



2007-2008

# Communications Allowance

## Direct payment of suppliers

**When to use this form**

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

ROBERT WALTER

Constituency

North Dorset

Office use only

Costs



### Claim details

You can only request  
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.  
you attach all supplier invoices.

Period of claim

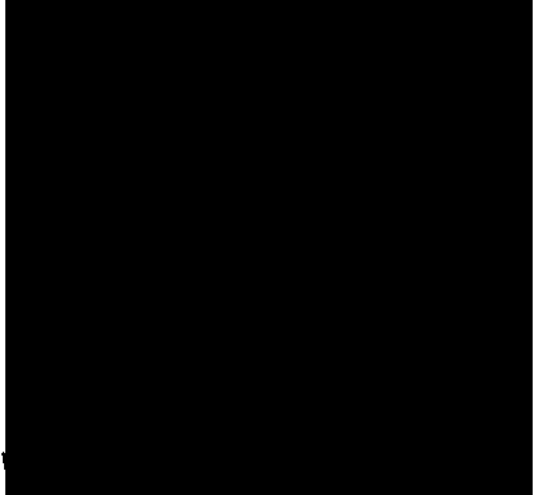
from 28/03/2008 to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

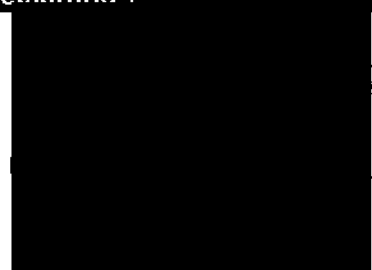
Suppliers	Amount
<u>MP Services</u>	<u>£3,728.00</u> p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	£ _____ : ____ p
_____	<u>£3,728.00</u> p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)



### Authorisation and declaration

Signature



I hereby declare that the costs requested are in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

MP

Date

30-3-08

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**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed

Comments

**invoice**

Mr Robert Walter MP

**16 APR 2008**

**Number:**

**Account:**

**Date:** 28 March 2008

*Orders*

Order	Quantity	Product		VAT	Price
	45000	- MP Annual Reports	<i>Apr08</i>	£0.00	£3,578.00

*Additional Costs*

Order	Cost Description	VAT	Price
	Dispatch from printers	£0.00	£150.00

**Total (excl):** £3,728.00

**VAT:** £0.00

**TOTAL** £3,728.00

Payment due by return

*Service that delivers*



**Communications Allowance**  
**Direct payment of suppliers**



25 MAR 2008

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Constituency

North Dorset

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Costs



**Claim details**

You can only request

payment to suppliers for goods and services directly relating to Communications Allowance.

Please ensure

you attach all supplier invoices.

Period of claim

from \_\_\_ / \_\_\_ / \_\_\_ to \_\_\_ / \_\_\_ / \_\_\_

Allowance year

07 / 08

Suppliers

Amount

Tudor Distribution Services Ltd

£2,122.05 p

£ : p

£ : p

£ : p

£ : p

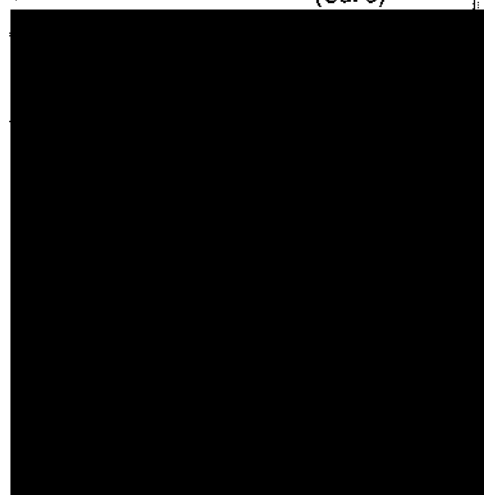
£ : p

£ : p

£ : p

Office use only

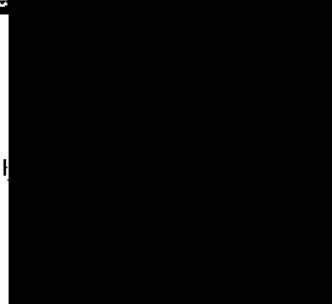
Allow. / Supp ID / Exp.Type (Cat 5)



**Authorisation and declaration**

requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature



MP

Date

19-03-08

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

Comments

Tudor Distribution Services Ltd

# Invoice

VAT REG NO

Tax Date

Invoice No



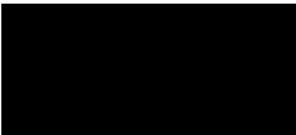
14/03/2008



Fax

Invoice To

Robert Walter MP

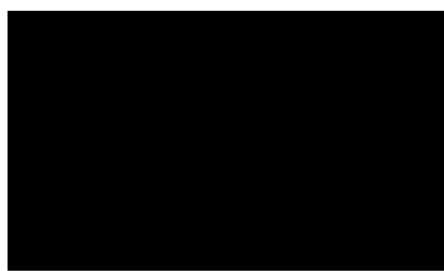
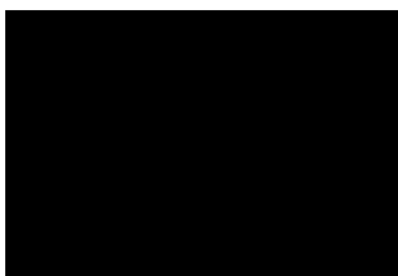


P.O. No.

Terms

Pay with Order

DESCRIPTION	QTY	VAT	VAT AMT	AMOUNT
Distribution of Reports @ £42.00 per thousand in the North Dorset Constituency as agreed w/c 7.4.08	43,000	S	316.05	1,806.00



**SUBTOTAL** £1,806.00

**VAT TOTAL** £316.05

**Total** £2,122.05

PAYMENT IS REQUIRED PRIOR TO COMMENCEMENT OF DISTRIBUTION





**Communications Allowance**  
**Direct payment of suppliers**

21 NOV 2007

**Comms2**  
page 1 of 2

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Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

**07/08**

Suppliers

Amount

<b>House of Commons</b>	£ _____ p
<b>Administration</b>	£ <b>5 88</b> p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)



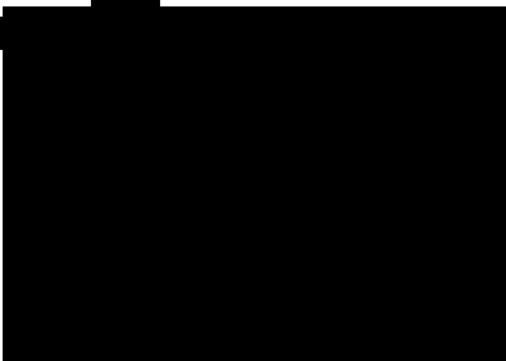
**Authorisation and**

in respect of costs incurred wholly,  
of my Parliamentary duties.

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Validation completed

**Comments**

INVOICE



Robert Walter MP



Invoice No	
Account No	
Date	15/11/2007
VAT Reg No	

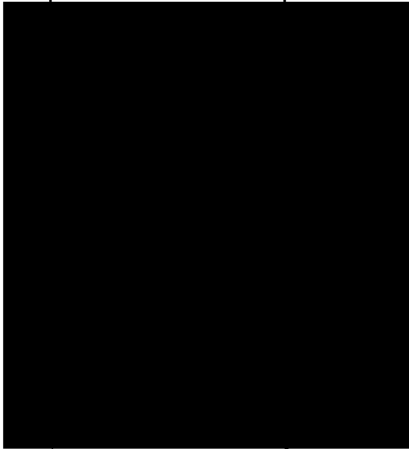
Customer Ref  
Order Number



Invoice issued by: Parliamentary Recording Unit

27 NOV 2007

Description	Qty	Unit Duration	Amount
PRU Members/ Peers Video Print Image of Parliamentary Proceedings  House of Commons  12th November 2007  7pm - 7.13pm	1	Each	5.00



Total excl. VAT 5.00  
 Total VAT 0.88

Total Amount in GBP 5.88

