



FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

2007-10070

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

PHILIP DUNNE

Constituency

LUDLOW ✓

Office use only

Costs

[Redacted]

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

2007 / 2008



Suppliers

Amount

ST LEONARDS PRINTERS

£2360 : 25 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

[Redacted]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted]

MP

Date

25/09/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Communications Allowance
Direct payment of suppliers

Comms2
page 1 of 2

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this form

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Your details

Name
in CAPITAL LETTERS

Philip Dunne

Constituency

Widow

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 12/11/07 to 1/1/08

Allowance year

2007, 2008

Suppliers

Amount

Buttermountain Ltd

£ 881 : 25p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

I

[Redacted Signature]

MP

Date

12/11/07

Data protection

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form to

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Department of Finance & Administration, House of Commons, London SW1AA

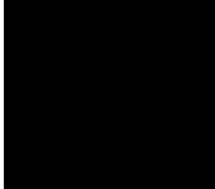
Office use only

Initials / Date

Validation
completed

Comments

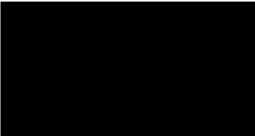
Buttermountain Limited



Invoice

Page 1

Philip Dunne MP



Invoice Number



Tax/Invoice Date

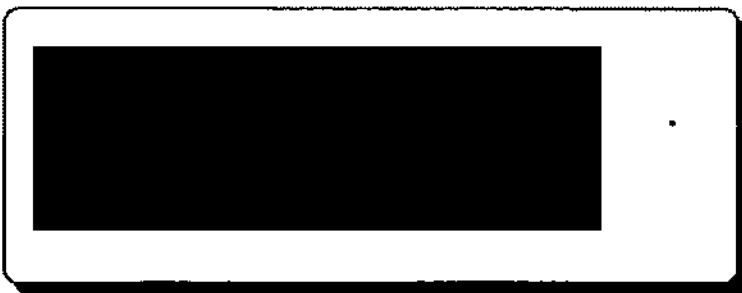
01/11/2007

Order Number

Account Number



Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	Maintenance for November & December 2007 and January 2008 for	750.00	750.00	17.50	131.25
<i>2.9.07</i>					



Total Net Amount	750.00
Carriage Net	0.00
Total VAT Amount	131.25
Invoice Total	881.25





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

18 MAY 2007

Comms2

page 1 of 2

16 MAY 2007

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Your details

Name
in CAPITAL LETTERS

PHILIP DONNE

Constituency

LUDLOW

Office use only

Cost:

[Redacted]

25 MAY 2007

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 16/5/07 to ___/___/___

Allowance year 2007/2008

Suppliers

Amount

✓ Balfour Beatty Ltd

£ 881 : 25 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

[Redacted]

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16/5/07

Data protection

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Validation Team, Operations Directorate,
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	Initials / Date
Validation completed	<input type="text"/>
Comments	

Buttermountain Limited

11 MAY 2007

Invoice

Page 1

Philip Dunne MP

Invoice Number

Tax/Invoice Date

Order Number

Account Number

07/05/2007

Quantity Details

Unit Price

Net Amount

VAT Rate

VAT

1.00 Maintenance for May, June and July 2007 for

750.00

750.00

17.50

131.25

Total Net Amount

750.00

Carriage Net

0.00

Total VAT Amount

131.25

Invoice Total

881.25



Communications Allowance
Direct payment of suppliers

01 JUN 2007

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Your details

Name
in CAPITAL LETTERS

Philip Dunne

Constituency

Leamington

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

2007/2008

Suppliers

Amount

PLS

£ _____ : _____ p

£ 1,663.84

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

£ _____ : _____ p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

27/05/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1AA

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Initials / Date

Validation
completed**Comments**

Invoice

21 MAY 2007

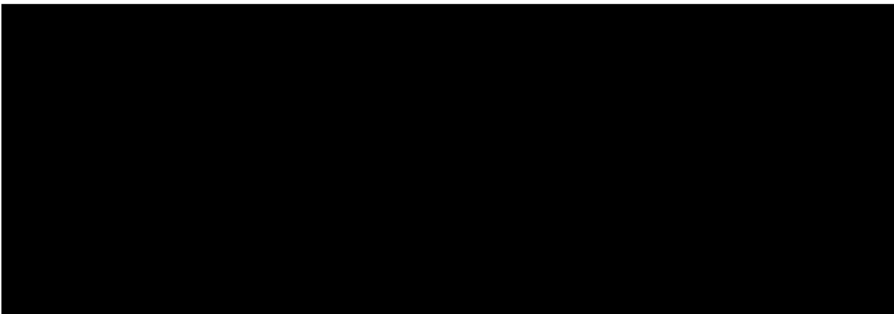


Parliamentary
Liaison Services
Limited

Invoice To
Philip Dunne Esq MP
[REDACTED]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	18/05/2007	[REDACTED]	[REDACTED]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Recharge of distribution costs of Westminster Report	1,416.03	17.50%	247.81
		[REDACTED]	



SUBTOTAL	£1,416.03
VAT TOTAL	£247.81
Total	£1,663.84

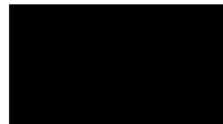




FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers



22 JUN 2007

Comms2

page 1 of 2

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Your details

Name
in CAPITAL LETTERS

PHILIP DUNNE ✓

Constituency

LUDLOW

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 12/06/07 to 14/06/07 Allowance year 07/08

Suppliers

Amount

LANGFORD PRINTERS £ 141 : 00 p

THE INKSPOT £ 306 : 67 p

£ : p

£ : p

£ : p

Comms £ : p

COST. JOURNAL £ : p

ATTACHED: £ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

I [Redacted]

MP

Date

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

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	Initials / Date
Validation completed	<input type="text"/>
Comments	



LANGFORD PRINTERS

Invoice


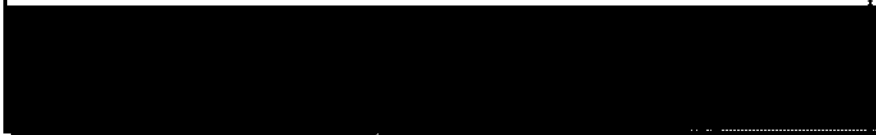


Philip Dunne MP



Invoice Number	
Date / Tax Point	12/06/2007

Account Number	
----------------	---

Details	Net Price	VAT
1000 x Digitally Printed Double Sided Visiting Cards	120.00	21.00
		
		

Delivery Address:



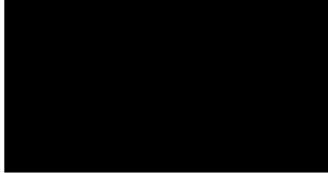
Total Net	120.00
Total VAT	21.00
INVOICE TOTAL £	141.00

✓



QUALITY PRINTING. SENSIBLY PRICED

Philip Dunne's Constituency Office



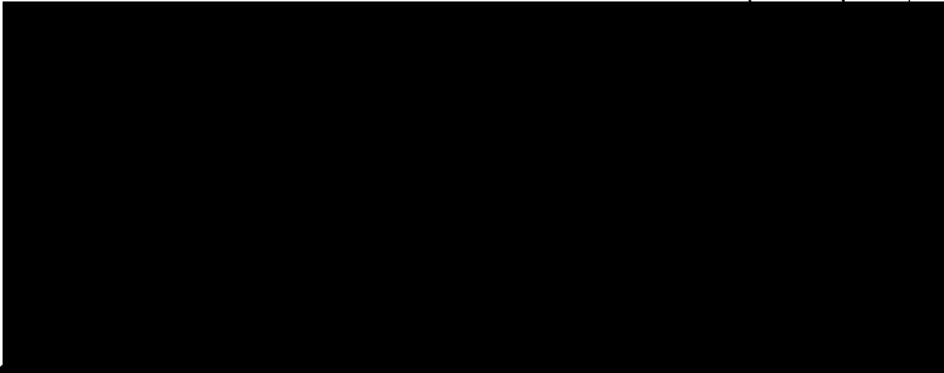


INVOICE



Date 14.06.2007



QUANTITY	DESCRIPTION	VALUE		V.A.T.	
10,000	Our ref:  Oversize DL Window Envelopes 2nd Class PPI Stamp re 	236	00	41	30
	Artwork charge for envelopes	25	00	4	37
					
		SUB-TOTAL	261 00	45	67
		V.A.T.	45 67		
		TOTAL	£306 67		

**TERMS:
STRICTLY NETT
30 DAYS**

Please keep small
businesses alive
and pay on time.
Thank you



Communications Allowance
Direct payment of suppliers

2002 JUN 0

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Your details

Name
 in CAPITAL LETTERS

Phillip Danne

Constituency

Ludlow

Office use only	Cost	
-----------------	------	--

Claim details

You can only request
 Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from ___ / ___ / ___ to ___ / ___ / ___ Allowance year ___ / ___

[Redacted]

Suppliers

Amount

Suppliers	Amount
<u>Parliamentary Bureau Service</u>	£ 15.47p
	£ 482.67p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type
		(C+S)
[Redacted]		

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

5/07/07

Data protection

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Invoice

04 JUL 2007



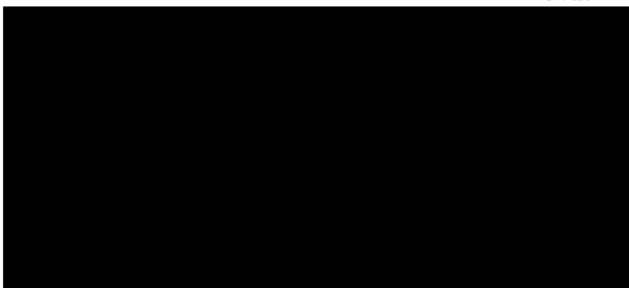
Parliamentary
Liaison Services
Limited

Invoice To
Philip Dunne Esq MP
[REDACTED]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	01/06/2007	[REDACTED]	[REDACTED]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Recharge of mailing costs (£41/100 + VAT)	13.12	17.50%	2.30
[REDACTED]			

SUBTOTAL	£13.12
VAT TOTAL	£2.30
Total	£15.42



Invoice

18 JUN 2007



Parliamentary
Liaison Services
Limited

Invoice To
Philip Dunne Esq MP
[REDACTED]

VAT REG NO	Tax Date	Invoice No	Ref No	Terms
[REDACTED]	15/06/2007	[REDACTED]	[REDACTED]	Due on receipt

Description	Net Amount	VAT %	VAT AMT
Recharge of distribution costs by the Royal Mail	410.78	17.50%	71.89
[REDACTED]			

SUBTOTAL	£410.78
VAT TOTAL	£71.89
Total	£482.67