



Member's claim form

04 MAY 2007

06/07 ✓

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name  
in CAPITAL LETTERS

SHAUN WOODWARD ✓

Constituency

ST HELENS SOUTH ✓

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 01 / 07

to 31 / 03 / 07 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 3,328 : 77 p ✓

Food

£ : p

Utilities

£ 1,059 : 67 p ✓

Council Tax/Rates

£ 997 : 54 p ✓

Telephone and  
telecommunications

£ 141 : 52 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 5,527 : 50 p ✓

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*

[Redacted address area]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

**Signature**

[Redacted signature]

MP

**Date**

30/04/07

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

**Send your completed form to**

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

Members Allowances

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## Your details

Name  
in CAPITAL LETTERS

SHAUN WOODWARD

Constituency

ST HELENS SOUTH

## Claim details

### Notes

You can only claim for

Please list

Please attach

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Period of claim

from 01 / 10 / 06

to 31 / 12 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 4,719 : 86 p

Food

£ : p

Utilities

£ 697 : 02 p

Council Tax/Rates

£ 110 : 62 p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

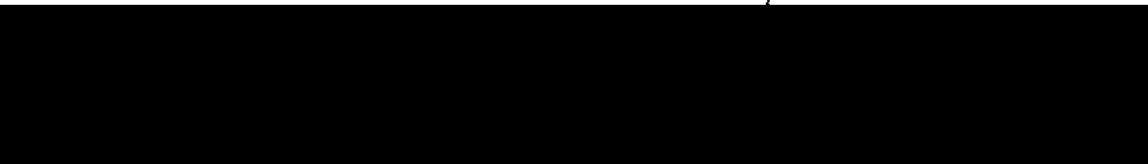
▶ please specify

Total

£ 5,527 : 50 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

02/03/07

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## Your details

Name  
in CAPITAL LETTERS

SHAUN WOODWARD

Constituency

ST HELENS SOUTH

## Claim details

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Please attach

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Period of claim

from 01 / 07 / 06

to 30 / 09 / 06

(x 3)

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 4,547 : 26 p ✓

Food

£ : p

Utilities

£ 50 : 00 p ✓

Council Tax/Rates

£ 474 : 60 p ✓

Telephone and telecommunications

£ 267 : 64 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 188 : 00 p ✓

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

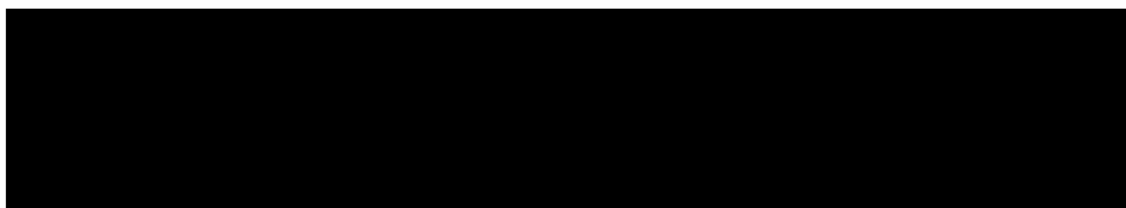
£ : p ▶ please specify \_\_\_\_\_

Total

£ 5,527 : 50 p

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

10/11/06

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# COUNCIL TAX BILL

Your payment reference number: [REDACTED]

Date 7 MAR 2006

Mr Shaun A Woodward

AMOUNT PAYABLE FOR 2006/2007

£2261.08

Date  
5 July 2006

bill

Cost of calls	£ 90.11
Service charges	£ 203.45
VAT	£ 51.37

**Total now due**      **£ 344.93**

*This amount will be debited from your bank or building  
society account on or after 17 July 06.*

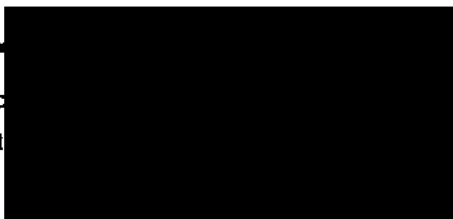


# Member's claim form

## Members' Allowances

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- For details of costs you can claim for, see *Green Book* section 10.
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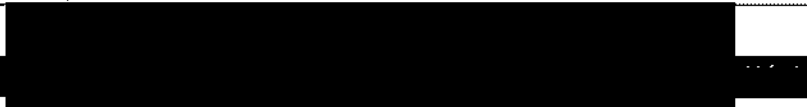
## Your details

Name  
in CAPITAL LETTERS

SHAUN WOODWARD MP

Constituency

ST HELEN'S SOUTH



## Claim details

### Notes

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Please list

Please attach

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Period of claim

from 01 / 04 / 06

to 30 / 06 / 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 5,527 : 50 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

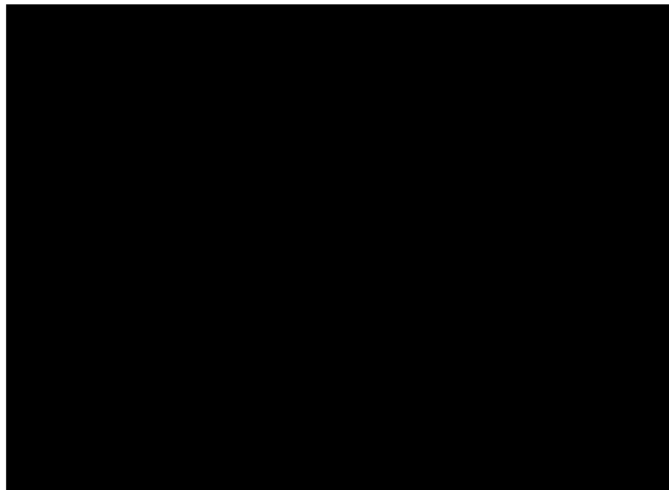
Other

£ : p ✓

▶ please specify \_\_\_\_\_

Total

£ 5,527 : 50 p



**Details of second home** *if applicable*

Address of  
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Costs Allowance

**Declaration**

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Signature

MP

Date

03/07/06

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