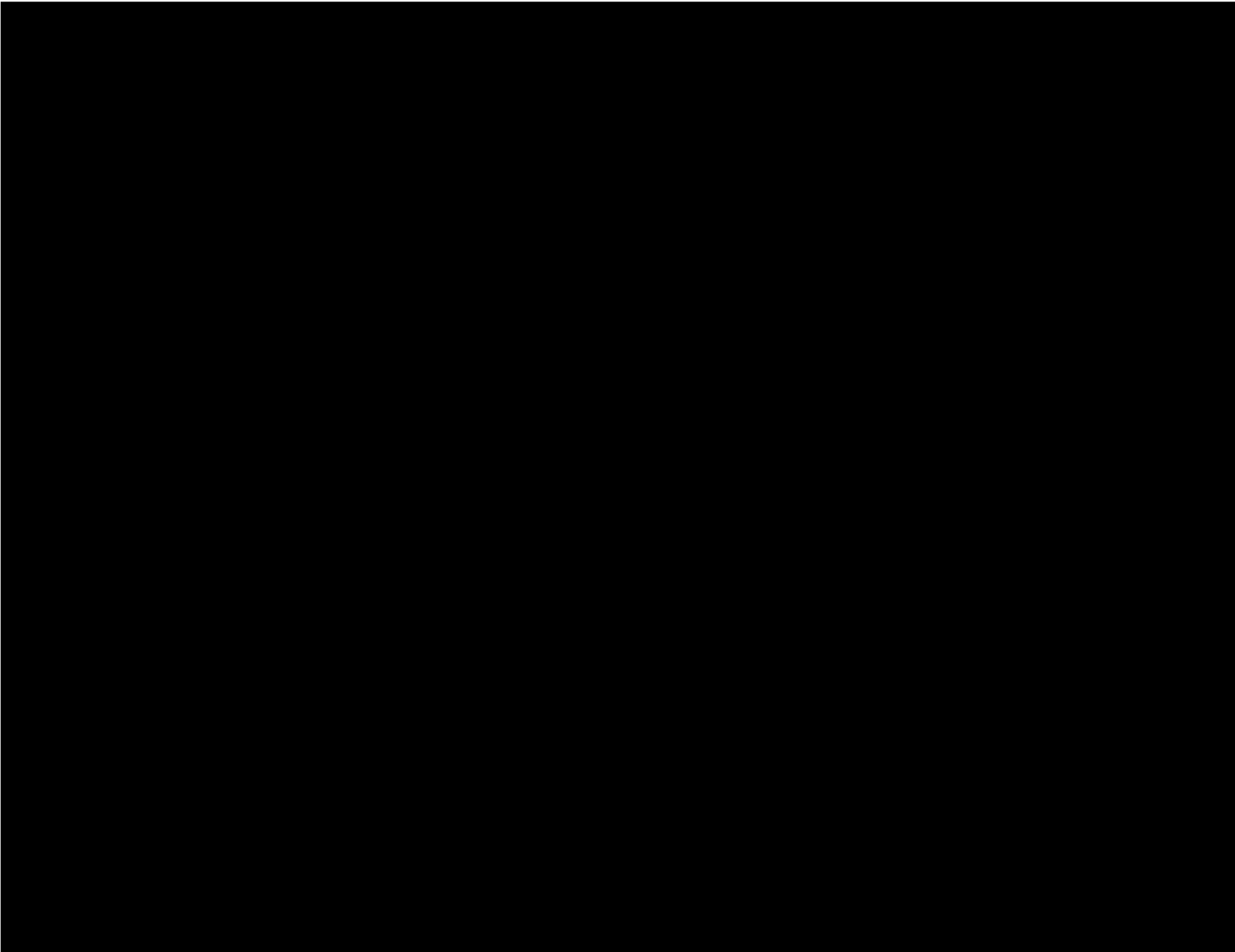
Statement of Account



Account:
Shona McIsaac



Date	ID No	Description	Charges	Payments
10/12/2007		Opening Balance	£0.00	
		Invoice - Assemble 3 large wardrobes, fit 3 light fittings - £	£376.00	





Member's claim form *NOU 02*

About filling in this form

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Your details

Name in CAPITAL LETTERS

SAIONA MUSAAC

Constituency

CLEETHORPES

Office use only
 Cost/Cat 2 

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from *1 / 11 / 07* to *30 / 11 / 07*

Total cost of hotel stays

£ _____ : _____ p

attach all receipts

Mortgage payments (interest only) or rent

£ *800* : *00* p ✓

Food

£ *252* : *54* p ✓

Utilities

£ _____ : _____ p

Council Tax/Rates

£ _____ : _____ p

Telephone and telecommunications

£ _____ : _____ p

Cleaning

£ _____ : _____ p


Service/maintenance

£ _____ : _____ p

Repairs/insurance/security

£ *25* : *83* p ✓

Other

£ *89* : *34* p ▶ please specify 

Other

£ _____ : _____ p ▶ please specify _____

Other

£ _____ : _____ p ▶ please specify _____

Total

£ *1,167* : *71* p ✓

items for maintenance

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

21/2/2008

Data protection

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Send your completed
form to

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Additional Costs Allowance

ACA2

Member's claim form

OCTOBER

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPES

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 Oct 07 to 31 Oct 07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 800 : 00 p

Food

£ 221 : 85 p

Utilities

£ 6 : 94 p gas

Council Tax/Rates

£ 161 : 71 p water Rates

Telephone and telecommunications

£ 87 : 23 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/ security

£ 25 : 83 p

Other

£ 135 : 50 p please specify TV Licensing

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1,439 : 06 p

continued on page 2

Details of second home *if applicable*

X
X
Address of
second home
For Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X
Signature

X
Date

6 NOV 2007 ✓

Data protection

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Member's claim form

SEPT 2007

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- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MUSTAC

Constituency

CLEATHORPES

Office use only

Costs/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 19 07 to 30 9 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 800 : 00 p

Food

£ : p

Utilities

£ 7 : 25 p

Electricity

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 246 : 54 p

Repairs/insurance/security

£ 25 : 83 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

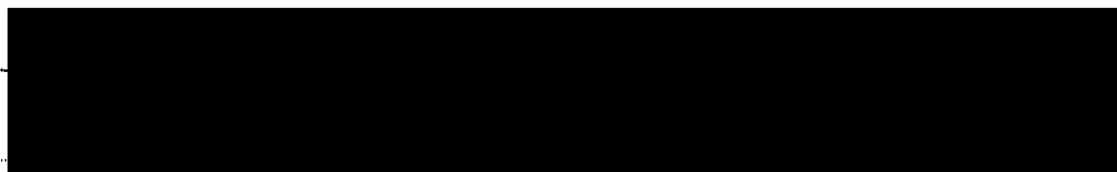
▶ please specify

Total

£ 079 : 62 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Sign



Date

30 SEPT 2007

Data protection

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Additional Costs Allowance

ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPES

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 18 07 to 31 18 07 ✓

Total cost of hotel stays attach all receipts

£ : p ✓

Mortgage payments (interest only) or rent

£ 800 : 00 p ✓

Food

£ - : - p

Utilities

£ 201 : 84 p (gas)

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 25 : 83 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

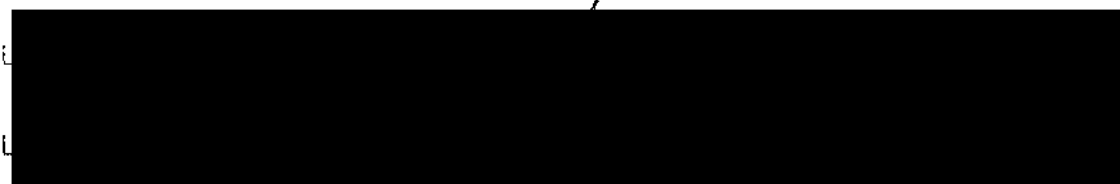
£ : p ▶ please specify

Total

£ 1027 : 37 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

30 Oct 2007**Data protection**

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Additional Costs Allowance

Member's claim form

VALIDATION

ACA2

RECEIVED JULY 07

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Your details

Name in CAPITAL LETTERS

SHONA MLLISAAC

Constituency

CLEETHORPES

Office use Cost/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 7, 07 to 31, 7, 07 ✓

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 800 : 00 p ✓

Food

£ 192 : 82 p ✓

Utilities

£ 64 : 52 p Electricity ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 72 : 98 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 25 : 83 p ✓

Other

£ : p please specify

Other

£ : p please specify

Other

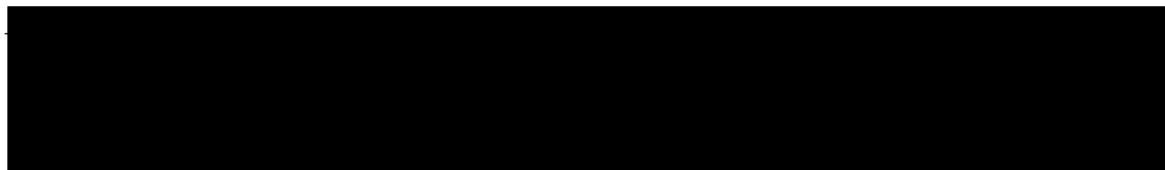
£ : p please specify

Total

£ 1,156 : 15 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 AUG 2007 ✓

Data protection

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Member's claim form

JUNE 07

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Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLAE THORPES

Office use only

Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1.6.07 to 30.06.07 ✓

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 800 : 00 p

Food

£ 241 : 37 p

Utilities

£ 187 : 54 p Gas ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 61 : 70 p ✓

Repairs/insurance/security

£ 25 : 83 p ✓

Other

£ 94 : 16 p please specify Electricity ✓

Other

£ : p please specify

Other

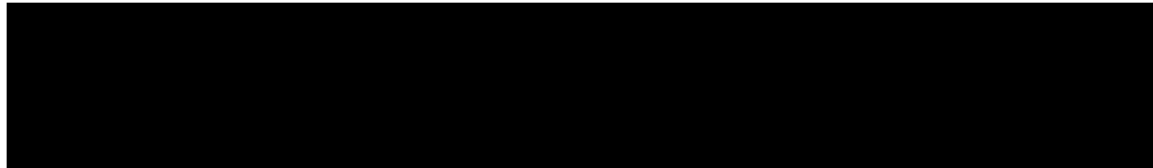
£ : p please specify

Total

£ 1,410 : 60 p ✓

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 AUG 2007

Data protection

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form to**

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Additional Costs Allowance

Member's claim form

VALIDATION

ACA2

MAY 07 RECEIVED

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Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLACTHORPES

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/5/07 to 31/5/07

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 800 : 00 p

Food

£ 283 : 01 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 182 : 59 p

Repairs/insurance/security

£ 25 : 83 p

Other

£ : p please specify

Other

£ : p please specify

Other

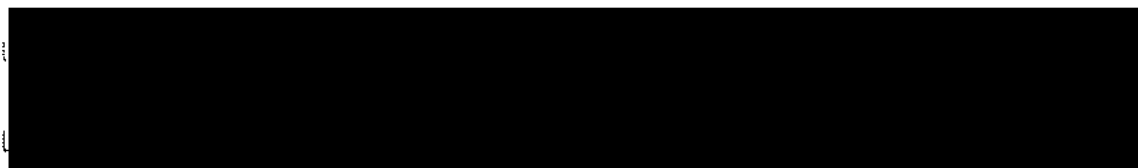
£ : p please specify

Total

£ 1,291 : 43 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 AUG 2007

✓

Data protection

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For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

VALIDATION

ACA2

Member's claim form

RECEIVED

APR 12 07

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLAYTON

Office use only

Cost/Cat

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

From 14/07 to 30/07 ✓

Total cost of hotel stays attach all receipts

£ - : - p

Mortgage payments (interest only) or rent

£ 800 : 00 p ✓

Food

£ 219 : 27 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 64 : 50 p ✓

Repairs/insurance/security

£ 25 : 85 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

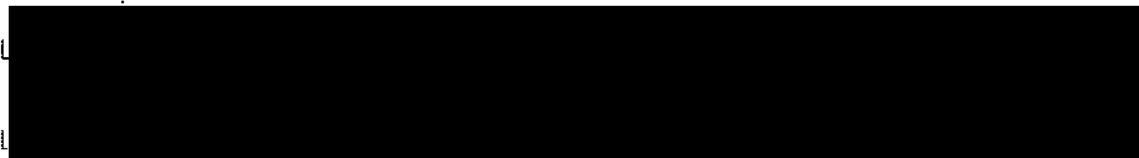
Total

£ 1,109 : 62 p ✓

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 AUG 2007

✓

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Member's claim form

FEB 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCWAA C

Constituency

CLYDE-NORFOLK

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 12 2008 to 29 12 2008

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 800 : 00 p

Food

£ 152 : 96 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 25 : 83 p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 978 : 79 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

Date

10/4/2008

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