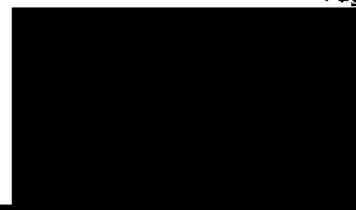




Members' Allowances

Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

Richarda Younger-Koss

Constituency

Tewkesbury

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 10 04 to 30 10 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3442 : 75 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

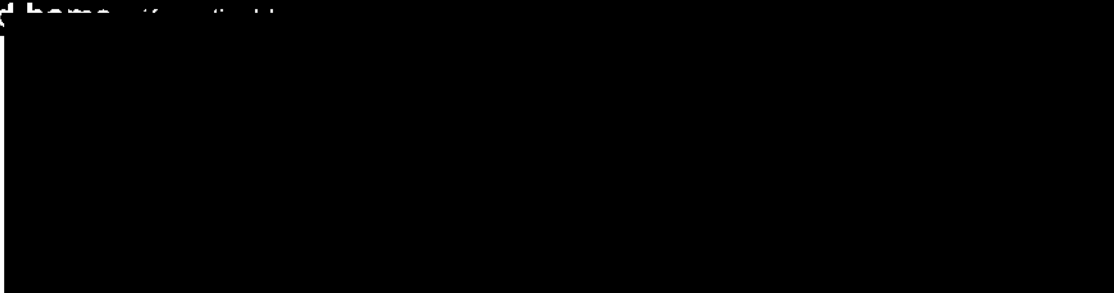
▶ please specify

Total

£ 3442 : 75 p

Details of second home

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
purpose of performing



Signature

Date

24/06/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

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Your details

Name
• in CAPITAL LETTERS
Constituency

Richard Younger Kosse
Leighbridge

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 104 to 30 15 104

Total cost of hotel stays
attach all receipts

£ — : — p



Mortgage payments
(interest only) or rent

£ 3,400 : 00 p

Food

£ — : — p

Utilities

£ — : — p

Council Tax/Rates

£ — : — p

Telephone and
telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/
security

£ — : — p

Other

£ — : — p

▶ please specify _____

Other

£ — : — p

▶ please specify _____

Other

£ — : — p

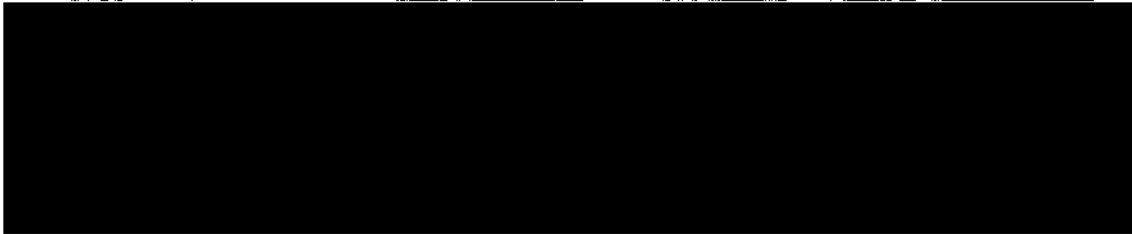
▶ please specify _____

Total

£ 3400 : 00 p

Details of second home *if applicable*

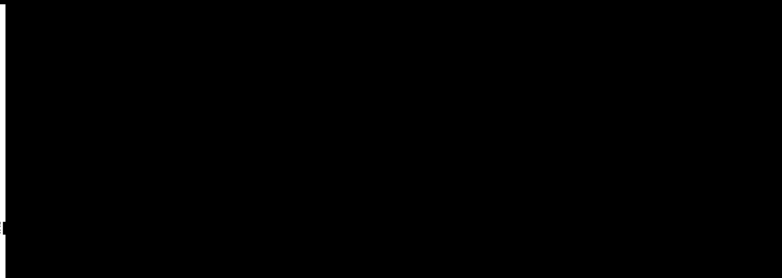
Address of
second home
for Additional
Costs Allowance



Declaration

...ssarily to enable
...rpose of performing

Signature



Date

6/18/04

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

Richard Younger Kosse

Constituency

Teignbridge

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 14 04 to 30 5 04

Total cost of hotel stays
attach all receipts

£ — p

Mortgage payments
(interest only) or rent

£ 3,400 : 00 p

Food

£ — p

Utilities

£ — p

Council Tax/Rates

£ — p

Telephone and telecommunications

£ — p

Cleaning

£ — p

Service/maintenance

£ — p

Repairs/insurance/
security

£ — p

Other

£ — p

▶ please specify _____

Other

£ — p

▶ please specify _____

Other

£ — p

▶ please specify _____

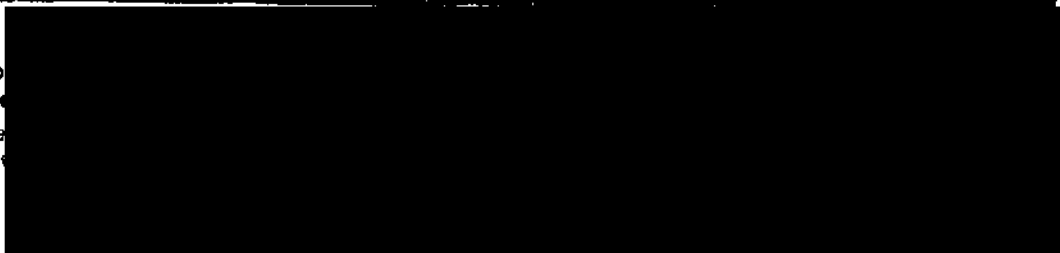
Total

£ 3400 : 00 p

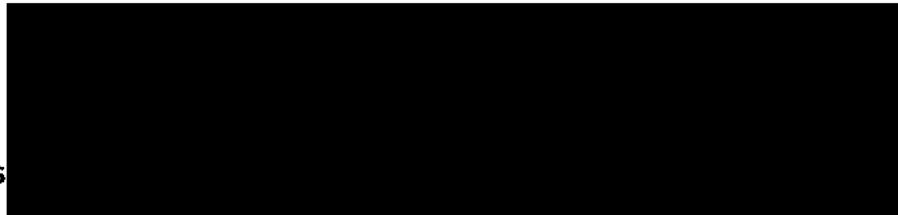
continued on page 2

Details of second home (if applicable)

Address of
second home
for Additional
Costs Allowance



Declaration



enable
performing

Date

6/18/04

Data protection

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form to

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Member's claim form

RECEIVED

25 JUN 2004

Members' Allowances

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- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

DPA

Your details

Name
in CAPITAL LETTERS

Richard Younger-Ross

Constituency

Teignbridge

Claim details

Notes

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 104 104 to 30 106 104

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 450 : 00 p

Utilities

£ 30 : 00 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 10 : 00 p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 540 : 00 p

Details of second home *if applicable*

A
sec
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Costs

Declaration

necessarily to enable
the purpose of performing

Date

24/06/04

Data protection

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

20 MAY 2004

Members' Allowances

DEA

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- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

Richard Younger-Koss

Constituency

Teignbridge

Claim details

Notes

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 104 04 to 31 103 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 200 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 605 : 00 p ✓ ?

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 2,200 : 00 p ✓

▶ please specify

furniture

Other

£ : p

▶ please specify

Other

£ : p

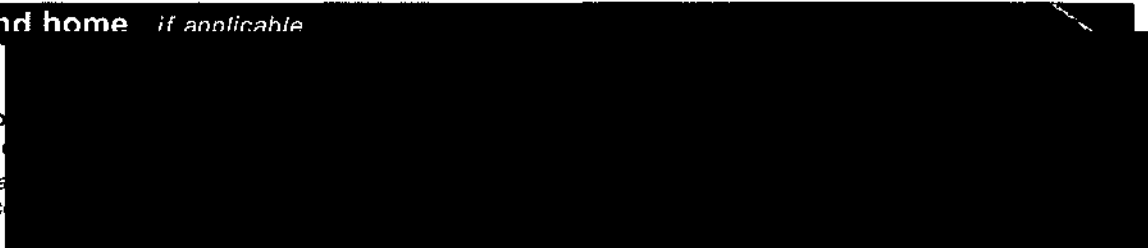
▶ please specify

Total

£ 3005 : 00 p

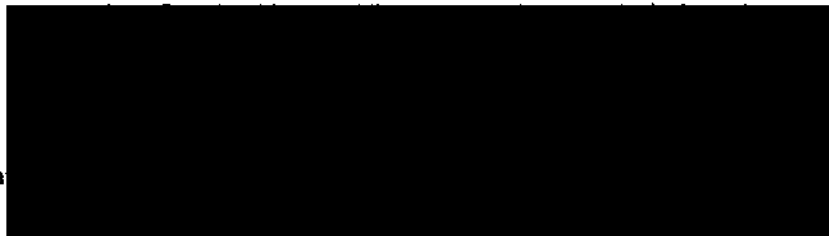
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

Signature



...arily to enable
...ose of performing

Date

19/08/04

Data protection

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Furniture

803-56205

803-56212

27

1

1,475.00 ?

1

725.00

Full price
mirror

TOTAL 2,200.00

Date of Issue: 15-MAR-2004

MR R YOUNGER-ROSS

Address of property (if different)

Council Tax demand notice 2004 to 2005

The property above has been placed in [REDACTED] For properties in this band within the [REDACTED] including the [REDACTED] the amounts set for the financial year 2004 to 2005 are as follows.

		Percentage (%) Change From Last Year	
[REDACTED]		5.2 % Increase	363.67
[REDACTED]		7.5 % Increase	241.33
Council Tax for your property 2004 to 2005		6.1 % Increase	605.00
Charge for Period 01-APR-2004 - 31-MAR-2005			605.00
Adjustments		Period	
Discount 25% : Single Occupation	01-APR-2004	31-MAR-2005	-151.25
Total			453.75



Member's claim form

RECEIVED

16 SEP 2004

Members' Allowances

DEA

About filling in this form

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Your details

Name
in CAPITAL LETTERS

Richard Younger-Koss

Constituency

Teignbridge

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred by you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 04 to 31 / 12 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3450 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3450 : 00 p

Details of sec

Address
second ho
for Additi
Costs Allowa

Declaration

necessarily to enable
the purpose of performing

Date

16/9/04

Data protection

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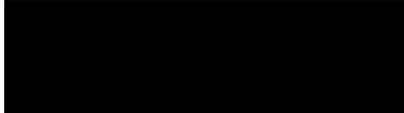
Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



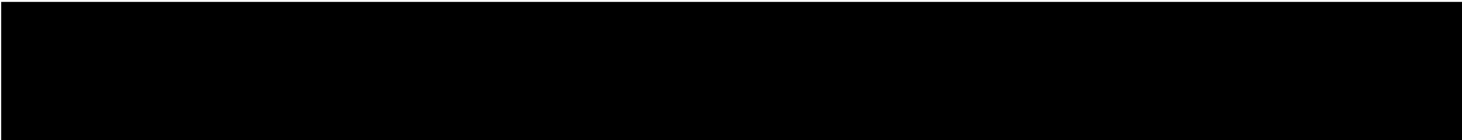
Mr R Younger-Ross MP

07 June 2004



Dear Mr Younger-Ross

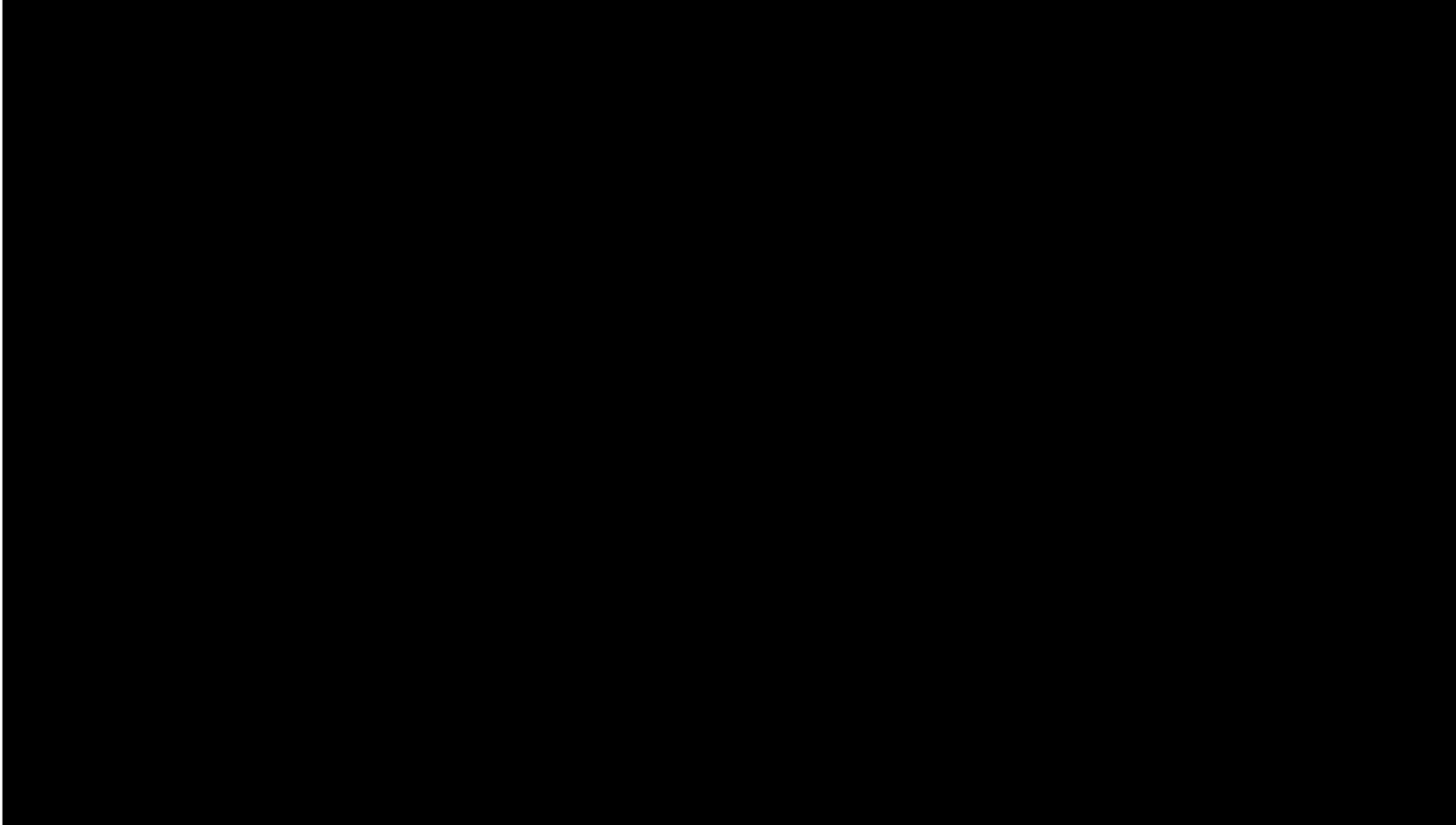
Rent



Your rent with the normal annual increment will exceed the Restricted Rent level when your tenancy is renewed on 31 May 2004. It will, therefore be revised to the current Restricted Rent in the first year, with the normal increments in years two and three as follows:

From	25 June 2004 to 24 June 2005	£13771
From	25 June 2005 to 24 June 2006	£14203
From	25 June 2006 to 24 June 2007	£14678

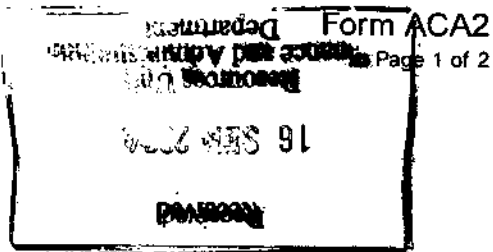
AMM





Additional Costs Allowance

Member's claim form



Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

RICHARD YOUNGER - ROS S

Constituency

TEIGNBRIDGE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 104 to 31 16 104

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3,400 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 3400 : 00 p

Details of second home *if applicable*

Address
second ho
for Additio
Costs Allowa

Declaration

ssarily to enable
urpose of performing

Date

16/7/04

Data protection

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Send your completed
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Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

RICHARD YOUNGER-ROSS

Constituency

Teignbridge

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 04 to 31 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 1123 : 34 p

▶ please specify

HIFI

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

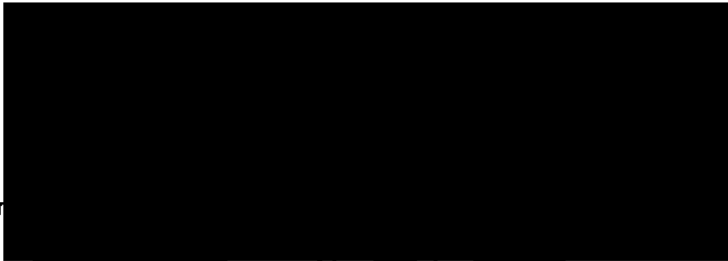
£1123 : 34 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

Sign



and necessarily to enable
for the purpose of performing

MP

Date

18/1/04

Data protection

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form to**

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



3015201124

MR R YOUNGER-ROSS



Tax Invoice

Tax Date 15-November-2004

Salesperson

Invoice Number

Page Number

VAT Number



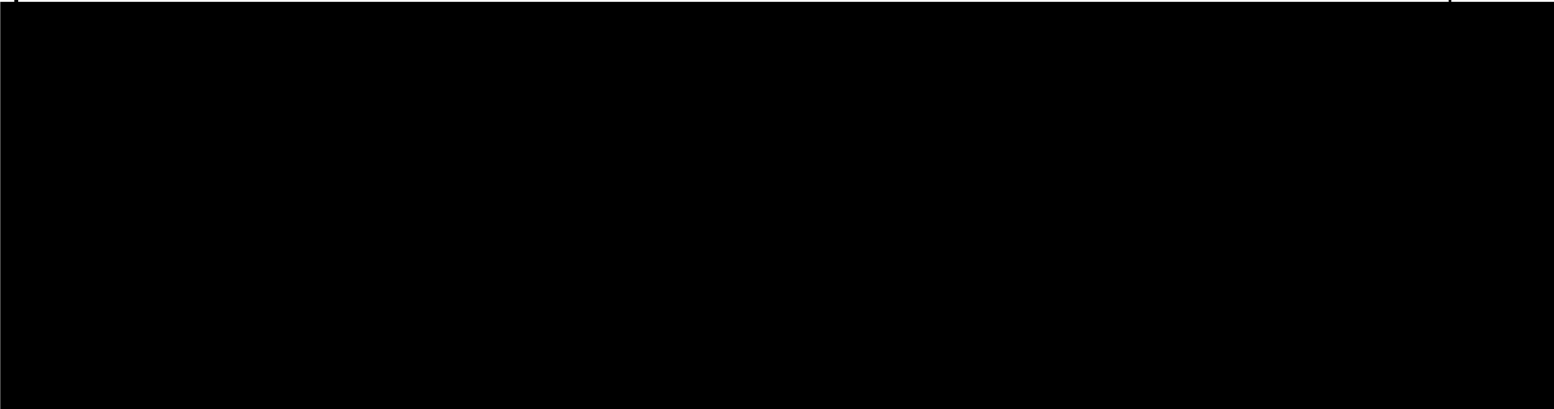
SKU	Description	Qty	Unit Price	Rate	Subtotal	VAT	Total	
30753	NAD C352 Amplifier	TAKEN	297.79	1.00	297.79	52.11	349.90	
30654	NAD C521BEE Compact Disc	TAKEN	170.13	1.00	170.13	29.77	199.90	
30756	NAD C422 GREY Tuner	TAKEN	153.11	1.00	153.11	26.79	179.90	
30118	QUAD 11L BLACK SPEAKERS	TAKEN	323.32	1.00	323.32	56.58	379.90	
103206	QED ORIGINAL	TAKEN	2.34	5.00	11.70	2.05	13.75	
					Subtotal	117.23	21.19	138.42

Payment Details

Cards £1,123.35

Total Payments £1,123.35

Balance To Pay £138.42





Member's claim form

Received
12 JAN 2005
Resources Unit
Department

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

Richard Younger-Koss

Constituency

Teignbridge

Claim details

Notes

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Please list

Please attach

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- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 05 to 31 / 1 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3400 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 3400:00 p

Details of second home *if applicable*

Address
second ho
for Additio
Costs Allowa

Declaration

ly to enable
e of performing

Date

11 / 1 / 03.

Data protection

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The information you give will be seen by:

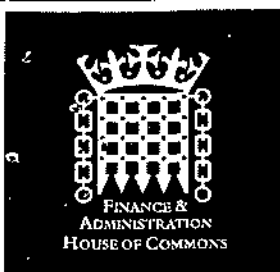
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Send your completed
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30 MAR 2005

Member's claim form

11 MAR 2005

Members' Allowances

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Your details

Name in CAPITAL LETTERS

Richard Younger-Ross

Constituency

Teignbridge

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 04 to 28 / 2 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 750 : 00 p ✓ 3 months @ £250.

Utilities

£ 68 : 88 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 450 : 08 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 140 : 00 p

▶ please specify Speaker Stands.

Other

£ 225 : 00 p

▶ please specify Bedroom stool.

Other

£ : p

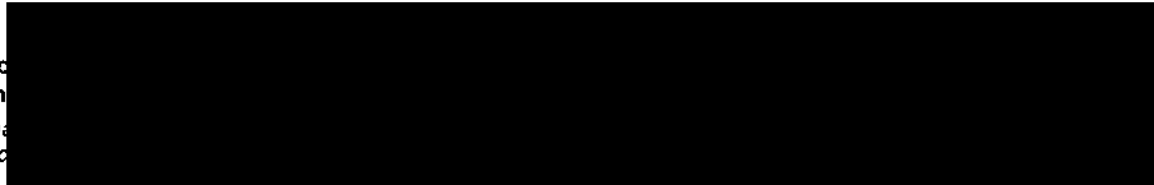
▶ please specify _____

Total

£ 1633 : 96 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration



enable
performing

X
X

Date 27/3/03

Data protection

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The information you give will be seen by:

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- National Audit Office staff.

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Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Tax Invoice

Tax Date 14-December-2004
Salesperson
Invoice Number
Page Number
VAT Number

MR R YOUNGER-ROSS

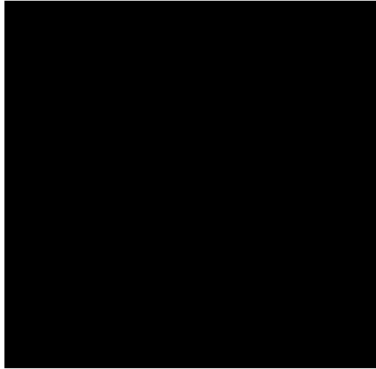
30335	PARTINGTON SUPER DREADNOUGHT GRAPHITE	COLLECTED	119.15	1.00	119.15	20.85	140.00
-------	---------------------------------------	-----------	--------	------	--------	-------	--------

Total Payments

Balance To Pay



MR R YOUNGER-ROSS



Dear Customer

**** If you have paid this bill within the last few days please ignore this letter ****

£ 68.88

Set up on 12.08.2004

Customer's Name and Contact Details

Mr R YOUNGER-ROSS

Item Details

Stock No.	Description	Unit Price (£)	Qty	Status
[REDACTED]	B Forestier D4228 stool	225.00	1	On order - due on 04.11.2004.

Total Selling Price (£) : 225.00

Price including additional charges (£) : 225.00

Items With Additional Information

Stock No.	Description	Unit Price (£)	Qty
[REDACTED]	B Forestier D4228 stool	225.00	1

Details : calico finish no material provided

12/08/04

Mr R Younger-Ross

13 December 2004

RECEIPT

INVOICE NO

Fee for providing cleaning maintenance
service for one year until 16/11/2005

£189

V.A.T.

£33.08

TOTAL

£222.08

Financial Processing }

Transaction [redacted]

Registration [redacted]

Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID

[redacted]

Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text (40 characters max)

Invoice date (i.e. date of claim)

[redacted]

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04/05

Expenditure type (Cat5) :

[redacted] **Total**

£ 1633.96

Comments:

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

* Financial Processing purposes only

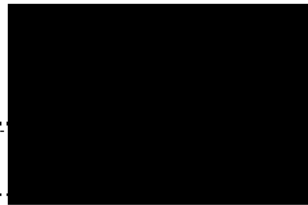
Registered by (initials & date) [redacted]

Posted by (initials & date) [redacted] 31 Mar.

Financial Processing }

Transaction No.

Registration No.

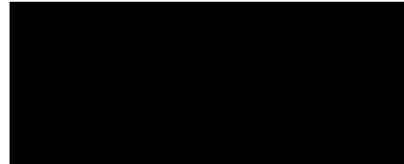


Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

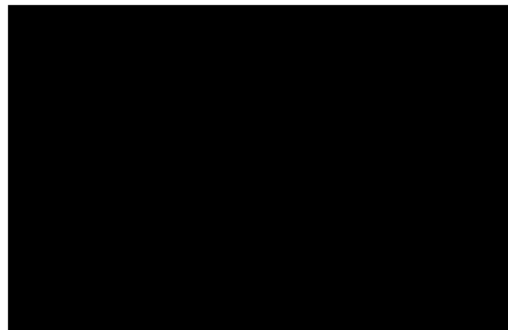
Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text



Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)



30/3.

Posted by (initials & date)

BO Mar.



Member's claim form

24 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

Richard Younger Ross ✓

Constituency

Tersin bridge

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 13 05 to 31 13 05 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 350 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 60 : 00 p

5 x f12

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 410 : 00 p ✓

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

22/3/05

and necessarily to enable
the purpose of performing

MP

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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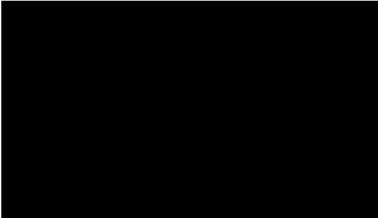
Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.

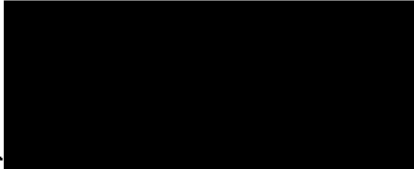


Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

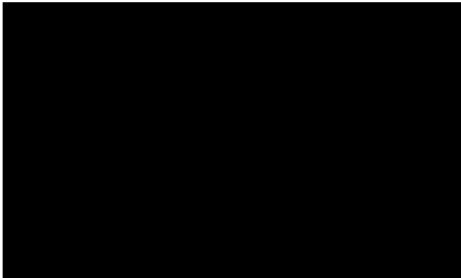
Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text



Invoice No.

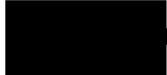
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05

Expenditure type (Cat5) :



** Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2nd home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

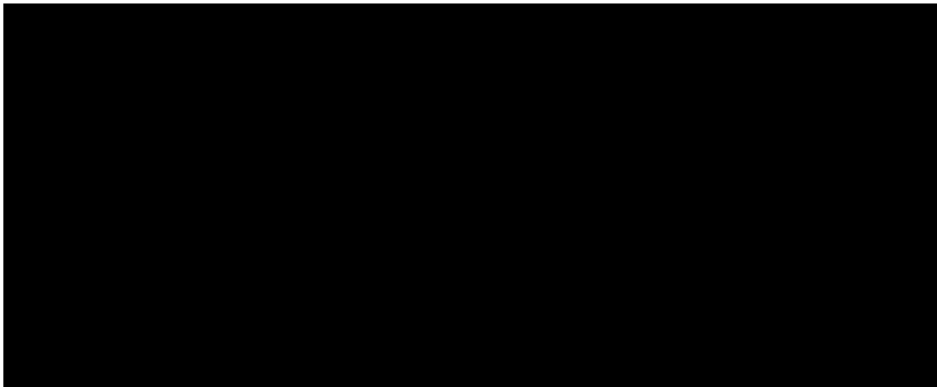
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

** Financial Processing purposes only*

Registered by (initials & date)



Posted by (initials & date)



576
GAK
Mio
Pm
986
POT

0756
A

12



Member's claim form

04/05

Members' Allowances

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Name
in CAPITAL LETTERS

Richard Younger-Ross

Constituency

Taighnbridge

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 13 05 to 31 13 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 210 : 00 p ✓

▶ please specify

Furniture (Mirror)

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 210 : 00 p

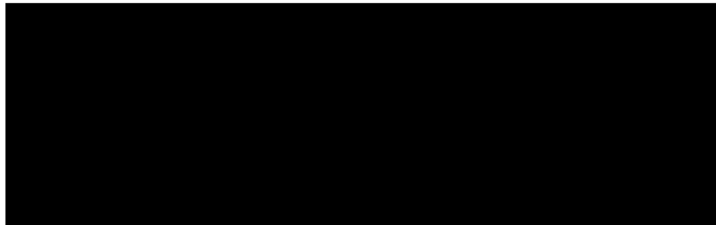
Details of second home *if applicable*

Add
second
for Ad
Costs All



Declaration

Signature



necessity to enable
purpose of performing

Date

31. / 3 / 08

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