



Communications Allowance  
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER VIGGERS

Constituency

GOSPORT

Office use only [Redacted]

Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1 / 7 / 2007 to 31 / 10 / 2007 Allowance year 2007 / 2008

Suppliers

Amount

| Suppliers               | Amount     |
|-------------------------|------------|
| Dell printer (Invoices) | £ 543.20 p |
| Accessories             | £ 59.22 p  |
|                         | £ : p      |
|                         | £ : p      |
|                         | £ : p      |
|                         | £ : p      |
|                         | £ : p      |
|                         | £ : p      |
|                         | £ : p      |
| TOTAL                   | £ 602.44   |

Office use only  
Allow / Supp ID / Exp Type

[Redacted]

Authorisation and declaration

Signature

[Redacted Signature]

Costs incurred wholly,  
on Parliamentary duties.

Date

6 / 11 / 2007

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

**Comments**



Invoice

Invoice to:

House of Commons  
Peter Viggers

Invoice No: [redacted] Customer No: [redacted] Dell Order No: [redacted] Page 1 of 2

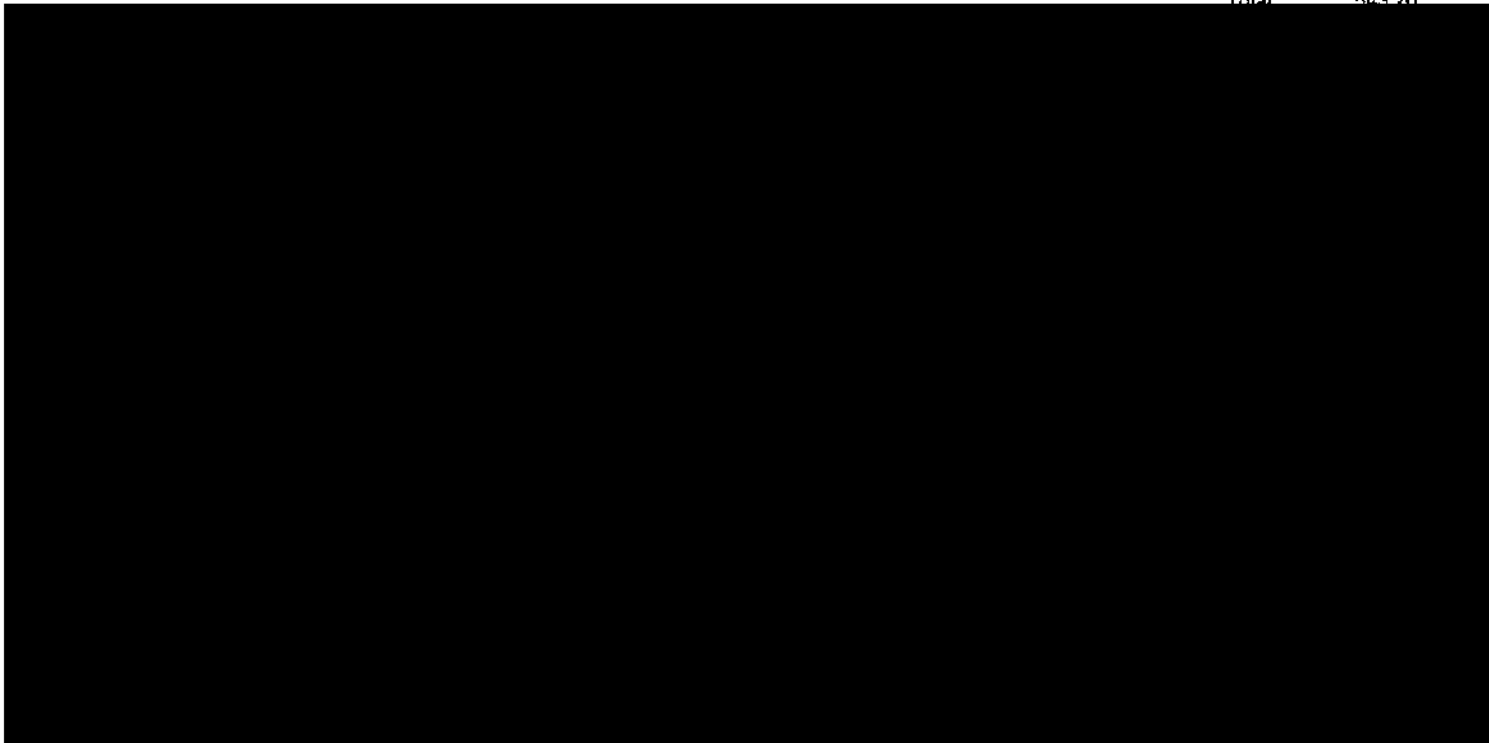
Your Ref/PO No.  
MyFinancials PIN  
Despatch Note No.  
Despatch Date  
Payment Terms  
Invoice Date

Internet Receipt No:  
Booking Reference:  
Account Manager  
Account Manager Tel  
Account Manager Fax  
Account Manager Email

| Item No.  | Description  | Quantity | Unit Price | Net    |
|-----------|--|----------|------------|--------|
| 210-15970 | Dell Colour Laser Printer 5110cn   | 1        | 462.30     | 462.30 |
| 340-13665 | 5110cn English Owners Manual & CD Kit  | 1        |            |        |
| 340-13668 | 5110cn EFIGS Placemat  | 1        |            |        |
| 450-11311 | 220V Laser Printer Power Cord: UK/Ireland  | 1        |            |        |
| 470-10862 | USB 2.0 3m Black Printer Cable   | 1        |            |        |
| 593-10026 | No Additional Toner  | 1        |            |        |
| 680-16033 | Base Warranty  | 1        |            |        |
| 680-16034 | 1Y NBD (Next Business Day) On-site   | 1        |            |        |
| 680-16037 | Upg to 4Y NBD (Next Business Day) On-site  | 1        |            |        |
| 685-10213 | BusinessSupportGuide   | 1        |            |        |
| 685-10756 | Business Support 4yr (incl. e-Learning Pack)   | 1        |            |        |
| 706-10563 | Business Support E-Learning Pack 30 days EN Go to www.learndell.com/euro to register | 1        |            |        |
| 800-10174 | Dell Laser Printer order - UK  | 1        |            |        |

VAT Summary

| VAT Rate | GBP         | GBP   | Subtotal | GBP    |
|----------|-------------|-------|----------|--------|
| %        | Total Net £ | VAT £ | Freight  |        |
| 17.5     | 462.30      | 80.90 | VAT £    | 80.90  |
|          |             |       | Total    | 543.20 |



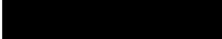


Invoice

Invoice to:

Deliver To:

House of Commons  
Peter Viggers



Peter Viggers MP



Invoice No: [Redacted] Customer No: [Redacted] Dell Order No: [Redacted] Page 1 of 2

Your Ref/PO No.  
MyFinancials PIN  
Despatch Note No.  
Despatch Date  
Payment Terms  
Invoice Date



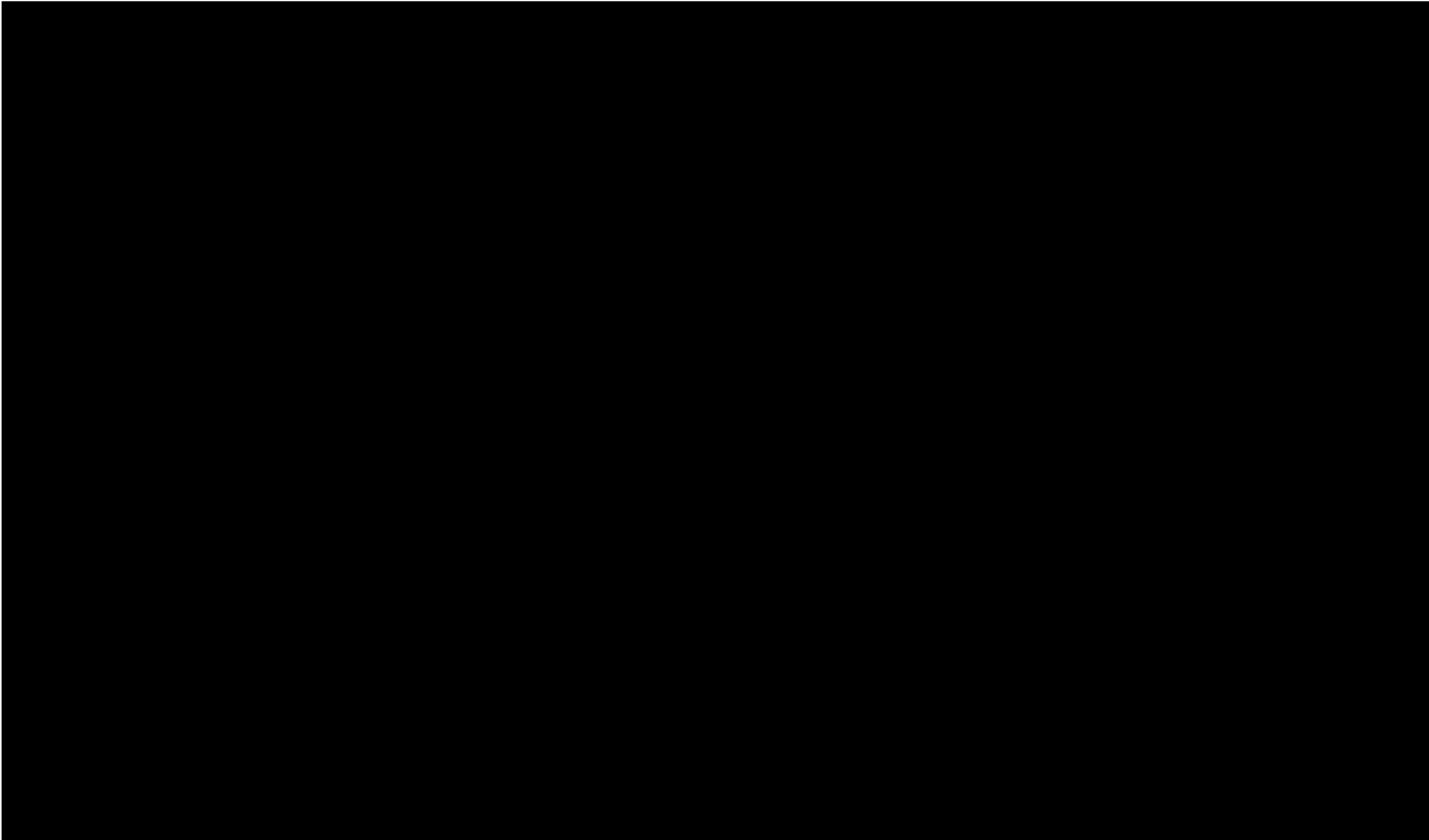
Internet Receipt No:  
Booking Reference:  
Account Manager  
Account Manager Tel  
Account Manager Fax  
Account Manager Email



| Item No.  | Description                      | Quantity | Unit Price | Net   |
|-----------|----------------------------------|----------|------------|-------|
| 684-10093 | Repeat Custom Service 2 - Client | 1        | 50.40      | 50.40 |

VAT Summary

| VAT Rate | GBP         | GBP   | Subtotal | GBP   |
|----------|-------------|-------|----------|-------|
| %        | Total Net £ | VAT £ | Freight  |       |
| 17.5     | 50.40       | 8.82  | VAT £    | 8.82  |
|          |             |       | Total    | 59.22 |





Communications Allowance
Direct payment of suppliers

23 NOV 2007

Comms2

page 1 of 2

22 NOV 2007

When to use this form

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About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER VIGGERS

Constituency

GOSPORT

Office use only

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/7/2007 to 31/10/2007 Allowance year 2007/2008

Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include Solent hifex deliveries, Royal Mail-deliveries, MP services-newspaper production.

Total = £8077.27

Authorisation and declaration

Signature

I declare that the above is a true and correct account of costs incurred wholly, or in part, in the course of my Parliamentary duties.

MP

Date

21/11/2007

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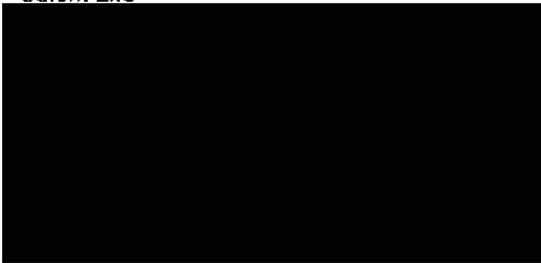
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

|  |                      |
|--|----------------------|
| <b>Office use only</b>                   |                      |
|  | Initials / Date      |
| Validation completed                     | <input type="text"/> |
| Comments                                 |                      |
| <br><br><br><br><br><br><br><br><br><br> |                      |

Soient Life



Invoice

Invoice No.:

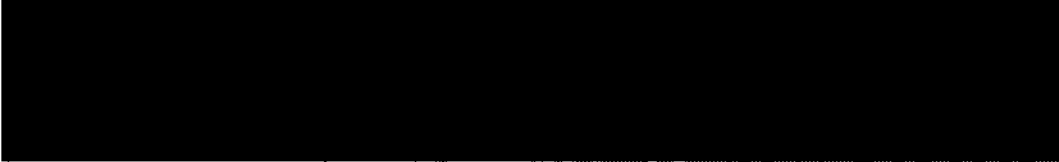


Invoice To:

Deliver To:

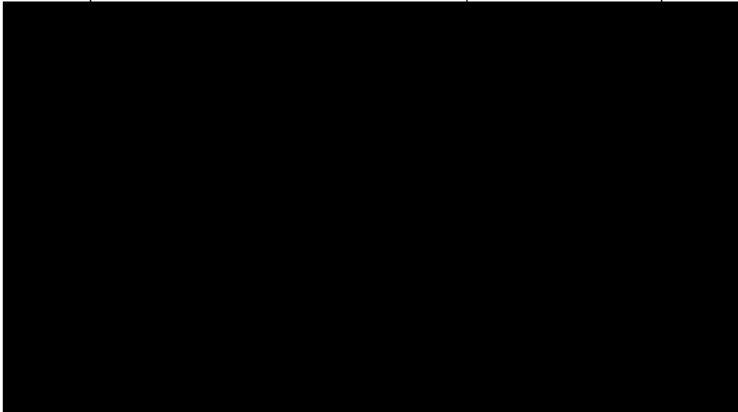
Peter Viggers (Conservative Party)

Peter Viggers (Conservative Party)



| SALESPERSON | YOUR NO. | DELIVER VIA | COL | PPD | DELIVERY | TERMS  | DATE        | PG. |
|-------------|----------|-------------|-----|-----|----------|--------|-------------|-----|
|             |          |             | X   |     |          | C.O.D. | 09/10/2007* | 1   |

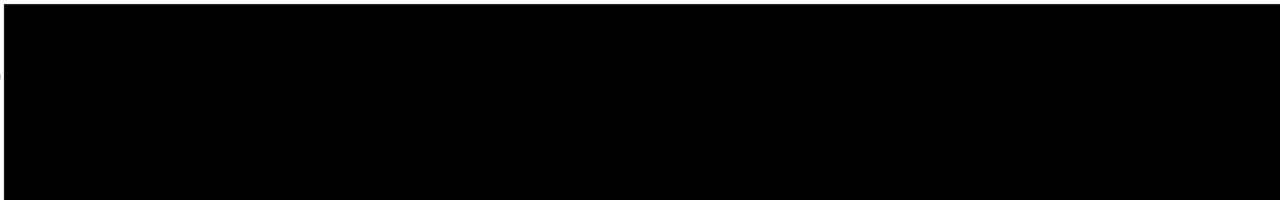
| QTY. | ITEM NO. | DESCRIPTION   | PRICE     | UNIT | DISC % | EXTENDED  | VAT |
|------|----------|---|-----------|------|--------|-----------|-----|
| 1    | 44       | Distribution of Leaflets:<br>Gosport, Hillhead,<br>Lee-on-Soient, Stubbington | £2,950.00 | 1    |        | £2,950.00 | S   |
|      |          | <b>PAYABLE<br/>ON RECEIPT</b>   |           |      |        |           |     |



| COMMENT | CODE | RATE  | VAT     | SALE AMT. | SALE AMT.<br>CARRIAGE | £2,950.00   | S         |
|---------|------|-------|---------|-----------|-----------------------|-------------|-----------|
|         | S    | 17.5% | £516.25 | £2,950.00 | VAT                   | £516.25     |           |
|         |      |       |         |           | TOTAL AMT.            | £3,466.25   |           |
|         |      |       |         |           | PAID TODAY            | £0.00       |           |
|         |      |       |         |           |                       | BALANCE DUE | £3,466.25 |



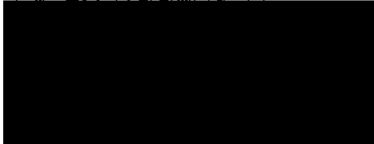
Royal Mail



# Invoice

29 OCT 2007

To  
PETER VIGGERS MP



Account held at  
PETER VIGGERS MP



Customer account number



Terms  
30 days

Legal entity number



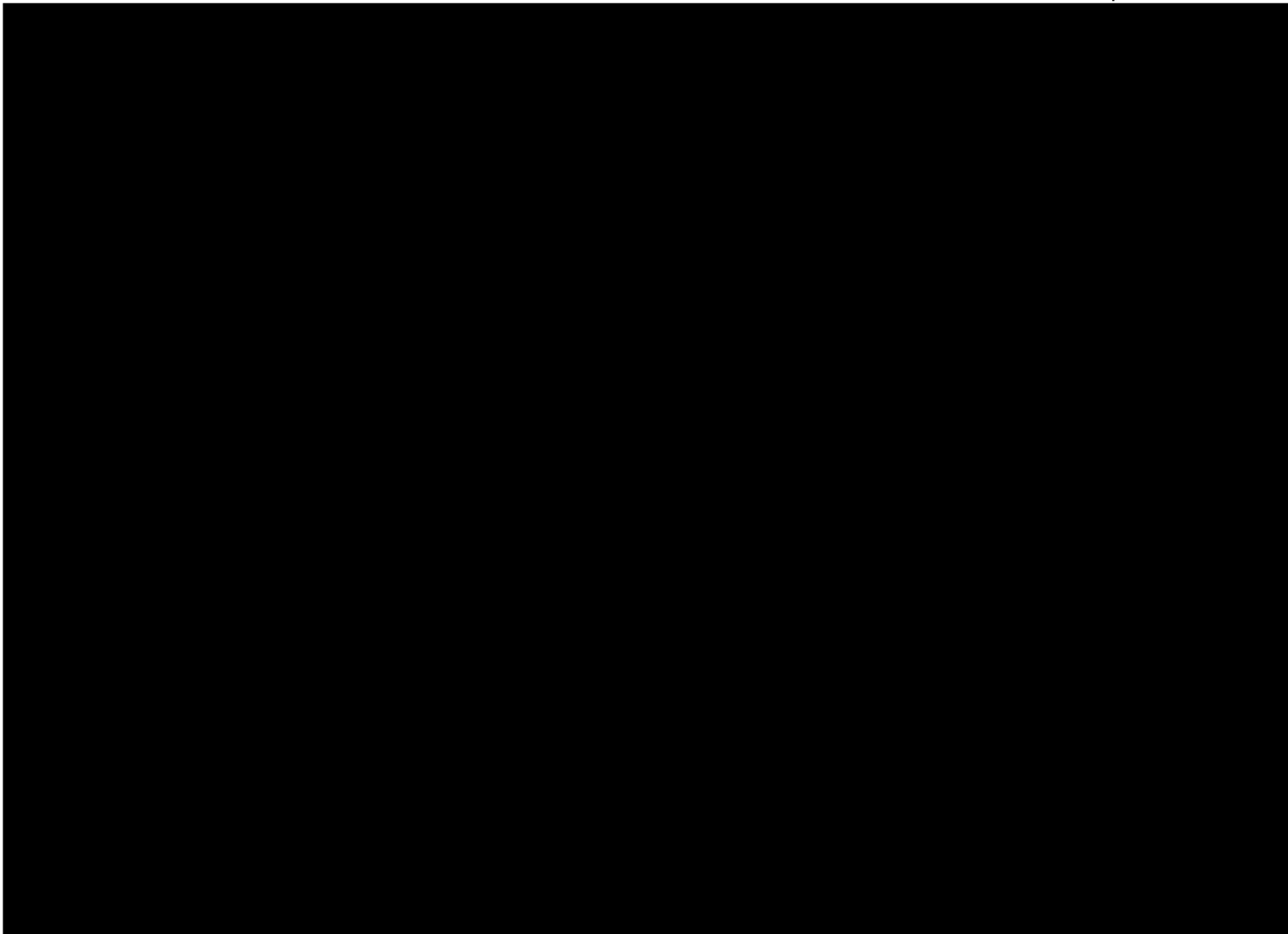
Please pay by  
24 Nov 2007

| Docket no. | Posting date<br>Poster | Sender's ref.<br>Contract no. | Format | Service<br>Quantity        | Weight(kg) | Unit cost (£) | Net value | VAT |
|------------|------------------------|-------------------------------|--------|----------------------------|------------|---------------|-----------|-----|
| [Redacted] | 22 Oct 2007            | [Redacted]                    |        | DOOR TO DOOR<br>29,761     |            |               | 1,443.40  | E   |
|            |                        |                               |        | 29761 ITEMS AT 4.850 PENCE |            |               |           |     |

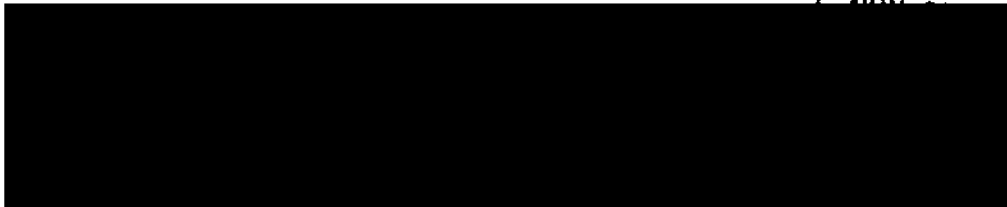
Total Net 1,443.40

Total VAT E = exempt 0.00

Total 1,443.40



Royal Mail



Invoice number [redacted]

Invoice date  
**01 Nov 2007**

Page  
**1 of 1**

# Invoice

To  
PETER VIGGERS MP



Account held at  
PETER VIGGERS MP



Customer account number



Legal entity number



Terms  
30 days

Please pay by  
**01 Dec 2007**

| Docket no. | Posting date<br>Postage | Sender's ref.<br>Contract no. | Format | Service<br>Quantity       | Weight(kg) | Unit cost (£) | Net value | VAT |
|------------|-------------------------|-------------------------------|--------|---------------------------|------------|---------------|-----------|-----|
| [redacted] | 29 Oct 200              | [redacted]                    |        | DOOR TO DOOR<br>5,885     |            |               | 285.42    | E   |
|            |                         |                               |        | 5885 ITEMS AT 4.850 PENCE |            |               |           |     |

|                         |               |
|-------------------------|---------------|
| Total Net               | 285.42        |
| Total VAT<br>E = exempt | 0.00          |
| <b>Total</b>            | <b>285.42</b> |



- 1 NOV 2007

# MPServices

## invoice

Mr Peter Viggers MP

Number: [REDACTED]

Account: [REDACTED]

Date: 31 October 2007

### Orders

| Order      | Quantity | Product         | VAT   | Price           |
|------------|----------|-----------------|-------|-----------------|
| [REDACTED] | 46459    | - MP Newspapers | Oct07 | £0.00 £2,566.36 |

### Additional Costs

| Order      | Cost Description       | VAT   | Price   |
|------------|------------------------|-------|---------|
| [REDACTED] | Dispatch from Printers | £0.00 | £90.00  |
| [REDACTED] | Endorse Folding        | £0.00 | £185.84 |

**Total (excl):** £2,842.20

**VAT:** £0.00

**TOTAL** £2,842.20

Service that delivers



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**Your details**

**Name**  
in CAPITAL LETTERS

PETER VIGGERS

**Constituency**

GOSSPORT

Office use only

**Claim details**

*You can only request*  
*Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

**Period of claim**

from 1/1/2008 to 31/3/2008 Allowance year 2007/2008

**Suppliers**

**Amount**

X1

|                         |                     |              |
|-------------------------|---------------------|--------------|
| Royal Mail              | £ <del>455.56</del> | 1728.82      |
| (Invoice for £1728.82)  | £ _____             |              |
| Please pay £455.56      | £ _____             |              |
| from Communications     | £ _____             |              |
| allowance and balance   | £ _____             |              |
| of £1273.26 from        | £ _____             |              |
| (I.E.P.) 100 - all from | £ _____             |              |
| Comms                   | £ _____             |              |
|                         |                     | 7672 £455.56 |

**Authorisation and declaration**

I certify that the above are the correct details of costs incurred wholly, or in part, in connection with my Parliamentary duties.

MP

Date

10/3/2008

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Department of Finance & Administration, House of Commons, London SW1AA

|  |                        |
|--|------------------------|
| <b>Office use only</b>                   |                        |
|  | <b>Initials / Date</b> |
| Validation completed                     | <input type="text"/>   |
| <b>Comments</b>                          |                        |
| <br><br><br><br><br><br><br><br><br><br> |                        |

Royal Mail



Invoice number  
[Redacted]

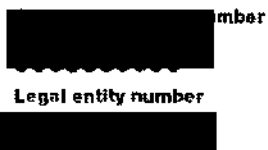
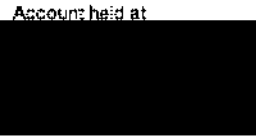
Invoice date  
**06 Mar 2008**

Page  
**1** of 1

**10 MAR 2008**

# Invoice

To  
PETER VIGGERS MP



Terms  
**30 days**

Please pay by  
**05 Apr 2008**

| Docket no. | Posting date<br>Poster | Sender's ref.<br>Contract no. | Format | Service<br>Quantity        | Weight(kg) | Unit cost (£) | Net value | VAT |
|------------|------------------------|-------------------------------|--------|----------------------------|------------|---------------|-----------|-----|
| [Redacted] | 03 Mar 2008            | [Redacted]                    |        | DOOR TO DOOR<br>35,646     |            |               | 1,728.82  | E   |
|            |                        |                               |        | 35646 ITEMS AT 4.850 PENCE |            |               |           |     |

|              |            |                 |
|--------------|------------|-----------------|
| Total Net    |            | <b>1,728.82</b> |
| Total VAT    | E = exempt | <b>0.00</b>     |
| <b>Total</b> |            | <b>1,728.82</b> |

