

425719 SP 19/5



HOUSE OF COMMONS

12 MAY 2009

Office use only  
Cost/Cat5

PAAE 2

Supp/Res ID

**Member's Reimbursement Form**  
Personal Additional Accommodation Expenditure (PAAE)

MOTTARCR  
Allowance: 514602

Member's Name (CAPITAL LETTERS) Richard Constituency (CAPITAL LETTERS) OTTAWAY Croydon South 675902

Claim details  
Month/period to be claimed From 01042009 To 30042009

Subsistence (No receipts required) Number of nights spent away from main home 10 @ £25.00 per night £ 250 Exp type/Cat5 637

Cost of accommodation Mortgage interest £ 514 ---  
Hotel £ 514 ---  
Rent (inc deposits) £ 514 ---  
Council Tax/rates £ 273.71 514 633

5885285 JK 19/5

Fixtures, fittings and furnishings

£		
£		
£		
£		
£		
£		
Total	£ <u>273.71</u>	514 ---

Other household costs (e.g. service charges, utilities, telecommunications, maintenance and repairs)

<u>08/09</u> <u>Garden Services</u>	£	<u>160</u>	
<u>Cleaning</u>	£	<u>96</u>	<u>24 x 4</u>
<u>Laundry</u>	£	<u>10</u>	<u>✓</u>
<u>Insurance</u>	£	<u>222.88</u>	<u>✓ on file</u>
<u>Gas + Electricity</u>	£	<u>188.00</u>	<u>✓</u>
	£		
Total	£	<u>676.88</u>	514 <u>636</u>
		<u>516.88</u>	

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £ 1200.59  
1,040.59

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- ✓ I confirm that the amounts claimed comply with the principles and rules contained in the Green Book.

Member's Signature [Redacted] Date 11.5.09

Data Protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and HMRC. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

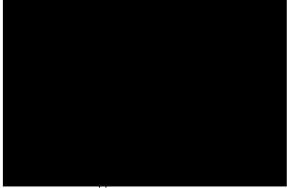
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MR R MRS N OTTAWAY



503



Our letter code: [Redacted]

18 February 2009

Your account number: [Redacted]

*B/a March.  
April etc.....*

Dear MR R MRS N OTTAWAY

**Your npower energy account**

Thank you for paying for your energy by monthly Direct Debit. We're writing to let you know about a change to your payment amount or payment date.

Your monthly payment amount: £188.00

Your payment includes £48.00 for your electricity and £140.00 for your gas.

Day of the month when we'll take your payments: on or just after 7th

Date when we'll take your first payment: 09 March 2009

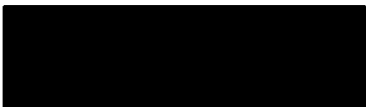
Your npower account number (on your bank statement with our name npower): [Redacted]

Our Originators Identification Number: [Redacted]

We'll send you a statement twice a year so that you can see how much energy you've used and check your payments. We'll also review your account at least once a year and let you know if we need to change your payment amount. Please help us to get your payment amount right by giving us your own meter reading if your statements are estimated.

Thanks for being an npower customer. If we can help at all please get in touch - that's what we're here for.

Yours sincerely



Julie Jaglowski  
Customer Services Director

**Direct Debit Guarantee**



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts or payment dates change, Npower Northern Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Npower Northern Limited or your Bank or Building Society, you are guaranteed a full immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

**Council Tax 2009/2010**



**SURREY**  
COUNTY COUNCIL



SURREY  
**POLICE**  
AUTHORITY

**Tandridge**  
District Council

MR RICHARD OTTAWAY



Date of issue 23.02.2009

Billing number



Please quote this number on all correspondence or payments.

Valuation band

H

For general Council Tax information phone 08459 400 470, for other Council services phone 01883 722000. If you have any questions about this notice, please phone 01883 732932 between 8.30am to 5pm Monday to Thursday, and 8.30am to 4.30pm on Friday, email [ctax@tandridge.gov.uk](mailto:ctax@tandridge.gov.uk), or write to the address shown overleaf.

The Council Tax for your area and valuation band is made up as follows.

		£
Surrey County Council	2.9%	£2178.36
Surrey Police Authority	4.9%	£394.20
Tandridge District Council	4.7%	£377.86
Betchingley Parish Council (supports spending of £30000.00)	8.6%	£43.70
Council Tax for your area and valuation band for 2009/2010	3.5%	£2994.12

**Charge for**

Period 01.04.2009 to 31.03.2010: Council Tax for Band H	£2994.12
Discount*	-£299.41
<b>Total Charge for the Period</b>	<b>£2694.71</b>
*You must tell us within 21 days of any change which may affect your entitlement to this discount. If you do not tell us, you may have to pay a penalty of £70.	
<b>Amount you have to pay</b>	<b>£2694.71</b>

The Council Tax and Rates leaflet is important and forms part of your bill.

----- PAYMENT ARRANGEMENT -----  
YOUR METHOD OF PAYMENT IS  
DIRECT DEBIT, 1ST OF EACH MONTH

Due Date	Amount £	Due Date	Amount £
01.04.2009	£273.71	01.09.2009	£269.00
01.05.2009	£269.00	01.10.2009	£269.00
01.06.2009	£269.00	01.11.2009	£269.00
01.07.2009	£269.00	01.12.2009	£269.00
01.08.2009	£269.00	01.01.2010	£269.00



RICHARD OTTAWAY MP



HOUSE OF COMMONS

LONDON SW1A 0AA

21<sup>st</sup> April 2009

Dear [REDACTED]

Thank you for your letter of the 7<sup>th</sup> April, a copy of which I attach. I can confirm that the insurance is for my ACA home, however your inquiry has fortuitously revealed that the premium covers a number of non ACA items.

I attach copy of an email from my insurance broker which shows that the premium for [REDACTED] my ACA home is £2546.12 pa. which gives a monthly premium of £212.16. In addition there is £10.72 interest for Direct payments making a total of £222.88 as the correct monthly premium for my ACA home.

I attach a fresh ACA2 to cover the item.

A handwritten signature in black ink is positioned above a large, solid black rectangular redaction box. The signature appears to be 'Richard Ottaway'.