



Communications Allowance
Member's reimbursement form

VALIDATION
04 OCT 2007
RECEIVED

Comms2

Comms1

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

S. MARIN

Constituency

DENBURY

Office use only
Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/04/07 to 02/10/07

Allowance year

07/08

Approved 05/10/07

Office use only
Allow. / Exp. Type (cat5)

Description of service or goods	Amount
DESIGN, PHOTOGRAPHY, PRODUCTION & PRINTING OF ANNUAL REPORT (16 PAGE GLOSSY 45,000 COPIES)	£ 7,500.00
DVD COMPILATION CREATIVE	£ _____ p
DSS DISTRIBUTION OF ANNUAL REPORT	£ 1514.52 p
Total	£ 9014.52 p

7500.00

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

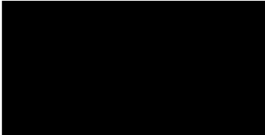
Date

02/10/07



INVOICE

SHAHID MALIK MP



Invoice No. [REDACTED]

Date 26/09/2007

Order Ref. [REDACTED]

Qty	Description	VAT	TOTAL
45,000	Design, Photography , Production & Printing of Annual Reports (16 Page on 130gsm Gloss Paper)	£0.00	£7,500.00



TERMS

C.O.D

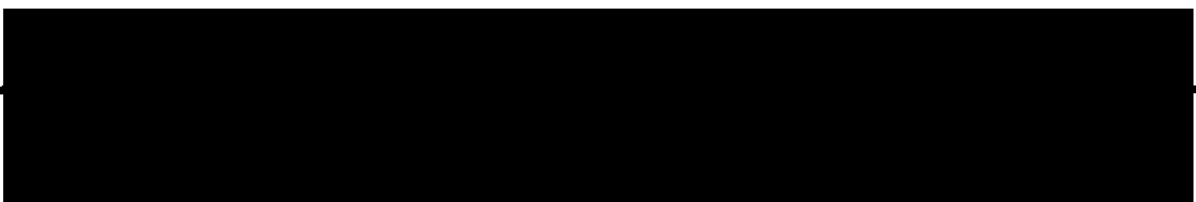
Goods Total £7,500.00

V.A.T £0.00

INVOICE TOTAL **£7,500.00**



11/09/07





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page 1 of 2

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11 OCT 2007

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Office use only
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Description of service or goods	Amount
DESIGN, PHOTOGRAPHY, PRODUCTION & PRINTING OF ANNUAL REPORT (16 PAGE GLOSSY 45,000 COPIES)	£ 7,500.00 p
AND COMPLETION CREATIVE	£ : p
DBS DISTRIBUTION OF ANNUAL REPORT	£ 1514.52 p
Total	£ 1514.52 p

£ 1514.52 p

Authorisation and declaration

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Signature

[Redacted Signature]

MP

Date

02/10/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

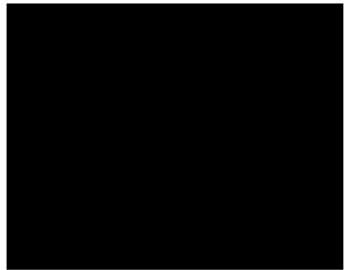
Validation completed

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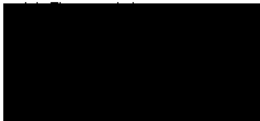
£
£

Comments

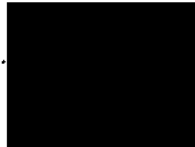


INVOICE

SHAHID MALIK MP



Invoice No.

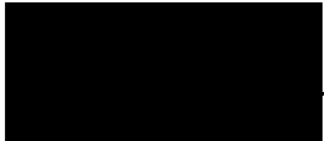
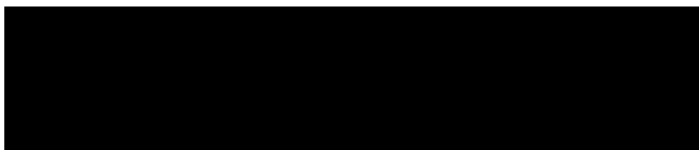


Date

Order Ref.

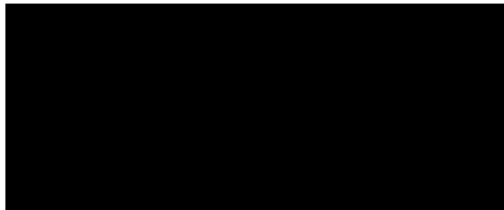
Qty	Description	VAT	TOTAL
15,000	Letterheads		£680.00

0 7 / 08



TERMS

C.O.D



Goods Total £680.00

V.A.T £119.00

INVOICE TOTAL **£799.00**

