

Scanned



Additional Costs Allowance

404300

ACA2

08/10/08

Member's claim form

16 MAY 2008

MV

5828886 JW 230508

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A

514602

514500

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costc

M WOODRDU

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

363720  
23/5

Period of claim

from 01 / 04 / 08 to 30 / 04 / 08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1364 : 29 p ✓

Food

£ 200 : p ✓

Utilities

£ : p

Council Tax/Rates

£ 1132 : 18 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 57 : 50 p ✓

▶ please specify

FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2753 : 97 p ✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

14/05/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

NO STORAGE  
NO TIMES

SALES CONTRACT



Metro Park West, Gateshead,  
Tyne & Wear. NE11 9XS  
T 0191 460 4444  
F 0191 460 2917  
E gateshead@dfs.co.uk

Customer Reference Number

Customer Details

Delivery Details

MRS. BLACKMAN-WOODS

15  
13.11.05

Customer Delivery Instructions

CAN TAKE FROM

13.11.05

Goods delivered free of charge Monday-Friday (within 50 miles of any branch mainland UK and Northern Ireland) if delivery accepted within 2 days notice. Due to each order putting different demands on our delivery and installation service we are unable to commit to a specific delivery time.

Product Details

JON 138 NDA	1	JONATHAN 3s SOFA BED	1281	1095	-
JON 12s NDA	1	CHAMPAGNE 2s SOFA	CHAMPAGNE	749	-

(CUREXIM KIT  
(USE EVERY 6 MONTHS))

Product Special Features (scatters/trim/frame colour)

Goods Total

REAL LEATHER/NATURAL MARKS

Order Total

Care Advice

DAMP CLOTH ONLY  
NO SOAPS/DETERGENTS  
LEATHER WILL STRETCH + CREASE  
INTENSIONS WILL SOFTEN  
DYE TRANSFER EXPLAINEN

By special arrangement payment on delivery may be accepted by Building Society Cheque, Bankers Draft or Credit Card.

£57.50

JPA LEE

DELIVERY

Payment Protection Insurance - Demands and Needs Statement and Recommendation

You are applying for a loan to finance your purchase from DFS. You have confirmed that you are: • Aged 18 or over and will be under 65 at the end of this loan agreement • Currently working in full time permanent employment for at least 16 hours a week or self-employed. You have also confirmed that you want cover for your financial obligations under the loan agreement in the event of your accident, sickness, unemployment or death and you do not have any alternative means that you wish to use to protect your loan.

Based on the statements above relating to your circumstances, DFS believes the policy will be suited to your needs and therefore we recommend you take out the Payment Protection Insurance underwritten by the insurance company detailed in the status disclosure printed on the credit agreement financing your loan.

If this box is ticked or crossed you confirm you require optional Payment Protection Insurance.

# Reminder for 2008/09

*paid  
29/4/08*



## Lambeth

Your Account number

[REDACTED]

MS ROBERTA WOODS

[REDACTED]

Date:  
**11 April 2008**



Account enquiries:  
**Call 020 7649 9311**

49071

001176

Your PayPoint reference:



[REDACTED]

---

Our records show that at 11 April 2008 you have fallen behind with your council tax payments. To bring your account up to date, please pay £115.18 by 21 April 2008. See overleaf for details of how to pay.

If your payment is not received, your entitlement to pay by instalments will be cancelled. Legal action will be taken after a further seven days for the full amount of £1132.18 owing for this year. The costs of this action will be added to your bill.

If you recently paid to bring your account up to date it was not in sufficient time to prevent this reminder. Please ensure your future payments are received in time to reach your account by the due date. This way you will avoid further reminders, final notices or recovery action.

**Failure to pay will result in legal proceedings.**

---

Full balance due for this financial year: £1132.18

**Total amount due now: £115.18**

---



Additional Costs Allowance

372376 JW  
11-07-08

ACA2

Member's claim form

- 4 JUL 2008

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 504801  
514602  
514500

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costc

M WOODR D V

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

5836708

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

S.S 11-7-08

Please attach

- receipts or invoices for any hotel costs.

RR

Period of claim

from 01/05/08 to 31/05/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1364 : 29 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 736 : 30 p ✓

Repairs/insurance/security

£ : p

Other

£ 57 : 50 p ✓

Other

£ : p

Other

£ : p

Total

£ 2458 : 09 p ✓

BALANCE OF SERVICE CHARGE  
SEE ATTACHED RECEIPTS  
only claimed half and paid, please see attached receipts

please specify FURNITURE PAYMENT

please specify

please specify

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address line]  
[Redacted address line] Postcode [Redacted address line]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

2/7/08

**Data protection**

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Service Charge for [REDACTED]

The enclosed bill covers service charges from 1/1/2008 – 30/6/2008

I am therefore claiming half of the amount so from 1/1/2008 – 31/3/2008 as follows.

Car Park £147.26 ÷ 2 = £73.63

Service Charge £ 1325.34 ÷ 2 = £662.67

Total = £736.30

However I have to pay the whole amount of £ 1472.60 now hence the cheque for the whole amount.

Roberta Blackman-Woods MP  
City of Durham

9/1/08

*Balance claimed 2/7/08*

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to

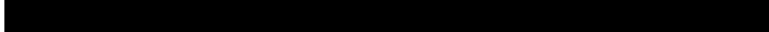


ACCOUNT



and sent to the above address

Reference:



Date: 01/01/2008

Location:



Amount:

Due Date	Description	Period	Amount
01/01/2008	Group A Service Charge	01/01/2008 to 30/06/2008	226.38
01/01/2008	Group B Service Charge	01/01/2008 to 30/06/2008	731.56
01/01/2008	Group A Reserve Charge	01/01/2008 to 30/06/2008	185.65
01/01/2008	Group B Reserve Charge	01/01/2008 to 30/06/2008	181.75
Total Due			1325.34

IN ACCORDANCE WITH S47 AND S48 OF THE LANDLORD AND TENANT ACT 1987 YOUR LANDLORD IS:



IS:

IF YOU PAY GROUND RENT, A SEPARATE SECTION 166 NOTICE IS ATTACHED WITH THIS APPLICATION FOR PAYMENT

PLEASE SEE OVERLEAF FOR IMPORTANT NOTES  
PLEASE SEE ATTACHED SHEET FOR SUMMARIES OF YOUR RIGHTS AND OBLIGATIONS

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to



ACCOUNT

(CAR PARK - [REDACTED])

and sent to the above address

Reference: [REDACTED]

Location: Car Park Space [REDACTED]

Date: 01/01/2008

Due Date	Description	Period	Amount
01/01/2008	Car Park	01/01/2008 to 30/06/2008	131.00
01/01/2008	Car Park Reserve	01/01/2008 to 30/06/2008	16.26

Total Due £ 147.26

IN ACCORDANCE WITH S47 AND S48 OF THE LANDLORD AND TENANTS ACT 1954



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5837853 24/18/7



Additional Costs Allowance

ACA2

Member's claim form

11 JUL 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 510704  
514602  
514500

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costc M WOODRDU Supp/Res ID [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

RR

Period of claim

from 01/06/08 to 30/06/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£1364 : 29 p ✓

Food

£400 : 00 p ✓

Utilities

£101 : 16 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£146 : 88 p ✓

Service/maintenance

£1324 : 37 p ✓

Repairs/insurance/security

£ : p

Other

£57 : 50 p ✓

monthly payments of £57.50 FURNITURE PAYMENT

Other

£ : p please specify

Other

£ : p please specify

Total

£3394 : 20 p ✓

373545

5/18/7

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**

[Redacted] MP

**Date**

9/7/08

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



MRS ROBERTA WOODS



*Paid by  
phone 9/7/08*

30 June 2008

ACCOUNT  
NUMBER



Dear Customer

**\*\* OVERDUE ELECTRICITY BILL \*\***

**TOTAL NOW OVERDUE  
£101.16**

**AMOUNT  
OVERDUE  
£101.16**

If you have paid this bill within the last 7 days please accept our thanks and we apologise for having troubled you.

Despite our recent request for payment your electricity bill remains outstanding.

You can avoid further action by:

- Calling us free on **0800 085 0044** and paying by debit card. Please have your account number when making the call.
- Sending a cheque payable to EDF Energy Customers plc, with your account number on the back to:

Payment Processing Centre.  
PO Box 61  
Plymouth  
PL3 5YL

- Paying at a Paypoint outlet using the giro slip from your bill.

If you are having difficulty paying it is important you call us free on **0800 085 0044** and we may be able to offer further payment options.

Yours sincerely



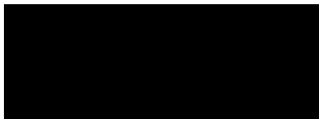
Steve Hayfield  
Director of Account and Revenue Management

**TO BE PAID  
IMMEDIATELY**

**CALL FREE:  
0800 085 0044**

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to



ACCOUNT



and sent to the above address

Reference:



Location:

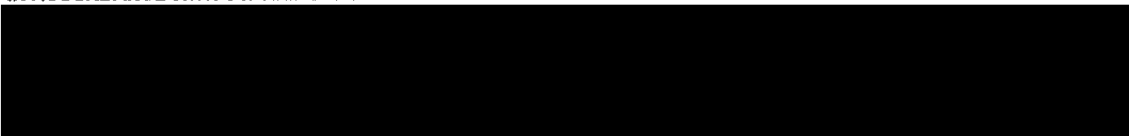


Date: 11/06/2008

Due Date	Description	Period	Amount
10/06/2008	Balancing Credit - Group A	01/01/2007 to 31/12/2007	57.14
10/06/2008	Balancing Charge - Group B	01/01/2007 to 31/12/2007	56.17
01/07/2008	Group A Service Charge	01/07/2008 to 31/12/2008	226.38
01/07/2008	Group B Service Charge	01/07/2008 to 31/12/2008	731.56
01/07/2008	Group A Reserve Charge	01/07/2008 to 31/12/2008	185.65
01/07/2008	Group B Reserve Charge	01/07/2008 to 31/12/2008	181.75

Total Due £ 1324.57

IN ACCORDANCE WITH S47 AND S48 OF THE LANDLORD AND TENANT ACT 1987 YOUR LANDLORD IS:



IF YOU PAY GROUND RENT, A SEPARATE SECTION 166 NOTICE IS ATTACHED WITH THIS APPLICATION FOR PAYMENT

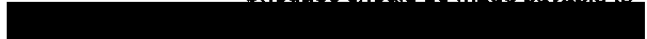
PLEASE SEE OVERLEAF FOR IMPORTANT NOTES  
PLEASE SEE ATTACHED SHEET FOR SUMMARIES OF YOUR RIGHTS AND OBLIGATIONS

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to



ACCOUNT

(CAR PARK - )

and sent to the above address

Reference: 

Location: Car Park Space 

Date: 11/06/2008

Date Paid	Description	Period	Amount
10/06/2008	Balancing Credit - Group C	01/01/2007 to 31/12/2007	0.38-
01/07/2008	Car Park	01/07/2008 to 31/12/2008	131.00
01/07/2008	Car Park Reserve	01/07/2008 to 31/12/2008	16.26

 11/06/08

IN ACCORDANCE WITH S47 AND S48 OF THE LANDLORD AND TENANT ACT 1987 YOUR LANDLORD IS:



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Additional Costs Allowance

5840 863

ACA2

Member's claim form

5/8

01 AUG 2008

377114  
AH 6/8

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 523704  
514602  
514500

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Cost/Cat 2

M WOODRDU

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/07/08 to 31/07/08

Total cost of hotel stays  
attach all receipts

£ : p

~~Mortgage payments~~  
(interest only) or rent

£ 1364 : 29 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 50 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ 57 : 50 p ✓

▶ please specify

FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1771 : 79 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address] [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

23/7/08

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Prof R C Blackman-Woods



Pursuant to Sections 47 and 48 Landlord & Tenant Act 1987 the address of your landlord and where notices may be served is:-



Date: 30/06/2008  
Document No: [Redacted]  
Tenancy Ref: [Redacted]

*Paid by  
cheque  
23/7/08*

**APPLICATION**

Re: [Redacted]

Due Date	Description	From	To	Amount
01/07/2008	Rent	01/07/2008	31/12/2008	50.00

Bank Details- [Redacted] Client A/C  
Account Number: [Redacted]  
Lloyds TSB - Sort Code: [Redacted]  
If you require a receipt please enclose a SAE

**Total** 50.00

COMMONHOLD AND LEASEHOLD REFORM ACT 2002, SECTION 166

NOTICE TO LONG LEASEHOLDERS OF RENT DUE

To *(insert name(s) of leaseholder(s))*:

Prof R C Blackman-Woods

(note 1)

This notice is given in respect of *(address of premises to which the long lease relates)*

It requires you to pay rent of £ 50.00 on *(insert date)* 01/07/2008 (note 2)

This rent is payable in respect of the period *(state period)* 01/07/2008 to 31/12/2008

[In accordance with the terms of your lease the amount of £ is/was due on *(insert date on which rent due in accordance with the lease).*] (note 3)

Payment should be made to *(insert name of landlord(s) or, if payment to be made to an agent, name of agent)* at *(insert address)*

This notice is given by *(insert name of landlord(s) and, if not given above, address)*

c/o

NOTES FOR LEASEHOLDERS

Read this notice carefully. It sets out the amount of rent due from you and the date by which you must pay it. You are advised to seek help immediately, if you cannot pay, or dispute the amount. Those who can help you include a citizens' advice bureau, a housing advice centre, a law centre and a solicitor. Show this notice and a copy of your lease to whoever helps you.

The landlord may be able to claim additional sums from you if you do not pay by the date specified in this notice. You have the right to challenge the reasonableness of any additional sums at a leasehold valuation tribunal.

Section 167 of the Commonhold and Leasehold Reform Act 2002 and regulations made under it prevent your landlord from forfeiting your lease for non-payment of rent, service charges or administration charges (or a combination of them) if the amount owed is £350 or less, or none of the unpaid amount has been outstanding for more than three years.

NOTES FOR LANDLORDS

1. If you send this notice by post, address it to the leaseholder at the dwelling in respect of which the payment is due, unless he has notified you in writing of a different address in England and Wales at which he wishes to be given notices under section 166 of the Commonhold and Leasehold Reform Act 2002.
2. This date must not be later less than 30 days or more than 60 days after the day on which this notice is or given before that on which the leaseholder would have been liable to make payment in accordance with the
3. Include this statement only if the date for payment is not the same as the date determined in accordance with the lease.



Member's claim form

18 SEP 2008 5 45 600

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INV. A

514602  
514500

Your details

Name in CAPITAL LETTERS

ROBERTA BLAZEMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costc

M W O O D R D U

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 01 / 08 / 08 to 31 / 08 / 08

Total cost of hotel stays attach all receipts

£ : p

(interest only) or rent

£ 1364 : 29 p

Food

£ : p

Utilities

£ 89 : 48 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 57 : 50 p

▶ please specify

FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1511 : 27 p

continued on page 2

BM

Handwritten notes: 5847054, 22/9, 383677, 22/9 AH

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

16/9/08

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number

Emergency  
**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for **20 May 08 - 13 Aug 08**  
 bill date **14 Aug 08**



24661

MRS ROBERTA WOODS

Page 2 of 3

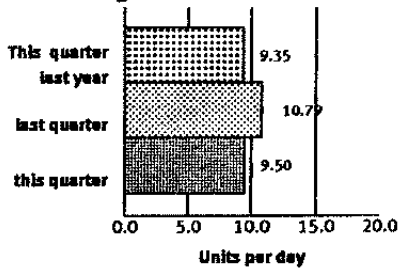


**electricity bill: £89.48**

Please pay **£89.48**.

*Paid by debit card  
 16 / 9 / 08*

**→ Your average daily electricity usage**



**bill summary**

Amount of last bill	<b>£101.16</b>
Payments	<b>-£101.16</b>
Charges this period	<b>£89.48</b>
Total for this period	<b>£89.48</b>

Payment due from the date of this bill, please ensure payment reaches us no later than 28 August 08

**Nectar points this quarter**



Reserved Nectar points **50**

**Don't forget to register to start collecting Nectar points**  
 Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.  
 It couldn't be easier to register, simply visit us at [www.edfenergy.com/nectarforhome](http://www.edfenergy.com/nectarforhome).



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number  
 [REDACTED]

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for 20 May 08 - 13 Aug 08  
 bill date 14 Aug 08



A = actual reading      E = estimated reading

**bill breakdown**

payments over the last period

<b>Amount of last bill</b>	<b>£101.16</b>
<b>Payments</b>	
Payment 10 Jul Received with thanks	-£101.16
<b>Total payments</b>	<b>-£101.16</b>

**Bill Format**

Our prices have changed with effect from 25th July 2008. Your bill may show two sets of charges, one at the old rate and one at the new rate.

**About your unit split**

Because of the tariff you are on, we charge you a different price for your first units than we do for the rest.

**Electricity you've used this period.**

Meter number [REDACTED] Economy Seven Rate  
 Reading period 20 May 08 to 13 Aug 08

	previous	latest	units	unit split	pence	charges
Day 20 May 08 to 25 Jul 08	74241 A	74618 E	377	first 181 next 196	at 17.770p at 10.660p	£32.16 £20.89
Day 25 Jul 08 to 13 Aug 08	74618 E	74727 A	109	first 52 next 57	at 20.790p at 12.470p	£10.81 £7.11
Night 20 May 08 to 25 Jul 08	54879 A	55129 E	250	250	at 4.260p	£10.65
Night 25 Jul 08 to 13 Aug 08	55129 E	55201 A	72	72	at 4.980p	£3.59
<b>Total before VAT</b>						<b>£85.21</b>

Electricity charges	£85.21
VAT at 5%	£4.27
<b>Total charges this period</b>	<b>£89.48</b>
<b>Total for this period</b>	<b>£89.48</b>

Payment to reach us by 28 August 08

**Nectar points breakdown**

Loyalty points	50
<b>Total points reserved this quarter</b>	<b>50</b>
<b>Total points reserved this year</b>	<b>150</b>

585 1505  
SP 23/10/08



Additional Costs Allowance

ACA2

Member's claim form

16 OCT 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS INV. A 508502

Constituency

CITY OF DURHAM 514602

Office use only

Costc M WOODREDU Supp/Res ID [REDACTED]

514500

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from 01/09/08 to 30/09/08

Total cost of hotel stays attach all receipts

£ : p

(interest only) or rent

£1364 : 29 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 57 : 50 p ✓

▶ please specify FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1421 : 79 p ✓

388989  
JE  
23/10

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

[Redacted]

Postcode

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

17/10/08.

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

# Member's claim form

5854662 AM  
VALIDATION

ACA2 12/11

07 NOV 2008

RECEIVED

Page 1 of 2

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

TNV. A

514602

514500

### Your details

Name  
in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

#### Office use only

Costs

M BLA G E E R

Supp/Res ID

M W O O D R D U

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

RR  
BC

Period of claim

from 01/10/08 to 31/10/08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1364 : 29 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 57 : 50 p ✓

▶ please specify

FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1821 : 79 p ✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address line]  
[Redacted address line] Postcode [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

6/11/08

**Data protection**

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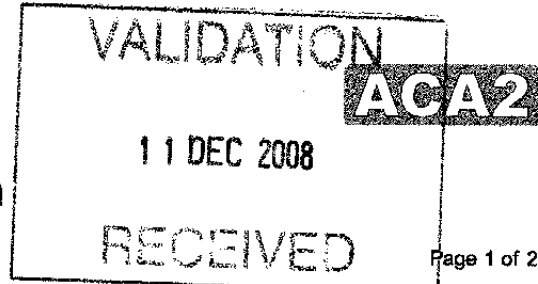
Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

585 9997 SP 17/12.

Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 589601  
514602  
511500

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costs

M WOODRDU

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

RR

Bc

Period of claim

from 01/11/08 to 30/11/08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1364 : 29 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 118 : 17 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 57 : 50 p ✓

on file please specify

FURNITURE PAYMENT

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1939 : 96 p ✓

398311  
JE  
17/12/08

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

[Redacted]

Postcode

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

9/12/08

**Data protection**

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



www.edfenergy.com

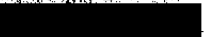
Any questions?

0800 096 9000

Mon-Fri 8am to 8pm

Sat 8am to 2pm

account number



Electricity emergency

0800 028 0247

24 hours a day 7 days a week

bill for 13 Aug 08 - 11 Nov 08

bill date 12 Nov 08



24661

MRS ROBERTA WOODS

Page 2 of 3

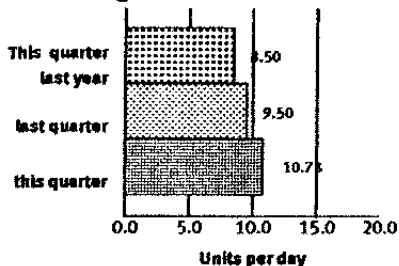


electricity bill: **£118.17**

Please pay **£118.17**.

*Paid 24/11/08*

→ Your average daily electricity usage



bill summary

Amount of last bill	£89.48
Payments	-£89.48
Charges this period	£118.17
Total for this period	<b>£118.17</b>

Payment due from the date of this bill, please ensure payment reaches us no later than 26 November 08

Nectar points this quarter



Reserved Nectar points 50

Don't forget to register to start collecting Nectar points  
Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.  
It couldn't be easier to register, simply visit us at [www.edfenergy.com/nectarforhome](http://www.edfenergy.com/nectarforhome)



Additional Costs Allowance

ACA2

Member's claim form

30 JAN 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

614105

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN - WOODS INV. A

Constituency

CITY OF DURHAM

514602

514500

Office use only

Costc

MWOODRDU

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

RR  
SJ  
BC ✓

~~614100~~

Period of claim

from 01/12/08 to 31/12/08 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1133 : 33 p

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 57 : 50 p

▶ please specify

FURNITURE PAYMENT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1590 : 83 p

5867128  
CC 04/02.  
406141  
JE 4/2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address line]  
[Redacted address line] Postcode [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] MP

Date

28/1/09

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

- 3 MAR 2009

414694 SR 19/3/09  
5874679 SM 19/3/09

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 641009  
514602

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costs

M WOODROU

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from 01/01/09 to 31/01/09

Total cost of hotel stays  
attach all receipts

£ 410.47 p DO NOT pay (see letter)

Mortgage payments  
(interest only) or rent

£ ~~940.47~~ p

Food

£ 300.00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 1625.85 p ✓

Service/maintenance

£ ~~812.93~~ p

Repairs/insurance/  
security

£ : p

Other

£ 139.50 p ✓

please specify

TELEVISION LICENSE

Other

£ 57.50 p ✓

please specify

FURNITURE PAYMENT

Other

£ 100 : p

please specify

GROUND RENT

Total

£ 2050.40 p

£ 2222.85

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address line]  
[Redacted address line] postcode [Redacted postcode]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] P

Date

26/02/09.

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

# Paid in full

14/185-009810/000063.001-A

49000

Dr R C Woods



**TV LICENSING**

www.tvlicensing.co.uk



Licence number



Sir/Madam

12 January 2009

Your new TV Licence is attached below.

Payment details

Here is your new TV Licence, which you have paid for in full.

Licence Fee:  
**£139.50**

You should now check that all the details are correct to ensure that your licence is valid.

Payment Method:  
**Paid in full**

Your TV Licence only covers you at a specific address, so if you move home you must let us know.

**£139.50**

You can easily update your address on our website. Just have your TV Licence number to hand. You can also use our website to choose to receive your next TV Licence by email. Visit [www.tvlicensing.co.uk](http://www.tvlicensing.co.uk) and follow the links to the page you need.

You might find it easier to pay for your next licence online. You can use our website to set up a Direct Debit or to pay by credit or debit card.

In case you don't have internet access, we've included a change of address form and details of how to contact us overleaf.

TV Licensing

TV.10

ACA

28 January 2009

Validations Team  
Operations Directorate  
House of Commons  
London  
Se1 7GL

Dear Validations Team

I have enclosed the bills for service charges on my London flat for the next six months. As usual I have split the cost between January to March and April to June in terms of my claim. I will therefore be claiming April to June in the next tax/parliamentary year. The copy of the cheque I have enclosed is of course for the whole amount as I have to pay the full amount at present even though I am only claiming half of the charge from the ACA. I will put in a claim for the rest of the amount in April all being well.

On this from I am claiming half the charges for the period 01/01/09– 30/6/200 as follows:

**Service charge:**

£1447.20 x 0.5 = £723.60

**Car park**

£178.67 x 0.5 = £89.33

Total £ 812.93

Hope this is clear!

Roberta Blackman-Woods MP

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to



ACCOUNT

(CAR PARK 

and sent to the above address

Reference: 

Location: Car Park Space 

Date: 22/12/2008



01/01/2009	Car Park	P	01/01/2009 to 30/06/2009	154.22
01/01/2009	Car Park Reserve		01/01/2009 to 30/06/2009	24.45



IN ACCORDANCE WITH S47 AND S48 OF THE LANDLORD AND TENANT ACT 1987 YOUR LANDLORD IS:



IF YOU PAY GROUND RENT, A SEPARATE SECTION 166 NOTICE IS ATTACHED WITH THIS APPLICATION FOR PAYMENT

PLEASE SEE OVERLEAF FOR IMPORTANT NOTES  
PLEASE SEE ATTACHED SHEET FOR SUMMARIES OF YOUR RIGHTS AND OBLIGATIONS

# APPLICATION FOR PAYMENT

Prof R C Blackman-Woods



Cheques should be made payable to



ACCOUNT



and sent to the above address

SE1 7GF

Reference:



Date: 22/12/2008

Location:

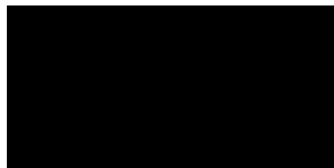


From	Description	Period	Amount
01/01/2009	Group A Service Charge	01/01/2009 to 30/06/2009	221.96
01/01/2009	Group B Service Charge	01/01/2009 to 30/06/2009	827.16
01/01/2009	Group A Reserve Charge	01/01/2009 to 30/06/2009	248.30
01/01/2009	Group B Reserve Charge	01/01/2009 to 30/06/2009	149.78



IF YOU PAY GROUND RENT, A SEPARATE SECTION 166 NOTICE IS ATTACHED WITH THIS APPLICATION FOR PAYMENT

PLEASE SEE OVERLEAF FOR IMPORTANT NOTES  
PLEASE SEE ATTACHED SHEET FOR SUMMARIES OF YOUR RIGHTS AND OBLIGATIONS



Department of Finance and Administration  
House of Commons  
London  
SW1A 0AA

26<sup>th</sup> February 2009

Dear Sir/Madam

Please find enclosed a mortgage interest statement for the above property. It has taken me quite a while to get this information from Intelligent Finance. My claim for December 2008 was therefore too high by £141.71 however my claims in some other months were too low. I wonder if it is best to do a reconciliation in March. I will await your advice.

Yours faithfully

Roberta Blackman-Woods MP  
City of Durham

5876344

SM 30/3/09

~~416694~~

~~19/3/09~~



Additional Costs Allowance

ACA2

Member's claim form

- 3 MAR 2009

64370

~~5874679~~ SM 19/3/09

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A

514602

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN WOODS

Constituency

CITY OF DURHAM

Office use only

Costs

M WOODROU

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £25 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Mort Interest

Period of claim

from 01/01/09 to 31/01/09

Total cost of hotel stays attach all receipts

£ ~~110.47~~ (ster)

Mortgage payments (interest only) or rent

£ 740 : 47 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 1625.85 p

Service/maintenance

£ 812 : 93 p ✗

Repairs/insurance/security

£ : p

Other

£ 139 : 50 p ✓ please specify TELEVISION LICENSE

Other

£ 57 : 50 p ✓ please specify FURNITURE PAYMENT

Other

£ 100 : p please specify GROUND RENT

Total

£ 2050 : 40 p PAY (Mort)

4162910

GP 3/3

Pay Full amount

44272 SP 19/3/09

Additional Costs Allowance

ACA2



Member's claim form

13 MAR 2009

5874680 SM 19/3/09

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 841100  
514602

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costc M WOODRDW Supp/Res ID [REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

RR  
BC

Please list

Please attach

Period of claim

from 01/02/09 to 28/10/09

Total cost of hotel stays attach all receipts

£ : p Do Not Pay.

Mortgage payments (interest only) or rent

£ 505 : 20 p X

Food

£ 300 : 00 p ✓

Utilities

£ 137 : 11 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 81 : 08 p ELECTRICAL REPAIR

Other

£ 57 : 50 p ✓ please specify FURNITURE PAYMENT

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1080 : 89 p ✓ £ 575.89

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address line]  
[Redacted address line] Postcode [Redacted post code]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

10/3/09 ✓

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number

**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for 11 Nov 08 - 16 Feb 09  
 bill date **17 Feb 09**



24661

MRS ROBERTA WOODS

Page 2 of 3

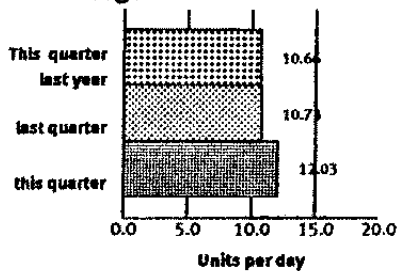


**electricity bill: £137.11**

Please pay **£137.11**.

*Paid by phone*  
*10/3/09.*

**→ Your average daily electricity usage**



**bill summary**

Amount of last bill	<b>£118.17</b>
Payments	<b>-£118.17</b>
Charges this period	<b>£137.11</b>
Total for this period	<b>£137.11</b>

Payment due from the date of this bill, please ensure payment reaches us no later than 3 March 09

**Nectar points this quarter**



Reserved Nectar points **50**

**Don't forget to register to start collecting Nectar points**  
 Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.  
 It couldn't be easier to register, simply visit us at [www.edfenergy.com/nectarforhome](http://www.edfenergy.com/nectarforhome)

**ELECTRICAL INSTALLATION & TESTING**

Tel: 020 [REDACTED] | Fax: 020 [REDACTED]  
 Out of Hours Calls: [REDACTED]

E: info@[REDACTED]  
 W: www.[REDACTED]

**INVOICE**

Client:  
 Mrs R Woods  
 [REDACTED]

Invoice No. [REDACTED]  
 Date: 23.02.2009  
 Order No.  
 Job No. [REDACTED]

Tel: N/A

Reference	Description	VAT %	NET
	Tested heating in above property. Fault found on main switch in the property which was down. Reset as necessary. Test on completion and left in working order.		
	LABOUR	15.00	68.00
	CONGESTION CHARGE	15.00	2.50
	Paid in full. With thanks.		

[REDACTED] CONTRACTORS  
 [REDACTED]  
 THANK YOU  
 MID: 540436183311562  
 TID: 24933737  
 10:49:48 26/02/09  
 Receipt 0095  
 MAESTRO  
 \*\*\*\*\* [REDACTED] \*\*\*\*\*  
 KEYED  
 CUSTOMER NOT PRESENT  
 SALE £ 81.08  
 APPROVED

Sub Total	70.50
VAT	10.58
<b>Total</b>	<b>81.08</b>

Site Address

As Above

In accordance with our standard terms and agreement, any sums remaining unpaid 28 days after receipt of this account shall bear interest at 8% over the bank of England rate.

VAT Reg No. GB [REDACTED]  
 Company Registration No. [REDACTED]  
 Registered Office: [REDACTED]  
 Trading as [REDACTED]



5876338

414272 SP 14/12/09

SN 3013107



Additional Costs Allowance

ACA2

Member's claim form

13 MAR 2009

04370

5874680 SN 19/3/09

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A [REDACTED]

514602

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM

Office use only

Costs

M WOODRDU

Supp/Res ID

[REDACTED]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

MORT. INTEREST

RA BC

Period of claim

from 01/02/09 to 28/10/09

Total cost of hotel stays attach all receipts

£ : P

Mortgage payments (interest only) or rent

£ 505.20 ✓

Food

£ 300.00 P ✓

Utilities

£ 137.11 P ✓

Council Tax/Rates

£ : P

Telephone and telecommunications

£ : P

Cleaning

£ : P

Service/maintenance

£ : P

Repairs/insurance/security

£ 81.08 P ELECTRICAL REPAIR

Other

£ 57.50 P please specify FURNITURE PAYMENT

Other

£ : P please specify

Other

£ : P please specify

Total

£ 1080.89 P PAY 505.20

416295 GP 3/5



HOUSE OF COMMONS

31 MAR 2009

PAAE 2

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

Office use only

Cost/Cat2

MWOODRDU

Allowance 514502

Supp/Res ID

Member's Name (CAPITAL LETTERS)

Constituency (CAPITAL LETTERS)

006101

X ROBERTA BLACKMAN - WOODS

CITY OF DURHAM

**Claim details**

Month/period to be claimed

From

01032009

To

31032009

**Subsistence**

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

300-00

Exp type/  
Cat5

**Cost of accommodation**

5891253 SF  
432752 25/6

CC 25/6

Mortgage interest £

514

Hotel £

514

Rent (inc deposits) £

514

Council Tax/rates £

514

**Fixtures, fittings and furnishings**

CC 25/6

£

£

£

£

£

Total £

514

**Other household costs**

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

EDF

£ 137-11

ELECTRICAL Repair

£ 81-06

£

£

£

£

Total £

514

B.C ✓

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

518-17 ✓

**Authorisation and declaration**

- I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature

[Redacted Signature]

Date

25/6/09

**Data Protection**

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About filling in this form.

If you have any questions about this form, please call 020 7219 1340

Send your completed form to:

Operations Directorate, Department of Resources  
House of Commons, London SW1A 0AA

**ELECTRICAL INSTALLATION & TESTING**

Tel: 020 [REDACTED] | Fax: 020 [REDACTED]  
 Out of Hours Call [REDACTED]

E: info@[REDACTED]  
 W: www.[REDACTED]

**INVOICE**

Invoice No. [REDACTED]  
 Date: 23.02.2009  
 Order No.  
 Job No. 4045

**THANK YOU**  
 MID: 540436183311562  
 TID: 24933737  
 10:49:48 26/02/09  
 Receipt 0095

**MAESTRO**  
 \*\*\*\*\* [REDACTED] \*\*\*\*\*  
 KEYED  
 CUSTOMER NOT PRESENT  
 SALE £ 81.08

in above property. Fault found on main switch in the  
 was down. Reset as necessary. Test on completion and left

CHARGE  
 thanks.

VAT %	NET
15.00	68.00
15.00	2.50

APPROVED  
 AUTH CODE: 073900  
 S:2  
 Please debit my  
 account with the  
 total amount  
 PLEASE RETAIN RECEIPT  
 \*\*\*CUSTOMER COPY\*\*\*

Sub Total	70.50
VAT	10.58
<b>Total</b>	<b>81.08</b>

Site Address  
 As Above

In accordance with our standard terms and agreement, any sums remaining unpaid 28 days after receipt of this account shall bear interest at 8% over the bank of England rate.

VAT Reg No. [REDACTED]  
 Company Registration No. [REDACTED]  
 Registered Office: [REDACTED]  
 Trading as [REDACTED]





0800 096 9000

Mon-Fri 8am to 8pm

Sat 8am to 2pm

account number

24 hours a day 7 days a week

bill for 11 Nov 08 - 16 Feb 09

bill date 17 Feb 09



24661

Page 2 of 3

MRS ROBERTA WOODS



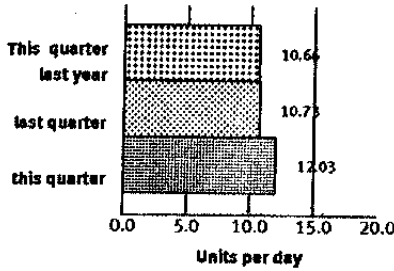
electricity bill: £137.11

Please pay £137.11.

*Paid by phone  
10/3/09. ✓*



Your average daily electricity usage



bill summary

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Payments -£118.17

Charges this period £137.11

Total for this period £137.11

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Nectar points this quarter



Reserved Nectar points 50

Don't forget to register to start collecting Nectar points  
Don't forget to register with us for Nectar or you'll miss out on the reserved points we've been saving for you.  
It couldn't be easier to register, simply visit us at [www.edfenergy.com/nectarforhome](http://www.edfenergy.com/nectarforhome)

S [Redacted]

Alliance & Leicester COMMERCIAL BANK  
Booth Merseyside G1R 0AA



Payment Slip

Amount due (no fee payable at PO counter)

£ 137.11

Bank Giro Credit



Reference (Customer account number)

Credit Account Number

[Redacted]

[Redacted]

signature

date

Cheque acceptable at PO counter

Cash

Cheque

£

Cashier's stamp and initials

Please do not write or mark below this line  
Do not fold this payment slip

HSBC Bank plc  
Head Office Collection Account  
EDF Energy Customers plc



Department of Finance and Administration  
House of Commons  
London  
SW1A 0AA

9<sup>th</sup> June 2009

11 JUN 2009

Dear Sir/Madam

I write further to my letter of 26<sup>th</sup> February 2009 about reconciling my mortgage payments. I have now enclosed a statement that includes March 2009. I have not submitted a formal claim for March but do let me know if I should to make the reconciliation easier. This is what I would include on a March claim form

Mortgage interest payments are £356.95 ✕  
The [REDACTED] Bill for electricity fault is £81.06 ✓  
EDF £137.11 ✓  
Food £300 ✓

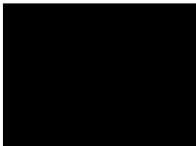
I have enclosed necessary receipts.

Do let me know if you require any further information.

Roberta Blackman-Woods

**PRIVATE AND CONFIDENTIAL**

Dr Roberta Blackman-Woods MP



Tel : 0207 219 [REDACTED]  
Fax : 0207 219 [REDACTED]  
Email : [REDACTED]@parliament.uk

16 June 2009

Dear Dr Blackman-Woods

**Additional Costs Allowance (ACA) 2008/2009**

Thank you for sending us a copy of your mortgage interest statement which shows the amount of interest charged to your accounts for March 2009.

Based on the information you have provided, I have calculated that there has been an overpayment to you of £1,330.03. This figure takes into account that you have not made a claim for mortgage interest in March 2009.

I should be grateful therefore, if you will send a cheque for that amount made payable to "House of Commons: Members".

Also, if you wish to claim for food, electrical repair, and energy bill for March, then please complete the enclosed PAAE 2 claim form and return it to me at the Department of Resources as soon as possible.

Please do not hesitate to contact me on the numbers shown above if you have any questions concerning this matter.

Yours sincerely



**Validation Officer**

*Please find cheque  
for 1,330.03 enclosed*

DIRECTOR GENERAL OF RESOURCES **ANDREW WALKER CPFA**  
DIRECTORATES: **JANET RISSEN** (BUSINESS MANAGEMENT & DEVELOPMENT) **CHRIS RIDLEY MBA FCCA** (FINANCIAL MANAGEMENT)  
**TERRY BIRD** (OPERATIONS) **HEATHER BRYSON MA FCIPD** (HUMAN RESOURCE MANAGEMENT & DEVELOPMENT)  
DEPARTMENT OF RESOURCES HOUSE OF COMMONS LONDON SW1A 0AA

