



Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers 2002 NOV 6 1

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROBERTA BLACKMAN-WOODS

Constituency

CITY OF DURHAM



Claim details

You can only request Please ensure

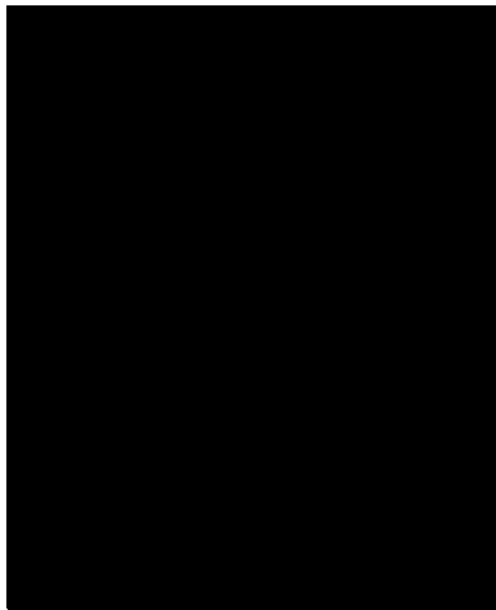
- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from ___/___/___ to ___/___/___ Allowance year ___/___

Suppliers

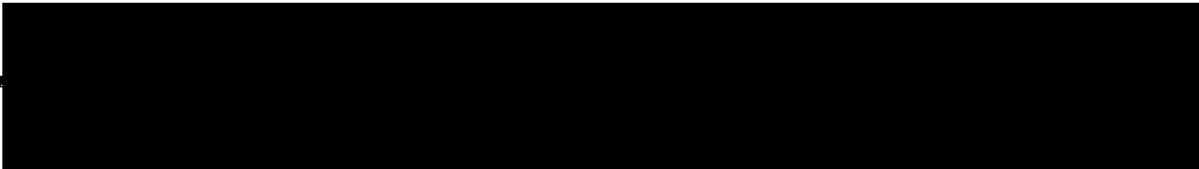
Amount

Table with 2 columns: Suppliers, Amount. Row 1: AMARO LEAFLET DISTRIBUTION, £1363 : 82 p. Row 2: " " " " £ 56 : 21 p.



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly,



Signature

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Invoice

07 JUN 2007

RECEIVED

Accounts
Roberta Blackman-Woods MP



06 June 2007

FAO:

Our Reference:

Our Invoice:

Your Purchase Order:

Distribution Area(s): Durham City

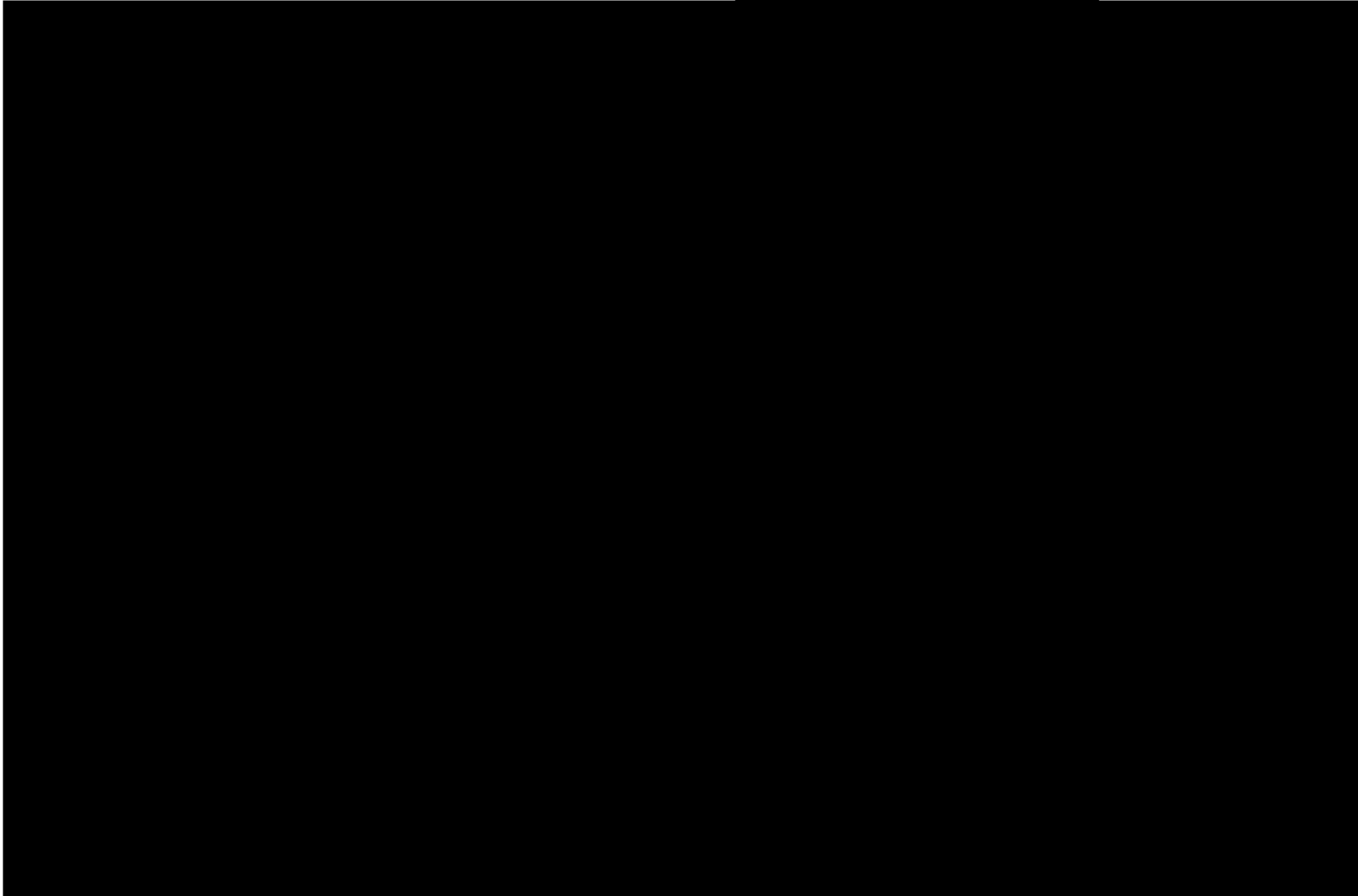
Approximately

36,272 @ £32.00 per thousand £1,160.70

Total (ex VAT) £1,160.70

VAT @ 17.50% £203.12

Invoice Total £1,363.82





Invoice

Accounts

Roberta Blackman-Woods MP



14 June 2007

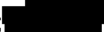
FAO



Our Reference



Our Invoice:



Your Purchase Order



Distribution Area(s): Durham City

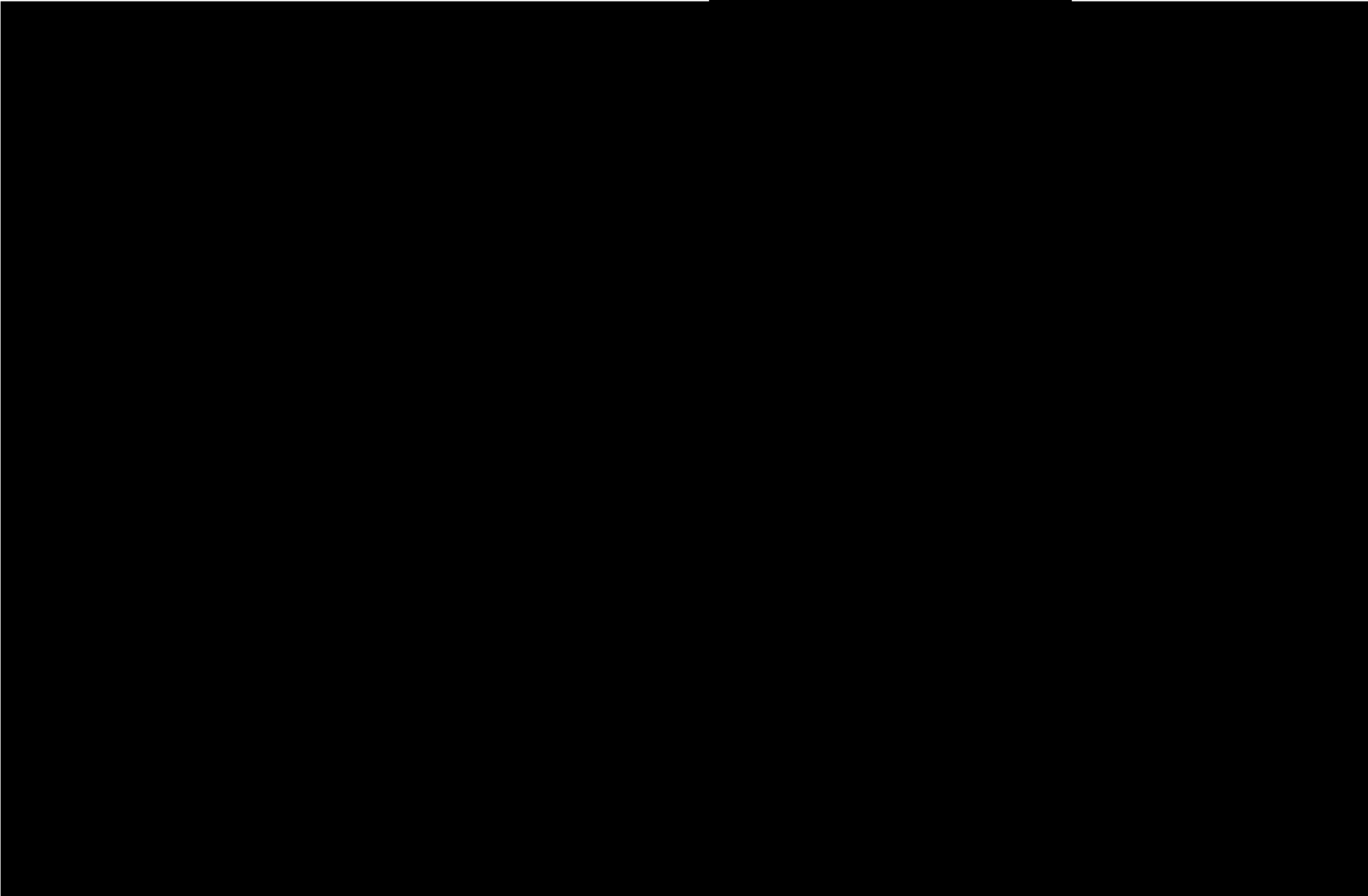
Approximately 1,495 addresses

1,495 @ £32.00 per thousand £47.84

Total (ex VAT) £47.84

VAT @ 17.50% £8.37

Invoice Total £56.21





Communications Allowance
Member's reimbursement form

10 JUL 2007

When to use
this form

- Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in
this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Roberta Blackman - Woods

Constituency

City of Durham

Office use

Costs

Claim details

You can only claim for

- costs you have actually paid.

Please ensure

- you attach all receipts or invoices for items of £250 and above.

Period of claim

from 30/06/07 to ___/___/___ . Allowance year 07/08-

Description of service or goods

Amount

Printing of Parliamentary Reports	£1,814 : 54 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£1,814 : 54 p

Authorisation and declaration

- I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

6/7/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

--	--

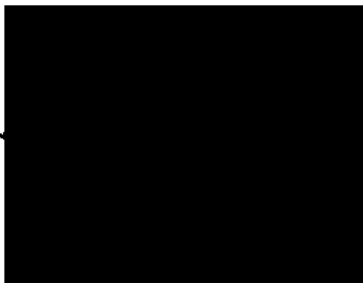


£ 1814.54

£

Comments

--



w.h.forster
(Printers) Ltd.
ESTABLISHED 1889

Web • Litho • Screen • Thermographic • Digital • Continuous

INVOICE



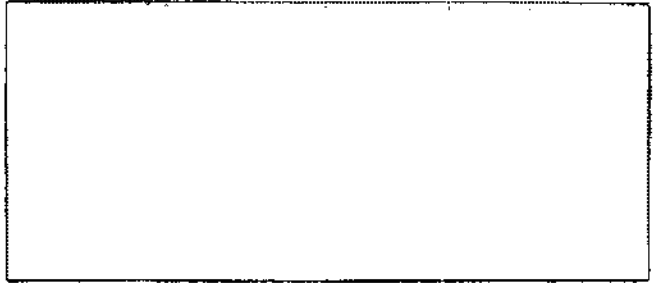
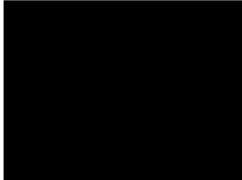
Date: 30/06/2007

Account:



To:

Roberta Blackman Woods



VAT Reg N



Job-ref	Order-no	Quantity	Item Code	Description	Price	Vat
[Redacted]	[Redacted]	40		Roberta Blackman Woods Leaflets, 550mm x 345mm, Ptd 4 colour process both sides	£1,814.54	T0

Code	Rate	Goods	Vat
T0	0.00%	£1,814.54	£0.00
T1	17.50%	£0.00	£0.00

Net:	£1,814.54
Vat:	£0.00
Total:	£1,814.54



Communications Allowance Direct payment of suppliers

VALIDATION
02 NOV 2007
RECEIVED

Comms2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Com...
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Roberta Blackman-Woods MP

Constituency

City of Durham

Office use only

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from ___/___/___ to ___/___/___ Allowance year ___/___

[Redacted]

Suppliers Amount

W. h. forster	£ 311 : ___ p
(Pinta Ltd)	£ 311 : 38 p
	+ £ 587 : 50 p
Total	£ 898 : 88 p
	£ : p
	£ : p
	£ : p
	£ : p

[Redacted]

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP Date

20/11/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments 	

INVOICE



w.h.forster 24 09 2007
 (Printers) Ltd.
 ESTABLISHED 1889 **RECEIVED**

Date: 30/09/2007 ✓
 Account: [REDACTED]

Web • Litho • Screen • Thermographic • Digital • Continuous

To: Roberta Woods
 [REDACTED]

Delivered To
 [REDACTED]

VAT Reg No [REDACTED]

Job-ref	Order-no	Quantity	Item Code	Description	Price	Vat
[REDACTED]		1,365		Roberta Blackann - Woods - Folder Die-Cut, 459 x 503mm (flat), Printed full colour both sides [REDACTED]	£265.00	T1

Code	Rate	Goods	Vat
T0	0.00%	£0.00	£0.00
T1	17.50%	£265.00	£46.38

Net:	£265.00
Vat:	£46.38
Total:	£311.38 ✓

NETT: 30 DAYS



w.h.forster
 (Printers) Ltd.
 ESTABLISHED 1889

INVOICE [Redacted]

Date:	15/10/2007 ✓
Account:	[Redacted]

Web • Litho • Screen • Thermographic • Digital • Continuous

To:

Roberta Woods

[Redacted]

Delivered To

[Redacted]

VAT Reg No [Redacted]

Job-ref	Order-no	Quantity	Item Code	Description	Price	Vat
[Redacted]		1,365		Roberta Blackann - Woods - Folder Die-Cut. Undercharge on invoice number [Redacted]	£500.00	T1

Code	Rate	Goods	Vat
T0	0.00%	£0.00	£0.00
T1	17.50%	£500.00	£87.50

Net:	£500.00
Vat:	£87.50
Total:	£587.50 ✓

NETT: 30 DAYS





Communications Allowance

Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Roberta Blackman - Woods MP.

Constituency

City of Durham

Office use only	Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07/08

Suppliers

Amount

Amaro Leaflet distribution	£ 1863.80p
Co check Adref	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Date

26/1/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**

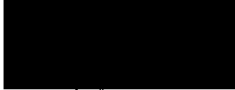
Validation completed

Comments



Invoice

Accounts
Roberta Blackman-Woods MP



25 JAN 2008

RECEIVED

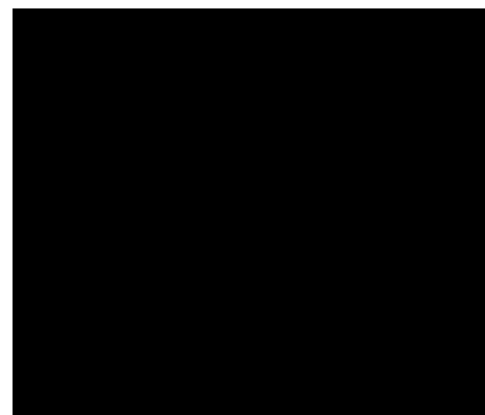
06 December 2007

FAO: Mr Walters

Our Reference:

Our Invoice:

Your Purchase Order:



Distribution Area(s): Durham City

Approximately

37,767 @ £42.00 per thousand £1,586.21

Total (ex VAT)	£1,586.21
VAT @ 17.50%	£277.59
Invoice Total	£1,863.80



FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Roberta Blackman - Woods MP

Constituency

City of Durham

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 17/3/08 to ___/___/___

Allowance year

07/08

Suppliers

Amount

W.h.Foster (Printers) Ltd

£2,617.00p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



w.h.forster
(Printers) Ltd.
ESTABLISHED 1969

Web • Litho • Screen • Thermographic • Digital • Continuous

19 MAR 2008

INVOICE

RECEIVED

Date:	17/03/2008
Account:	[REDACTED]

To: [REDACTED]

Roberta Blackman-Woods MP

[REDACTED]

Delivered To [REDACTED]

Roberta Blackman-Woods MP

[REDACTED]

VAT Reg No 176 9760 10

Job-ref	Order-no	Quantity	Item Code	Description	Price	Vat
[REDACTED]	[REDACTED]	38,500		Roberta Woods Parliamentary Reports	£2,617.00	T0
	[REDACTED]			[REDACTED]		

Code	Rate	Goods	Vat
T0	0.00%	£2,617.00	£0.00
T1	17.50%	£0.00	£0.00

Net:	£2,617.00
Vat:	£0.00
Total:	£2,617.00

NETT: 30 DAYS



Communications Allowance
Direct payment of suppliers

Comms2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Roberta Blackman - Woods MA

Constituency

City of Durham

Office use only

Costs

Claim details

You can only request

- payment to suppliers for goods and services directly relating

Please ensure

- you attach all supplier invoices.

Period of claim

from 28/03/08 to / /

Allowance year

07/08

Suppliers

Amount

Twentyfourten Ltd

£ 1,999.85 p ✓

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ 1,999.85

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	
<input type="text"/>	

TWENTYFOURTEN

twentyfourten.com

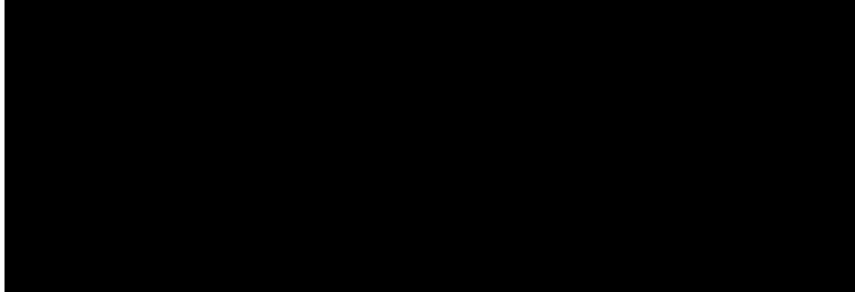
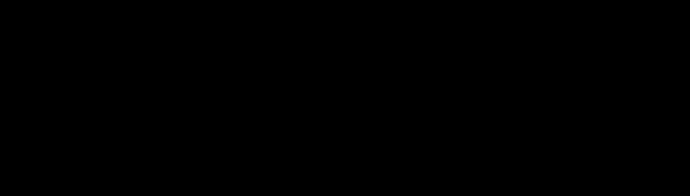
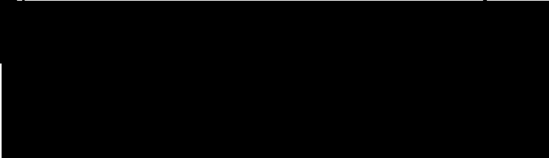
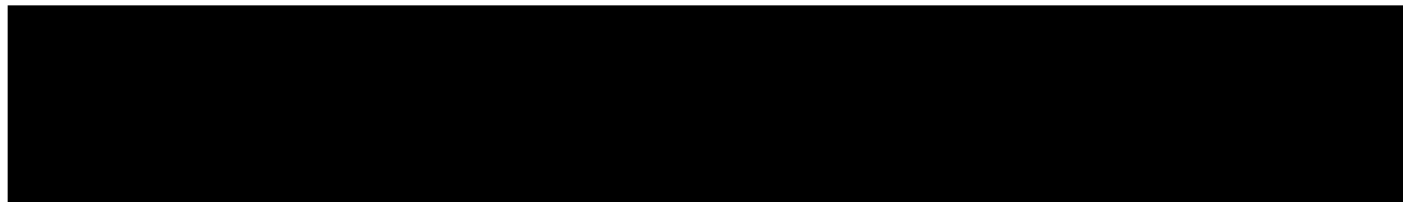
Roberta Blackman-Woods MP

Date
Invoice No.
Order No

28th March 2008

Account

Terms: Strictly 30 days from date of invoice

Description	Unit	Price	Value
For the supply of:			
For the design and development of a website for Roberta Blackman-Woods MP	1	£ 1,702.00	£ 1,702.00
Part 1 of 2 part payment			
			
1st March - 31st March 2008			
		Subtotal	£ 1,702.00
		VAT @ 17.5%	£ 297.85
		TOTAL	£ 1,999.85