



Additional Costs Allowance

Member's claim form

425355 18/5

09/10

- 6 MAY 2009

ACA2

mk

About filling in this form

- For details of costs you can claim for, see Green Book Section 3A
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

668602

514602

514500

Your details

Name in CAPITAL LETTERS

RUTH KELLY

Constituency

BOLTON WEIT

Office use only

Costs

M KELLRBO

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

5884938
JE
1815

Period of claim

from 11 4 109 to 30 4 109

Total cost of hotel stays
attach all receipts

£ - : p

514631 Mortgage payments
(interest only) or rent

£ 335 : 69 p

514637 Food

£ 25 : 00 p

514636 Utilities *

£ 101 : 17 p

514633 Council Tax/Rates

£ 170 : 98 p

514636 # Telephone and telecommunications

£ 90 : 65 p

Cleaning

£ : p

Service/maintenance

£ : p

Aug 08 - Aug. 09. 514636 # Repairs/insurance/security

£ 26 : 57 p

514636 # Other

£ 100 : 00 p

514632 Other

£ 37 : 50 p

514636 # Other

£ 12 : 01 p

514636 # Other

£ 17 : 00 p

Total

£ 916 : 57 p

water: wild utilities
40.24.17-
ELECT: 18.00-
GAS: 59.00 (£66.00) on file
2
101.17

514636: £347.40

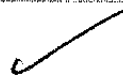
GARDENING
GROUND RENT
TV LICENSE
IRREG. NEWSPAPERS

REGULAR ANNUAL PAYMENT

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

_____ Postcode _____



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature _____ MP

Date 6.5.09



Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

[REDACTED]
Commercial, Contract Grounds and Garden Care Maintenance Specialists

Tel: [REDACTED]

INVOICE

CUSTOMER DETAILS:

Mr Gadd
[REDACTED] ✓

INVOICE DETAILS:

Date	28/04/09
Order No	
Invoice No	[REDACTED]

Grounds maintenance

Visits carried out 06/04/09 - 20/04/09

Total invoice amount £100.00

*paid
28/4/09*

Payment Address:
[REDACTED]

[REDACTED]

From: [REDACTED]
Sent: 14 May 2009 16:40
To: KELLY, Ruth
Subject: PRIVATE AND CONFIDENTIAL

Dear Ms Kelly

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your claim dated 6 May 2009. This has been processed for payment and the funds should reach your account within the next few days.

We should, however, be grateful if you would let us have a copy of the Council tax bill for 2009/10 for our records.

Yours sincerely

[REDACTED]

Assistant Validation Officer
Department of Resources
House of Commons
7 Millbank
London
SW1P 3JA

Tel: 020 7219 [REDACTED]
Fax: 020 7219 [REDACTED]

1/05/2009



HOUSE OF COMMONS

09/10
19 MAY 2009

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

Office use only
Costo/Cat2
M KELLRBO
Allowance 514602

Supp/Res ID
[Redacted]

680307

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

RUTH KELLY ~~REF~~ BOLTON WEST

Claim details

Month/period to be claimed

From 0 1 0 5 2 0 0 9 To 3 1 0 5 2 0 0 9

Subsistence

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

5887080
JE 1/6

Mortgage interest	£	514	---
Hotel	£	514	---
Rent (inc deposits)	£	514	---
Council Tax/rates	£	514	---

Fixtures, fittings and furnishings

	£		
428304	£		
MB 03/6	£		
Total	£	514	---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

CLEANING	£	150-	514636
	£		
	£		
	£		
	£		
	£		
Total	£	150-	514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 150 -

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 19.5.09

Data Protection

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About filling in this form.
If you have any questions about this form,
please call 020 7219 1340

Send your completed form to:
Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

[REDACTED]

Eith Kelly MP.

[REDACTED]

✓

Date: 10-5-09

Thank you for placing your cleaning requirements with [REDACTED] This is a receipt for the work carried out on Sunday 10th May 2009. The work carried out was a 'deep clean' and the cost was £150-00.

Thank you for your custom.

Yours Sincerely

[REDACTED]

[REDACTED]

Proprietor [REDACTED]



HOUSE OF COMMONS

09/10

04 JUN 2009

PAAE 2

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

Member only
Costs/Cat? **KELLRBO**
Allowance: 514602

Supp/Res ID
[Redacted]

Member's Name (CAPITAL LETTERS)

RUTH KELLY

Constituency (CAPITAL LETTERS)

BOLTON WEST

090402

Claim details

Month/period to be claimed

From 01052009 To 31052009

Subsistence

(No receipts required)

Number of nights spent away from main home

1

@ £25.00 per night £ 25-00

Exp type/
Cat5

514637

Cost of accommodation

5889495

Mortgage interest £ 335.69 514 631

Hotel £ - 514

Rent (inc deposits) £ - 514

Council Tax/rates £ ~~173.00~~ 514

MB 15/6

Awaiting C-tax bill

Fixtures, fittings and furnishings

430588

CP 15/6

Total £ 514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

INSURANCE

£ 26.57 ✓

TV LICENCE

£ ~~11.95~~

GAS

£ 59.00 ✓

ELECTRICITY

£ 18.00 ✓

NEWSPAPERS

£ 3.00

Disallowed as of 19/5/09

Disallowed from 19/5/09

Total £ ~~653.01~~ 514 636

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 464.26 ~~653.01~~ BM

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date 3.6.09

Data Protection

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About filing in this form.
If you have any questions about this form, please call 020 7219 1340

Send your completed form to:
Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

Newspaper

Pumpkin
Wigan Station 12711371
VAT Registration No. 884 2579 78
Thankyou for your custom. Please call again.

.....

BILL 12489

NEWSPAPER OPEN	2.00
NEWSPAPER 90P	0.90
NEWSPAPER 90P	0.90

██████████	██████████
████████████████████	██████████

SUBTOTAL ~~2.00~~

CASH ~~2.00~~

SRNetSales 1.43 3.80

VAT 15% 0.22

CLK 2 / DRW 2
#001-002-6458-1339 29/05/2009 17:05-R

PRIVATE AND CONFIDENTIAL

Rt Hon Ms Ruth Kelly MP



Tel : 020 7219 [REDACTED]
Fax : 020 7219 [REDACTED]
Email : [REDACTED]@parliament.uk

12 June 2009

Dear Ms Kelly

Personal Additional Accommodation Expenditure (PAAE) 2009/2010

Thank you for your PAAE claim dated 3 June 2009, a copy of which is enclosed for ease of reference.

I refer to the previous correspondence from Andrew Walker, Director General of Resources, dated 21 May 2009 informing Members of the changes to the rules relating to allowances as decided by The Members Estimate Committee, following Mr Speaker's statement of 19 May.

Effective from 20 May Members may now only use PAAE to claim rent, including ground rent, hotel accommodation, overnight subsistence, mortgage interest (which will be capped at £1,250 per calendar month) council tax, service charges, utility bills (gas, water, electricity, oil, telephone calls and line rental), insurance (buildings and contents).

Therefore, we can no longer reimburse you for costs relating to TV Licence and newspapers. We have also withheld payment of your Council tax for £173.00 pending receipt of a copy of the Council tax bill from you. Please attach this document to the copied claim in order for us to complete the payment.

Your claim has, therefore, been reduced by £188.75. The remainder of your claim, totalling £464.26, has been processed and the funds should reach your account within the next few days.

If you have any questions regarding the above, please contact me or the Enquiry and Advice team on extension [REDACTED]

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **TERRY BIRD** (OPERATIONS)
HEATHER BRYSON MA FCIPD (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)
CHRIS RIDLEY MBA FCCA (FINANCIAL MANAGEMENT) **BONNIE MOHAN MCIPS** (COMMERCIAL SERVICES)
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA

