

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID** [REDACTED]

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c exists)

**Text** DEC 04 - MAR 05

**Invoice No.** [REDACTED]

**Account code / Allowance** [REDACTED]

**Members cost centre (Cat1)** [REDACTED]

**Financial Year/PIRO (Cat2)** [REDACTED]

**Expenditure type (Cat5) :** [REDACTED]

*\* Financial Processing purposes only*

*Registered by (initials & date)* [REDACTED] 22/4

*Posted by (initials & date)* [REDACTED]

PETER VIGGERS  
E



# Member's claim form

12 APR 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

PETER VIGGERS

Constituency

GOSPORT

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 2004

to 11 / 04 / 2005

(4 1/2 months)

Total cost of hotel stays  
attach all receipts

£ : p

£ 883.33 x 4 1/2 months

Mortgage payments  
(interest only) or rent

£ 3827 : 47 p

Food

£ : p

Elac. £ 290.11

Utilities

£ Gas £ 242.48 p

Water £ 51.96

Council Tax/~~Rates~~

£ £ 747.61 p

Telephone and telecommunications

£ : p

Cleaning

£ 346 : 40 p

Insurance

£ 519 : 60 p

Service/maintenance

£ 433 : 00 p

Repairs/insurance/  
security

[Redacted]

Other

£ 161 : 33 p

Post Control

£ 866 : 00 p

Gardening

Other

Other

£ : p

▶ please specify

£6371.08

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

L  
L

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to perform my duties as a Member of the House of Commons for the purpose of performing  
my duties as a Member of the House of Commons.

Signature

L

Date

L

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

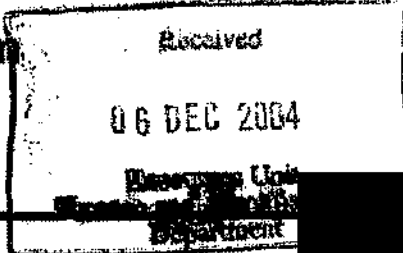
Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional [redacted]

# Member's claim form



Members' Allowances

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Constituency

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 8 / 2004 to 30 / 11 / 2004

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 35.33 : 32 p *all months*

Food

£ : p

Utilities

£ *Elec £268* : p ✓  
*Gas £224* : p ✓

Council Tax/Rates

£ *Water £48* : p ✓  
*Council Tax £690.68* : p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 320 : p ✓

Service/maintenance

£ *Insurance £480* : p ✓

Repairs/insurance/security

[redacted]

Particular Other

£ 147.32 : p ✓

Other

£ 2400 : - p ✓

Other

£ *Details* : p

Total

£ 7000 : - p



# Member's claim form

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PETER VIGGERS

Constituency

GASPORT

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Please list

Please attach

Period of claim

from 1.6.2004 to 31.7.2004

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1766 : 66 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 345.32 p

Telephone and telecommunications

£ : p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ 240.00 p

Other

£ 74 : 66 p

Gardening

£ 400 : 00 p

Other

£ : p

Limited to

Total

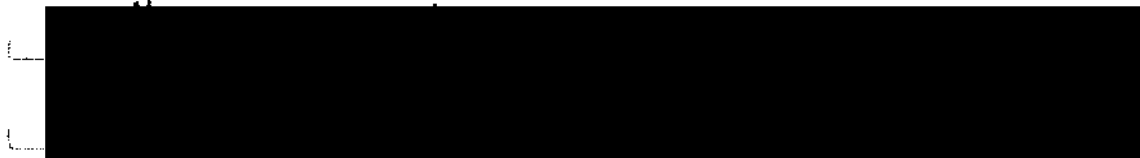
£ 3500 : 00 p

▶ please specify

▶ please specify

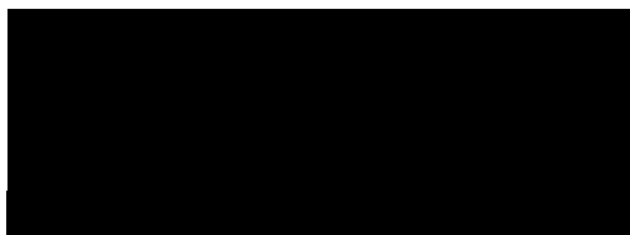
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

Signature



and necessarily to enable  
for the purpose of performing

MP

Date

16/8/2004

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

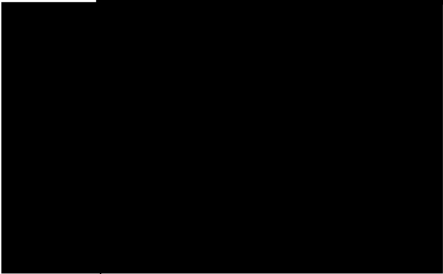
We will normally keep the information you give for three years following the year in which you incurred the expense.

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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

26.8.04



Lawn  
Mower  
Hedgecutler - Strimmer

228.00  
40.00  
35.00  
20.00



Lawn  
Lawn

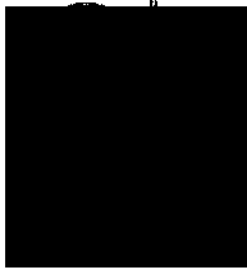
40.00

Weed spray

228.00  
40.00  
10.00

Total

£ 641.00



28/8

Invoice No: [REDACTED]  
Invoice Date / Tax Point: [REDACTED]  
Page: [REDACTED]

Invoice to: [REDACTED]

Deliver to: [REDACTED]

Your Ref: [REDACTED]  
Our Ref: [REDACTED]

Desc: Sales Invoice

Customer Code: [REDACTED]  
Order Date: [REDACTED]

Description	V	Quantity	Price	Disc %	Total
Work in [REDACTED]					
handmow/trim [REDACTED]	1			0.00	19.50
tractor mow [REDACTED]	1			0.00	52.00
[REDACTED]					

VAT Rate	NET Amt	VAT Amt
1 17.50%	71.50	12.51

NET:	71.50
VAT:	12.51
TOTAL:	84.01

[REDACTED]

Invoice No:  
Invoice Date / Tax Point:  
Page:

VAT Number:

Invoice to:

Deliver to:

Your Ref:  
Our Ref:

Desc: Sales Invoice

Customer Code:  
Order Date:

Description	V	Quantity	Price	Disc %	Total
Work in					
- tractor mow	1			0.00	52.00
- handmow/strim	1			0.00	19.50
- tractor mow	1			0.00	52.00
- handmow/strim	1			0.00	26.00

VAT Rate	NET Amt	VAT Amt
1 17.50%	149.50	26.16

NET:	149.50
VAT:	26.16
TOTAL:	175.66



M. Viggers

Lawn-mowing

40.00

Lawn mowing

228.00

40.00

Lawn mowing

40.00

Lawn mowing

228.00

40.00

Lawn Treatment, Broad Leaf Spray

12.00

Total \$ 628.00

Mr Viggers

28.10.04.

Mowing

40.00

Mowing

40.00

Mowing

240.00

40.00

240.00

2 kg grass seed ..

18.00

100 species narcissus

32.31

6 cornus sibirica (P+P) 8.50

8.50

at 5.5

33.00

6 viburnum opulus (Gelder Rose) at 5.5.

33.00

1 hour

15.00

Broad leaf lawn weed treatment

12.00

Mowing

40.00

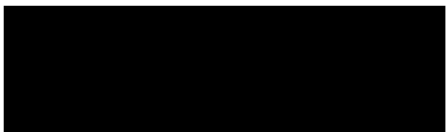
Total

£ 831.81.

Invoice no



To.....

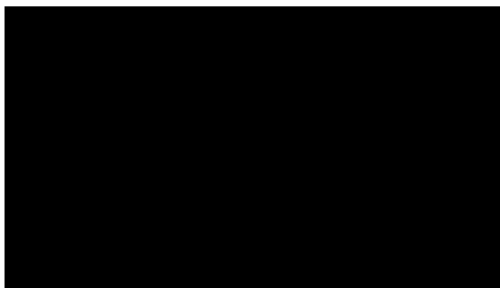


Date 16/11/04

Order no.....

Vendor code/no....

From.....15,11,2004



To.....15,02,2005

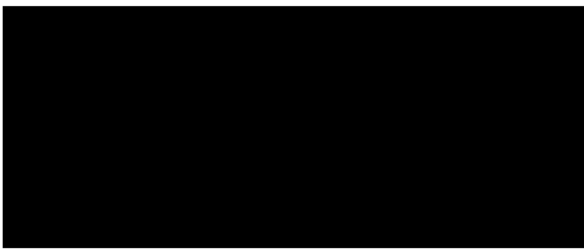
Reference.....routine pest control contract service....

total amount due....

£112.00

No vat.....





VAT Number: 

**Invoice to:**

Mr  P Viggers  






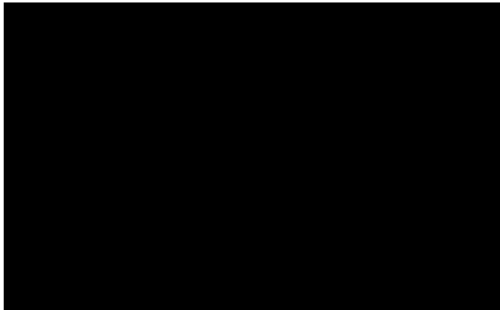

**Deliver to:**

Mr  P Viggers  


Your Ref:   
Our Ref: 

Desc: Sales Invoice

Customer Code:   
Order Date: 

Description	V	Quantity	Price	Disc %	Total
Work in   tractor mow  handstrim 				0.00 0.00	26.00 13.00
					

VAT Rate	NET Amt	VAT Amt
1 17.50%	39.00	6.83

<b>NET:</b>	39.00
<b>VAT:</b>	6.83
<b>TOTAL:</b>	45.83



MR Viggers

240.00

Scarofying machine hire

42.70

Lawn Mower

12.00

Fuel

6.00

collection/return Machine

15.00

Lawn food

12.00

240.00

Total £567.70



# Member's claim form

DFA

05 JUL 2004

RECEIVED

Members' Allowances

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## Your details

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in CAPITAL LETTERS

PETER VIGGERS

Constituency

GOSPORT

## Claim details

Notes

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 2004 to 30 / 6 / 2004

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 883 : 33 p

Food

£ Elec 67.00 p

Utilities

£ Gas 56.00 p  
Water 12.50 p

Council Tax/Rates

£ 172 : 66 p

Telephone and  
telecommunications

£ : p

Cleaning

£ 80 : 00 p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/  
security

£ 120 : 00 p

Other

Rest Control 37 : 33 p

▶ please specify

Other

Gardening 200 : 00 p

▶ please specify

Other

£ : p

▶ please specify

Limited Total

£ 1750 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

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# Member's claim form

Members' Allowances

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Please attach

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Period of claim

from 1 / 4 / 2004 to 30 / 4 / 2004

Total cost of hotel stays  
*attach all receipts*

£ : \_\_\_\_\_

Mortgage payments  
*(interest only)* or rent

£ 883 : 33

Food

£ : \_\_\_\_\_  
Electricity 67.00

Utilities

£ Gas 56.00 p

Council Tax/Rates

£ 172 : 66 p

Telephone and telecommunications

£ : \_\_\_\_\_ p

Cleaning

£ 80 : 00 p

Service/maintenance

£ : \_\_\_\_\_ p

Repairs/insurance/  
security

£ : \_\_\_\_\_ p

Redundant  
3 of £112  
Gravel  
Other

£ 37 : 33 p

£ 566 : 28 p

Other

£ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Limited to:  
Total

£ 1750 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

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Signature

Date

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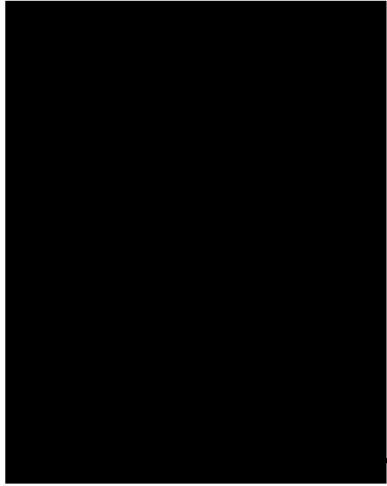
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45



Page 1 of 1

### MORTGAGE INTEREST RATE

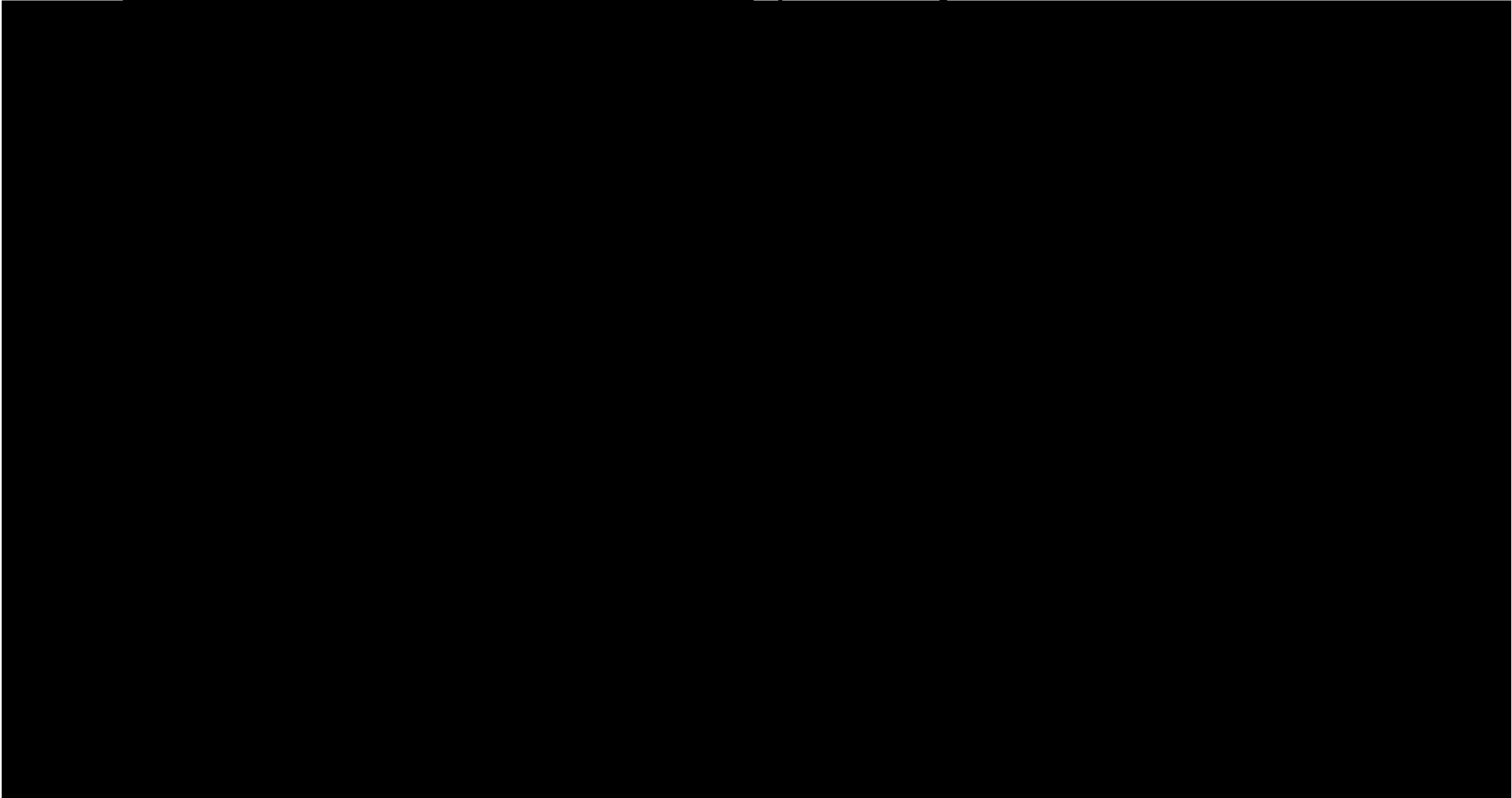
Dear Mr [redacted] Viggers

I am writing to advise you that the Bank of England repo rate has recently changed from 3.750% to 4.000% a year.

In addition, from 1st March 2004 the variable base rate that applies to your account has also changed from 5.750% to 6.000% a year.

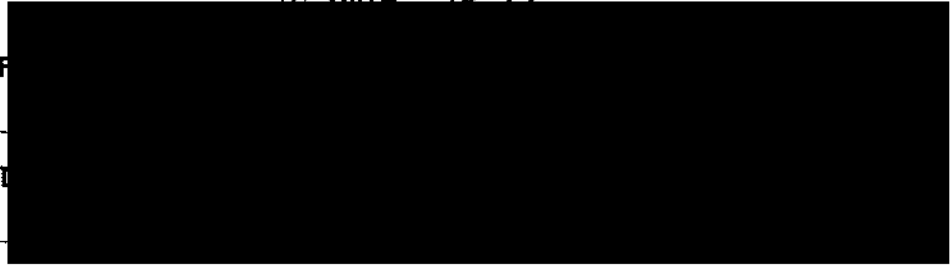
This means that from 1st March 2004 the interest rate that applies to the amount of your loan on which we charge a tracker rate will be changing to 4.240%.

Your new monthly payment, from March 2004, will be £1,801.52. This will be collected on or just after 1st March 2004, and each subsequent month [redacted]



# INVOICE

DATE 01/11

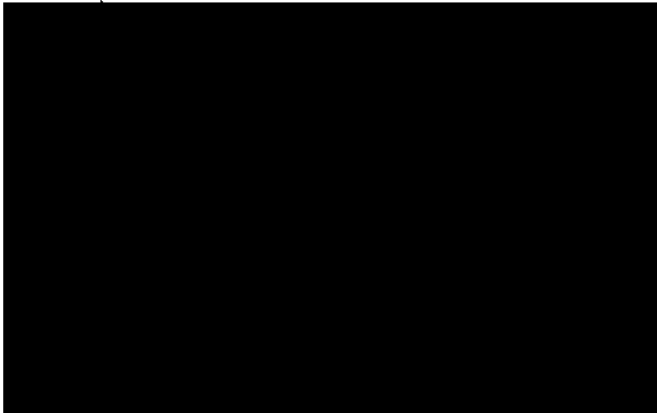


To



From 15/11/03

To 15/02/04



V.A.T.

TOTAL

£ 112.00

**COUNCIL TAX BILL**

ADDRESS OF PROPERTY

REFERENCE:

DATE OF ISSUE:

10-MAR-2004

BREAKDOWN OF ANNUAL CHARGE

Last year

This year

Increase

VALUATION  
BAND FOR  
PROPERTY

PERIOD

CHARGES/ADJUSTMENTS

AMOUNT £

01-APR-2004 31-MAR-2005

Charge For Period

Band

1871.85

01-APR-2004 31-MAR-2005

Second Homes Discount (10%)

-187.19

REASONS FOR BILL: Annual

AMOUNT PAYABLE: £ 1684.66

PAYMENT INSTRUCTIONS

For any enquiry, please phone

Tax point date 15 January 2004

# Electricity

Reading last time	Reading this time	Units	Price of each unit in pence	Amount £ p
Turn over for more information				
Meter number(s)				
<b>General</b>				
	-Unrestricted units			
	Standard energy			48.05
	Discounted energy			137.47
	Monthly Direct Debit Discount			11.13 CR
	Service charge at 11.030p for 92 day(s)			10.14
	VAT at 5.00% on charges of £184.53			9.22
	<b>Total this invoice</b>			<b>193.75</b>
	Balance from previous bill			1.12 CR
	Payment received 25 October 2003			67.00 CR
	Payment received 25 November 2003			67.00 CR
	Payment received 25 December 2003			67.00 CR
	<b>Budget account balance carried forward</b>			<b>8.37 CR</b>

Bill period from 13 Feb 2003 to 12 Mar 2003

Tax point date 25 March 2003

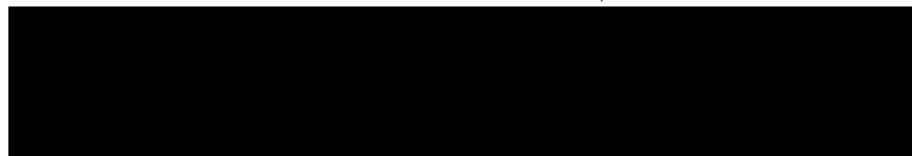
**Gas**

Meter point Reference	Meter number	Reading date	Reading this time	Reading last time	Units Used	Correction Factor	Adjusted Units	Adjusted units in cubic metres	Calorific Value	kWh
		<small>C - Customer reading E - Estimated reading                      R - Removed reading                      No code - Company Reading</small>								

**Amended Invoice/Credit Note**

This amended account replaces previous account for an amount of £17.81 which includes VAT of £0.84

<b>Business Unrestricted</b>			
Unrestricted units	13117.86 kWh at 1.1980p	£	157.15
CGL on 13117.86 kWh at 0.1500p		£	19.67
VAT at 17.50% on charges of £176.82		£	30.94
<b>Total this invoice</b>		£	<b>207.76</b>
Balance from previous bill		£	19.58 CR
Payment received 25 March 2003		£	56.00 CR
<b>Total this account</b>		£	<b>132.18</b>



# Sales Invoice

05.3.2004

To: [REDACTED] .....

.....

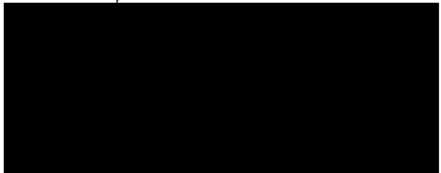
	Amount exclusive of V.A.T.	V.A.T. Rate	V.A.T. NET
	£	%	£
As Note	566	28	
[REDACTED]			
Terms			

Tax Point

V.A.T. \_\_\_\_\_

TOTAL \_\_\_\_\_

A. Viggers



Weed Spray Chain Saw Hedgecutler

228.00

30.00



228.00

300' Green Coated Wire, Vine eye Wrapsplugs etc 40.28

Chain Saw's Lawnmower Hedgecutler

40.00

Total 566.28

