



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

PETER ROBINSON

Constituency

EAST BELFAST

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 07

to 30 / 11 / 07 x 8

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 9334 : 68 p

Food

£ 3200 : 00 p

Utilities

£ 49 : 47
113 : 80
57 : 96 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 75 : 00
1171 : 81 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

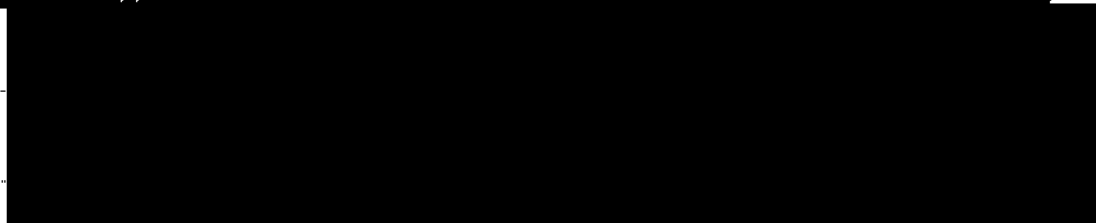
Total

£14002 : 72 p

SMALL + £2333.67

Details of second home *if applicable*

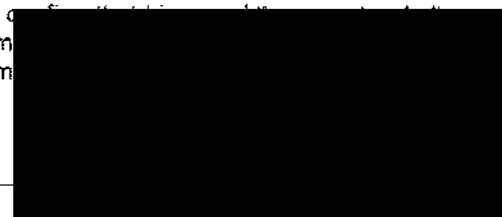
Address of
second home
for Additional
Costs Allowance



Declaration

I declare that the information provided is true and correct, and that I have used the Additional Costs Allowance exclusively and necessarily to enable me to purchase a second home for the purpose of performing my duties as a Member of the House of Commons.

Signature



MP

Date

30.11.07

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Mr. [REDACTED] P. ROBINSON

Bill date: 27 Jul 2007

Your gas bill

Please pay **£49.47** now.

[REDACTED]

Mr [REDACTED]

[REDACTED] P ROBINSON

Bill date 30 Apr 2007

Your gas bill

Please pay £113.80 now.

[REDACTED]

Mr

P ROBINSON

Bill date: 2 Nov 2007

Your gas bill

Please pay £57.96 now.

APPLICATION FOR PAYMENT

To: Mr P D Robinson

Invoice No:
 Date: 2 Nov 2007 ✓

Payment Due	Description	Period	Amount
1 Dec 2007	Service Charge ✓	1 Dec 2007 to 31 May 2008	1,246.81
Total:			£1,246.81
b/fwd balance:			£-75.00
Total Due:			£1,171.81

GROUND RENT REQUEST NOTICE

To: **Mr P D [REDACTED] Robinson**

[REDACTED]
Date Issued: 1 May 2007

To Mr P D [REDACTED] Robinson (note 1)

[REDACTED]
It requires you to pay rent of £75.00 on 1 Jun 2007 (note 2)

This rent is payable in respect of the period from 1 Jun 2007 to 30 Nov 2007

[In accordance with the terms of your lease the amount of £75.00 is/was due on 1 Jun 2007 .](note 3)



01/08

Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ROBINSON

Constituency

EAST BELFAST

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 1/12/07 to 31/3/08 x 4

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 4667 - : 34 p

Food

£ 31 : 85 p
800 00 ✓

Utilities

£ 58 : 80 p
49 12 ✓

Council Tax/Rates

£ 75 : 00 p
105 94 ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ 23 : 50 p ✓

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

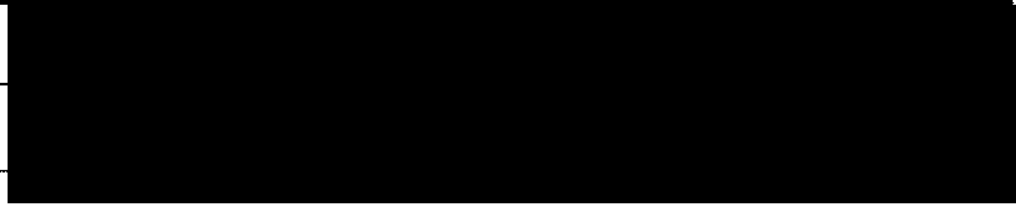
Total

£ 5861 : 55 p ✓

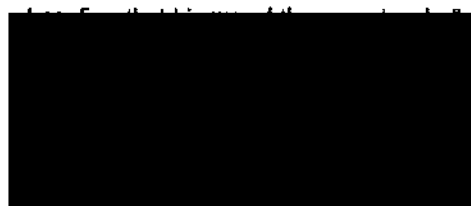
(APPORTIONED 4 times 1/2 shares with PETER ROBINSON NP)

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

Signature



exclusively and necessarily to enable
main home for the purpose of performing

MP

Date

28.4.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

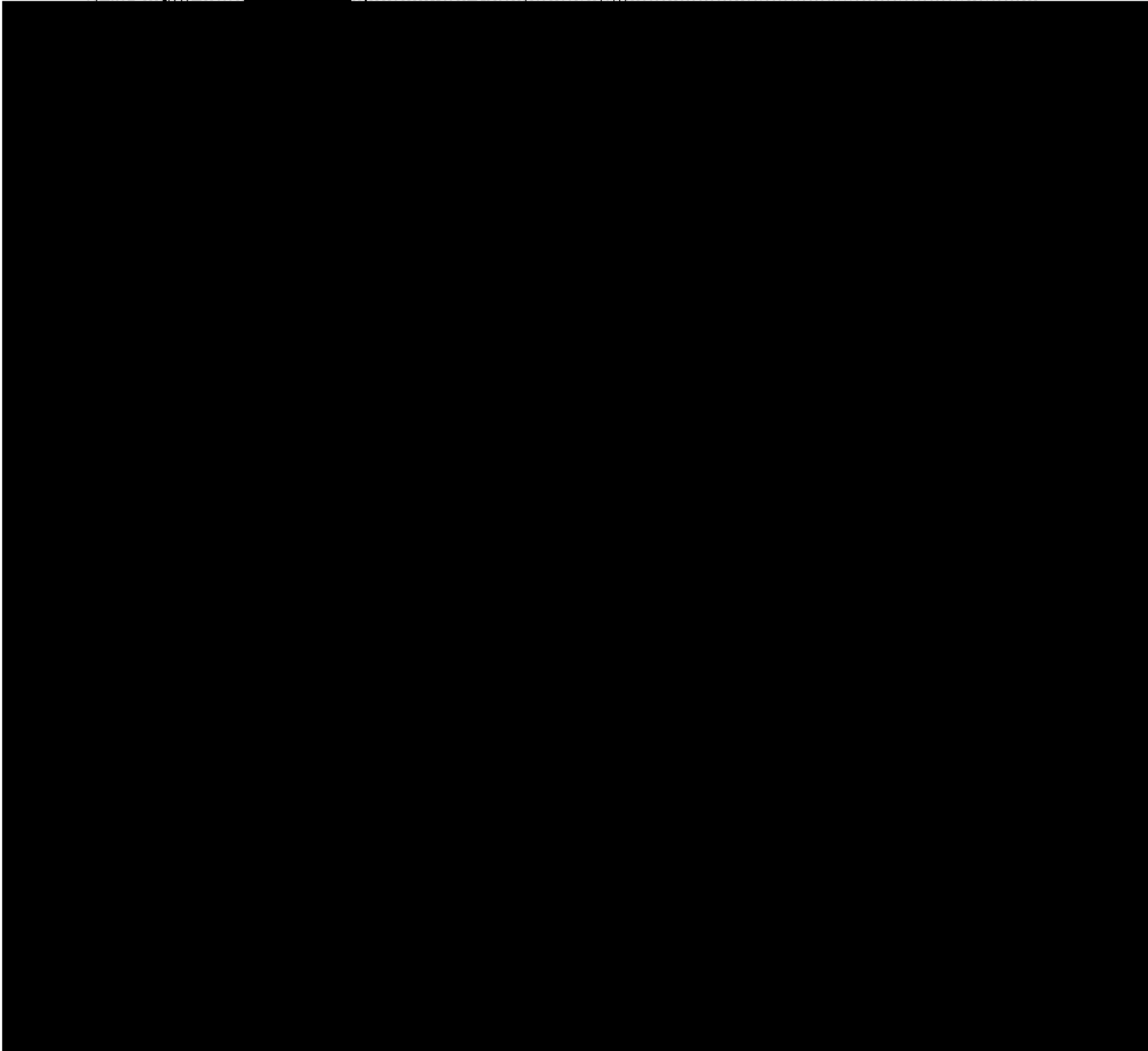
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Payment slip



- I/We enclose a cheque for £75.00
- I/We would like a receipt and enclose a self-addressed envelope.
- I/We would like to make future payments by standing order.
- Your records are incorrect, please make the following amendments:

Name Peter Robinson



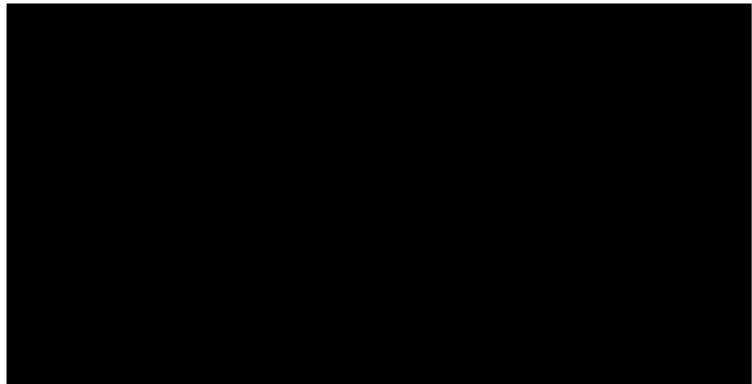
Mr [REDACTED] P ROBINSON

Bill date: 23 Jan 2008

Your electricity bill

Please pay £31.85 now.

Mr [REDACTED] P ROBINSON



Bill date: 2 Feb 2008

Your gas bill

Please pay £105.94 now.



[REDACTED]

MR P ROBINSON

[REDACTED]

[REDACTED]

Date
16 March 2008

[REDACTED]

[REDACTED]

Total now due **£ 58.80**

[REDACTED]

[REDACTED]

Date
16 December 2007

If you have a query
please see reverse for
our contact details.

[REDACTED]
MR P ROBINSON
[REDACTED]

[REDACTED]

Total now due **£ 49.12**

*Please make sure we receive the total now due by
27 December 2007.*

[REDACTED]