



Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

QUENTIN DAVIES

Constituency

GLAUKHAM + STAMFORD

27 MAY 2005

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices

Please list

Please attach

Period of claim

from 1, 10, 05 to 31, 03, 06

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 8,695.00 p

Food

£ : p

Utilities

£ 2,080.60 p

Council Tax/Rates

£ 531.00 p

Telephone and telecommunications

£ : p

Cleaning

£ 950.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 960.00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 13,216.60 p

Please Pay £ 7093.55

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

24. v. 2006**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Property Band [REDACTED] 2005/2006 Council Tax = £1969.45  
 Comprising [REDACTED] £1499.70  
 [REDACTED] £199.05  
 [REDACTED] £245.12  
 £25.58  
 £5200.00

**% Increase**

5.1  
 6.3  
 6.3  
 3.8

**Date**

11.03.2005

**Account Reference**

[REDACTED]

MR QUENTIN DAVIES MP

**Property Address**

Council Tax Due for 01.04.2005 to 31.03.2006 £1969.45  
 10% furnished property/2nd home discount -£196.95  
 TOTAL AMOUNT PAYABLE £1772.50

~~£1772.50~~



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

QUENTIN DAVIES

Constituency

GRANTHAM & STAMFORD

## Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Period of claim

from 21/10/05 to 31/12/05 x6

Total cost of hotel stays  
*attach all receipts*

£ — : p

Mortgage payments  
*(interest only)* or rent

£ 10,435.00 p

Food

£ — : p

Utilities

£ 600.00 p ✓

Council Tax/Rates

£ 1,062.00 p ✓ £1033.45

Telephone and telecommunications

£ 180.00 p ✓

Cleaning

£ 1,140.00 p ✓

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 1,152.00 p

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

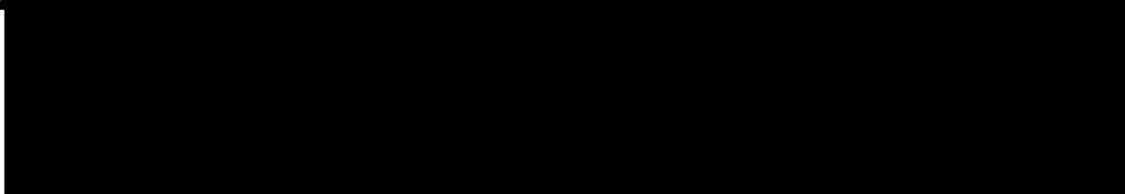
£ : p ▶ please specify \_\_\_\_\_

Total

£ ~~14,569.00~~ p Pay £ 14,540.45

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.11.05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Mr Q Davies

Our ref : [REDACTED]

10th. August, 2005

Dear Mr Davies

[REDACTED]

[REDACTED]

[REDACTED]

Premium Details	
Commencement Date	28Aug2005
Annual Premium including IPT and discounts	£ 1194.55
or 10 monthly payments of	£ 119.46
[REDACTED]	
Policy Details	
Insurer: Certain	[REDACTED]
Policy Number:	[REDACTED]
Cover:	Executive Household
<b>Sums Insured</b>	
Buildings	£ 1039600
General Contents	Not Insured
<b>Excesses and Endorsements</b>	
As shown on the schedule.	

[Redacted]

[Redacted]

Mr Q Davies & [Redacted]

[Redacted]

Our ref : [Redacted]

14th. July, 2005

Dear Mr [Redacted]

[Large redacted block]

Premium Details	
Commencement Date	28Aug2005
Annual Premium including IPT and discounts	£ 1083.33
or 10 monthly payments of	£ 108.33

Policy Details	
Insurer: Certain	[Redacted]
Policy Number:	[Redacted]
Cover:	Executive Household

**Excesses and Endorsements**  
As shown on the schedule.